

**CITY COUNCIL WORKSHOP**

**April 1, 2014  
5:30 p.m.**

**AGENDA**



*“Where Dreams Can Soar”*

*The City of Bonney Lake’s Mission is to protect the community’s livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.*

*Website: [www.ci.bonney-lake.wa.us](http://www.ci.bonney-lake.wa.us)*

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*The City Council may act on items listed on this agenda, or by consensus give direction for future action.  
The Council may also add and take action on other items not listed on this agenda.*

**Location:** Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

**I. Call to Order:** Mayor Neil Johnson

**II. Roll Call:**

Elected Officials: Mayor Neil Johnson, Jr., Deputy Mayor Dan Swatman, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin, Councilmember Katrina Minton-Davis, Councilmember James Rackley, and Councilmember Tom Watson.

**III. Agenda Items:**

- p. 3 A. **Discussion:** AB14-49 – D14-49 – Extension of moratorium on the production, processing and sales of marijuana (Ord. 1469).
- p. 7 B. **Discussion:** AB14-48 – A Motion Cancelling the June 17, 2014 and August 5, 2014 Council Workshops.
- p. 9 C. **Review of Minutes:** March 18, 2014 Workshop and March 25, 2014 Meeting.

**IV. Executive Session:** Pursuant to RCW 42.30.110, the City Council may hold an executive session. The topic(s) and the session duration will be announced prior to the executive session.

**V. Adjournment**

**For citizens with disabilities requesting translators or adaptive equipment for listening or other communication purposes, the City requests notification as soon as possible of the type of service or equipment needed.**

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City of Bonney Lake, Washington  
**City Council Agenda Bill (AB)**

<b>Department/Staff Contact:</b> Executive / Don Morrison	<b>Meeting/Workshop Date:</b> 1 April 2014	<b>Agenda Bill Number:</b> AB14-49	
<b>Agenda Item Type:</b> Ordinance	<b>Ordinance/Resolution Number:</b> D14-49	<b>Councilmember Sponsors:</b> Watson, Lewis	
<b>Agenda Subject:</b> Extension Of Moratorium On The Production, Processing and Sales of Marijuana (Ord. 1469)			
<b>Full Title/Motion:</b> An Ordinance Of The City of Bonney Lake, Pierce County, Washington, Extending the Moratorium Prohibiting The Production, Processing, And Retail Sales Of Recreational Marijuana And Prohibiting Granting Of Any City License Or Permit Related To Such Activities.			
<b>Administrative Recommendation:</b> Extend the Moratorium and set May 13, 2014 as the public hearing date.			
<b>Background Summary:</b> In November 2012 the voters of the State of Washington approved Initiative 502, The Washington State Liquor Control Board has developed and implemented regulations governing the licensing and operation of recreational marijuana producers, processors, and retailers and has begun accepting application for licenses. The City Council established a six-month moratorium under Ordinance 1469. Given the legal uncertainties regarding marijuana regulation and enforcement, the City needs more time to develop appropriate zoning, land use regulations, business license regulations, and other appropriate regulations to address the production, processing, and retail sales of recreational marijuana and marijuana-infused products. This ordinance extends the moratorium and directs the Planning Commission to recommend appropriate land use regulations for licensed marijuana businesses.			
<b>Attachments:</b> D14-49 Ordinance			
<b>BUDGET INFORMATION</b>			
<b>Budget Amount</b>	<b>Current Balance</b>	<b>Required Expenditure</b>	<b>Budget Balance</b>
<b>Budget Explanation:</b> N/A			
<b>COMMITTEE, BOARD &amp; COMMISSION REVIEW</b>			
<b>Council Committee Review:</b>	<i>Approvals:</i>	<b>Yes</b>	<b>No</b>
Date:	Chair/Councilmember	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember	<input type="checkbox"/>	<input type="checkbox"/>
Forward to:	<b>Consent Agenda:</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<b>Commission/Board Review:</b>			
<b>Hearing Examiner Review:</b>			
<b>COUNCIL ACTION</b>			
Workshop Date(s):	10/15/2013, 4/1/2014	Public Hearing Date(s):	11/12/13
Meeting Date(s):	10/22/2013	Tabled to Date:	
<b>APPROVALS</b>			
<b>Director:</b> <i>Don Morrison</i>	<b>Mayor:</b>	<b>Date Reviewed by City Attorney:</b>	Standard (if applicable):

