

## CITY COUNCIL WORKSHOP

May 20, 2014  
5:30 p.m.

### AGENDA



*"Where Dreams Can Soar"*

*The City of Bonney Lake's Mission is to protect the community's livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.*

*Website: [www.ci.bonney-lake.wa.us](http://www.ci.bonney-lake.wa.us)*

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*The City Council may act on items listed on this agenda, or by consensus give direction for future action.  
The Council may also add and take action on other items not listed on this agenda.*

**Location:** Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

**I. Call to Order:** Mayor Neil Johnson

**II. Roll Call:**

Elected Officials: Mayor Neil Johnson, Jr., Deputy Mayor Dan Swatman, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin, Councilmember Katrina Minton-Davis, Councilmember James Rackley, and Councilmember Tom Watson.

**III. Agenda Items:**

p. 3 **A. Proclamation:** May 2014- Building Safety Month.

**B. Presentation:** Greater Bonney Lake Historical Society. (No advance materials provided)

**C. Open Discussion**

p. 5 **D. Review of Council Minutes:** May 6, 2014 Workshop and May 13, 2014 Meeting.

p. 17 **E. Discussion (Pursuant to public hearing):** AB14-69 – Ordinance 1481 – Marijuana Moratorium Extension.

p. 21 **F. Discussion:** AB14-67 – Resolution 2385 – Amending the 2014-2015 Planning Commission Work Plan.

p. 31 **G. Discussion:** Park Board Ordinance Update (AB14-70 – Ordinance D14-70), and Park Work Plan.

**IV. Executive Session:** Pursuant to RCW 42.30.110, the City Council may hold an executive session. The topic(s) and the session duration will be announced prior to the executive session.

**V. Adjournment**

**For citizens with disabilities requesting translators or adaptive equipment for listening or other communication purposes, the City requests notification as soon as possible of the type of service or equipment needed.**

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**BUILDING SAFETY:  
Maximizing Resilience, Minimizing Risks**



— INTERNATIONAL CODE COUNCIL —

# *Proclamation*

## **Building Safety Month — May, 2014**

*Whereas, the City of Bonney Lake’s continuing efforts to address the critical issues of safety, energy efficiency, and resilience in the built environment that affect our citizens, both in everyday life and in times of natural disaster, give us confidence that our structures are safe and sound, and;*

*Whereas, our confidence is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, laborers and others in the construction industry—who work year-round to ensure the safe construction of buildings, and;*

*Whereas, these guardians—dedicated members of the International Code Council—use a governmental consensus process that brings together local, state and federal officials with expertise in the built environment to create and implement the highest-quality codes to protect Americans in the buildings where we live, learn, work, worship, play, and;*

*Whereas, the International Codes, the most widely adopted building safety, energy and fire prevention codes in the nation, are used by most U.S. cities, counties and states; these modern building codes also include safeguards to protect the public from natural disasters such as hurricanes, snowstorms, tornadoes, wildland fires and earthquakes, and;*

*Whereas, Building Safety Month is sponsored by the International Code Council, to remind the public about the critical role of our communities’ largely unknown guardians of public safety—our local code officials—who assure us of safe, efficient and livable buildings, and;*

*Whereas, “Building Safety: Maximizing Resilience, Minimizing Risks” the theme for Building Safety Month 2014, encourages all Americans to raise awareness of the importance of building safe and resilient construction; fire prevention; disaster mitigation, backyard safety; energy efficiency and new technologies in the construction industry. Building Safety Month 2014 encourages appropriate steps everyone can take to ensure that the places where we live, learn, work, worship and play are safe and sustainable, and recognizes that countless lives have been saved due to the implementation of safety codes by local and state agencies, and,*

*Whereas, each year, in observance of Building Safety Month, Americans are asked to consider projects to improve building safety and sustainability at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.*

*NOW, THEREFORE, I, Neil Johnson, Jr., Mayor of the City of Bonney Lake, do hereby proclaim the month of May 2014 as Building Safety Month. Accordingly, I encourage our citizens to join with their communities in participation in Building Safety Month activities.*

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Signature

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**CITY COUNCIL  
WORKSHOP**

May 6, 2014  
5:30 P.M.

**MINUTES**



*“Where Dreams Can Soar”*

*The City of Bonney Lake’s  
Mission is to protect the  
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scenic beauty through responsible  
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Website: [www.ci.bonney-lake.wa.us](http://www.ci.bonney-lake.wa.us)

**Location:** Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

**I. CALL TO ORDER** – Mayor Neil Johnson, Jr. called the workshop to order at 5:30 p.m.

**II. ROLL CALL:**

Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Mayor Johnson, elected officials attending were Deputy Mayor Dan Swatman, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin, and Councilmember Katrina Minton-Davis, Councilmember Jim Rackley, and Councilmember Tom Watson.

Staff members in attendance were City Administrator Don Morrison, Public Works Director Dan Grigsby, Community Development Director John Vodopich, Senior Planner Jason Sullivan, Chief Financial Officer Al Juarez, Assistant Chief of Police Kurt Alfano, Administrative Services Director/City Clerk Harwood Edvalson, City Attorney Kathleen Haggard, and Administrative Specialist II Renee Cameron.

**III. AGENDA ITEMS:**

**A. Presentation/Discussion:** WSU Commercial Property, Wally Costello. Wally Costello, Sr. Vice President of Quadrant Homes (Quadrant) and Bradley Goldberg, Vice President of Development of Visconsi Companies, Ltd. (Visconsi) gave a presentation regarding the potential development of the WSU Commercial property located in the City of Bonney Lake. Mr. Goldberg said Visconsi is very excited about the opportunities in Bonney Lake and the preferred developer sites for potential retail development which will provide economic benefits to the City’s tax base. Councilmember Hamilton said his concern is to make sure development is with the needed type of retailer(s) for the City. He is loyal to the current retailers and does not want to jeopardize current retailers. Mr. Goldberg responded regarding potential retailers and the right demographics that retailers are currently not getting to because they are not located on the plateau. Mr. Goldberg discussed the development processes that would have to occur and the absolute need for a traffic signal to be installed at SR410 and 204<sup>th</sup> for large developers to commit to development. Councilmember Rackley inquired about the high end retailer, and Mr. Goldberg advised that the 30 acre site located at the WSU is not large enough for a Nordstrom, Macy’s, or JCPenney type retailer. Deputy Mayor Swatman said a significant change would have to occur before Council would change/authorize approval for a traffic signal at 204<sup>th</sup>, as well as getting approval from WSDOT. Mr.

Goldberg advised that Visconsi/Quadrant would be paying for the installation of the road, as well as the traffic signal and that all language would be addressed in a developer's agreement. He said tonight their intention was to introduce the project and they are not in a position to address all of the questions and concerns tonight. Councilmember Minton-Davis asked Mr. Goldberg about a project they currently are doing in Seattle and who their big retailers are. Mr. Goldberg spoke regarding the issues that he has faced with a project they are doing in Bainbridge Island. Councilmember Watson asked Mr. Costello about the traffic signal. Mr. Costello said a traffic signal is imperative for a large developer and said the cost of the signal and building a road/street would be paid for by private money and the City would not be responsible for any of the costs associated with any of the improvements either now or in the future. Allison Watson of Quadrant/Visconsi spoke to the Council to advise that the developer would not seek any TIF reduction or reimbursements of any kind from the City. Mr. Goldberg advised that all traffic signal along SR410 located in Bonney Lake would be synchronized by the developer, at absolutely no cost to the City or WSDOT. Mr. Costello asked the Council if they would like them to go into the details regarding the traffic signal tonight and Council consensus was they would like a detailed report when Council and Quadrant and Visconsi are prepared to have a thorough discussion. Councilmember Rackley asked for a written report regarding the traffic signal and provided prior to the next presentation allowing for thorough discussion regarding the traffic signal. There was no action taken, as this item was for discussion purposes only. There will be another discussion/presentation in approximately four weeks.

