



Community Services Department

Park Board Minutes

May 12, 2014 Regular Scheduled Meeting
City of Bonney Lake Council Chambers

APPROVED

The meeting was called to order at 6:06 P.M.

Park Board Present

Jim Bouchard, **Chair** (Arrived 6:08)
Chauntelle Hellner, **Vice-Chair**
Randi Riesenber
Todd Haueter
Terry Reid
Scott Anderson (Arrived 6:21)
Vacant

City Staff Present

Gary Leaf, Community Service Director
Debbie McDonald, Park Board Clerk

I. APPROVAL OF MINUTES:

MOTION WAS MADE BY BOARDMEMBER RIESENBERG AND SECONDED BY BOARDMEMBER HAUETER TO APPROVE THE MINUTES FROM THE APRIL 14, 2014 MEETING.

MOTION APPROVED 4-0

II. CITIZEN COMMENTS: NONE

III. CORRESPONDENCE: NONE

IV. STAFF REPORTS:

Fennel Creek Trail Design

Mr. Leaf stated the Fennel Creek design is waiting for WSDOT to approve the local agency agreement. He also just submitted a 1.5 million dollar construction grant through the Non-Motorized grants.

V. OLD/CONTINUING BUSINESS:

Chair Bouchard asked to move the Manual for Boardmembers agenda item to the end of Old Business.

Follow-up on SEPA, etc. for the Fennel Creek/Safe Routs Parking Lot

Chair Bouchard commented he saw the Midigated Determination of Non-Significants (MDNS) came out and asked what else needs to be done to open up the parking lot.

Mr. Leaf responded there is a checklist of items the City needs to complete in order to open up the parking lot. Some of the items on the checklist are the landscape buffer, signage and infiltration for run off.

Boardmember Reid asked when the parking lot will be open.

Mr. Leaf responded about three months to get everything ready, so maybe by the end of Summer.

Chair Bouchard asked for this item to be tabled until the July meeting.

Council Workshop Agenda-Review/Prioritize/Coordinate Biennium Work Plan – Establish Date

Chair Bouchard commented the City is still working on establishing the Arts Commission.

Mr. Leaf added the City has not made appointments to the Arts Commission or set how often they will meet.

Chair Bouchard also reminded Boardmembers that the work-plan has been moved to the May 20th, City Council Workshop.

Fennel Creek Work Plan Including Trail Design Grant Submission

See Mr. Leaf's Staff Reports update.

Identify Parcels /Backgrounds and Current Status

See Mr. Leaf's Staff Reports update.

Update/Coordinate Comp Plan Revision – Jason Sullivan – Planning Dept.

Mr. Leaf reported there is nothing to bring to the Park Board at this time.

Manual for each Boardmember (Define Contents)

Chair Bouchard distributed his idea for a project form that can be filled out and placed in the binders. The project form will contain all information needed on a project. It includes a pros and cons to help with the recommendation and give City Council thoughts behind the Park Board's recommendation.

Boardmember Riesenberg likes what she sees with the project form. Would like to add a line for the "target audience".

Vice-Chair Hellner likes the one page project form but also likes the project spreadsheet. It gives you a good overall view at a glance.

Boardmember Anderson would like to see the one page project form for City Council and the overall spreadsheet for the quick glance view.

Chair Bouchard responded the Park Board will go with the project form for recommendations to City Council and the project spreadsheet for an overall view at a glance.

Mr. Leaf suggested that the project number be changed to a task number since not all recommendations are projects.

Chair Bouchard is working of putting together a suggested table of contents for the Park Board binders. Has some ideas of what should be in the binder.

Vice-Chair Hellner asked if there could be an electronic version of the binder so it would be easier to update.

Boardmember Anderson would like to see each park have its own section in the binder.

VI. NEW BUSINESS:

Review-Twelve Principles of Governance that Power Exceptional Boards

Chair Bouchard opened the floor for discussion.

Boardmember Reid stated that strategic thinking is needed and something we can all work on.

Chair Bouchard commented with the work plan is prioritized this will help with the strategic thinking. Believes the Park Board does their best to make all meetings and recommendations transparent to the public.

Boardmember Reid commented they only make recommendations which is hard to get a concrete outcome.

Chair Bouchard thanked the Boardmembers for their time and dedication to the Park Board.

VII. ITEMS FOR NEXT AGENDA AND COUNCIL WORKSHOP AGENDA: NONE

VIII. FOR THE GOOD OF THE ORDER:

Boardmember Anderson asked about the trail and pocket park behind Walmart.

Mr. Leaf responded that Bruce Dees will come up with some design drawings for the trail but not the park.

IX. ADJOURNMENT:

MOTION WAS MADE BY VICE-CHAIR HELLNER AND SECONDED BY BOARDMEMBER REID TO ADJOURN.

MOTION APPROVED 6-0

The meeting ended at 7:10 P.M.

Debbie McDonald, Park Board Clerk