Community Development Committee

September 6, 2016 Scheduled Meeting **Agenda**

City of Bonney Lake Justice and Municipal Center, 3rd Floor Conference Room.

Roll Call:
Chairperson Donn Lewis
Councilmember Dan Swatman
Councilmember Rackley

Attendees:
Public Services Director, John Vodopich
Administrative Specialist, Debbie McDonald

I. Discussion/Presentation:

1.

II. New Business/Action Items:

Pg. 2 1. Approval of August 16, 2016 CDC Meeting Notes

Pg. 5 2. AB16-97, To Accept As Complete Phase 2 - Scada System Upgrades With Northeast Electric, Llc

Actions Under Development by Staff:

Ordinance – Residential and Commercial Frontage Maintenance – City and Private Property Owner Responsibilities in the City Right of Way

Establish City White River Basin Water Rights to be purchased from Cascade Water Alliance

Public Works Center project update provided quarterly. (June 7, 2016)

Chairperson Donn Lewis adjourned the meeting at PM

City of Bonney Lake
253.862.8602 ♦ Fax: 253.862.8538

P.O. Box 7380 ♦9002 Main Street E
Bonney Lake, WA 98391-0944

Action Item #1

Community Development Committee

July 5, 2016 Scheduled Meeting **Drafted Meeting Notes**

City of Bonney Lake Justice and Municipal Center, 3rd Floor Conference Room.

The meeting was called to order at 4:30 P.M.

Roll Call:
Chairperson Donn Lewis
Councilmember Dan Swatman
Deputy Mayor Randy McKibbin

Attendees:
Public Services Director, John Vodopich
Public Works Superintendent, Ryan Johnstone
City Administrator, Don Morrison
Assistant City Engineer, Doug Budzynski
Administrative Specialist, Debbie McDonald

I. Discussion/Presentation:

Design of Sewer System Extension Down Sumner Buckley:

Public Services Director Vodopich distributed a project map with stages of the project.

Councilmember Swatman asked if Cedar View should be done sooner than later, as it would help with the redevelopment of the area.

Assistant City Engineer Budzynski responded that they just finished their six-year C.I.P project list and Cedar View was not on it. It will be a costly project.

Councilmember Swatman asked if it needs to be on the C.I.P. list to get designed.

Assistant City Engineer Budzynski replied you can do the design anytime, but you don't want to do the design and then shelve it for five-years and need to pay to have it redesigned.

Public Services Director Vodopich stated you can add the design to the bi-annual budget.

Councilmember McKibbin commented that projects need to get done and can't be ignored because they cost too much.

City Administrator Morrison stated the Sewer fund is depleted and won't have money in it for a few more years.

Improvements to Traffic Flow in the Park and Ride Area

Public Services Director Vodopich discussed the proposed project as taking out some landscaping in the parking lot and have traffic flow to use what is now the bus-only traffic light.

Councilmember Swatman asked if the letter was ever signed for the City to do the Park and Ride maintenance.

City Administrator responded he is not sure if the agreement was ever signed.

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Public Services Director Vodopich will reach out to Pierce Transit to see if it was ever signed.

II. New Business/Action Items:

Approval of June 7, 2016 CDC Meeting Notes

Meeting Notes were approved with no corrections.

AB16-88, Resolution 2543, Approve a Contract with H2O Solutions, LLC for the 2016 Tank Video and Cleaning

Public Works Superintendent Johnstone stated the cleaning is recommend every five years and would follow A.W.A recommendations.

Move to Full Agenda

AB16-90, Resolution 2545, Grainger Springs Upgrade – Phase 1 Notice to Award to Northeast Electric

Assistant City Engineer Budzynski explained the project and how Grainger Springs is showing its age and in need of an update. He indicated that this contractor was the low bidder.

Move to Consent Agenda

AB16-91, Resolution 2546 – PSA with RH-2 for Construction Services of Grainger Springs Upgrade – Phase 1

Assistant Civil Engineer Budzynski explained the project and how RH-2 would be doing Phase 1.

Move to Consent Agenda
Open Discussion

Public Services Director Vodopich gave a brief projects update.

Actions Under Development by Staff:

Ordinance – Residential and Commercial Frontage Maintenance – City and Private Property Owner Responsibilities in the City Right of Way

No update at this time.

