

**CITY COUNCIL
WORKSHOP**

**March 17, 2015
5:30 P.M.**

MINUTES



"Where Dreams Can Soar"

The City of Bonney Lake's Mission is to protect the community's livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.
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Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

- I. Call to Order** –Mayor Neil Johnson, Jr. called the meeting to order at 5:30 p.m.
- II. Roll Call:** Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Mayor Johnson, elected officials attending were Deputy Mayor Dan Swatman, Councilmember Mark Hamilton, Councilmember Katrina Minton-Davis, Councilmember James Rackley, Councilmember Donn Lewis, and Councilmember Tom Watson. Councilmember Randy McKibbin was absent from the workshop.

**Councilmember Lewis moved to excuse Councilmember McKibbin's absence.
Councilmember Watson seconded the motion.**

**Motion to excuse Councilmember
McKibbin's absence approved 6 – 0.**

Staff members in attendance were City Administrator Don Morrison, Public Works Director Dan Grigsby, Community Development Director John Vodopich, Chief Financial Officer Cherie Gibson, Police Chief Dana Powers, Facilities and Special Projects Manager Gary Leaf, City Attorney Kathleen Haggard, Administrative Services Director/City Clerk Harwood Edvalson, and Administrative Specialist II Renee Cameron.

III. Agenda Items:

A. Proclamation: Mary Charron Day – March 21, 2015

Mayor Johnson read the Proclamation and said he felt it important to show recognition of the community. He spoke about Mary's contributions to the community and others, shared personal moments he had with Mary, and introduced her husband, Val Charron. Mr. Charron spoke regarding his wife and thanked the Mayor for his friendship to Mary and himself. Councilmember Hamilton said it would be appropriate to have a yearly recognition of those that the City has lost to cancer.

B. Council Open Discussion

Madrona Park: Councilmember Watson stated his concern about the no trespassing sign at the entrance to driveway at the Madrona Park. Mayor Johnson said this is an entrance area to a private driveway that the private property owner has likely placed onto their property. Mayor Johnson said staff can talk with the property owner to see if they could put their no trespassing sign further up their driveway, so access to the park entrance is more obvious.

BIG SERVE Community Summit/Beautify Bonney Lake Service Project: Councilmember Watson said that the BIG SERVE 22nd Annual Community Summit will be held on March 19, 2015 at Mountain View Middle School and discussed the Pre-Summit Sessions, one of which is Beautify Bonney Lake planting a tree and bark installation at the high school.

Local Government Leadership Forum: Councilmember Watson said he will be attending the Local Government Leadership Forum in Lacey on March 18th with Administrative Services

Director/City Clerk Edvalson.

Communities for Families Meeting: Councilmember Watson said he attended the Communities for Families Meeting on March 5th and they had a very extensive meeting with flyers and details about activities. He said there is a lice outbreak at all of the schools right now, and families with limited income are having difficulty properly treating the lice. He also spoke of the needs of local families, and the number of homeless preschoolers in the area.

Death by Chocolate Event: Councilmember Watson said the Death by Chocolate event is Saturday, March 21st and encouraged everyone to attend. Deputy Mayor Swatman said even if they cannot attend the event that donations are always welcome. Councilmember Watson said donations can assist those in need of eyeglasses through the Lions Club.

Open House with Representative Stokesbury: Deputy Mayor Swatman said the City hosted an open house with Representative Drew Stokesbury on Saturday, March 14th. He said it was a great one-on-one discussion with the representative and Buckley Mayor Pat Johnson.

Lake Tapps Improvements Tour with Cascade Water Alliance: Deputy Mayor Swatman said Utilities Supervisor Dave Cihak, Public Works Director Grigsby, and he toured the work and improvements being done by Cascade Water Alliance.

Parks Ad-Hoc Committee: Deputy Mayor Swatman said the Parks Ad-Hoc Committee is progressing and the City should see some output in the next three weeks or so. He said he thinks the Committee will have an ultimate master plan that the Council can review when there is consensus as to which projects can be moved forward and completed.