**ORDINANCE NO. D14-49**

**AN ORDINANCE OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, EXTENDING THE MORATORIUM ENACTED UNDER ORDINANCE NOS. 1468 AND 1469, PROHIBITING THE PRODUCTION, PROCESSING, AND RETAIL SALES OF MARIJUANA AND PROHIBITING THE GRANTING OF ANY CITY LICENSE OR PERMIT RELATED TO SUCH ACTIVITIES, AND ESTABLISHING A WORK PLAN.**

**WHEREAS**, on October 22, 2013, the City Council of the City of Bonney Lake enacted Ordinance No. 1468, which established a temporary moratorium on the production, processing, and retail sales of marijuana and the granting of any city license or permit related to such activities; and

**WHEREAS**, the City Council held a public hearing on the moratorium at the November 12, 2013 regular meeting, and discussed the testimony given in the public hearing at the November 19, 2013 workshop; and

**WHEREAS**, on November 26, 2013, the City Council enacted Ordinance No. 1469, which revised and clarified the moratorium; and

**WHEREAS**, notwithstanding the State's legalization of marijuana, local governments retain authority over zoning and development regulations within their jurisdictions; and

**WHEREAS**, additional time is needed for the Planning Commission to study and formulate recommendations for the regulation of licensed marijuana businesses through zoning and other land use controls.

**NOW THEREFORE**, the City Council of Bonney Lake, Washington, do ordain as follows:

**Section 1. Findings of Fact.** The City Council reaffirms and incorporates by reference the Findings of Fact adopted in Ordinance Nos. 1468, as revised by Ordinance No. 1469. In addition, the City Council finds that additional time is needed for the Planning Commission to study and formulate recommendations for the regulation of licensed marijuana businesses.

**Section 2. Moratorium Extended.**

**A.** The moratorium prohibiting the production, processing, and/or retail sale of marijuana and marijuana-infused substances by state-licensed individuals or businesses within all zoning districts in the City of Bonney Lake shall be extended for a period of six months.

**B.** The moratorium on the issuance of any City building permit, development permit, business license, or any other permit or license to any state-licensed individual or business that seeks to produce, process, and/or sell marijuana or marijuana-infused products in the City of Bonney Lake shall be extended for a period of six months.

**Section 3. Work plan established.** The task of developing appropriate regulations for licensed marijuana businesses is hereby added to the Planning Commission work plan. The Planning Commission, in conjunction with the Community Development Department, shall study and propose development regulations to the Council in accordance with BLMC Chap. 14.140, on or before the expiration of the moratorium extension established in this Ordinance. The Planning Commission shall study a range of approaches to regulation, including zoning, development regulations, and a complete or partial prohibition in all zones. If time in excess of six months is needed to develop and propose regulations, the Planning Commission, in conjunction with the Community Development Department, shall request that the Council grant additional time prior to the expiration of the moratorium extension.

**Section 4. Term of Moratorium extension.** The moratorium established by this ordinance shall be in effect for six (6) months from the effective date of this Ordinance, unless repealed, extended, or modified by the City Council after a public hearing and the entry of appropriate findings of fact as required by RCW 35A.63.220.

**Section 5. Public Hearing.** A public hearing on the moratorium extension shall be held at the regular Council meeting on May 13, 2014.

**Section 6. Effective Date.** The moratorium established by this ordinance shall take effect five days after passage and publication as required by law.