Establish City White River Basin Water Rights to be Purchased from Cascade Water Alliance

No update at this time.

Public Works Center project update provided quarterly.

Last updated on June 7, 2016, no update at this time.

Chairperson Donn Lewis adjourned the meeting at 5:20 PM.

Action Item #2

City of Bonney Lake, Washington

City Council Agenda Bill (AB)

Department/Staff Contact:	Meeting/Workshop Date:	Agenda Bill Number:
Public Services / Marlyn Campbell	13 September 2016	AB16-97
Agenda Item Type:	**Ordinance/Resolution Number:**	**Councilmember Sponsor:**
Motion		Donn Lewis

Agenda Subject:

Full Title/Motion: A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, To Accept As Complete The Phase 2 - Scada System Upgrades With Northeast Electric, Llc.

Administrative Recommendation: Approve

Background Summary: Resolution 2502 dated November 24, 2015 awarded the construction contract to Northeast Electric, LLC for Phase 2 - SCADA System Upgrades project. The work consisted of fabricating two radio panels and four lift station telemetry panels. This project also consisted of the replacement of the existing telemetry equipment at the City's LS 13, 14, 17 & 20 and Peaking Storage booster pump station (BPS) and reservoir with the fabricated panels along with installation of the radio panel and radio antenna hardware and cabling at the Peaking Storage BPS and reservoir and the Sky Island radio repeater site. See attached Project Completion Report for detailed information on this project. As a matter of housekeeping, this project has been reconciled, accepted by the City Engineer and the project close out documents are complete. DOR, Employment Security and L & I have been notified and we are awaiting confirmation from these three organizations that there are no unpaid taxes and wages.

Attachments: Project Completion Report, Bill of Sale, Notice of Completion of Public Works Contract and photos of project.

BUDGET INFORMATION

Budget Amount	Current Balance	Required Expenditure	Budget Balance	Fund Source
				☐ General ☐ Utilities ☐ Other

Budget Explanation: Release of Retainage in the amount of $15,607.84

COMMITTEE, BOARD & COMMISSION REVIEW

Council Committee Review: Community Development
Date: 6 September 2016

Approvals:		Yes	No
Chair/Councilmember	Donn Lewis	☐	☐
Councilmember	James Rackley	☐	☐
Councilmember	Dan Swatman	☐	☐

Forward to: **Consent Agenda:** ☐ Yes ☐ No

Commission/Board Review:

Hearing Examiner Review:

COUNCIL ACTION

Workshop Date(s): Public Hearing Date(s):

Meeting Date(s): Tabled to Date:

APPROVALS

Director: *John Vodopich*

Mayor:

Date Reviewed by City Attorney: (if applicable)

PUBLIC WORKS - PROJECT COMPLETION REPORT

Project Title: Phase 2 - SCADA System Upgrades

Project Financing Summary:

Project Revenue Sources:

Budget Authorized by City Council:			$544,878
City Fund Source(s):	Water- SDC	87,340	
	Sewer- SDC	457,538	
		544,878	
Total Project Budget Utilized=			$478,437

Project Expenditures:

Study =			N/A
Design =			$101,148
Total Construction			$377,290
Engineer's Estimate =	$231,000		
	Contract Award Amount	Actual	
Low Bid/Contract=	$330,208	$339,627	
Contingency- 10%=	$33,021	513	
Programming, Start up and Testing=	$38,120	37,150	
	$401,349	377,290	
Total Project Cost =			$478,438

Total Budget for construction=		$401,349
Actual		**$377,290**
	Under Budget=	**$24,059**

Actual Revenue Sources utilized for project:

Budget Authorized by City Council:			$544,878
Actual City Funds utilized:	Water- SDC	84,205	
	Sewer- SDC	394,232	
		478,437	

Planning | **Actual Costs**

Comprehensive Facilities Plan Approved by City Council:			
Study Required:	N/A		
FY Funding in Budget:	N/A		
Study Contract NTP Date:	N/A		
Study Contract Completion Date:	N/A		
		Planning Actual Total =	$0

Design & Programming

Design Consultant(s):	RH2		$101,148
Date RFP Issued	N/A		
Design Contract Award Date:	6/16/2015		
Design Contract Completion Date:	8/3/2016		
Scope of Work Changes:		Date	
1 None			
Change Order Summary:			
1 None			
		Design Actual Total	$101,148

