



Planning and Community Development Department

Planning Commission Minutes

June 18, 2008 Regular Scheduled Meeting

APPROVED

City Hall Annex Conference Room

The meeting was called to order at 5:38 P.M.

Planning Commission Present

Randy McKibbin, **Chair**

Grant Sulham, **Vice-Chair**

Donn Lewis

Dennis Poulsen (Absent)

David Eck

Katrina Minton-Davis (Absent)

L. Winona Jacobsen

City Staff Present

Heather Stinson, Planning Manager

Debbie McDonald, Planning Commission Clerk

A poll determined that a majority of Commission members would be available for the next meeting scheduled for July 2, 2008.

I. APPROVAL OF MINUTES:

Minutes subject to review and approval were those of May 21, 2008 and June 4, 2008.

MOTION WAS MADE BY COMMISSIONER LEWIS, SECONDED BY VICE-CHAIR SULHAM TO APPROVE THE MINUTES OF MAY 21, 2008 AND JUNE 4, 2008 WITH MINOR CORRECTIONS.

MOTION APPROVED 4-0

II. PUBLIC COMMENTS/CONCERNS: NONE

III. OLD/CONTINUING BUSINESS:

Mrs. Stinson discussed the Lowe's Comp Plan Amendment (Exhibit A). Brookwater's Home Owner Association approved the change of the land use designation from R-1 to Commercial.

Commissioners agree with the proposed land use designation change from R-1 to Commercial. Commissioners would like the Public Hearing set for the July 16, 2008 Planning Commission meeting.

IV. NEW BUSINESS:

Mrs. Stinson discussed code changes to “Street Vacations” (Exhibit B). The current code refers back to the RCW’s, and the City needs specific procedures to be in place.

Commissioners agreed with the proposed “Street Vacation” code changes with the following minor corrections:

1. Check the protest procedures, what happens if there are only 2 parties involved?
2. Take out 12.40.016, number 3, letter C.
3. 12.40.022 should be “over perform”.
4. This should be a Public Works application.

V. FOR THE GOOD OF THE ORDER:

Correspondence – NONE

Staff Concerns – Announcements:

New Assistant Planner Dan Buhl started June 16, 2008
Interim Justice Center Charette will be held June 24, 2008

Commissioner Concerns – Commissioners are having two main problems with City E-mails. They’re having difficulty saving passwords and opening City E-mails from home computers and laptops.

Commissioners would like to see the current codes for “Home Occupancy” and “Parking of Recreational Vehicles” be made much stronger and easier for the Code Enforcement Officer to enforce. Commissioners are concerned that the Code Enforcement Officer does not have enough power to enforce codes and needs additional staffing help.

Planning Commission meetings will be held back in the Council Chambers starting with the July 2, 2008 meeting. The City Court’s new schedule will start and Council Chambers should be empty by 5:30 P.M.

MOTION WAS MADE BY VICE-CHAIR SULHAM AND SECONDED BY COMMISSIONER LEWIS TO EXCUSE COMMISSIONER POULSEN AND COMMISSIONER MINTON-DAVIS FROM THE JUNE 18, 2008 MEETING.

MOTION APPROVED 5-0

VI. ADJOURNMENT:

MOTION WAS MADE BY COMMISSIONER JACOBSEN AND SECONDED BY COMMISSIONER LEWIS TO ADJOURN.

MOTION APPROVED 5-0

The meeting ended at 6:55 P.M.

Debbie McDonald, Planning Commission Clerk