**B. Open Discussion.**

Bonney Lake High School Culinary Arts Team – ProStart Competition.

Councilmember Lewis advised that the Bonney Lake High School Culinary Arts Team took 5<sup>th</sup> in the nation at the ProStart Competition in Minnesota. He said everyone is very pleased and proud of them.

White River Families First Coalition. Councilmember Lewis said he went to the White River Committee Families First coalitions on April 28<sup>th</sup>, at the Buckley Fire Station. He said there were many parent/teacher organizations there to help provide assistance out on the Prairie.

Family Fitness Day/3<sup>rd</sup> Annual Car Show. Councilmember Lewis attended the Family Fitness Day/3<sup>rd</sup> Annual Car Show and there were approximately 30 cars in the car show. Councilmember Watson said it was a really good event, he just wished there had been more in attendance.

Sumner Families First Coalition. Councilmember Watson said he attended the May 1<sup>st</sup> Communities for Families Coalition meeting at the Sumner School District and advised there is an event on May 7<sup>th</sup> at the Puyallup Fairground for Project Homeless Connect. He said Project Homeless Connect is an annual event that provides free services that address basic needs such as medical, dental, vision, education, employment, housing, benefits, haircuts, flu-shots and more.

Volcano Awareness Month. Councilmember Watson advised that the Library is hosting a Volcano Awareness Month and having a presentation on “Living With Volcanos” on May 7, 2014, at 7:00 p.m. at the Bonney Lake Library.

Lions Quest Skills for Adolescence. Councilmember Watson said Bill Cheauqui, the Lions Quest Co-Chairman of Washington will be speaker on May 8<sup>th</sup> about the Skills for Adolescence program which is a school wide program designed for middle school students (grades 6–8). The program was designed to promote good citizenship skills, core character values, and social-emotional skills and discourage the use of drugs, alcohol, and violence.

Beautify Bonney Lake Meeting. Councilmember Watson said there is a meeting tomorrow night regarding Beautify Bonney Lake, which occurs every year on the 3<sup>rd</sup> Saturday in September.

ICSC Event. Councilmember Minton-Davis said she and Councilmember McKibbin attended an ICSC Event at the Kent ShoWare Center regarding “public private partnerships.” She said it was a great topic and they learned a lot. She said it was great to see Quadrant/Visconsi providing a presentation at tonight’s Workshop, which she believes shows that the City is doing something right to get development heading in the right direction.

3<sup>rd</sup> Annual Milotte Film Festival. Councilmember Hamilton discussed The 3<sup>rd</sup> Annual Milotte Film Festival that will be held at the Justice & Municipal Center on October 18, 2014. This year’s festival will include Bill Wallauer of the Jane Goodall Institute.

Park Board Work Plan. Deputy Mayor Swatman spoke regarding the Park Board Work Plan and whether the Park Commission are entitled to create issues to review on their own, or are they solely directed to make recommendations on items referred to them from the Council. Councilmember Watson thought the Park Board’s Work Plan should be at the direction of the Council. Councilmember Rackley and Councilmember Lewis agreed with Councilmember Watson.

King 5 Hazardous Mitigation Study. Deputy Mayor Swatman spoke regarding Victor Falls Elementary being listed on King 5’s hazardous mitigation study as high risk.

AWC Transportation. Deputy Mayor Swatman asked about the transportation to the AWC Conference. Administrator Services Director Edvalson advised he has not heard back from all of the Council regarding their needs. Council were directed to advise as soon as possible their transportation needs to the AWC Conference in June.

Planning Commission Minutes Re: Medical Marijuana. Deputy Mayor Swatman spoke regarding the minutes from a recent Planning Commission meeting. He said he was concerned with the questions to and responses of Senior Planner Sullivan during the Planning Commission meeting about the sales tax associated with medical marijuana retail businesses. Deputy Mayor Swatman said he is concerned about the

comments made, since there is a moratorium on permitting and regulating these types of businesses in the City.

Elected Officials – Oath of Office. Deputy Mayor Swatman spoke regarding taking an oath of office to uphold federal and state laws. City Attorney Haggard advised that there is not a clear answer but that where it currently stands Council are within their reasons to uphold the law.

Arts Advisory Committee. Mayor Johnson said he will review the applications for membership to the Arts Advisory Committee.

Justice & Municipal Center/Library Parking. Mayor Johnson advised that Administration is working on placing parking signs in the parking lot strictly for library patrons only.

- C. Review of Council Minutes:** April 15, 2014 Workshop and April 22, 2014 Meeting. The minutes were reviewed, minor corrections were made, and they were forwarded to the May 13, 2014 Council Meeting for action.
- D. Discussion:** AB14-57 – Resolution 2379 – Comprehensive Plan Update Consistency Report.

Senior Planner Jason Sullivan summarized the agenda bill regarding the proposed Resolution 2379 relating to the Comprehensive Plan Update Consistency Report. He said the City is required to review and, if needed, update its comprehensive plan and development regulations to ensure compliance with the Washington State Growth Management Act (GMA) by June 30, 2015. He said staff has completed the review directed by the City Council. He said the report identifies the mandatory amendments to the City's comprehensive plan and development regulations that are required to ensure consistency with the GMA, Vision 2040, and the County-wide Planning Policies.

Deputy Mayor Swatman inquired about some of the required actions regarding battery charging stations and the nuances for regulating it. Mr. Sullivan responded regarding the parking and signage requirements for battery charging stations and the required permitting. Councilmember Lewis said he agrees to be the Councilmember sponsor on this update. Councilmember Rackley stated that there is a lot of work to be done for this update and is concerned whether staff will have adequate time to complete the required tasks for the update. Mr. Sullivan assured Council that they are on task to have the update finalized by the required deadline in June 2015. He reminded Council that a consultant has been budgeted to assist with the review and report. Councilmember Hamilton spoke regarding the PCRC growth projections for unincorporated Pierce County. This items was forwarded to the May 13, 2014 Council Meeting for action.

- E. Presentation:** 2013 Mid-Biennial Budget Recap and Updated Budget Forecast. City Administrator Morrison provided a PowerPoint presentation and update on the 2013 Mid-Biennial Budget Recap and updated budget forecast. City Administrator Morrison invited Council to thoroughly review and let Administration know if they have any questions. Councilmember Watson asked about the schedule for next year's budget review and preparation, especially in light of Chief Financial Officer Juarez's upcoming retirement. Chief Financial Officer Juarez spoke regarding the updates and training for the Eden Budget Module to work on the upcoming budget applications and how they will work. No action was taken as this item was for informational purposes only.

**IV. EXECUTIVE SESSION:** None

**V. ADJOURNMENT:**

**At 7:16 p.m., Councilmember Watson moved to adjourn the Council Meeting. Councilmember Lewis seconded the motion.**

**Motion to adjourn approved 7- 0.**

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Harwood Edvalson, MMC  
City Clerk

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Neil Johnson, Jr.  
Mayor

Items presented to Council at the May 6, 2014 Workshop:

- City Councilmember Tom Watson, *City of Bonney Lake Court Report to Public Safety Committee dated 5/2/2014.*
- City Chief Financial Officer Al Juarez, *Revenue/Expenditure Status Reports and Financial Planning Model for Total Revenue & Expenditures for 2014-Quarter 1.*
- City Councilmember Mark Hamilton, *3<sup>rd</sup> Annual Milotte Wildlife Film Festival Announcement.*

*Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.*

CITY COUNCIL MEETING

May 13, 2014  
7:00 P.M.

