



Community Development Department

## Planning Commission Minutes

February 1, 2012 Regular Scheduled Meeting

APPROVED

City of Bonney Lake Council Chambers

The meeting was called to order at 5:45 P.M.

### **Planning Commission Present**

Grant Sulham, **Chair**

L. Winona Jacobsen, **Vice-Chair**

David Eck (left 6:05)

Brandon Frederick

Richards Rawlings

Brad Doll

Dennis Poulsen

### **City Staff Present**

Heather Stinson, Planning Manager

John Vodopich, Community Development Director

Debbie McDonald, Commission Clerk

A poll determined that a majority of Commissioners would be available for the next regular scheduled meeting on February 15, 2012.

### **I. APPROVAL OF MINUTES:**

**MOTION WAS MADE BY COMMISSIONER ECK AND SECONDED BY VICE-CHAIR JACOBSEN TO APPROVE THE MINUTES FROM THE JANUARY 4, 2012 MEETING.**

**MOTION APPROVED 6-0**

### **II. GUEST SPEAKERS:**

#### *Civil Code Fees*

Ms. Stinson introduced the City's Permit Coordinator Jennifer Francis and Development Engineer Cole Elliott to discuss how the fees are set.

Mr. Elliott discussed what fees they have in place and why they have them. The fees were set as a starting point until more information can be obtained and then fees can be adjusted.

Ms. Francis mentioned that the sewer SDC for a new resident is \$9,387.00 and that is set by Public Works.

Commissioner Eck commented that it sounds like the fees are to cover salaries for jobs that employees are already getting paid to do?

Mr. Vodopich answered the fees are to cover overhead not staff salaries.

Ms. Francis commented that the fees are already being collected they are just in new categories.

Commissioner Rawlings asked if the Commission was looking to make a recommendation to City Council if we can just strike the fees and put to be determined. City Council can determine the fees.

Vice-Chair Jacobsen added that the fee structure would come from staff.

**MOTION WAS MADE BY COMMISSIONER RAWLINGS AND SECONDED BY COMMISSIONER ECK TO LEAVE OUT THE FEE SCALE TO ALLOW CITY COUNCIL TO DETERMINE THE FEES.**

Chair Sulham opened the floor for discussion.

Commissioner Frederick is concerned that staff is just guessing at the fees.

Mr. Vodopich replied that Mr. Elliott was brought in to look at fee cost for inspections. Will have a chance to re-evaluate to determine our true cost.

Commissioner Poulsen asked if there is anything that can reduce the cost.

Mr. Elliott responded is hoping to have a laundry list of changes.

Chair Sulham called for a vote.

**MOTION APPROVED 5-0**

Ms. Stinson will have a recommendation for the next Planning Commission meeting.

**III. PUBLIC COMMENT AND CONCERNS:**

Shawn Hoey 1120 Pacific Ave. Tacoma: Mr. Hoey is with Master Builders Association. He had a comment on the civil code the sewer fee of \$9368.00 plus a \$500.00 fee; it is confusing why it is in a separate code. Want to thank staff for taking out residential. On the landscaping buffer why isn't noise also being addressed? When it comes to the buffer it is usually the commercial developer that is responsible not the residential.

Ms. Stinson stated that the Civil Code is a draft ordinance and the fees are just changing the chapter they are located in.

Chair Sulham thanked Mr. Hoey for his time.

IV. **NEW BUSINESS:** None

V. **OLD/CONTINUING BUSINESS:**

***Lighting Ordinance***

Ms. Stinson presented the lighting map it does not include a level 1 or 0. The final map will be more defined coloring. There are some areas that could be a level 1 or 0 but it would only be part of the parcel. Can not divide up a parcel with different lighting levels.

Commissioner Frederick mentioned that the City of Bothell has a lighting curfew from 10-6 unless a game is taking place.

Commissioner Rawlings stated do we really need to recommend it? `

Vice-Chair Jacobsen stated she thinks there should be a curfew the wetlands need to be dark.

Ms. Stinson commented that the curfew would be more towards light going over into other parcels.

**MOTION WAS MADE BY COMMISSIONER RAWLINGS AND SECONDED BY COMMISSIONER FREDERICK TO HAVE THE PUBLIC SAFETY COMMITTEE ESTABLISH A CURFEW FOR SAFETY REASONS.**

**MOTION APPROVED 5-0**

**MOTION WAS MADE BY VICE-CHAIR JACOBSEN AND SECONDED BY COMMISSIONER DOLL TO CHANGE THE MIDTOWN PARK TO A LEVEL 0 UNTIL THE PARK IS DEVELOPED.**

Chair Sulham opened the floor for discussion.

Commissioner Rawlings asked how fast the level could be changed.

Ms. Stinson responded there would be time to change it before a park would be developed, it would need a Public Hearing. It could be done and sent to City Council in 3-4 week time period.

**MOTION APPROVED 5-0**

Ms. Stinson should have a final draft ordinance for the next Planning Commission meeting on Feb. 15.

*Landscaping Ordinance*

Ms. Stinson discussed that she had contacted Ferndale and talked with the Planner who stated their Landscape Ordinance was working very well and had minimal changes. She has combined the Ferndale version and the Commissioner comments.

Commissioners will need more time to study the Landscape Ordinance and Vice-Chair Jacobsen will send her comments to Ms. Stinson to send out to all commissioners.

**VI. FOR THE GOOD OF THE ORDER**

**Correspondence** – NONE

**Staff Comments** – Ms. Stinson will not be in attendance for the February 15, meeting.

**Commissioner Comments** – NONE

**VII. ADJOURNMENT:**

**MOTION WAS MADE BY COMMISSIONER RAWLINGS AND SECONDED COMMISSIONER DOLL TO ADJOURN.**

**MOTION APPROVED 5-0**

The meeting ended at 6:58 P.M.

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Debbie McDonald, Planning Commission Clerk