Construction

Date of Advertisement:	10/21/2015		
Bid Opening Date:	11/3/2015		
Engineer's Estimate:	$275,036		
Low Responsive/Responsible Bid:	$330,208		
General Contractor	Northeast Electric, LLC		$330,208
Contract Award Date:	11/24/2016		
Contract Completion Date:	8/24/2016		
Closeout Date:	9/13/2016		
		Date	
Scope of Work Changes:			
1 None			
Change Order Summary:			
1 Level Transmitter change at LS-17		5/4/2016	$9,419
Programming- Central computer in conjunction with Upgrades- Parametrix			$37,150
Other Construction			
Path Study- lift station- radio system			$108
Advertising			$405
		Construction Actual Total	$377,290
		Total Project Cost=	$478,437

PW Infrastructure Addition(s): See attached Bill of Sale form

City of Bonney Lake, Pierce County
BILL OF SALE

Updated January 30, 2014

Project Title: SCADA Upgrades – Phase 2

NOW ALL MEN BY THESE PRESENTS that hereby acknowledged, the undersigned grantor City of Bonney Lake does by these presents hereby convey, set over, assign, transfer to the City of Bonney Lake, Pierce County, Washington, a municipal corporation, the following described utilities or other improvements and all appurtenances thereto, situated in Pierce County, Washington:

FINAL COST DATA AND INVENTORY:

SANITARY SEWER SYSTEM CONSTRUCTION/CONSTRUCTION COSTS

Amount	Unit	Size		Type	Item		Cost
1	EACH of	Panel	=	Radio Panel	Sky Island Repeater	$	32,000.00
1	EACH of	Panel	=	Ant. / Cable	Peaking Storage Site	$	20,000.00
1	EACH of	Panel	=	Radio Panel	Peaking Storage Site	$	32,000.00
1	EACH of	Panel	=	Control Panel	Lift Station #17	$	57,500.00
1	EACH of	Panel	=	Control Panel	Lift Station #20	$	47,000.00
1	EACH of	Panel	=	Control Panel	Lift Station #13	$	49,500.00
1	EACH of	Panel	=	Control Panel	Lift Station #14	$	49,500.00
					Subtotal	$	255,500.00
Include Sales Tax if applicable				8.8	% tax	$	22,484.00
				TOTAL COST FOR SEWER SYSTEM		$	277,984.00

WATER SEWER SYSTEM CONSTRUCTION/CONSTRUCTION COSTS

Amount	Unit	Size		Type	Item		Cost
1	EACH of	Panel	=	Control Panel	Peaking Storage Site	$	28,000.00
					Subtotal	$	28,000.00
Include Sales Tax if applicable				8.8	% tax	$	2,464.00
				TOTAL COST FOR WATER SYSTEM		$	30,464.00

ENGINEERING AND CONSTRUCTION SERVICES

Item		Cost
Engineering Design Services	$	143,530.00
Construction Services	$	38,119.60
Permitting fees	$	0.00

The said grantor hereby warrants that it is the sole owner of all the property above described; that they have full power to convey all rights herein conveyed and agree to hold the City of Bonney Lake harmless from any and all claims which might result from execution of this document. IN WITNESS WHEREOF the grantor has executed these presents this 11 day of August, 20 16.

Douglas Budyn

Name
Project Manager

☑ Original
☐ Revised # _____

NOTICE OF COMPLETION OF PUBLIC WORKS CONTRACT

Date: 31-Aug-16 **Contractor's UBI Number:** _____

Name & Mailing Address of Public Agency	Department Use Only
City of Bonney Lake PO Box 7380 Bonney Lake, WA 98391 **UBI Number:** 277000893	Assigned to: Date Assigned:

Notice is hereby given relative to the completion of contract or project described below

Project Name	Contract Number	Job Order Contracting
Phase 2 - SCADA System Upgrades		☐ Yes ☑ No

Description of Work Done/Include Jobsite Address(es)

This Phase of the SCADA Upgrade consisted of fabrication two radio panels and four Lift Station telemetry panels. This project also consisted of the replacement of existing telemetry equipment at the City's Lift Station No. 13, Lift Station No. 14, Lift Sation No. 17, Lift Station No. 20 and Peaking Storage PBS and Reservoir with the fabricated panels along with installation of the radio panel and radio antenna hardware and cabling at the Peaking Storage BPS and Reservoir and the Sky Island radio repeater site.