DRAFT MINUTES



“Where Dreams Can Soar”

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**Location:** Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

**I. CALL TO ORDER** – Deputy Mayor Dan Swatman called the meeting to order at 7:00 p.m.

- A. Flag Salute: Deputy Mayor Swatman led the audience in the Pledge of Allegiance.
- B. Roll Call: Administrative Services Director/City Clerk Harwood Edvalson called the roll. Elected officials attending were Deputy Mayor Dan Swatman, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin, Councilmember Jim Rackley, and Councilmember Tom Watson. Mayor Neil Johnson, Jr. and Councilmember Katrina Minton-Davis were absent.

**Councilmember Rackley moved to excuse Councilmember Minton-Davis. Councilmember Lewis seconded the motion.**

**Motion to excuse Councilmember Minton-Davis from the May 13, 2014 Meeting approved 6 – 0.**

Staff members in attendance were City Administrator Don Morrison, Public Works Director Dan Grigsby, Community Development Director John Vodopich, Chief Financial Officer Al Juarez, Police Chief Dana Powers, Administrative Services Director/City Clerk Harwood Edvalson, City Attorney Kathleen Haggard, and Records & Information Specialist Susan Haigh.

C. Announcements, Appointments and Presentations:

- 1. Announcements: None.
- 2. Appointments: None.
- 3. Presentations:

a. **Proclamation:** Public Works Week – May 18-24, 2014.

Public Works Director Grigsby displayed the Public Works Week poster and explained the background information about the growth in work completed by staff. Deputy Mayor Swatman read the proclamation aloud.

D. Agenda Modifications: None.

**II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:**

A. Public Hearings:

1. **AB14-69** – A Public Hearing of the City Council of the City of Bonney Lake, Pierce County, Washington, to Consider Ordinance 1481, Extending the Moratorium Prohibiting the Production, Processing, and Retail Sales of Marijuana and Prohibiting the Granting of Any City License or Permit Related to Such Activities, and Establishing a Work Plan.

**Deputy Mayor Swatman opened the public hearing at 7:05 p.m.**

Deputy Mayor Swatman said no one had signed up to speak and invited others to speak.

Doug West, Member Management Services, 333 15th St NE, Auburn, WA 98002, said he works for a consulting company for initiative 502. He spoke on behalf of Forever Healing, the licensee who won the opportunity to have a retail business license in Bonney Lake. He offered to answer questions about the process and spoke about the company's plan for a safe business.

Dan Decker, 20401 70<sup>th</sup> St E, Bonney Lake, asked what the City plans to do when marijuana is no longer a Schedule 1 drug.

Brad Doll, 20212 101<sup>st</sup> St E, Bonney Lake, Councilmember Watson presented the City Clerk with a printed copy of an Email from Bonney Lake area resident Brad Doll to be entered into the records. Mr. Doll supports the ban, but advises the city to be prepared with appropriate zoning and design regulations in case the ban is challenged and ultimately fails at the legal level.

Dennis Munsterman, 10406 178<sup>th</sup> Ave E, Bonney Lake, spoke in opposition to licensing retail marijuana businesses in Bonney Lake. He provided the Council with information from the International Foundation for a Drug Free World regarding issues related to drug use.

**There being no further speakers, Deputy Mayor Swatman closed the public hearing at 7:12 p.m.**

B. Citizen Comments:

Dan Decker, 20401 70<sup>th</sup> St E, Bonney Lake, made a public disclosure request to the City Clerk regarding petition, initiatives and referendum records. He spoke about setback violations. He spoke in favor of reinstating the Council Ward system. He spoke about the financial consequences of HR 2847 at the federal level.

Ranjit Bassi, 12519 224<sup>th</sup> Ave E, Bonney Lake, said he is a citizen of Bonney Lake and is the person who won the State lottery for a retail marijuana business license for Bonney Lake. He said his proposed business would be legitimate and he believes will reduce crime and help medical patients in need of medicinal marijuana. He said he wants to work with the City.

C. Correspondence: None.

D.

**III. COUNCIL COMMITTEE REPORTS:**

- A. Finance Committee/Committee of the Whole: Deputy Mayor Swatman said the Committee met at 5:30 p.m. earlier in the evening and discussed Resolution 2371 for a Police Department laptop lease program and agreement with Panasonic Finance Solutions; Resolution 2386 regarding a cost increase for SR410 Angeline Bridge sidewalk project which was recommended for passage and is on the current agenda. The Committee also discussed writing off old debts, reviewed meeting notes, and discussed financial reports and the timing of the 2015-2016 Biennial Budget preparation.
- B. Community Development Committee: Councilmember Lewis said the Committee met on May 6, 2014 and forwarded items E, F and G to the current Consent Agenda.
- C. Economic Development Committee: Councilmember Watson said the Committee met earlier in the day and discussed the Washington Alliance Program meeting attended by Community Development Director Vodopich and Councilmember Minton-Davis; discussed updating the City's Economic Development webpage link; they discussed the electronic plan review that appears to be going forward; and he said Permit Coordinator Jen Francis discussed the Chamber of Commerce luncheon which she attends monthly.
- D. Public Safety Committee: Councilmember Watson said the Committee met on May 5, 2014. Police Chief Powers gave a report on the 2014 Citizen's Academy and how well it went and the thank you dinner that was to follow; he said East Pierce Fire & Rescue Deputy Chief McDonald discussed Lake Tapps Instant Location and Addressing Program, which is intended to provide location numbering information on lakefront homes to assist in emergency responses.
- E. Other Reports: None.

**IV. CONSENT AGENDA:**

- A. **Approval of Minutes**: April 15, 2014 Workshop and April 22, 2014 Meeting.
- B. **Approval of Accounts Payable and Utility Refund Checks/Vouchers**:  
Accounts Payable checks/vouchers #68481-68544 (Including wire transfer #'s 20140410 and 409201401) in the amount of \$194,073.25.  
Accounts Payable checks/vouchers #68545-68575 for utility refunds in the amount of \$1,859.18.  
Accounts Payable wire transfer #2014041701 for p-card purchases in the amount of \$44,768.43.  
Accounts Payable checks/vouchers #68576-68623 (Including wire transfer #'s 13180399, and 20140415) in the amount of \$159,763.48.  
Accounts Payable checks/vouchers #68624-68679 in the amount of \$71,646.12.  
Accounts Payable checks/vouchers #68680-68693 for Utility refunds in the amount of \$772.26.  
Accounts Payable checks/vouchers #68694 for Accounts Receivable refunds in the amount of \$486.96.  
**VOIDS**: Check #68417 – replaced with check #68187.

- C. **Approval of Payroll:** Payroll for April 1st – 15th, 2014 for checks #31724-31739 including Direct Deposits and Electronic Transfers is \$ 450,649.27. Payroll for April 16th-30th, 2014 for checks #31740-31765 including Direct Deposits and Electronic Transfers is \$ 658,187.22.
- D. **AB14-58 – Ordinance D14-58** – An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending Chapter 2.32 Of The Bonney Lake Municipal Code And Ordinance No. 1214 Relating To Holidays.
- E. **AB14-64 – Resolution 2382** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Awarding The Southern Sewer ULA Easement Acquisition Contract To Universal Field Services.
- F. **AB14-65 – Resolution 2383** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing A Contract Agreement With The Transpo Group For The SR 410-Veterans Memorial Drive Intersection Improvements To Update Plans For Advertisement.
- G. **AB14-66 – Resolution 2384** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Awarding The Grainger Springs Pump House Evaluation Contract To RH2 Engineering.

**Councilmember Lewis moved to approve the Consent Agenda. Councilmember Watson seconded the motion.**

**Consent Agenda approved 6 – 0.**

**V. FINANCE COMMITTEE ISSUES:**

- A. **AB14-68 – Resolution 2386** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing An Increase In The City’s Portion For SR 410 Missing Link (Sidewalk) – 192nd Avenue To Main Street Budget From \$445,000 To \$665,000.