New Public Works Center: Deputy Mayor Swatman asked if there are any details regarding the new Public Works facilities and a date for siting the new facility. Mayor Johnson said he wants to see action on the development. City Administrator said the preliminary environmental study is complete and it would not be cost effective to relocate the wetland on the proposed site. He said they are still looking at two sites, using the 96th Street site for about half the large equipment, and the other site for the main building. He said he is still waiting to hear back from ARC for an update of the proposed sites and building configuration. Deputy Mayor Swatman said he believes moving forward with the new Public Works Center will help get commercial development started in Easttown, which is important.

186th Ave Corridor Improvements: Deputy Mayor Swatman said the Community Development Committee has been doing a great job getting the 186th Avenue Corridor improvements moving forward and the expected timeline is to have the plans and approval for the improvements in beginning of 2016, with construction in the spring of 2016.

C. Review of Draft Minutes: March 3, 2015 Workshop and March 10, 2015 Meeting

Minor corrections were made to the minutes, which were forwarded to the March 24, 2015 Meeting for action.

D. Discussion: AB15-31 – Amending the BLMC Regarding Boat Launch Fees and Disabling Bollards.

Mayor Johnson said this proposed amendment was at his directive. He said there have been numerous problems with the bollards that have been in place for the last five years and he wanted staff to come up with a different solution. He summarized the agenda bill. Facilities and Special Projects Manager Gary Leaf said it will become a parking enforcement, which

would rely on the Police Department to check for passes or a paid ticket/receipt placed on the dashboard. Council discussed how launch fees have previously been handled. Mr. Leaf said there will not be an increase in the fees, and any parking fines will help to pay the cost of the police enforcement. Mr. Leaf advised that the new approach would cost about \$2,000 to implement. He said the bollard system will remain at the launch in case the City chooses to revert back to it at a later date. Mr. Leaf asked Council if they wanted to continue with the non-resident pass. Deputy Mayor Swatman said he is opposed to the non-resident pass, as the purpose of the pass is to benefit residents. He said residents should be able to use the park, versus the majority of non-residents who frequent Allan Yorke Park. Councilmember Minton-Davis suggested charging a parking fee to park any vehicle at the park. Mr. Leaf said there were approximately 1,500 individual launches last year. Councilmember Watson asked if there will be a limit for a maximum amount of launches and the process of towing illegally parked vehicles; Chief Powers responded. City Administrator Morrison said that if Council wishes to eliminate non-resident passes, then Section 12.12.051(C) will need to be removed from the Code. This item was forwarded for approval to a future Council Meeting for action.

E. Discussion: AB15-34 – AB15-34 – Ordinance D15-34 – Debt Service Fund Creation

Chief Financial Officer Gibson explained the proposed ordinance advising that with the passage of Ordinance 1507 (allowing the Refunding of the 2008 LTGO Bonds and Motorola loan), all activity must be accounted for in a separate Debt Service Fund. This Ordinance allows Finance staff to create a Debt Service Fund to account for the activities including principal and interest payments and debt service costs. Councilmember Rackley asked if this was a tool to increase the City's bond rating. Ms. Gibson responded that this does not affect the City's rating. The item was forwarded for approval to the March 24th Council Meeting.

F. Discussion: AB15-36 – Ordinance D15-36 – Amending Chapter 5.08 of BLMC and the Corresponding Portions Of Ordinance Nos. 1236 and 1256 Related To Business Licenses.