Federally funded transportation project? ☐ Yes ☐ No **(if yes, provide Contract Bond Statement below)**

Contractor's Name	E-mail Address	Affidavit ID*
Northeast Electric, LLC	merrillm@nelic.net	584141

Contractor Address	Telephone #
7004 Green Mountain Road, Woodland, WA 98674	360-225-7004

If Retainage is not withheld, please select one of the following and List Surety's Name & Bond Number.

☐ Retainage Bond ☐ Contract/Payment bond (valid for federally funded transportation projects)

Name:	Bond Number:

Date Contract Awarded	Date Work Commenced	Date Work Completed	Date Work Accepted
11/30/15	1/4/16	5/19/16	Scheduled for Council- 9/13/16

Were Subcontracters used on this project? If so, please complete Addendum A. ☐ Yes ☐ No

Affidavit ID* - No L&I release will be granted until all affidavits are listed.

Contract Amount	$ 303,500.00		
Additions (+)	$ 8,656.83	Liquidated Damages $	
Reductions (-)	$	Amount Disbursed $	324,018.79
Sub-Total	$ **312,156.83**	Amount Retained $	15,607.84
Amount of Sales Tax 8.800%			
(If various rates apply, please send a breakdown)	$ **27,469.80**		
TOTAL	$ **339,626.63**	**TOTAL $**	**339,626.63**

NOTE: These two totals must be equal

Comments:

This contract is not subject to sales tax pursuiant to WAC codes. A portion of the contract is not subject to sales tax.

Note: The Disbursing Officer must submit this completed notice immediately after acceptance of the work done under this contract.
NO PAYMENT SHALL BE MADE FROM RETAINED FUNDS until receipt of all release certificates.
Submitting Form: Please submit the completed form by email to all three agencies below.

Contact Name: Marlyn Campbell Title: Contract Administrato

Email Address: campbellm@ci.bonney-lake.wa.us Phone Number: 253-447-4348

Department of Revenue
Public Works Section
(360) 704-5650
PWC@dor.wa.gov

Washington State Department of
Labor & Industries
Contract Release
(855) 545-8163, option # 4
ContractRelease@LNI.WA.GOV

Employment Security Department
Registration, Inquiry, Standards & Coordination Unit
(360) 902-9450
publicworks@esd.wa.gov