**Councilmember Rackley moved to approve Resolution 2386. Councilmember Watson seconded the motion.**

Deputy Mayor Swatman said this item was discussed in depth at the Committee of the Whole/Finance Committee meeting earlier in the evening. Councilmember Lewis said he has been an advocate for sidewalks and this is the important last piece to link from the west end of the City to the east end, and will provide safe options for pedestrians. Councilmember Rackley said another important piece is down to Myers Road. Councilmember Watson spoke in favor of the sidewalk project. Councilmember Lewis noted a part of this project will also improve the sewer flow in the area as well.

**Resolution 2386 approved 6 – 0.**

**VI. COMMUNITY DEVELOPMENT COMMITTEE ISSUES: None.**

**VII. ECONOMIC DEVELOPMENT COMMITTEE ISSUES:** None.

**VIII. PUBLIC SAFETY COMMITTEE ISSUES:** None.

**IX. FULL COUNCIL ISSUES:**

- A. **AB14-57 – Resolution 2379** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington Adopting The Consistency Report For The Comprehensive Plan Periodic Update.

**Councilmember Lewis moved to approve Resolution 2379 Councilmember Watson seconded the motion.**

Councilmember Hamilton asked if residents are notified about the Comprehensive Plan updates. Community Development Director Vodopich said the City has put information on the website and will send a postcard to all residents in the City. Deputy Mayor Swatman said the Council reviewed the report at a previous Workshop and it is very well-written. In response to a question from Councilmember Hamilton about timing of the update, Senior Planner Jason Sullivan said the full update is due June 30, 2015 to the Pierce County Regional Council. Staff will bring it forward it in sections so Council can review each section before making the final approval in 2015. He said the first open house is on June 18, 2014 and the first elements will come forward to the City Council starting around July, 2014.

**Resolution 2379 approved 6 – 0.**

**X. EXECUTIVE SESSION:** None.

**XI. ADJOURNMENT:**

**At 7:30 p.m., Councilmember Lewis moved to adjourn the Council Meeting. Councilmember Watson seconded the motion.**

**Motion to adjourn approved 6 – 0.**

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Harwood Edvalson, MMC  
City Clerk

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Neil Johnson, Jr.  
Mayor

Items presented to Council at the May 13, 2014 Meeting:

- Brad Doll, Citizen – *Marijuana Laws-one man's view (email)*.
- Dennis Munsterman, Citizen – *The Truth About Marijuana – A pamphlet from Foundation for a Drug-Free World.*

- Dan Decker, Citizen – “Council and Mayor” – *Written comments verbally presented during the Public Comments portion of the meeting agenda.*

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City of Bonney Lake, Washington  
**City Council Agenda Bill (AB)**

<b>Department/Staff Contact:</b> Executive / Don Morrison	<b>Meeting/Workshop Date:</b> May 20, 2014	<b>Agenda Bill Number:</b> AB14-69	
<b>Agenda Item Type:</b> Public Hearing	<b>Ordinance/Resolution Number:</b> NA	<b>Councilmember Sponsors:</b> Watson, Lewis	
<b>Agenda Subject:</b> Discussion of Public Hearing on the Extension of the Temporary Moratorium for Marijuana Businesses			
<b>Full Title/Motion:</b> NA			
<b>Administrative Recommendation:</b> Maintain the Moratorium and await the recommendations from the Planning Commission.			
<b>Background Summary:</b> Last week's public hearing gave the public an opportunity to provide input on whether to maintain the current moratorium. The Council does not need to take any additional action at this time since the Council has already adopted findings of fact under ordinance 1481. The matter has been referred to the Planning Commission for a recommendation.			
In November 2012 the voters of the State of Washington approved Initiative 502. The Washington State Liquor Control Board has developed and implemented regulations governing the licensing and operation of recreational marijuana producers, processors, and retailers and has begun the process of issuing licenses. The City Council established a six-month moratorium under Ordinance 1469, and subsequently extended it up to another six (6) months under Ord. 1481 because the City needed more time to develop appropriate zoning, land use regulations, business license regulations, and other appropriate regulations to address the production, processing, and retail sales of recreational marijuana and marijuana-infused products - including the possibility of an outright ban due to conflicting Federal law.			
<b>Attachments:</b> Ordinance 1481			
<b>BUDGET INFORMATION</b>			
<b>Budget Amount</b>	<b>Current Balance</b>	<b>Required Expenditure</b>	<b>Budget Balance</b>
<b>Budget Explanation:</b> N/A			
<b>COMMITTEE, BOARD &amp; COMMISSION REVIEW</b>			
<b>Council Committee Review:</b>	<i>Approvals:</i>	<b>Yes</b>	<b>No</b>
Date:	Chair/Councilmember	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember	<input type="checkbox"/>	<input type="checkbox"/>
Forward to:	<b>Consent</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>Commission/Board Review:</b>	<b>Agenda:</b>		
<b>Hearing Examiner Review:</b>			
<b>COUNCIL ACTION</b>			
Workshop Date(s):	10/15/2013, 4/1/2014, 5/20/14	Public Hearing Date(s):	11/12/13, 5/13/14
Meeting Date(s):	10/22/2013, 4/8/2014,	Tabled to Date:	
<b>APPROVALS</b>			
<b>Director:</b> <i>Don Morrison</i>	<b>Mayor:</b> <i>Neil Johnson, Jr.</i>	<b>Date Reviewed</b> <b>by City Attorney:</b> (if applicable):	

**ORDINANCE NO. 1481**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, EXTENDING THE MORATORIUM ENACTED UNDER ORDINANCE NOS. 1468 AND 1469, PROHIBITING THE PRODUCTION, PROCESSING, AND RETAIL SALES OF MARIJUANA AND PROHIBITING THE GRANTING OF ANY CITY LICENSE OR PERMIT RELATED TO SUCH ACTIVITIES, AND ESTABLISHING A WORK PLAN.**

**WHEREAS**, on October 22, 2013, the City Council of the City of Bonney Lake enacted Ordinance No. 1468, which established a temporary moratorium on the production, processing, and retail sales of marijuana and the granting of any city license or permit related to such activities; and

**WHEREAS**, the City Council held a public hearing on the moratorium at the November 12, 2013 regular meeting, and discussed the testimony given in the public hearing at the November 19, 2013 workshop; and

**WHEREAS**, on November 26, 2013, the City Council enacted Ordinance No. 1469, which revised and clarified the moratorium; and

**WHEREAS**, notwithstanding the State's legalization of marijuana, local governments retain authority over zoning and development regulations within their jurisdictions; and

**WHEREAS**, additional time is needed for the Planning Commission to study and formulate recommendations for the regulation of licensed marijuana businesses through zoning and other land use controls.

**NOW THEREFORE**, the City Council of Bonney Lake, Washington, do ordain as follows:

**Section 1. Findings of Fact.** The City Council reaffirms and incorporates by reference the Findings of Fact adopted in Ordinance Nos. 1468, as revised by Ordinance No. 1469. In addition, the City Council finds that additional time is needed for the Planning Commission to study and formulate recommendations for the regulation of licensed marijuana businesses.

**Section 2. Moratorium Extended.**

**A.** The moratorium prohibiting the production, processing, and/or retail sale of marijuana and marijuana-infused substances by state-licensed individuals or businesses within all zoning districts in the City of Bonney Lake shall be extended for a period of six months.

**B.** The moratorium on the issuance of any City building permit, development permit, business license, or any other permit or license to any state-licensed individual or business that

seeks to produce, process, and/or sell marijuana or marijuana-infused products in the City of Bonney Lake shall be extended for a period of six months.

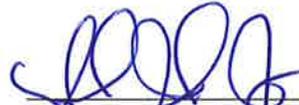
**Section 3. Work plan established.** The task of developing appropriate regulations for licensed marijuana businesses is hereby added to the Planning Commission work plan. The Planning Commission, in conjunction with the Community Development Department, shall study and propose development regulations to the Council in accordance with BLMC Chap. 14.140, on or before the expiration of the moratorium extension established in this Ordinance. The Planning Commission shall study a range of approaches to regulation, including zoning, development regulations, and a complete or partial prohibition in all zones. If time in excess of six months is needed to develop and propose regulations, the Planning Commission, in conjunction with the Community Development Department, shall request that the Council grant additional time prior to the expiration of the moratorium extension.

