

**Planning Commission Minutes**  
March 7, 2007 Regular Scheduled Meeting

**APPROVED**

City Hall Council Chambers

**The meeting was called to order at 5:34 P.M.**

**Planning Commission Present**

Randy McKibbin, **Chair**  
Grant Sulham, **Vice-Chair**  
Donn Lewis  
Dennis Poulsen  
David Eck  
Katrina Minton-Davis  
L. Winona Jacobsen

**City Staff Present**

Robert Leedy, P&CD Director  
Christy McQuillen, Planning Commission Clerk

A poll determined that a majority of Commission members would be available for the next meeting scheduled for March 21, 2007 to be held at City Hall Council Chambers.

**I. APPROVAL OF MINUTES:**

Ms. McQuillen requested that minutes for review and approved for the month of February 2007 be postponed for review until the next meeting scheduled for March 21, 2007. Chair McKibbin accepted.

**II. PUBLIC COMMENTS/CONCERNS: None**

**III. OLD/CONTINUING BUSINESS:**

**Sign Code Revisions-** Mr. Leedy informed the Commission that, for the most part, this is primarily a work item for the Planning Commission. Staff has nothing new to report.

In the process of conducting research, a few Commissioners were able to share information on various sign requirements. This would include:

- Chair McKibbin obtaining a copy of the sign requirements for the Market at Lake Tapps (Strip Mall) in Bonney Lake. These requirements appear to be strict compared to the Bonney Lake Municipal Code.

- Commissioner Minton-Davis reviewed the City of Puyallup, City of Covington, City of Mill Creek and the City of Federal Way. It appears that a majority of these codes are the same. Various definitions are offered, signs permitted/prohibited, some display illustrations, and various timelines. In particular, Federal Way allows Short Term signs at \$50.00 per sign and temporary A-Frame at \$5.00 per sign. Federal Way and the City of Puyallup divide their Code by zoning districts. And a few municipalities have sign regulations for new vs. existing businesses.
- Commissioner Jacobsen reviewed a few codes for Grand Opening signs. It appears that several allow these types of signs to be displayed for up to 2 weeks for no fee and exempt from requiring a permit. But, beyond that 2 week period, permits would be required. And, sandwich board A-frame signs were permitted and assessed an annual flat fee. An overall opinion is that there are a lot of variables to choose from.

Commissioner Lewis and Commissioner Jacobsen voiced concern for the code enforcement aspect of the Bonney Lake Municipal Code. The language should be more defined so that if enforcement becomes an issue, regulations will be in place and easier to enforce.

Commissioners and staff discussed the benefits of illustrations. Mr. Leedy explained that the more illustrations you have built into the code, the easier it is for most individuals to follow. Another thing the commission should take into consideration is the style in which a revised code would be; strict vs. flexible.

After a lengthy discussion, the commission decided that more research is required, possibly gaining assistance from an architect or designer and where to start: Downtown, Midtown, and Eastown?

This item is to remain on the Agenda under Old/Continuing Business until complete.

**Fennel Creek Trail Plan & EIS (Environmental Impact Statement)** - A Public Hearing was held on February 7, 2007. Mr. Leedy reported that the final Environmental Impact Statement should be ready within the next few weeks but staff has nothing new to report at this time.

This item is to remain on the Agenda under Old/Continuing Business until complete.

**Non-Motorized Transportation Plan**- A Public Hearing was held on February 7, 2007. Mr. Leedy reported that staff has nothing new to report at this time.

The Commission requested that staff follow-up and see if Dan Grigsby, Public Works Director be available to answer any questions the commission may have at the next Planning Commission meeting.

This item is to remain on the Agenda under Old/Continuing Business until complete.

IV. **PUBLIC HEARING-** None

V. **NEW BUSINESS-** None

VI. **FOR THE GOOD OF THE ORDER:**

**Correspondence-** None

**Staff Concerns-** Mr. Leedy bid a farewell to the Commission. After 5+ years, Mr. Leedy is to retire from the City of Bonney Lake as Director of Planning and Community Development effective March 15, 2007. Ms. McQuillen announced that the farewell party is scheduled for Tuesday, March 13, 2007 at the Senior Center 4-6PM.

**Commissioner Concerns** – Chair McKibbin explained that a recent article in the Bonney Lake newspaper where a citizen is rebutting comments made by Commissioner Minton-Davis is more of a neighborhood dispute not a Planning Commission issue.

VI. **ADJOURNMENT:**

**MOTION WAS MADE BY VICE-CHAIR SULHAM, SECONDED BY COMMISSIONER LEWIS TO ADJOURN. APPROVAL WAS UNANIMOUS.**

The meeting ended at 6:11P.M.

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Christy McQuillen, Planning Commission Clerk  
Approved on April 4, 2007