



Planning and Community Development Department

Planning Commission Minutes
May 16, 2007 Regular Scheduled Meeting

APPROVED

City Hall Council Chambers

The meeting was called to order at 5:41 P.M.

Planning Commission Present

Randy McKibbin, **Chair**
Grant Sulham, **Vice-Chair**
Donn Lewis
Dennis Poulsen
David Eck
Katrina Minton-Davis
L. Winona Jacobsen

City Staff Present

Steve Ladd, Planning Manager
Christy McQuillen, Planning Commission Clerk
Arlene Heston, Planning Commission Clerk (new)

GUESTS

Bonney Lake Design Commission
Downtown Developers Group

A poll determined that a majority of Commission members would be available for the next meeting scheduled for May 29, 2007 to be held jointly with Council at City Hall Council Chambers.

I. APPROVAL OF MINUTES: Postponed

II. PUBLIC COMMENTS/CONCERNS: None

III. NEW BUSINESS:

Downtown Design Guidelines- Mr. Bob Bengford of Makers Architecture and Urban Design gave a power point presentation focusing on the Downtown Preliminary Draft Design Standards. Mr. Bengford's presentation included site planning, street front orientation, pedestrian access, vehicular access and parking, building design, streetscape, landscaping and signage.

Design Commission adjourned by Chair Randy McKibbin at 7:32 p.m.

IV. OLD/CONTINUING BUSINESS:

Title 15, Sign Code- Commissioners discussed possible changes to the sign code to include restrictions on newer types of technical signs (i.e. electronic flashing message boards).

This item is to remain on the Agenda under Old/Continuing Business until complete.

Proposed Draft Ordinances- Mr. Ladd announced the following draft ordinances are ready for Public Hearing: draft ordinance creating an optional site plan approval process prior to building plan submittal; draft ordinance allowing permeable trails within 50 feet of streams; draft ordinance proposing revision of building height definition in zoning code; draft ordinance placing a limit on how long a permit application can go dormant before it expires. Public Hearing is scheduled for Wednesday, June 6, 2007 at 5:30PM. One notice will be posted for all four ordinances.

Planning Commission approved to move forward with Public Hearing.

V. **PUBLIC HEARING:** None

VI. **NEW BUSINESS:**

Proposed Schedule for 2007 Comprehensive Plan Amendments: Mr. Ladd discussed the timeline schedule for the Planning Commissions consideration and recommendations of the 2007 Comprehensive Plan Amendments. Mr. Ladd said the Planning Commission portion should be wrapped up by mid-August.

VII. **FOR THE GOOD OF THE ORDER:**

Correspondence- None

Staff Concerns- None

Commissioner Concerns – Commissioner Sulham raised concerns on the verbiage used in reflecting the cancellation of the May 2nd meeting. Ms. McQuillen stated the verbiage used was standard for cancellations. Commissioner Sulham requested future cancellations give a more detailed reason.

VIII. **ADJOURNMENT:**

MOTION WAS MADE BY VICE-CHAIR SULHAM, SECONDED BY COMMISSIONER LEWIS TO ADJOURN. APPROVAL WAS UNANIMOUS.

The meeting ended at 8:05 P.M.

Prepared by: Arlene Heston, Planning Commission Clerk (New)
For: Christy McQuillen, Planning Commission Clerk
Approved on June 6, 2007