**Section 4. Term of Moratorium extension.** The moratorium established by this ordinance shall be in effect for six (6) months from the effective date of this Ordinance, unless repealed, extended, or modified by the City Council after a public hearing and the entry of appropriate findings of fact as required by RCW 35A.63.220.

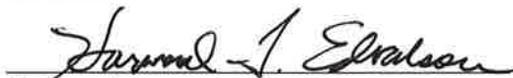
**Section 5. Public Hearing.** A public hearing on the moratorium extension shall be held at the regular Council meeting on May 13, 2014.

**Section 6. Effective Date.** The moratorium established by this ordinance shall take effect five days after passage and publication as required by law.

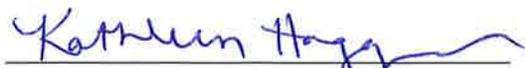
**PASSED BY THE CITY COUNCIL this 8th day of April, 2014.**

  
\_\_\_\_\_  
Neil Johnson, Jr., Mayor

ATTEST:

  
\_\_\_\_\_  
Harwood T. Edvalson, MMC, City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Kathleen Haggard, City Attorney

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City of Bonney Lake, Washington  
**City Council Agenda Bill (AB)**

<b>Department/Staff Contact:</b> Community Development / Jason Sullivan - Senior Planner	<b>Meeting/Workshop Date:</b> 20 May 2014	<b>Agenda Bill Number:</b> AB14-67
<b>Agenda Item Type:</b> Discussion	<b>Ordinance/Resolution Number:</b> 2347	<b>Councilmember Sponsor:</b>

**Agenda Subject:** Amendments to the 2014-2015 Planning Commission Work Plan

**Full Title/Motion:** A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington Amending The Planning Commission Workplan For The 2014-2015 Beinnium.

**Administrative Recommendation:**

**Background Summary:** On January 7, 2014, the City Council and the Planning Commission held a joint meeting as required by BLMC 02.04.1040 to discuss the Work Plan for the Planning Commission for the 2014 – 2015 Biennium. Subsequently on January 14, 2014 the City Council approved Resolution 2347 adopting the Planning Commission's 2014 – 2015 Work Plan. Since the adoption of the Work Plan in January a number of items have been added: (1) Recreational Marijuana, (2) Senior Housing Zoning (3) Amending Title 14 BLMC – Development Code Administration and (4) Amending BLMC 16.04 BLMC – State Environmental Policy Act

As part of the process to amend the Work Plan, the Planning Commission must be given an opportunity to review and comment on the proposed changes pursuant to Resolution 2089 Section 4 – Changes to the Work Plan. The Planning Commission has reviewed the revised work plan and has recommended that the City Council pass Resolution 2385 amending the current work plan to add the identified items.

**Attachments:** Resolution 2347, Resolution 2385, Planning Commission Recommendation Memo

<b>BUDGET INFORMATION</b>			
<b>Budget Amount</b>	<b>Current Balance</b>	<b>Required Expenditure</b>	<b>Budget Balance</b>
n/a			
<b>Budget Explanation:</b>			

<b>COMMITTEE, BOARD &amp; COMMISSION REVIEW</b>			
<b>Council Committee Review:</b>	<i>Approvals:</i>	<b>Yes</b>	<b>No</b>
Date:	Chair/Councilmember	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember	<input type="checkbox"/>	<input type="checkbox"/>
Forward to:	<b>Consent Agenda:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Commission/Board Review:</b>			
<b>Hearing Examiner Review:</b>	7 May 2014		

<b>COUNCIL ACTION</b>	
Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s):	Tabled to Date:

<b>APPROVALS</b>		
<b>Director:</b> JPV	<b>Mayor:</b>	<b>Date Reviewed by City Attorney:</b> (if applicable):

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**RESOLUTION NO. 2347**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON ADOPTING THE PLANNING COMMISSION WORKPLAN FOR THE 2014-2015 BIENNIUM.**

**WHEREAS**, the City Council adopted Resolution 2089 to establish a policy for establishing and maintaining a Workplan for the Planning Commission to facilitate comprehensive planning and the development of land use regulation of the City pursuant to RCW 35.63; and

**WHEREAS**, the intention of Resolution 2089 is that the Workplan is adopted during either the last two months of the previous biennium or the first two months of the new biennium; and

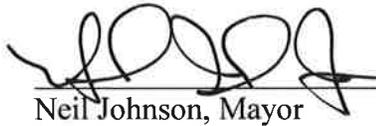
**WHEREAS**, the City Council and Planning Commission met in joint session on January 7, 2014 to review and discuss the proposed work plan for the current biennium.

**NOW, THEREFORE** City Council of the City of Bonney Lake do hereby resolve as follows:

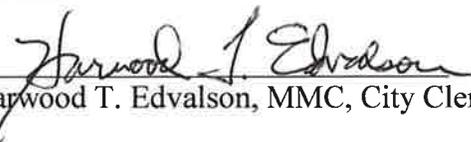
**Section 1. 2014-2015 Biennial Workplan Adopted.** The Planning Commission Workplan for the 2014-2015 biennium, attached hereto as Attachment "A", is hereby adopted.

**Section 2. Changes to the Workplan.** Modifications to the Workplan will be made consistent with the process provided in Resolution 2089 Section 4.

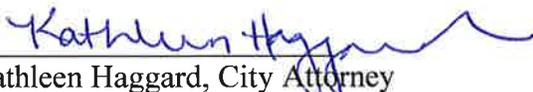
**PASSED** by the City Council and approved by the Mayor this 14<sup>th</sup> day of January, 2014.

  
Neil Johnson, Mayor

ATTEST:

  
Harwood T. Edvalson, MMC, City Clerk

APPROVED AS TO FORM:

  
Kathleen Haggard, City Attorney

# ATTACHMENT A

## City of Bonney Lake 2014 - 2015 Biennium Planning Commission Workplan

	Description	Department	PC Review Completion Date	Note	Initiated By	Date Added	Date Completed
<b>2014</b>	Add "proposed UGA" to Zoning Map	CD	2014 Q2	City Administrator clarified that Falling Water needed to be added to the zoning map as well. The change has been made to the Future Land Use Map in 2012, but was not added to the Zoning Map	Exec	6/7/2011	
	Update the BLUGA on the Future Land Use Map	CD	2014 Q3	The City's request to add a portion of the Comprehensive Urban Growth Area (CUGA) to the Bonney Lake Urban Growth Area (BLUGA) has been approved by the County, subject to the completion of a Joint Planning Agreement between the City and the County. The City has also been informed that the City's maps did not reflect the existing BLUGA in Easttown (2 Parcels adjacent to SR 410). The Future Land Use Map and Zoning Map need to be updated to reflect the actual boundaries of the BLUGA.	Staff	11/13/2013	
	Modification Easttown Future Roads Map	CD/PW	2014 Q4	Requested by the Public Works Director. This work will be completed in conjunction with the Comprehensive Plan Periodic Update Phase 4	Staff	1/18/2013	
	Comprehensive Plan Periodic Update Phase 2.	CD	2014 Q1	Phase 2 of the Periodic Update is the Consistency Review. The Planning Commission will review the Consistency Report prepared by staff. This report identifies all of the mandatory changes that the City will have to make to the City's Comprehensive Plan and Development Regulations to ensure consistency with the Growth Management Act, Vision 2040, and the Countywide Planning Policies	Staff	11/13/2013	
	Comprehensive Plan Periodic Update Phase 3.	CD	2014 Q1	Phase 3 of the Periodic Update is the adopting of the City's Visioning and Growth Strategy. The Planning Commission will review the required and recommended changes to the Community Character Element, Land Use Element, and Economic Vitality Element. The Planning Commission will also host an open house as part of this phase to gather public input on the community's vision of the City in the future.	Staff	11/13/2013	
	Comprehensive Plan Periodic Update Phase 4.	CD	2015 Q1	Phase 4 of the Periodic Update will involve the Planning Commissions review the required and recommended changes to the Housing, Parks, Utilities, Transportation, Natural Environment, Capital Facilities, Community Health, Cultural Resources Elements and the City's adopted Sub-Area Plans.	Staff	11/13/2013	
	Review the side yard setbacks in the RC-5	CD	2015 Q2	Some Councilmembers are concerned that the setbacks are too small in the RC-5 zoning classification given that the properties are supposed to be larger 5 acre parcels.	Council	12/3/2013	
	Modify R-2 to add Single Family as a Permitted Use	CD	2014 Q4	The R-2 is intended to be a higher density residential zone and has been applied to the Comprehensive Urban Growth Area (CUGA) proposed to be annexed into the City. However, the R-2 does not allow single family residential which means upon annexation the entire area would be non-conforming.	Staff	4/8/2013	
<b>2015</b>	Add the parcels adjacent to 96th Avenue between 214th Ave. E and 223rd Ave. E; the parcels on the west side of 214th Ave. E. behind Home Depot, the Fennel Corridor (the area commonly referred to as the thumb), and Lakeridge Junior High as "proposed UGA" to Zoning Map and Future Land Use Map.	CD	2015 Q1	The areas were once part of the Bonney Lake Urban Growth Area (BLUGA), but were moved in 2004 due to a hearings board decision and were never added back as proposed urban growth area with a preferred land use designation.	Staff	1/18/2013	
	Comprehensive Plan Periodic Update Phase 4.	CD	2015 Q1	Phase 4 of the Periodic Update will involve the Planning Commissions review the required and recommended changes to the Housing, Parks, Utilities, Transportation, Natural Environment, Capital Facilities, Community Health, Cultural Resources Elements and the City's adopted Sub-Area Plans.	Staff	11/13/2013	
	Comprehensive Plan Periodic Update Phase 6.	CD	2015 Q2	The Planning Commission will hold the public hearings on the periodic update of the City's Comprehensive Plan.	Staff	11/13/2013	

**RESOLUTION NO. 2385**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON AMENDING THE PLANNING COMMISSION WORKPLAN FOR THE 2014-2015 BEINNIUM.**

**WHEREAS**, the City Council adopted Resolution 2089 to establish a policy for establishing and maintaining a Work Plan for the Planning Commission to facilitate comprehensive planning and the development of land use regulation of the City pursuant to RCW 35.63;

**WHEREAS**, the intention of Resolution 2089 is that the Work Plan is adopted during either the last two months of the previous biennium or the first two months of the new biennium;

**WHEREAS**, the City Council passed Resolution 2347 on January 14, 2014 adopting the 2014 – 2015 Planning Commission Work Plan; and

**WHEREAS**, since the adoption of the 2014 – 2015 Planning Commission Work Plan additional items have been assigned to the Planning Commission; and

**NOW, THEREFORE** City Council of the City of Bonney Lake do hereby resolve as follows:

**Section 1. 2014-2015 Biennial Work Plan Amended.** The Planning Commission Work Plan for the 2014-2015 biennium, attached hereto as Attachment “A”, is hereby adopted and supersedes the Work Plan attached to Resolution 2347.

**PASSED** by the City Council and approved by the Mayor this \_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Neil Johnson, Mayor

ATTEST:

\_\_\_\_\_  
Harwood T. Edvalson, MMC, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Kathleen Haggard, City Attorney

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# ATTACHMENT A

## City of Bonney Lake 2014 - 2015 Biennium Planning Commission Workplan

	Description	Department	PC Review Completion Date	Note	Initiated By	Date Added	Date Completed
2014	Comprehensive Plan Periodic Update Phase 2.	CD	2014 Q1	The Consistency Report identifies all of the mandatory changes that the City will have to make to the City's Comprehensive Plan and Development Regulations to ensure consistency with the Growth Management Act, Vision 2040, and the Countywide Planning Policies	Staff	11/13/2013	2/5/2014
	Update Planning Commission By-Laws	CD	2014 Q1	The Planning Commission By-Laws were updated to reflect changes in the City Council Rules, add public hearing procedures, voting rules, and to bring the by-laws into compliance with the adopted rules of order.	Staff	2/3/2014	3/19/2014
	Amendment to the Land Use Matrix to separate Assisted Living Facilities and Nursing Homes into two lines instead of grouped together.	CD	2014 Q2	These uses are not the same and should not be included on the same line in the Land Use Matrix. The primary difference is that nursing facilities provide care for an extended period of time to individuals requiring nursing care by a permanent core staff of nurses who, along with other staff, provide nursing and continuous personal care services; whereas, assisted living facilities provide meals, housekeeping, social, leisure, and other services available to assist residents in daily living for the elderly who are unable to fully care for themselves or do not desire to live independently.	Staff	4/18/2014	
	Amendments to Title 14 BLMC - Development Code and Chapter 16.04 BLMC - State Environmental Policy Act (SEPA)	CD	2014 Q2	On April 9, 2014, the Department of Ecology issued the final rule changes related to the State Environmental Policy Act (SEPA) – Chapter 197-11 WAC as a result City will need to make some modifications to Title 14 BLMC (Development Code Administration) and Chapter 16.04 BLMC (SEPA) in order to comply with some of the changes made by DOE during the rulemaking process.	Staff	4/22/2014	
	Comprehensive Plan Periodic Update Phase 3.	CD	2014 Q2	Phase 3 of the Periodic Update is the adopting of the City's Visioning and Growth Strategy. The Planning Commission will review the required and recommended changes to the Community Character Element, Land Use Element, and Economic Vitality Element. The Planning Commission will also host an open house as part of this phase to gather public input on the community's vision of the City in the future.	Staff	11/13/2013	
	Update the BLUGA on the Future Land Use Map	CD	2014 Q3	The City's request to add a portion of the CUGA to the BLUGA has been approved by the County, subject to the completion of a Joint Planning Agreement between the City and the County. The City has also been informed that the City's maps did not reflect the existing BLUGA in Eastown (2 Parcels adjacent to SR 410)	Staff	11/13/2013	
	Regulations related to Recreational Marijuana	CD	2014 Q3	The Planning Commission will study and propose development regulations to the Council on or before the expiration of the moratorium. The Planning Commission was directed to study a range of approaches to regulation, including zoning, development regulations, and a complete or partial prohibition in all zones.	Council	4/8/2014	
	Modification Eastown Future Roads Map	CD/PW	2014 Q4	Requested by the Public Works Director. This work will be completed in conjunction with the Comprehensive Plan Periodic Update Phase 4	Staff	1/18/2013	
	Modify R-2 to add Single Family as a Permitted Use	CD	2014 Q4	The R-2 is intended to be a higher density residential zone and has been applied to the CUGA proposed to be annexed into the City. However, the R-2 does not allow SFR which means upon annexation the entire area would be non-conforming.	Staff	4/8/2013	
	Comprehensive Plan Periodic Update Phase 4.	CD	2015 Q1	Phase 4 of the Periodic Update will involve the Planning Commissions review the required and recommended changes to the Housing, Parks, Utilities, Transportation, Natural Environment, Capital Facilities, Community Health, Cultural Resources Elements and the City's adopted Sub-Area Plans.	Staff	11/13/2013	

