



Planning and Community Development Department

## Planning Commission Minutes

October 15, 2008 Regular Scheduled Meeting

APPROVED

City of Bonney Lake Council Chambers

**The meeting was called to order at 5:35 P.M.**

### **Planning Commission Present**

Randy McKibbin, **Chair**  
Grant Sulham, **Vice-Chair** (Absent)  
Donn Lewis  
Dennis Poulsen  
David Eck (Arrived 6:00)  
Katrina Minton-Davis  
L. Winona Jacobsen (Absent)

### **City Staff Present**

Heather Stinson, Planning Manager (Absent)  
Debbie McDonald, Planning Commission Clerk  
John Vodopich, Planning Director  
Jerry Hight, Building Official

A poll determined that a majority of Commission members would be available for the next meeting scheduled for November 5, 2008.

### **I. APPROVAL OF MINUTES:**

Minutes subject to review and approval were those of October 1, 2008.

**MOTION WAS MADE BY COMMISSIONER LEWIS AND SECONDED BY COMMISSIONER MINTON-DAVIS TO APPROVE THE MINUTES OF OCTOBER 1, 2008.**

**MOTION APPROVED 3-0**

### **II. PUBLIC COMMENTS/CONCERNS: None**

### **III. NEW BUSINESS:**

Director Vodopich discussed the need for extension of permits (exhibit A). Due to the economy, permits are moving slower and he would like to see Ordinance (D08-151) allow for more than one extension. He recommended the Commission consider deleting the wording in the Ordinance that states "no permit shall be extended more than once" (exhibit B). Commissioners may want to look at placing a time limit on how long a permit can be extended.

Commissioner Lewis: Would like to see a time limit placed on permits instead of allowing individual permits to be extended.

Mr. Hight discussed how every three years the building codes are updated and would like to see the Ordinance limit permits based on how many code change cycles a permit can go through.

Chair McKibbin: Reminded Commissioners that when an inspection is called in on a permit, it gives a permit a new 180 days before it will expire again.

Commissioner Poulsen: In today's economy most builders are not going to start construction and not finish the project. They lose money the longer it takes to finish construction.

Mr. Hight spoke on the cost of permits and what percentage is refundable, if a permit is provided before the project actually starts and is cancelled, before the permit expires. He can not think of a single permit that was not granted their one extension, if requested. Wants to make sure the code change is fair to the public and the City. Would like to limit how many code change cycles a permit can go through and recommends two code changes maximum.

Director Vodopich mentioned that once a project is vested, they will then be subject to the codes at the time of being vested. Will take any public testimony and suggestions from Commissioners and have a draft for the November 5, 2008, Planning Commission meeting.

Commissioner Minton-Davis: Inquired if anyone has ever been granted a seconded extension?

Mr. Hight responded that per City code no one is allowed to grant a second extension.

#### **IV. OLD/CONTINUING BUSINESS:**

Director Vodopich discussed the Building Height Code, which needs to have a Public Hearing before the recommendations can be made to City Council. He will bring the recommendation back to Planning Commission at the November 5, 2008 Planning Commission meeting.

#### **V. PUBLIC HEARING:**

Chair McKibbin opened the Public Hearing on Building Height Code and Permit Extensions at 6:04 P.M.

No Public Comments

Chair McKibbin closed the Public Hearing at 6:05 P.M.

#### **VI. FOR THE GOOD OF THE ORDER:**

**Correspondence** – None

**Staff Concerns** – Ms. McDonald reminded Commissioners to R.S.V.P. for the Short Course in Code Writing/Revising on October 27, 2008.

Commissioner Minton-Davis, Commissioner Poulsen and Commissioner Eck responded they will be attending the Short Course in addition to Commissioner Lewis and Chair McKibbin.

**Commissioner Concerns** – Chair McKibbin mentioned that the Sign Code was approved at the October 14, 2008, City Council meeting. He also attended the Park Board meeting where they approved the building of a radio tower for the Police Department’s radio system.

Commissioner Minton-Davis announced that the Bonney Lake Chamber of Commerce will hold a Volunteer recognition dinner at Swiss Park on January 31, 2009.

Commissioner Lewis announced that City Council approved the funding for a new modular building for Public Works.

Chair McKibbin discussed moving Public Hearings to 5:30 P.M., when Planning Commission meetings start so the Public Hearings will not interfere with the regular agenda.

After a brief discussion, Commissioners agreed to move Public Hearing to 5:30 P.M., starting in January 2009.

Commissioner Minton-Davis wanted to go over the upcoming holiday schedule.

After going through the calendar, it looks like all Planning Commission meetings will avoid all the upcoming Holidays.

**MOTION MADE BY COMMISSIONER MINTON-DAVIS AND SECONDED BY COMMISSIONER POULSEN TO EXCUSE THE ABSENCE OF VICE-CHAIR SULHAM AND COMMISSIONER JACOBSEN.**

**MOTION APPROVED 4-0**

**VII. ADJOURNMENT:**

**MOTION WAS MADE BY COMMISSIONER MINTON-DAVIS AND SECONDED BY COMMISSIONER LEWIS TO ADJOURN.**

**MOTION APPROVED 4-0**

The meeting ended at 6:18 P.M.

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Debbie McDonald, Planning Commission Clerk