REV 31 0020e (4/28/14) F215-038-000 04-2014

Addendum A: Please List all Subcontractors and Sub-tiers Below

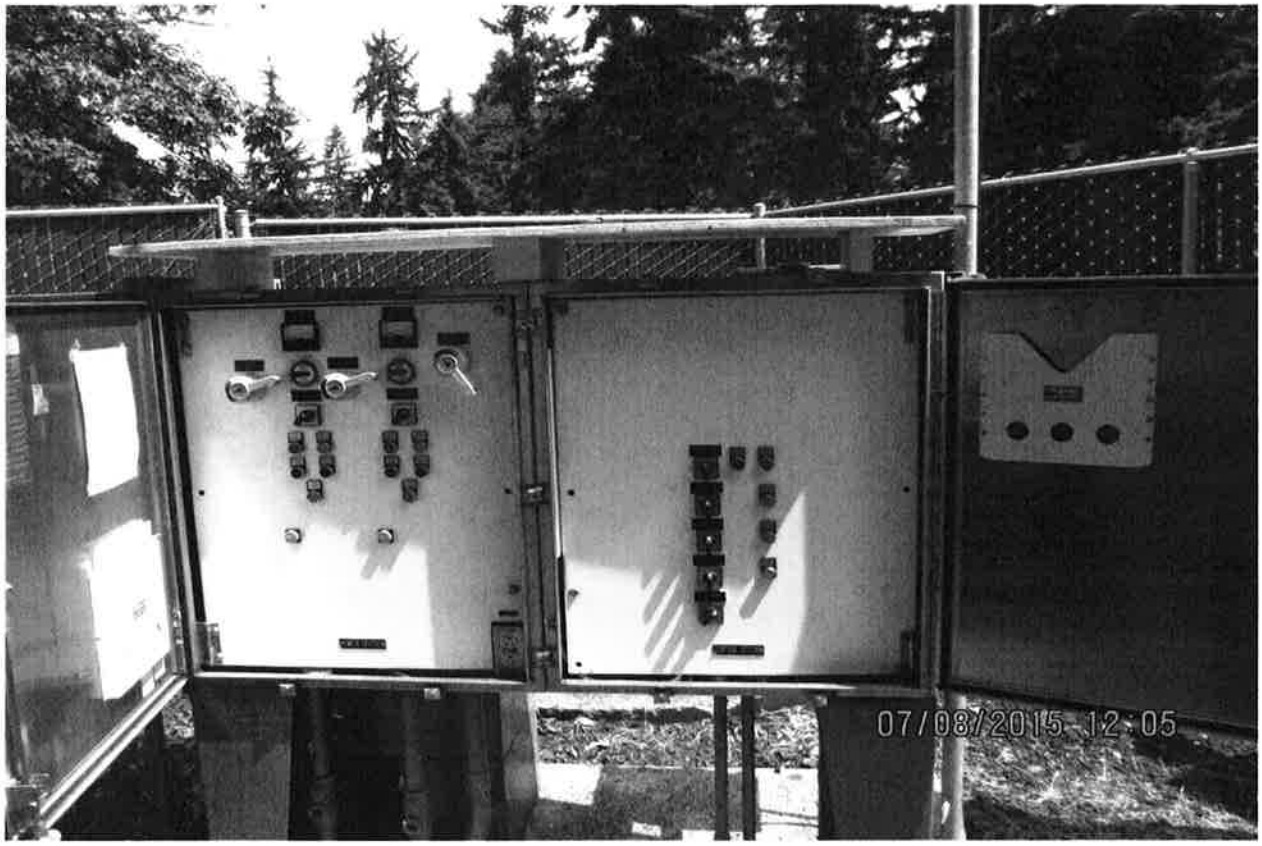
This addendum can be submitted in other formats.

Provide known affidavits at this time. **No L&I release will