

Planning Commission Minutes
September 19, 2007 Regular Scheduled Meeting

APPROVED

City Hall Council Chambers

The meeting was called to order at 5:32 P.M.

Planning Commission Present

Randy McKibbin, **Chair**
Grant Sulham, **Vice-Chair**
Donn Lewis
Dennis Poulsen
David Eck
Katrina Minton-Davis
L. Winona Jacobsen

City Staff Present

Heather Stinson, Associate Planner
Debbie McDonald, New Commission Clerk
Christy McQuillen, Interim Commission Clerk

A poll determined that a majority of Commission members would be available for the next meeting scheduled for October 3, 2007.

I. APPROVAL OF MINUTES:

Minutes subject to review and approval were those of September 5, 2007.

MOTION WAS MADE BY COMMISSIONER LEWIS, SECONDED BY COMMISSIONER ECK TO APPROVE THE MINUTES OF SEPTEMBER 5, 2007 WITH MINOR CORRECTIONS NOTED BY COMMISSIONER LEWIS. APPROVAL WAS UNANIMOUS.

II. PUBLIC COMMENTS/CONCERNS: None

III. OLD/CONTINUING BUSINESS:

Mrs. Stinson went over the staff report prepared by Mr. Ladd regarding the governing of electronic signs (Exhibit A).

Commissioner Jacobsen asked for a demonstration on what the difference is between sign brightness and speed or rate of change.

Mrs. Stinson suggested that a presentation from a professional sign company could be set up.

Commissioner Eck thought that would be a good idea to have a presentation set up for an upcoming meeting.

Mrs. Stinson will have staff arrange a speaker.

Commissioner Lewis spoke about how he felt the staff report recommendation number 3 on page 5 captured what the commission was looking for. Commissioner Lewis also stated that he had spoken with many of the City Council member's and they felt that no big video signs should be allowed and the signs would be a distraction to drivers.

After minor discussion the commission would like to see a demonstration on the different levels of speed and brightness for signs, a good definition on pixel/LCD signs and maybe drafting a 2 year moratorium on pixel/LCD signs and sending it to council.

Chair Mc Kibbin asked if there was any other sign business to be discussed.

Ms. Mc Quillen spoke on permit application for signs and how A-frame and political signs do not have permits. Ms. Mc Quillen also talked about customer complaints and that off-site sign codes were not being enforced.

After a minor discussion, the commission brought up the fact that some 300 signs have been picked up with no fines being collected. Commission would like to see: 1) More code enforcement with fines being levied and collected; 2) Higher fines for repeat offenders; 3) If fines were collected, it would pay for more code enforcement.

IV. NEW BUSINESS: None

V. FOR THE GOOD OF THE ORDER:

Correspondence- None

Staff Concerns- Mrs. Stinson spoke on the Downtown Property Owners meeting, which will be held on September 20th at 4:00 P.M. in the Windermere building. At the meeting they will be discussing the design of the new tree grates and light poles. Mrs. Stinson provided some pictures of how the designers could implement our logo into the design.

Commissioner Concerns- Commissioner Sulham would like an update on new business permits.

Commissioner Minton-Davis brought up that there would be a candidate's forum on September 20th at 11 A.M.

VIII. ADJOURNMENT:

**MOTION WAS MADE BY VICE-CHAIR SULHAM, SECONDED BY COMMISSIONER
POULSEN TO ADJOURN. APPROVAL WAS UNANIMOUS.**

The meeting ended at 6:26 P.M.

Debbie Mc Donald, Planning Commission Clerk