# ATTACHMENT A

Description

Department PC Review  
Completion  
Date

Note

Initiated  
By

Date  
Added

Date  
Completed

2015

Add the parcels adjacent to 96th Avenue between 214th Ave. E and 223rd Ave. E; the parcels on the west side of 214th Ave. E. behind Home Depot, the Fennel Corridor (the area commonly referred to as the thumb), and Lakeridge Junior High as "proposed UGA" to Zoning Map and FLUM	CD	2015 Q1	The areas were once part of the BLUGA, but were moved in 2004 due to a hearings board decision and were never added back as proposed UGA with a preferred land use designation.	Staff	1/18/2013	
Comprehensive Plan Periodic Update Phase 4.	CD	2015 Q1	Phase 4 of the Periodic Update will involve the Planning Commissions review the required and recommended changes to the Housing, Parks, Utilities, Transportation, Natural Environment, Capital Facilities, Community Health, Cultural Resources Elements and the City's adopted Sub-Area Plans.	Staff	11/13/2013	
Review the side yard setbacks in the RC-5	CD	2015 Q1	Some Councilmembers are concerned that he setbacks are two small in the RC-5 zoning classification given that the properties are supposed to be larger 5 acre parcels.	Council	12/3/2013	
Comprehensive Plan Periodic Update Phase 6.	CD	2015 Q2	The Planning Commission will hold the public hearings on the periodic update of the City's Comprehensive Plan.	Staff	11/13/2013	
Add "proposed UGA" to Zoning Map	CD	2015 Q3	City Administrator clarified that Falling Water needed to be added to the zoning map as well. The change as been made to the Future Land Use Map in 2012, but was not added to the Zoning Map	Exec	6/7/2011	



## Memo

**Date** : May 7, 2014  
**To** : Mayor and City Council  
**From** : Grant Sulham, Planning Commission Chair  
**Re** : **Planning Commission Work Plan Amendments**

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On January 7, 2014, the City Council and the Planning Commission held a joint meeting as required by BLMC 02.04.1040 to discuss the Work Plan for the Planning Commission for the 2014 – 2015 Biennium. Subsequently on January 14, 2014 the City Council approved Resolution 2347 officially adopting the Planning Commission's 2014 – 2015 Work Plan. Since the adoption of the work plan in January a number of items have been added to the work plan including:

1. Recreational Marijuana
2. Senior Housing Zoning
3. Amending Title 14 BLMC – Development Code Administration
4. Amending BLMC 16.04 BLMC – State Environmental Policy Act

As required by Resolution 2089, the Planning Commission considered the proposed amendments to the 2014 – 2015 Work Plan at the May 7, 2014 Planning Commission and voted **7-0** to recommend that the City Council approve Resolution 2385 amending 2014 – 2015 Planning Commission Work Plan

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**City of Bonney Lake, Washington**  
**City Council Agenda Bill (AB)**

<b>Department/Staff Contact:</b> Executive / Don Morrison	<b>Meeting/Workshop Date:</b> 20 May 2014	<b>Agenda Bill Number:</b> AB14-70
<b>Agenda Item Type:</b> Ordinance	<b>Ordinance/Resolution Number:</b> D14-70	<b>Councilmember Sponsor:</b>

**Agenda Subject:** Update of Park Commission Ordinance

**Full Title/Motion:** An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending Chapter 2.20 Of The Bonney Lake Municipal Code And Ordinance No. 1213 Relating To The Board Of Park Commissioners.

**Administrative Recommendation:** Approve

**Background Summary:** The Board of Park Commissioners was first established in 1974. The ordinance was updated in 2006 and the board reconstituted in 2012. The ordinance establishing the park commission is very brief, and does not provide much guidance on the roles and responsibilities of the commission or how it is to operate. The city council desires to further clarify the organization, duties and responsibilities of the park commission.  
**Attachments:** Ordinance D14-70; BLMC 2.20; Draft Park Work Plan

<b>BUDGET INFORMATION</b>			
Budget Amount	Current Balance	Required Expenditure	Budget Balance
<b>Budget Explanation:</b> NA			

<b>COMMITTEE, BOARD &amp; COMMISSION REVIEW</b>			
<b>Council Committee Review:</b>	<i>Approvals:</i>		Yes No
Date:	Chair/Councilmember NAME		<input type="checkbox"/> <input type="checkbox"/>
	Councilmember NAME		<input type="checkbox"/> <input type="checkbox"/>
	Councilmember NAME		<input type="checkbox"/> <input type="checkbox"/>
Forward to:	<b>Consent Agenda:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Commission/Board Review:</b>			
<b>Hearing Examiner Review:</b>			

<b>COUNCIL ACTION</b>	
Workshop Date(s): May 13, 2014	Public Hearing Date(s):
Meeting Date(s):	Tabled to Date:

<b>APPROVALS</b>		
<b>Director:</b>	<b>Mayor:</b>	<b>Date Reviewed by City Attorney:</b> (if applicable):

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**ORDINANCE NO. D14-70**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, AMENDING CHAPTER 2.20 OF THE BONNEY LAKE MUNICIPAL CODE AND ORDINANCE NO. 1213 RELATING TO THE PARK COMMISSION.**

**WHEREAS**, the city council desires to further clarify the organization, duties and responsibilities of the park commission,

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1.** BLMC Chapter 2.20 and Section 2 of Ordinance No. 1213 are hereby amended to read as follows:

**2.20.010 Created – General Purpose.**

There is created an advisory board of park commission. ~~Ers. To study and recommend park policies and rules, assist in the development of the parks element of the comprehensive plan and make other recommendations to the mayor and city council regarding related systems such as trails. The general purposes of the park commission are to act as a channel of communication for the general public on matters related to parks, trails, and public open space; to promote the development of robust and well-rounded parks and recreational opportunities; to serve as an advisory tree board per BLMC 2.24.030; and to advise on matters which the Council, Mayor, or administration have referred to the commission in regard to parks, trails, and public open space.~~

**2.20.020 Membership.**

~~The board commission~~ shall consist of seven members who shall be appointed by the mayor, with the consent of the city council. Four members shall constitute a quorum. The terms of the members shall be three years, with initial terms staggered so that not more than three terms expire in any given year.

**2.20.030 Powers and duties.**

~~The board of park commissioners shall act in an advisory capacity to the mayor and city council and shall make recommendations from time to time concerning the acquisition, improvement and use of parks, playgrounds and recreational equipment and facilities. It shall recommend rules and regulations governing the use and management thereof to the city council. The board of park commissioners may adopt appropriate rules governing the organization and conduct of its meetings~~

The park commission shall act in an advisory capacity to the mayor, city council and parks administration and shall offer advice or make recommendations on park, trail, and

open space issues referred to the commission for consideration. Matters so referred for recommendation or advice may include such issues as:

- A. Acquisition of land for parks, trails, or open space;
- B. Development, design, and operation of parks, trails, or open space;
- C. Provision of concessions or refreshments at city parks;
- D. Contracts, inter-local agreements, or lease agreements regarding park facilities or activities;
- E. Advising city staff on development of the parks element of the comprehensive plan and serving as a liaison to the planning commission and city council on the adoption of the parks plan;
- F. Serving as an advisory community tree board to advise the tree department, mayor, and city council on the community forestry plan, heritage trees, and related community tree issues;
- G. Serving as a sounding board for administrative policies and procedures governing the administration and maintenance of the City park system;
- H. Reviewing fees and charges for use of park facilities;
- I. Assisting with the adjudication of complaints, conflict, disputes or other grievances related to park use;
- J. Recommending appropriate regulations on the use of city parks by the public;
- K. Other matters as from time to time may be referred to the commission by the city council, mayor, or administrative staff.

#### **2.20.040 Compensation.**

---

The ~~board of~~ members of the park commissioners shall serve without salary.

#### **2.20.050 Statutory authority.**

---

The ~~board of~~ park commissioners is created pursuant to RCW 35A.11.020.