be granted until all affidavits are listed.**

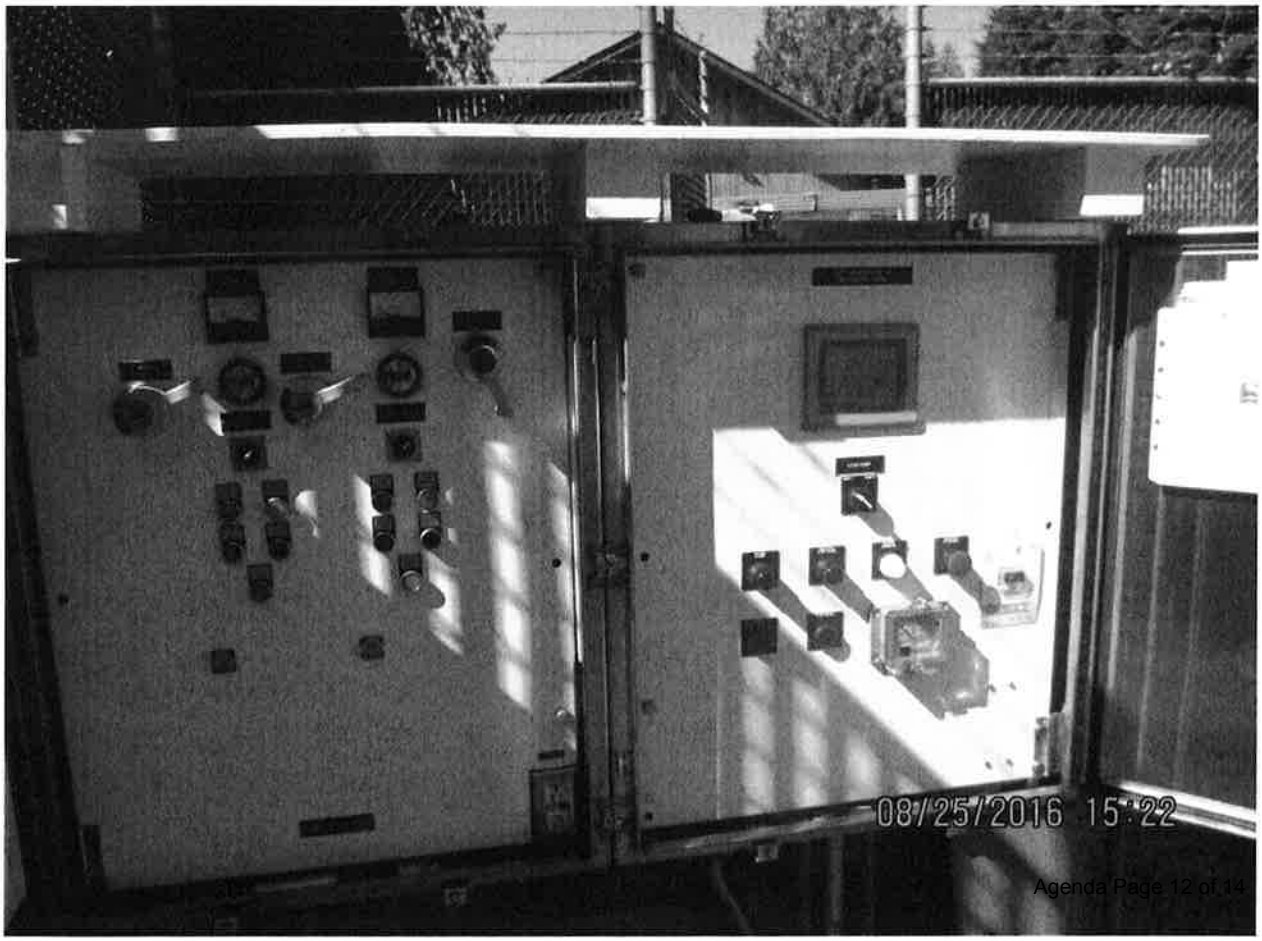
Subcontractor's Name:	UBI Number: (Required)	**Affidavid ID***
QCC Quality Controls Corp	602094803	
American Fiber Splicing	603252458	635883
Accu-Comm Inc.	601043811	648464

