



Community Development Department

## Planning Commission Minutes

Aug. 7, 2013 Regular Scheduled Meeting  
City of Bonney Lake Council Chambers

APPROVED

The meeting was called to order at 5:30 P.M.

### **Planning Commission Present**

Grant Sulham, **Chair**  
L. Winona Jacobsen, **Vice-Chair**  
Brandon Frederick  
Richards Rawlings  
Brad Doll  
Dennis Poulsen (absent)  
Dave Baus

### **City Staff Present**

Jason Sullivan, Senior Planner  
Debbie McDonald, Commission Clerk

A poll determined that a majority of Commissioners would be available for the Aug. 21, 2013 Planning Commission meeting.

### **I. APPROVAL OF MINUTES:**

**MOTION WAS MADE BY VICE-CHAIR JACOBSEN AND SECONDED BY COMMISSIONER RAWLINGS TO APPROVE THE MINUTES FROM THE JUNE 5, 2013.**

**MOTION APPROVED 5-0**

### **II. PUBLIC HEARING:**

*Ordinance D13-97*

Chair Sulham opened the Public Hearing at 5:32.

Mr. Sullivan gave a brief overview and description of the changes and clarifications to the Ordinance D13-97.

Chair Sulham closed the Public Hearing with no Public Comments at 5:35.

**MOTION WAS MADE BY COMMISSIONER RAWLINGS AND SECONDED BY VICE-CHAIR JACOBSEN TO MOVE FORWARD THE RECOMMENDATION MEMO ON ORDINANCE D13-97 AS WRITTEN.**

**MOTION APPROVED 5-0**

*Ordinance D13-98*

Chair Sulham opened the Public Hearing at 5:38.

Mr. Sullivan gave a brief overview and description of the changes and clarifications to the Ordinance D13-98.

Chair Sulham closed the Public Hearing with no Public Comments at 5:41.

**MOTION WAS MADE BY COMMISSIONER DOLL AND SECONDED BY COMMISSIONER FREDERICK TO MOVE FORWARD THE RECOMMENDATION MEMO ON ORDINANCE D13-98 AS WRITTEN.**

**MOTION APPROVED 5-0**

**III. PUBLIC COMMENT AND CONCERNS: NONE**

**IV. NEW BUSINESS:**

*2015 Comprehensive Plan Periodic Update-Draft Scope of Work and Public Participation Plan*

Mr. Sullivan had a presentation on what will be coming to the Planning Commission for the 2015 Comp Plan update. This will be a 2 ½ year process.

Vice-Chair Jacobsen commented that with the goals there is no budget to achieve the goals.

Mr. Sullivan responded they will be working on finding funding and to remember this if for the future vision, the City budget will be different by then. The Comp Plan is the vision of the City not for today but in 2035. He finished with his presentation on the Public Participation Plan. There will be plenty of Public Hearings for the public to comment.

*Economic Development Focus Group Update-Economic Vitality Comprehensive Plan Element.*

Mr. Sullivan read through the Vitality Vision Statement and made corrections as needed.

Vice-Chair Jacobsen commented that the word “is” should be replaced with “we are hoping to become”.

Mr. Sullivan will make that correction. He then went on to talk about the Economic Vitality Goals. Making corrections and changes as needed. The City needs businesses to thrive and for the businesses already here to continue to thrive. Will bring back a resolution on the Economic Vitality Vision and Goals for the Commission to approve and then forward to City Council. He also informed the Commissioners on what information can be gathered from a Market Analysis.

Commissioner Rawlings asked what benefits the City of Shoreline receive from their Market Analysis.

Mr. Sullivan will check with the City of Shoreline before the next meeting.

**V. OLD/CONTINUING BUSINESS:**

*Shoreline Master Plan (SMP) Update*

The City's Shoreline grant is closed out. The SMP is waiting on the approval of the draft. Which is sitting at the Department of Ecology with no time frame on it will be approved. Once approved will then be able to hold a Public Hearing.

**VI. FOR THE GOOD OF THE ORDER:**

**Correspondence** – NONE

**Staff Comments** – Mr. Sullivan handed out training information on an “Overview of the Public Meetings Act- Pertaining to Park Boards, Commissions and Committees. If any Commissioners would like to attend to please let him know.

**Commissioner Comments** – Vice-Chair Jacobsen commented the Historical Society received a grant from the Muckleshoot Tribe and are still in the running for a grant from Pierce County.

**VI. ADJOURNMENT:**

**MOTION WAS MADE BY COMMISSIONER DOLL AND SECONDED BY COMMISSIONER BAUS TO ADJOURN.**

**MOTION APPROVED 5-0**

The meeting ended at 6:46 P.M.

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Debbie McDonald, Planning Commission Clerk