



Planning and Community Development Department

Planning Commission Minutes

May 7, 2008 Regular Scheduled Meeting

APPROVED

City Hall Council Chambers

The meeting was called to order at 5:49 P.M.

Planning Commission Present

Randy McKibbin, **Chair**
Grant Sulham, **Vice-Chair** (Absent)
Donn Lewis
Dennis Poulsen
David Eck
Katrina Minton-Davis
L. Winona Jacobsen (Absent)

City Staff Present

Heather Stinson, Planning Manager
Debbie McDonald, Planning Commission Clerk
Kathy James, Associate Planner

A poll determined that a majority of Commission members would be available for the next meeting scheduled for May 21, 2008.

I. APPROVAL OF MINUTES:

Minutes subject to review and approval were those of April 16, 2008.

MOTION WAS MADE BY COMMISSIONER LEWIS, SECONDED BY COMMISSIONER ECK TO APPROVE THE MINUTES OF APRIL 16, 2008.

MOTION APPROVED 5-0

MOTION WAS MADE BY COMMISSIONER LEWIS, SECONDED BY COMMISSIONER MINTON-DAVIS TO EXCUSE ABSENCE FOR COMMISSIONER JACOBSEN.

MOTION APPROVED 5-0

II. PUBLIC COMMENTS/CONCERNS: NONE

III. OLD/CONTINUEING BUSINESS:

Mrs. Stinson discussed the latest revision to the Sign Code Ordinance (Exhibit A) and reported it is ready to go to the City Attorney for review.

After a brief discussion, Commissioners agreed the Sign Code Ordinance is ready to be sent the City Attorney. Commissioners wanted to verify they would have an opportunity to review the Sign Code Ordinance once it is returned to the staff from the City Attorney.

Mrs. Stinson stated she would ensure Commissioners have a chance to review the Sign Code Ordinance before it is sent to City Council.

IV. NEW BUSINESS:

Mrs. Stinson discussed upcoming code changes and the order in which they would come before the Planning Commission (Exhibit B).

Mrs. Stinson presented the Planning Commission with a PowerPoint presentation of the Comp Plan Amendments for 2008. All Amendments will have to be completed by October of 2008.

V. FOR THE GOOD OF THE ORDER:

Correspondence – NONE

Staff Concerns – Mrs. Stinson stated they are in the process of holding second interviews for the Assistant Planner position. Kathy James, Associate Planner and herself attended the Annual Washington Planners Association Conference in Chelan and briefed the Commission on their observations.

Commissioner Concerns – Chair McKibbin mentioned that Commissioners will need to start checking their new city e-mail accounts on a regular basis.

MOTION WAS MADE BY COMMISSIONER LEWIS, SECONDED BY COMMISSIONER POULSEN TO EXCUSE ABSENCE FOR VICE-CHAIR SULHAM.

MOTION APPROVED 5-0

VI. ADJOURNMENT:

MOTION WAS MADE BY COMMISSIONER LEWIS AND SECONDED BY COMMISSIONER MINTON-DAVIS.

MOTION APPROVED 5-0

The meeting ended at 6:41 P.M.

Debbie Mc Donald, Planning Commission Clerk