For tax assistance or to request this document in an alternate format, please call 1-800-647-7706. Teletype (TTY) users may use the Washington Relay Service by calling 711.	
REV 31 0020e Addendum (04/28/14)	F215-038-000 04-2014

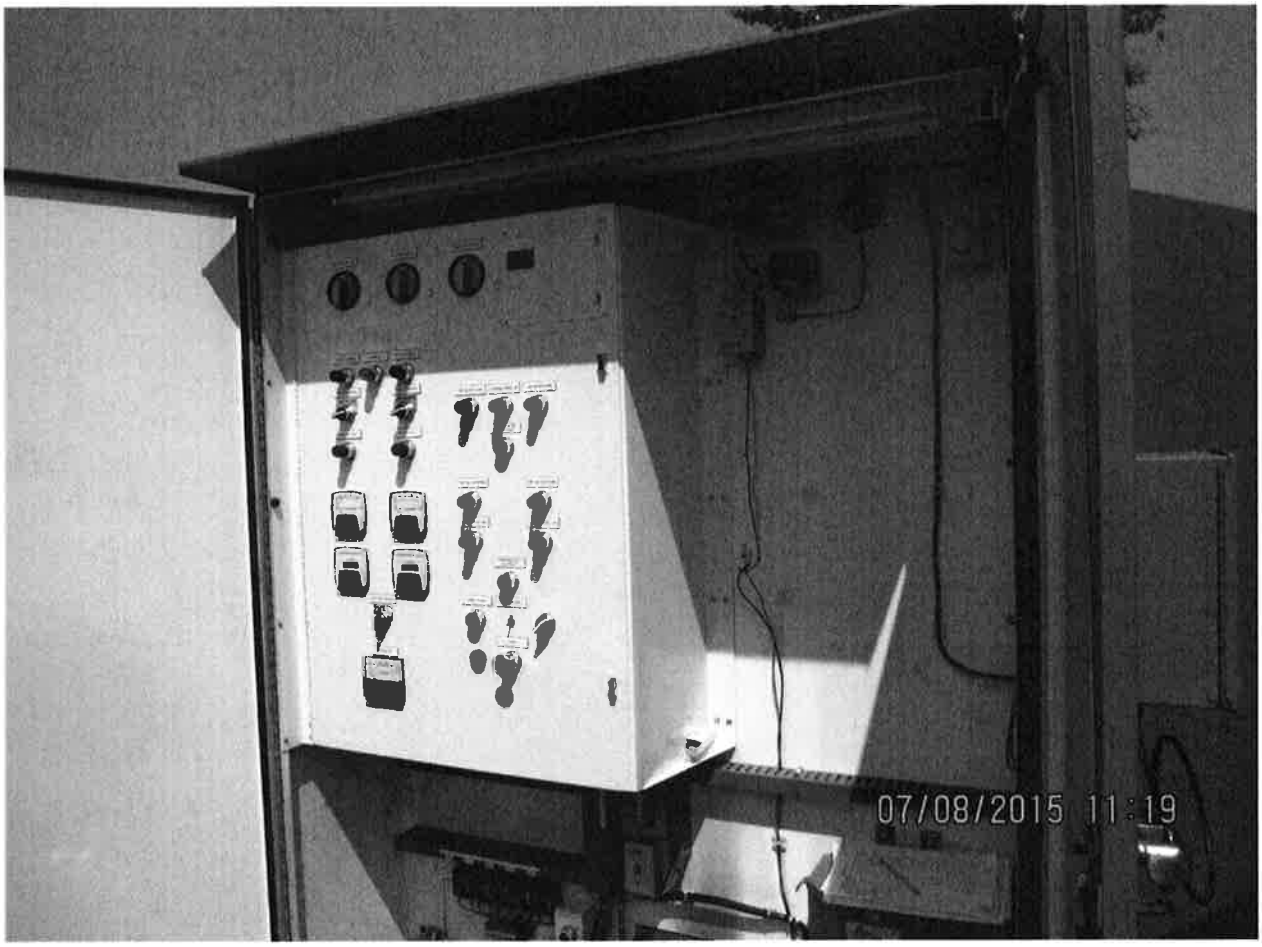
LS-14-Before



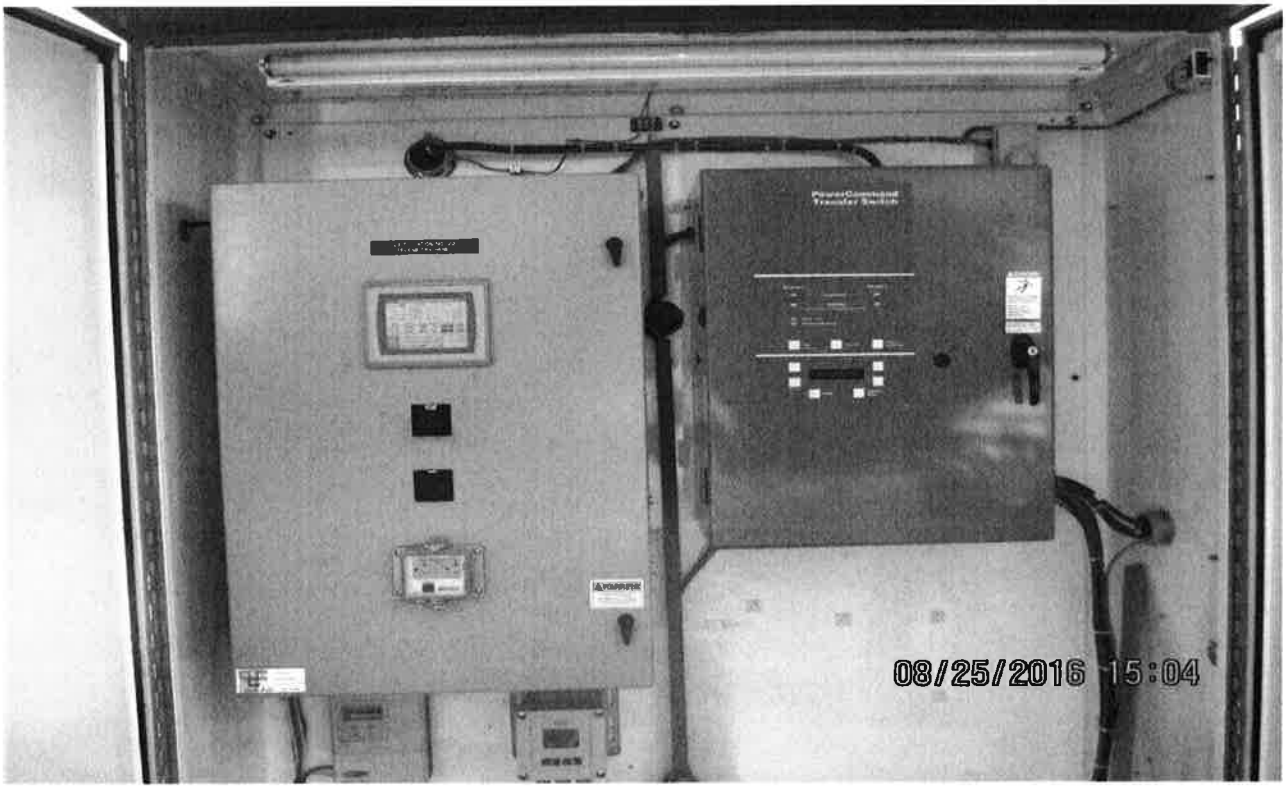
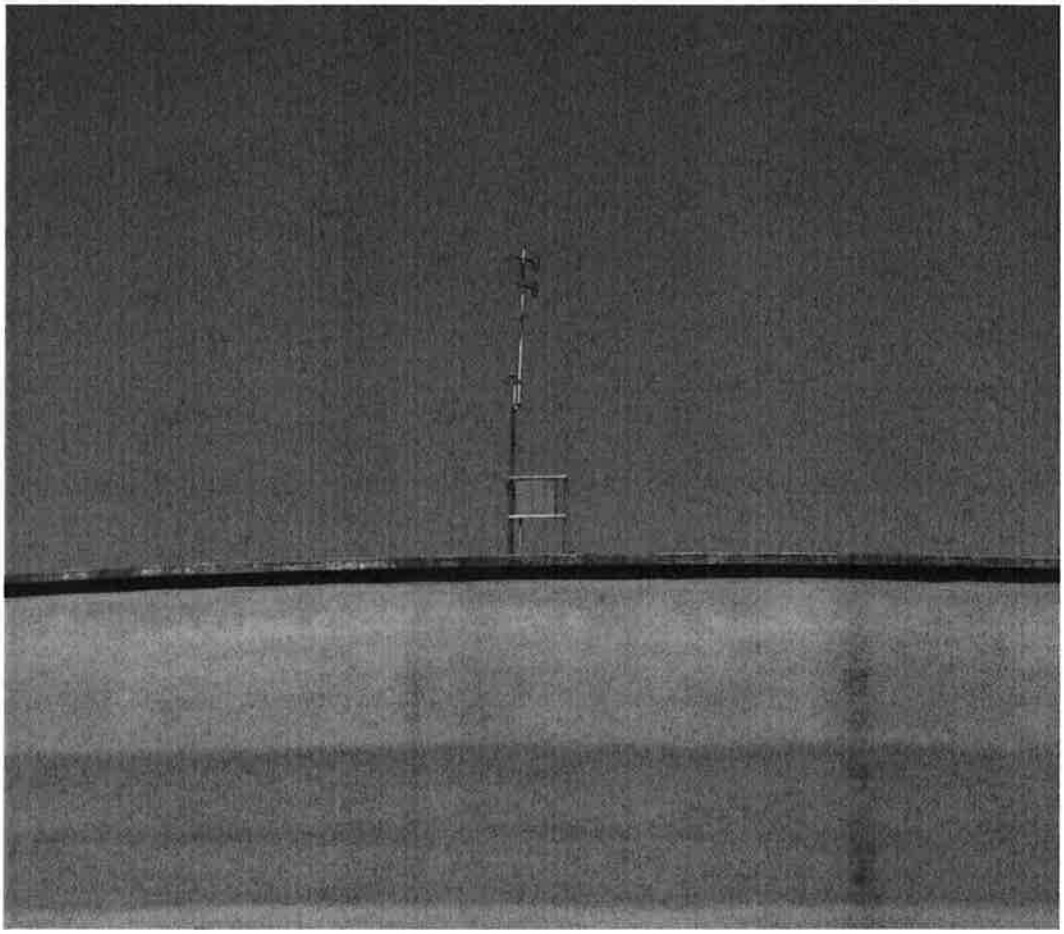
LS-14-After



LS-20-Before



LS-20-After



Peaking Storage Repeating Radio