**PASSED BY THE CITY COUNCIL this 8th day of April, 2014.**

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Neil Johnson, Jr., Mayor

ATTEST:

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Harwood T. Edvalson, MMC, City Clerk

APPROVED AS TO FORM:

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Kathleen Haggard, City Attorney

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City of Bonney Lake, Washington  
**City Council Agenda Bill (AB)**

<b>Department/Staff Contact:</b> Admin Srvcs / Edvalson	<b>Meeting/Workshop Date:</b> 8 April 2014	<b>Agenda Bill Number:</b> AB14-48
<b>Agenda Item Type:</b> Motion	<b>Ordinance/Resolution Number:</b>	<b>Councilmember Sponsor:</b> Deputy Mayor Swatman

**Agenda Subject:** Cancellation of Council Workshops on June 17, 2014 and August 5, 2014.

**Full Title/Motion:** A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Canceling The Regular Council Workshops Of June 17, 2014 And August 5, 2014.

**Administrative Recommendation:** Approve.

**Background Summary:** The Bonney Lake City Council will be participating in activities of the Association of Washington Cities Annual Conference in Spokane, WA starting on June 17<sup>th</sup>. As a majority of the Council will be in attendance at the conference, it is anticipated their will not be a quorum for the workshop that night, and the meeting should be canceled. In addition, the City will celebrate National Night Out Against Crime on August 5<sup>th</sup>. The Council has canceled their regular workshops in some years to participate in conferences, parades and events throughout the community. It is not anticipated the cancellation of any of these meetings would have a significant impact in the City's business workflow.

**Attachments:** none

<b>BUDGET INFORMATION</b>			
Budget Amount	Current Balance	Required Expenditure	Budget Balance
n/a			
<b>Budget Explanation:</b> No budget impact.			

<b>COMMITTEE, BOARD &amp; COMMISSION REVIEW</b>			
<b>Council Committee Review:</b>	<i>Approvals:</i>	<b>Yes</b>	<b>No</b>
Date:	Chair/Councilmember	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember	<input type="checkbox"/>	<input type="checkbox"/>
Forward to:	<b>Consent Agenda:</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<b>Commission/Board Review:</b>			
<b>Hearing Examiner Review:</b>			

<b>COUNCIL ACTION</b>	
Workshop Date(s): 1 April 2014	Public Hearing Date(s):
Meeting Date(s): 8 April 2014	Tabled to Date:

<b>APPROVALS</b>		
<b>Director:</b> <i>HTE</i>	<b>Mayor:</b> <i>NHJ</i>	<b>Date Reviewed by City Attorney:</b> N/A (if applicable):

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**SPECIAL JOINT CITY  
COUNCIL / PARK BOARD  
AND CITY COUNCIL  
WORKSHOP**

**March 18, 2014  
5:30 P.M.**

**DRAFT MINUTES**



*The City of Bonney Lake's Mission is to protect the community's livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.*

Website: [www.ci.bonney-lake.wa.us](http://www.ci.bonney-lake.wa.us)

**Location:** Bonney Lake Justice Center, 9002 Main Street East, Bonney Lake, Washington.

**I. CALL TO ORDER** –Mayor Neil Johnson, Jr. called the workshop to order at 5:31 p.m.

**II. ROLL CALL:**

Administrative Services Director/City Clerk Harwood Edvalson called the roll. Elected officials attending were Mayor Neil Johnson, Jr., Deputy Mayor Dan Swatman, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin, Councilmember Katrina Minton-Davis Councilmember Jim Rackley, and Councilmember Tom Watson.

Park Board Commissioners: Commissioner Jim Bouchard - Chair, Commissioner Chauntelle Hellner-Vice-Chair, Commissioner Jamie Trejo, , Commissioner Randi Riesenberg, Commissioner Scott Anderson, and Commissioner Todd Haueter. Commissioner Terry Reid was not in attendance.

Staff members in attendance were City Administrator Don Morrison, Chief Financial Officer Al Juarez, City Engineer John Woodcock, Community Development Director John Vodopich, Chief of Police Dana Powers, City Attorney Kathleen Haggard, Senior Planner Jason Sullivan, Facilities & Special Projects Manager Gary Leaf, Administrative Services Director/City Clerk Harwood Edvalson, and Administrative Specialist II Renee Cameron.

