



**Economic Development Committee**  
September 13, 2016 Regular Scheduled Meeting

APPROVED NOTES

The meeting was called to order at 4:00 P.M.

**Roll Call:**

Councilmember Katrina Minton-Davis  
Councilmember Justin Evans  
Councilmember Tom Watson

**Attendees:**

Public Services Director, John Vodopich  
Permit Center Lead, Jenn Francis  
Administrative Assistant, Debbie McDonald

**Economic Development Committee**

I. **Presentation:** NONE

II. **New Business/Action Items:**

*Approval of Draft Notes from August 9, 2016*  
*Presented by Debbie McDonald*

Councilmember Evans moved to approve draft notes as written.

*ICSC Conference Attendees*  
*Presented by Katrina Minton-Davis*

Councilmember Minton-Davis will not be attending the conference. Councilmember Evans and Councilmember Watson will both be attending with Deputy Mayor McKibbin.

Staff will inform Public Service Director Vodopich who will be attending.

*EDC Commission Presentation*  
*Presented by Katrina Minton-Davis*

Councilmember Minton-Davis was thinking of attending the local City Council meetings with a presentation that would consist of BERK report information and Jenn's power point. She would like a staff member assist getting her on the agendas for Sumner, Buckley, Orting, Enumclaw and South Prairie. Once Cities are onboard can then start inviting Commercial stakeholders.

Councilmember Watson would like to see Councilmember Minton-Davis do one or two presentations and see how that goes before scheduling the rest. He would also like to see some rough notes of the presentation before she starts.

Councilmember Evans would like to know when the presentations will be in case he would like to attend.

**III. 2016 Actions Under Development by Staff: NONE**

**IV. Recurring Actions:**

*Chamber Luncheon*  
*Presented by Jenn Francis*

See above.

*Monthly Permit Activity*  
*Presented by Jenn Francis*

Permit Center Lead Francis presented the monthly permit numbers which are up from last year.

*Good Morning Bonney Lake*  
*Presented by Councilmember Minton-Davis*

Cancelled for August.

*Formation of an EDC Commission*  
*Presented by Councilmember Minton-Davis*

See above under, "EDC Commission Presentation".

**V. Discussion/For the Good of the Order:**

Public Service Director Vodopich discussed the upcoming ICSC Conference in October and who would like to attend. Will confirm who will be attending at next EDC meeting.

*Future EDC Topics:* NONE

**VI. Adjournment:**

Councilmember Minton-Davis adjourned the meeting at 5:51.

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Debbie McDonald, EDC Commission Clerk