



Planning and Community Development Department

## Planning Commission Minutes

March 19, 2008 Regular Scheduled Meeting

APPROVED

City Hall Council Chambers

**The meeting was called to order at 5:32 P.M.**

### **Planning Commission Present**

Randy McKibbin, **Chair**  
Grant Sulham, **Vice-Chair**  
Donn Lewis  
Dennis Poulsen  
David Eck (left at 6:15)  
Katrina Minton-Davis  
L. Winona Jacobsen

### **City Staff Present**

Heather Stinson, Planning Manager  
Debbie McDonald, Planning Commission Clerk

A poll determined that a majority of Commission members would be available for the next meeting scheduled for April 16, 2008.

### **I. APPROVAL OF MINUTES:**

Minutes subject to review and approval were those of March 5, 2008.

**MOTION WAS MADE BY COMMISSIONER LEWIS, SECONDED BY COMMISSIONER ECK TO APPROVE THE MINUTES OF MARCH 5, 2008.**

**MOTION APPROVED 7-0**

### **II. PUBLIC COMMENTS/CONCERNS: NONE**

### **III. OLD/CONTINUING BUSINESS:**

Mrs. Stinson mentioned that the draft of the Noise Ordinance has been sent to the City Attorney's office. Commissioners may still make recommendations on the Noise Ordinance by e-mailing them to her and she will forward them on to the City Attorney.

Mrs. Stinson discussed the staff report (Exhibit A) on the Sign Ordinance. She went over two options for the sign code, first regulating brightness (Exhibit B) and the second regulating size (Exhibit C).

After a short discussion, Commissioners have the following Sign Ordinance recommendations:

- Any word being defined be “**bolded**” so it is easier to read
- Special Events be date sensitive
- Both size and brightness be addressed
- Interactive signs be prohibited

**IV. NEW BUSINESS:** None

**V. FOR THE GOOD OF THE ORDER:**

**Correspondence – NONE**

**Staff Concerns – NONE**

**Commissioner Concerns –** Chair McKibbin discussed the Buildable Lands Training he attended along with Commissioner Lewis, Commissioner Jacobsen and other city staff.

Chair McKibbin announced the “Short Course in Local Planning” will take place on April 10<sup>th</sup>, 6-9 P.M. at Cedar Ridge Retirement Center.

**VI. ADJOURNMENT:**

**MOTION WAS MADE BY COMMISSIONER MINTON-DAVIS AND SECONDED BY VICE-CHAIR SULHAM TO ADJOURN.**

**MOTION APPROVED 6-0**

The meeting ended at 6:39 P.M.

---

Debbie Mc Donald, Planning Commission Clerk