



Planning Commission Minutes  
January 17, 2007 Regular Scheduled Meeting

APPROVED

City Hall Council Chambers

At 5:30PM, Ms. McQuillen read the Oath of Office and swore in to office 6 members that include Randy McKibbin, Grant Sulham, Donn Lewis, Dennis Poulsen, David Eck and Katrina Minton-Davis.

**The meeting was called to order at 5:47 P.M.**

**Planning Commission Present**

- Randy McKibbin, **Chair**
- Grant Sulham, **Vice-Chair**
- Donn Lewis
- Dennis Poulsen
- David Eck
- Katrina Minton-Davis
- L. Winona Jacobsen (Absent)

**City Staff Present**

- Stephen Ladd, Planning Manager
- Christy McQuillen, Planning Commission Clerk

A poll determined that a majority of Commission members would be available for the next meeting scheduled for February 7, 2007 to be held at City Hall Council Chambers.

**MOTION WAS MADE BY COMMISSIONER SULHAM, SECONDED BY COMMISSIONER LEWIS TO APPROVE AN EXCUSED ABSENCE OF COMMISSIONER JACOBSEN FROM THIS EVENINGS MEETING. APPROVAL WAS UNANIMOUS.**

**I. APPROVAL OF MINUTES:**

Minutes were postponed for review until February 7, 2007.

**II. PUBLIC COMMENTS/CONCERNS: None**

**III. OLD/CONTINUING BUSINESS:**

**Fennel Creek Trail Plan-** Mr. Ladd provided a brief overview and history of the proposed Plan and announced that the Plan is now ready for Public Hearing. The Planning Commission made a decision to move forward with the Hearing at their December 6, 2006 meeting.

The Public Hearing is scheduled for Wednesday, February 7, 2007 at 5:30PM. Mr. Ladd said that notices will be mailed to property owners along the creek corridor. There was lengthy discussion between staff and commission members on how to proceed with the Public Hearing with the knowledge that this particular topic may draw a fairly large public attendance.

Commissioners requested that Gary Leaf, Director of Community Services be available at the Public Hearing in the event questions arise and to cover thoroughly the financial level.

This item is to remain on the Agenda under Old/Continuing Business.

**Non-Motorized Transportation Plan-** Mr. Ladd provided a brief overview and history of the proposed Plan and announced that the Plan is now ready for Public Hearing as well. The Planning Commission made a decision to move forward with the Hearing at their December 6, 2006

Mr. Ladd said that unlike the Fennel Creek Trail Plan, the Non Motorized Transportation Plan does not require an Environmental Impact Statement. The City has compiled the SEPA review and has made a Determination of Non Significance. SEPA Agencies will be notified.

Commissioners requested that Dan Grigsby, Public Works Director be available at the Public Hearing in the event questions arise.

Commissioners Minton-Davis and Jacobsen brought up the subject of Storm Water Management and how it should be incorporated into this plan. How can this be incorporated into the plan?

Mayor Johnson in attendance suggested that when the Planning Commission makes their recommendation to City Council, to take that opportunity to voice this concern and advise City Council to consider alternatives to Stormwater management and to not adopt the Standard. City Council in turn, could advise the Administration to implement alternatives to hold Developers accountable.

**IV. PUBLIC HEARING-** None

**V. NEW BUSINESS-**

**Election of Officers (Chair and Vice-Chair) for the 2007 Calendar Year-** Randy McKibbin opened the floor up for nominations.

**A MOTION WAS MADE BY COMMISSIONER ECK, SECONDED BY COMMISSIONER MINTON-DAVIS NOMINATING RANDY MCKIBBIN AS CHAIR AND GRANT SULHAM AS VICE-CHAIR (RETAINING POSITIONS) FOR THE 2007 CALENDAR YEAR. APPROVAL WAS UNANIMOUS.**

**VI. FOR THE GOOD OF THE ORDER:**

**Correspondence-** None

**Staff Concerns-** Mr. Ladd announced the Downtown Developers Group meets on January 18, 2007 at 4:00PM. Consultants are still on call and plan to present the 3D design. Commissioners and Council members are encouraged to attend.

**Commissioner Concerns** – Vice-Chair Sulham said that recently temporary signs are cropping up along SR410 and side City streets. These signs show up on a regular basis (see email-Exhibit 1) and it disturbs Mr. Sulham that some are more popular and shouldn't be removed or touched.

Chair McKibbin asked Mayor Johnson if the Planning Commission should move forward with review of the Sign Code. Major Johnson, Commissions and staff had a lengthy discussion on which direction the review of the Sign Code should be; 3 town District separate regulations, more relaxed vs. strict. All agreed that this may lead to a lengthy process.

Commissioners requested that once the review gets under way, that Denney Bryan, Code Enforcement Officer be available at a meeting to answer particular questions.

Mr. Ladd pointed out that if signs are part of urban design, then he believes a consultant be available to help the Planning Commission with review of sign regulations. That if the Planning Commission moves in the direction of breaking up the code by the 3 Districts (Downtown, Midtown and Eastown).

This item is to be placed under New Business for further discussion only at the next Planning Commission meeting scheduled for Wednesday, February 7, 2007.

**VI. ADJOURNMENT:**

**MOTION WAS MADE BY COMMISSIONER ECK, SECONDED BY VICE-CHAIR SULHAM TO ADJOURN. APPROVAL WAS UNANIMOUS.**

The meeting ended at 6:38 P.M.

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Christy McQuillen, Planning Commission Clerk  
Approved on February 7, 2007