



Community Services Department

## Park Board Minutes

April 14, 2014 Regular Scheduled Meeting  
City of Bonney Lake Council Chambers

APPROVED

**The meeting was called to order at 6:06 P.M.**

### **Park Board Present**

Jim Bouchard, **Chair**  
Chauntelle Hellner, **Vice-Chair**  
Randi Riesenber  
Todd Haueter  
Terry Reid  
Scott Anderson  
Vacant

### **City Staff Present**

Gary Leaf, Community Service Director  
Debbie McDonald, Park Board Clerk

#### **I. APPROVAL OF MINUTES:**

**MOTION WAS MADE BY BOARDMEMBER ANDERSON AND SECONDED BY VICE-CHAIR HELLNER TO APPROVE THE MINUTES FROM THE MARCH 10, 2014 MEETING.**

**MOTION APPROVED 6-0**

#### **II. CITIZEN COMMENTS: NONE**

#### **III. CORRESPONDENCE: NONE**

#### **IV. STAFF REPORTS:**

Mr. Leaf will report further down on the agenda.

#### **V. OLD/CONTINUING BUSINESS:**

#### ***Manual for each Boardmember***

Chair Bouchard read a sample Table of Contents and indicated he would send that out and asked each Boardmember to contribute to the content and eventually to a working manual for each Boardmember.

Boardmember Riesenber brought up utilizing a project form for each park that could be included in the manual listing the item, proposal, Pros/Cons and Park Board disposition.

***Follow-up on SEPA, etc. for Fennel Creek/Safe Routes Parking Lot***

Mr. Leaf stated there were two comments received during the comment period time, which has now ended. One of the comments was from the Department of Ecology. Should have a mitigation determination of non-significance in the next 10-days.

Boardmember Reid asked if then the parking lot will be open.

Mr. Leaf responded the City will have to complete the mitigation first.

***Art, Culture and Heritage Element of Comp Plan***

Mr. Leaf gave an update on the formation of the Arts Commission. They have received 11 applications for only 5-7 spots.

***Biennium Park Board Work Plan – Incorporation of City’s Items***

Boardmember Reid asked who prioritized the work plan.

Mr. Leaf responded he did the prioritization from what Council had mentioned at the Joint Meeting. He also reminded Boardmembers this is only a draft and the prioritization should come from City Council. At this time the draft is front loaded for 2014.

Chair Bouchard stated the Park Board was told by City Council not to worry about funding. If that is the case then the Park Board should not be doing the 2<sup>nd</sup> item on the proposed work plan. Also the last item in 2015, re: gift-giving brochure—should be moved to top priority.

Vice-Chair Hellner thought the gift-giving brochure could be accomplished easily.

Boardmember Anderson commented that any item that refers to funding should be taken off the work plan.

Councilmember Watson asked about where the recommendation go. They should go to CDC for them to decide if a recommendation should be forwarded on to City Council. He will bring it up the Council meeting tomorrow night.

Boardmember Riesenbergs responded that the Mayor told the Park Board to bring recommendations to City Council.

Chair Bouchard would like Boardmembers to send in their recommendations for the work plan and will combine all the comments for the Park Board meeting in May. Would also like a criteria list on how to make recommendations on a project.

***Fennel Creek Work Plan Including Trail Design Grant Submission – Identify Parcels/Background and Current Status***

Mr. Leaf is considering applying for a non-motorized grant, it is a long shot but will try. Will be on the CDC agenda for tomorrow.

Boardmember Reid asked if there was a downside to applying for grants.

Mr. Leaf responded the only downside is staff time. There was one grant the City did not apply for because it would have taken 80 hours of staff time to complete.

***Update/Coordinate Comp Plan Revision – Jason Sullivan-Planning Department***

Mr. Leaf reported there is nothing to bring to the Park Board at this time.

**VI. NEW BUSINESS:**

***Follow-up from Joint Meeting with City Council***

Chair Bouchard thought the Joint-Meeting with City Council went well and was attended by most of the Park Boardmembers. Main responsibility of the Park Board is to put forward park improvements.

Boardmember Anderson commented that City Council did not give the Park Board criteria and what information they are looking for.

Vice-Chair Hellner responded that each project may have different criteria's.

Boardmember Haueter commented that City Council may not know the criteria for a project and as a Park Board we would use our own criteria. Once we make our recommendation then it is out of our hands.

***Finding a Replacement for Jaime Trejo (Status)***

Chair Bouchard asked for an update on filling the vacant Boardmember spot.

Mr. Leaf responded the City has not received any applications at this time.

Chair Bouchard asked that the vacancy be posted on the front of the City's webpage like the Arts Commission opening is posted.

Boardmember Anderson also suggested placing it on the Bonney Lake City page of the Courier Herald.

***Review-Twelve Principles of Governance that Power Exceptional Boards***

Held over for the May meeting.

**VII. ITEMS FOR NEXT AGENDA AND COUNCIL WORKSHOP AGENDA: NONE**

**VIII. FOR THE GOOD OF THE ORDER:**

Chair Bouchard reminded Boardmembers that Park Appreciation is April 26<sup>th</sup> at 9 AM in Midtown Park.

Boardmember Anderson commented on his trip to Mt. Vernon, they came upon Hillcrest Park. Encouraged other Boardmembers to check it out. There are some good ideas for Midtown Park.

Park Board Clerk McDonald forwarded the link to each Boardmember to Hillcrest Park.

**IX. ADJOURNMENT:**

**MOTION WAS MADE BY BOARDMEMBER HAUETER AND SECONDED BY BOARDMEMBER RIESENBERG TO ADJOURN.**

**MOTION APPROVED 6-0**

The meeting ended at 7:18 P.M.

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Debbie McDonald, Park Board Clerk