**III. AGENDA ITEMS:**

**A. Discussion:** AB14-33 – Joint meeting with City Council and the Park Board to discuss a work plan for the Board.

Mayor Johnson welcomed everyone and stated that the Council desire to meet annually with the Park Board (“Board”) to discuss a potential work plan for the Board.

Park Board Chair Bouchard advised that he handed out the Park Board’s 2014-2015 Biennium Work/Action Plan and stated that since the Board’s formation the Board has discussed the desires of the Administration and Council, and items that have been referred to the Board for review and recommendation. He stated the Board’s frustrations in making recommendations when the Board is unaware of the funding for some of the proposed projects. He believes that by the Council and the Board working together the City will be able to put some projects in place for the residents and community to see development of some park plans.

Mayor Johnson advised Chair Bouchard that financial funding of projects is not the Board's concern and he and the Council will review the Board's proposed suggestions to their submitted Work Plan. Commissioner Anderson said the Board doesn't believe there has been clear communication from the Council in which direction the Board should be concentrating on. Councilmember Minton-Davis said she understands the Board's concern as the Planning Commission previously had similar issues until a work plan was established.

Councilmember Rackley said his concern is getting an understanding as to what the Board's most desirable project is and would like to have the Board advise them what their priorities are. Chair Bouchard said he believes the number one priority on the Council's suggestions is funding Mid-Town and Allan Yorke Park but believes the reason the Metropolitan Park District ("MPD") failed was because there was no definitive projects as to what the funds would be used for. Deputy Mayor Swatman said he believes the voters just did not want to spend any money and he believes that is why the MPD failed. Chair Bouchard spoke regarding funding and establishing sub-categories as to which projects will be funded and with what monies. Deputy Mayor Swatman advised that there are no dedicated funds for any specific projects. Commissioner Anderson said he would like to have some criteria for setting project priorities.

Mayor Johnson said he wants to see the joint meeting be successful and wants to see the Council and Board give more definition as to criteria and projects to review and make recommendations on. He understands some of these projects are years out before there is funding for completion, but would like the Board's recommendation, without concern where specific project funds would come from. He said he'll look to the Council to find the priorities to seek recommendations from the Board.

Councilmember Watson advised the Board Commissioners that Council are always researching and reviewing options throughout the City to resolve any small issues that may affect a project in hopes to assist with making future projects easier to succeed. Chair Bouchard said he would like to take the suggestions of the Council to assure to the Board provides a thorough recommendation. He would like to get an opinion from Council for each project on the Work Plan and what has been considered to date so that previous efforts are not duplicated and believes it would assist the Board to research the pros and cons of each suggested project. Co-Chair Hellner said the Board understands its role is to make the review and make a recommendation on a project to Council and that that it their role. She stated that the Board is passionate about their role and recommendations, but the Board understands that once a recommendation is made to the Council that the Board has to let it go from there and it is then up to Council whether to choose to move forward with a project.

Mayor Johnson provided an update as to the status of the Park Board's recommendation regarding the disc golf proposal, which was a recommendation the Board had inquired about. Commissioner Riesenbergs asked the Mayor and Council how best to relay to the Mayor and Council their needs for further information and or making recommendations and Mayor Johnson advised that the Board can bring forward their recommendations to the Council on a quarterly basis for the Council to then review and consider the recommendations. Commissioner Anderson asked about the Council's direction as to what the Board should be considering in their recommendations and to what criteria are the Board making those decisions. Mayor Johnson reminded the Board that they make recommendations and not decisions. Councilmember Watson told the Board that when a

