

**SPECIAL JOINT CITY COUNCIL/
PLANNING COMMISSION MEETING
AND CITY COUNCIL WORKSHOP**

**February 6, 2018
6:00 P.M.**



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MINUTES

Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

I. CALL TO ORDER – Mayor Neil Johnson, Jr. called the workshop to order at 6:00 p.m.

ROLL CALL: Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Mayor Johnson, elected officials attending were Deputy Mayor Randy McKibbin, Councilmember Terry Carter, Councilmember Justin Evans, Councilmember James Rackley, Councilmember Michelle Surdez, Councilmember Dan Swatman, and Councilmember Tom Watson.

Planning Commissioners in attendance were Vice Chair David Baus, Commissioner Brad Doll, Commissioner L. Winona Jacobsen, Commissioner Dennis Poulsen, and Commissioner Debbie Strous-Boyd. Planning Commission Chair Grant Sulham and Commissioner Craig Sarver were absent.

Staff members in attendance were City Administrator Don Morrison, Administrative Services Director/City Clerk Harwood Edvalson, Chief Financial Officer Cherie Gibson, Police Chief Dana Powers, Public Services Director John Vodopich, City Attorney Kathleen Haggard, Deputy City Clerk Susan Haigh, Public Works Superintendent Ryan Johnstone, and Planning & Building Supervisor Jason Sullivan.

II. AGENDA ITEMS:

A. Planning/Council Discussion: AB18-04 – Resolution 2629 – A Resolution of the City of Bonney Lake, Pierce County, Washington Adopting the Planning Commission Work Plan for 2018-2019.

Planning & Building Supervisor Jason Sullivan reviewed the draft plan and explained the revised format. The proposed work plan includes: a review of permit fees; pre-zoning of potential annexation areas (Country Highlands and an area between 112th and S Prairie Rd); school district property annexations; Future Land Use Designation implementation; review of Code Enforcement and Public Nuisance regulations; updates to zoning regulations; watershed planning; updates to landscaping and clearing codes; an update to the Critical Areas code; the Shoreline Master Program update; small cell facilities regulations; the Puget Sound Regional Council's 'VISION 2050' region plan; and updates to the sewer system plan.

Councilmembers and Commissioners discussed the process for review and approval of proposed updates and future ordinances. Several Councilmembers said they preferred reviewing Comprehensive Plan updates and other complex items as individual discussion items throughout the year rather than as a single year-end action item.

Commissioner Strous-Boyd said it is important to involve the Design Commission in review of design-related code updates and suggested the Planning Commission hold a joint meeting with the Design Commission. Commissioner Baus suggested the City consider increasing the size and detail on notice signs at commercial development sites; he said they are small compared to other city's signage. Mr. Sullivan said this could be included in review of the fee schedule. Councilmembers thanked staff for the improved format of the work plan. Planning Commissioners provided feedback and other suggestions.

B. Planning/Council Presentation: Stormwater Basin Plan – Parametrix. (No Advance Materials.)

Mr. Sullivan introduced Paul Fendt from Parametrix, who explained that the City received grant funds to complete the Stormwater Basin Plan. He summarized the study to develop the plan, basin-specific stormwater requirements, and the capital projects and implementation plan. He said Bonney Lake is considered a 'Phase 2' community under the National Pollutant Discharge Elimination System (NPDES) permit. He said the City will need to address 'retrofitting' planning in its next NPDES permit and provided recommendations on how to address this requirement based on the stormwater study. Moving forward, the City needs to adopt the basin plan, obtain approval from the Department of Ecology, adopt basin-specific standards, and adopt low-impact development feasibility standards.

Mr. Sullivan said a lot of the study for this plan can be used in the City's upcoming NPDES permit process. He said he plans to have the draft plan ready for a Planning Commission public hearing in April. After this it will be forwarded to the Council for adoption, and then for approval by the Department of Ecology. Councilmembers requested a copy of the draft plan for review.

Mayor Johnson thanked the Planning Commissioners for participating in the joint meeting with Councilmembers.

At 6:58 p.m. the Special Joint City Council/Planning Commission Meeting was adjourned, followed immediately by the regular Council Workshop.

C. Review of Draft Minutes: January 2, 2018 Workshop, January 9, 2018 Meeting, January 20, 2018 Council Retreat, and January 23, 2018 Meeting.

The minutes were forwarded to the February 13, 2018 Meeting for approval with minor corrections.

D. Council Open Discussion:

Abandoned Vehicle: Councilmember Watson asked about a car that was dumped at the creek. Director Vodopich said staff responded to the report and will need to get a tow truck to remove it.

Water Rates: Councilmember Watson said he spoke with a resident in another community about outreach and communication provided to customers about proposed utility rate adjustments. He said customers feel better about the process when they have good communication.

Park Board: Councilmember Swatman said another Park Commissioner has resigned. He said the Council needs to consider how to deal with park-related issues. Mayor Johnson said he has been thinking about this in relation with the pool interest group. He said a combined plan for Midtown Park and a pool may be more than the City can handle on its own. He said one option would be for the aquatics interest group to form a pool district, while the City worked separately on a parks plan. Councilmember Swatman said there is value in an aquatics center, but it needs to be fiscally responsible. He said the School District is not interested in managing an aquatics center and the interest group needs to work on a plan. Councilmember Watson said the various groups need to keep connected if they want to move forward in an intentional way, not work separately. CFO Gibson and Mr. Sullivan provided background from their experience at another city (Des Moines) which set up a Metropolitan Parks District (MPD) including both a pool and parks. They warned that setting up a MPD specifically for a pool might cut off the option to include parks in a future MPD.

Deputy McKibbin said now may be a good time to start working on a MPD proposal and facilitating conversations with the aquatics program group. Councilmember Evans and Mayor Johnson noted that issues related to parks and pools are very different and could negatively impact each other. Mayor Johnson said a plan with benchmarks and targets is needed so people don't waste their time and not make progress. Mayor Johnson said he could set up a meeting between Councilmembers, citizens, and others interested in working on the process to meet and form a plan to move forward.

Councilmembers briefly discussed the status of the Park Commission, noting they currently do not have enough members to have a quorum for meetings.

Building key card system: Councilmember Evans said he attended the last Finance Committee meeting which included discussion of the electronic key-card system for the Justice & Municipal Center building. He said the proposed project costs \$35,000 and he feels the funds could be better spent elsewhere. He said the system will not include all the doors and it is not a pressing issue.

Pierce Transit: Mayor Johnson said he recently met with Pierce Transit representatives and they discussed future system planning and needs for transit on the plateau. He said he has previously suggested an 'on-demand' transportation


option for the plateau area. Councilmembers briefly discussed use of the Sound Transit shuttle to the Sumner train station.

III. EXECUTIVE/CLOSED SESSION:


Pursuant to RCW 42.30.110(1)(i), the Council adjourned to an Executive Session with the City Attorney at 7:20 p.m. for 15 minutes to discuss potential litigation. The Council returned to chambers at 7:32 p.m. No action was taken.

IV. ADJOURNMENT:

At 7:33 p.m. the Workshop was adjourned by common consent of the Council.



Harwood Edvalson, City Clerk



Neil Johnson, Jr., Mayor

Items presented to Council at the Workshop:

- Presentation – *Bonney Lake Land Use and Watershed Protection Plan Briefing* – Paul Fendt, PE, Parametrix.

Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.