#### **2.20.060 Organization.**

The park commission shall elect from its members a chair and vice chair, each of whom shall serve for a period of one year. Chairs and vice chairs may be elected for consecutive years. The Commission may adopt such procedures and guidelines, consistent with this ordinance and state law, as necessary or desirable, for the conduct of its business and shall keep written minutes of its proceedings. The Commission procedures shall include provisions for the date, time and place of regular meetings of the Commission. The rules of procedure shall provide for the election of the Chair and Vice Chair. Provisions shall

be made for maintaining minutes of Commission meetings and records of all Commission reports, conclusions and recommendations.

**2.20.070 Meetings.**

- A. Meeting schedule. In consultation with assigned city staff, the commission shall establish a fixed meeting date, time, and location for its regular meetings and will meet at least monthly, provided that meetings may be canceled for lack of business upon advance notice. Special meetings may be held in accordance with the Open Public Meetings Act. All meetings of the commission shall be open to the public and shall be governed by the rules and operating procedures as established by the commission.
- B. Votes. Each member of the commission shall have one vote. The chair may also vote. A simple majority of the commission shall constitute a quorum for the transaction of commission business.
- C. Attendance at meetings. Regular attendance by members is necessary for the efficient operation and effective completion of business. Two non-excused absences from regular meetings in a year shall constitute grounds for dismissal from the Commission. A member may request that an absence be excused either before or after the absence occurs.
- D. Staff support. The Mayor shall be responsible for assigning administrative staff support to the Commission within the limits of available resources.

**2.20.080 Reports.**

The park commission shall annually provide to the mayor and city council a report on the board's activities. Reports may be submitted when deemed appropriate by the board or when requested by the city council.

**Section 2. Severability.** If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this ordinance.

**Section 3. Effective Date.** This Ordinance shall take effect thirty (30) days after its passage, approval, and publication as required by law.

**PASSED** by the City Council and approved by the Mayor this \_\_\_<sup>th</sup> day of June, 2014.

---

Neil Johnson, Jr.  
Mayor

ATTEST:

---

Harwood T. Edvalson  
City Clerk, CMC

APPROVED AS TO FORM:

---

Kathleen Haggard  
City Attorney

Passed:  
Valid:  
Published:  
Effective Date:

## **Chapter 2.20**

### **PARK BOARD**

#### Sections:

2.20.010 Created.

2.20.020 Membership.

2.20.030 Powers and duties.

2.20.040 Compensation.

2.20.050 Statutory authority.

#### **2.20.010 Created.**

There is created a board of park commissioners to study and recommend park policies and rules, assist in the development of the parks element of the comprehensive plan and make other recommendations to the mayor and city council regarding related systems such as trails. (Ord. 1213 § 2, 2006; Ord. 1009 § 1, 2003; Ord. 411 § 1, 1974).

#### **2.20.020 Membership.**

The board shall consist of seven members who shall be appointed by the mayor, with the consent of the city council. Four members shall constitute a quorum. The terms of the members shall be three years, with initial terms staggered so that not more than three terms expire in any given year. (Ord. 1213 § 2, 2006; Ord. 1009 § 2, 2003; Ord. 411A § 1, 1981; Ord. 411 § 2, 1974).

#### **2.20.030 Powers and duties.**

The board of park commissioners shall act in an advisory capacity to the mayor and city council and shall make recommendations from time to time concerning the acquisition, improvement and use of parks, playgrounds and recreational equipment and facilities. It shall recommend rules and regulations governing the use and management thereof to the city council. The board of park commissioners may adopt appropriate rules governing the organization and conduct of its meetings. (Ord. 1213 § 2, 2006; Ord. 1009 § 3, 2003; Ord. 411 § 3, 1974).

#### **2.20.040 Compensation.**

The board of park commissioners shall serve without salary. (Ord. 1213 § 2, 2006; Ord. 411 § 4, 1974).

#### **2.20.050 Statutory authority.**

The board of park commissioners is created pursuant to RCW 35A.11.020. (Ord. 1213 § 2, 2006; Ord. 411 § 5, 1974).

## City of Bonney Lake 2014 - 2016 Parks, Trails and Open Space Work Plan

Year	Description	Department	Tentative Completion Date	Notes	Priority	Primary Responsibility	Park Commission Role
2014	Mid-Town Park picnic structure, road & parking	Exec	4th Quarter	Estimated costs \$199,000 (pending funding)	HIGH	Staff	Monitor Progress
	Create a realistic funding plan for Mid-Town and Allan York Parks and then develop master plans based on expected funding	Exec	4th Quarter	Community outreach; continue work into 2015	MEDIUM	PB/Staff	Develop plan with staff assistance
	Examine Ropes Course and Disk Golf Course proposals to see if they are financially feasible; work with potential vendor(s) to implement	Exec	3rd Quarter	Contact private groups to see if there are funds to implement; consider gravel road access and parking area; ensure uses are compatible with trails and each other	HIGH	Staff	Make Recommendation to Council
	Support Parks Appreciation Day and BBL events	Exec	3rd Quarter	Participate in these two events as a group	MEDIUM	PB/Staff	Staff event
	Install new sidewalk and picnic shelter at Allan York Park next to existing picnic shelter	PW	4th Quarter	Includes concrete work and assumes PW labor; cost \$18,000	MEDIUM	Staff	Monitor Progress
	Allan York Park improvements: portable fences, dugouts at Field 4, portable lighting	Exec	3rd Quarter	Purchase fences now; pursue donations for dugouts & lighting (\$157,000 combined cost)	MEDIUM	Staff	Monitor Progress
	Wal-Mart pocket park: develop plan for trail; explore acquisition of pocket park from developer	Exec	3rd Quarter	Requires agreement with HOA and developer; concept design will cost \$3,400	HIGH	Staff	Make Recommendation to Council
	Design and acquire ROW for 1.5 mile segment of Fennel Creek Trail between SRTS Trail & SBH	Exec/PW	4th Quarter	Design will cost \$343,000 (City portion 20%)	HIGH	Staff	Monitor Progress
	Construct lookout at Victor Falls	CD	4th Quarter	Estimated cost \$150,000	MEDIUM	Staff	Monitor Progress
	Allan York Park beach area pavilion	PW	2nd Quarter	Estimated cost \$40,000	MEDIUM	Staff	Monitor Progress
2015							

Year	Description	Department	Tentative Completion Date	Notes	Priority	Primary Responsibility	Park Commission Role
	"Sun Shelters" at Mid-Town Park, field memorial next to Field 4	PW	3rd Quarter	Estimated costs - sun shelters \$32,000 and field memorial \$1,000	MEDIUM	Staff	Make Recommendation to Council
	Cover for existing stage at Allan Yorke Park	Exec	3rd Quarter	Estimated cost \$57,000; seek donations	MEDIUM	Staff	Make Recommendation to Council
	End-of-year joint meeting with Arts Commission	Exec	4th Quarter	Discuss role of arts in city parks	MED	PB	Discussion Meeting
	Review 6-year Parks CIP	Exec, Fin	3rd Quarter	Review CIP and make suggestions	MED	PB/Staff	Make Recommendation to Council
	Park user fee review	Exec	4th Quarter	Review boat launch fees; field rentals, etc.	MED	PB/Staff	Make Recommendation to Mayor
	2015 city-wide Comp Plan update (parks portion)	CD	4th Quarter	Comment as needed. Continue work into 2016-2017 as needed	MED	PC/PB/Staff	Work with Planning Manager to develop and recommend updated plan to Planning Comm.
<b>2015</b>	Develop parks gift-giving brochure	Exec	4th Quarter	Work with staff to develop new brochure	MED	PB/Staff	Make Recommendation to Mayor
	Develop long term site plan for Mid-Town Park	Exec	2nd Quarter	Estimated cost \$130,000	LOW	Staff	Make Recommendation to Council
<b>2016</b>							
	BMX facility	Exec	4th Quarter	Estimated cost \$58,000	LOW	PB/Staff	Make Recommendation to Council