



Planning and Community Development Department

## Planning Commission Minutes

May 21, 2008 Regular Scheduled Meeting

APPROVED

City Hall Staff Kitchen

**The meeting was called to order at 5:30 P.M.**

### **Planning Commission Present**

Randy McKibbin, **Chair**  
Grant Sulham, **Vice-Chair**  
Donn Lewis  
Dennis Poulsen  
David Eck  
Katrina Minton-Davis  
L. Winona Jacobsen

### **City Staff Present**

Heather Stinson, Planning Manager  
Debbie McDonald, Planning Commission Clerk

A poll determined that a majority of Commission members would be available for the next meeting scheduled for June 4, 2008.

### **I. APPROVAL OF MINUTES:**

Minutes subject to review and approval were those of May 7, 2008.

**MOTION WAS MADE BY COMMISSIONER LEWIS, SECONDED BY COMMISSIONER MINTON-DAVIS TO APPROVE THE MINUTES OF MAY 7, 2008.**

**MOTION APPROVED 7-0**

### **II. PUBLIC COMMENTS/CONCERNS: NONE**

### **III. OLD/CONTINUING BUSINESS:**

Mrs. Stinson asked commissioners when to hold a public hearing on the code changes? She also discussed her Code Changes timeline (Exhibit A).

After a brief discussion, Commissioners agreed they would like to see a Public Hearing towards the end of the code change process.

Mrs. Stinson gave a brief update on Comp Plan Amendments and stated City Council would like a recommendation from the Planning Commission on the Priest amendment. The Comp Plan change would be

an up-zone to the “commercial” designation, but there is no sewer line there to allow for them to move up to commercial zoning.

Mrs. Stinson discussed the Sign Code and the City Attorney’s recommendations. If there are no other changes, the Sign Code will move to City Council and can be placed on their June 3<sup>rd</sup> agenda.

After a brief discussion, Commissioners would like to see the definition for nits and ambient lighting included.

**MOTION WAS MADE BY VICE-CHAIR SULHAM, SECONDED BY COMMISSIONER LEWIS, TO SEND THE SIGN CODE TO CITY COUNCIL FOR THE JUNE 3<sup>rd</sup> MEETING.**

**MOTION APPROVED 7-0**

**IV. NEW BUSINESS: NONE**

**V. FOR THE GOOD OF THE ORDER:**

**Correspondence – NONE**

**Staff Concerns – NONE**

**Commissioner Concerns** – Mrs. Stinson was asked if the Planning Commission could end up making recommendations on the “Adult Use”, “RV Parking Codes”, and “Home Occupations”. Because the “Adult Use” is part of zoning, City Council may want recommendations from the Planning Commission. Commissioners would like to see Code Officer Bryan obtain more powers to enforce codes and additional staff to help with enforcement of our City Codes.

**VI. ADJOURNMENT:**

**MOTION WAS MADE BY COMMISSIONER ECK AND SECONDED BY VICE-CHAIR SULHAM.**

**MOTION APPROVED 7-0**

The meeting ended at 6:16 P.M.

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Debbie McDonald, Planning Commission Clerk