Community Development Director Vodopich summarized the agenda bill and said that at the February 21st City Council retreat it was noted that the code currently requires business licenses for those with an office or post office box for a place of business within the City limits. He said with this Ordinance, subject to the exemptions listed in the Code, anyone conducting business in the City, regardless of having a physical presence, would be required to have a business license. City Administrator Morrison advised that the City used to require anyone doing business to have a City business license. Council consensus was in support of the amendment. Councilmember Minton-Davis expressed concern about how to expedite the process. Ms. Gibson said that she and Director Vodopich are working on options to expedite the process. Mr. Vodopich spoke regarding the process and coordinating with the State Business Licensing Service. Ms. Gibson said letters can be sent to companies notifying them of the business license requirement (i.e. Amazon, etc.). Mayor Johnson said he thinks it is fair that all businesses be required to have a current City business license for doing business within the City. Mr. Vodopich said as contractors come in for a permit, they will be checked to make sure they have a valid business license. If a contractor doesn't have a City business license, then they will be required to obtain one before a permit is issued. Mr. Morrison advised that the Code provides for a number of exemptions. He said the requirement was previously removed from the code to help to attract contractors to do more business within the City. Mayor Johnson said he believes this requirement will create sufficient revenue over time, and said he sees it as a way to capture those businesses that we can. Mr. Vodopich advised that as long as they can show that their business license application has been submitted, via the Business License Services, then the City would issue their permit. This item was forwarded to the March 24, 2015 Council Meeting for action.

G. Discussion: AB15-39 – Arterial Roads/Streets – Speed Limits.

Councilmember Watson said he sponsored this item and would like to see the speed limits

raised from 25 to 30 mph on Angeline Road and South Prairie Road. Public Works Director Grigsby stated the City Council sets the speed limits in the City’s jurisdiction. He clarified that South Prairie Road is in the City’s jurisdiction from SR 410 to the County line. Councilmember Minton-Davis said she is concerned about increasing the speed limit on Angeline due to the number of children and others that walk the road. Chief of Police Powers said she is concerned with increasing the speed limit on South Prairie, especially with as congested as that road gets before and after school. Councilmember Hamilton asked about the increase in stopping distance with an increase of 5 mph, which Chief Powers advised increases it approximately 50’ from approximately 150’ to 200’. Council consensus was to maintain the 25 mph speed limits on both Angeline Road and South Prairie Road.

H. Discussion: AB15-45 – Ordinance No. D15-45 – Amending Section 18.39.050 Of The Bonney Lake Municipal Code Related To Building Design Standards In Midtown.

Community Development Director Vodopich stated that this proposed Ordinance would amend the building design standards in Midtown by limiting the area between the building and front property line to required frontage improvements, landscape buffers and a maximum of two rows of parking stalls that must be devoted to customers and/or employees and must include a 20-foot drive aisle for parcels that are adjacent to public streets with new buildings less than 10,000 square feet in size. He said review and consideration by the Planning Commission is required. Deputy Mayor Swatman said he believes this supports the City’s Midtown Plan. Councilmember Minton-Davis said it is her understanding that this amendment would not apply to development in the WSU Forest. Deputy Mayor Swatman clarified that it will apply to new construction projects only. Director Vodopich said the issue will be added to the Planning Commission’s Work Plan.

I. Discussion: Review of draft Council Vision Statement Revisions.

City Administrator Morrison summarized the review of the draft Council Vision Statement Revisions. Council consensus was the revisions were acceptable.

IV. EXECUTIVE SESSION: Pursuant to RCW 42.30.140(4)(b) and RCW 42.30.110(1)(i), the Council adjourned to an Executive Session with the City Attorney at 6:50 p.m. for 30 minutes to discuss labor negotiations and potential litigation. At 7:20 p.m. the Executive Session was extended for 10 minutes. At 7:30 p.m. the Executive Session was extended for an additional 5 minutes. The Council returned to chambers at 7:37 p.m. No action was taken.

V. ADJOURNMENT:

Councilmember Watson moved to adjourn the Workshop at 7:37 p.m. Councilmember Lewis seconded the motion.

Motion to adjourn approved 6 - 0.


 Harwood Edvalson, MMC
 City Clerk


 Neil Johnson, Jr.
 Mayor

Items presented to Council for the March 17, 2015 Workshop: None

Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.