recommendation is received by the Council he wants the Board to know the Council consider and appreciate all the hard work the Board has put into their reviews and recommendations prior to Council making a decisions on the Board's recommendations. Councilmember Hamilton said the MPD vote brought clarity and gave direction to the City and he said with the failure of the MPD it sent the Council a message about what the voters of the City want. He suggested the Board use their work plan and talk with their neighbors and the voters and find out what want type of City projects they would suppose funding, and said he wants/needs to see "buy-in" from the voters for proposed projects. Commissioner Anderson said a wish list doesn't make a lot of sense if there is no money to make the necessary purchases for a project. Councilmember Lewis said it will take stakeholders for sponsored events and activities to support and assist with smaller projects. He said a grant would be great for the City, however, a grant has to have an established purpose. Commissioner Haueter said he is glad to see this joint meeting occurring, however, he believes the Board's biggest concern is the miscommunication between the Council and the Board and said the Board is concerned about the funding of the projects. He understands it's not the Board's role to figure out the funding for a project, but said the Board cannot help but take funding into consideration as to whether a project is financially possible. Councilmember Hamilton said he understands Commissioner Haueter and the Board's concerns regarding the funding aspects. Councilmember Watson said if the Board submits positive recommendations on projects then the Council can look further into funding and grant applications. Deputy Mayor Swatman spoke regarding the Moriarty property and different efforts that the Board may be able to review and make a recommendations on.

Chair Bouchard said when the City was first envisioned there was a plan. He said now there is the City's plan, the Board's plan, and an overall plan. He is concerned that if new day plans come up that the previous plans would not remain a priority. He would like to see Council take action on recommendations. Mayor Johnson advised that if Council approve of a recommendation then they will move forward, however, they cannot make a project move forward if a proposal does not have proper funding.

Chair Bouchard asked what the next step is and suggested that the Board review and mesh their Work/Action Plan with Administration's Work Plan and then have the Board get back with the Council and their recommendation of an agreed Work Plan. Mayor Johnson agreed and said the Council look forward to working with the Board to get an approved plan. Councilmember Minton-Davis said she understands the Board's frustrations and asked the Board to work through the review and make their recommendations. Commissioner Anderson said he appreciates Councilmember Minton-Davis' suggestions and said having an approved plan will be very beneficial to moving forward. He said consistency will keep the City from having a disarray of projects and by having consistency the City will have one large successful park plan.

Councilmember Hamilton suggested having a separate City/Park Board booth at Bonney Lake Days to allow discussion with City residents and voters solely regarding parks to gather their ideas. Councilmember Watson thanked the Board for all of their hard work and he said he looks forward to the Council and Board working together to adopt a work plan. Councilmember Lewis also thanked the Board and wanted them to know that the Council listens to the Board's meetings and read the minutes and that Council truly appreciate the passion of the Board.

Chair Bouchard said he appreciated the meeting and wants the Council to know he is passionate about the Board's work and he said if the Council doesn't hear from him and the Board then something is wrong. Deputy Mayor Swatman mentioned some of the projects that the Board has recommended moving forward on, and which have been very successful projects and events, and he is looking forward to seeing some Council decisions made regarding projects the Board has recommended throughout the City.

Mayor Johnson said the proposed work plans will be reviewed and merged together to develop a complete work plan. He said upon adoption of a Board work plan, the Board will report back to the Council quarterly as to the status of projects being review and recommendations made.

**\*\* End of Special Joint City Council/Park Board Meeting Workshop \*\***  
**Followed by Regular Council Workshop Items.**

**Mayor Johnson adjourned the Special Joint Park Board / City Council Meeting at 6:42 p.m., recessed for 10 minutes and called the City Council Workshop to order at 6:53 p.m.**

**B. Council Open Discussion.**

Bonney Lake High School Culinary Arts Contest State Win. Councilmember Lewis said the Bonney Lake High School Culinary Team won the State ProStart Invitational on March 2<sup>nd</sup> and they will now compete at the National ProStart Invitational to be held May 3-5 in Minnesota. He said the winning teams will win full ride scholarships to culinary institutes.

Bonney Lake High School Senior Presentations. Councilmember Lewis said Bonney Lake High School will be asking Councilmembers and City staff to sit in on their Senior Presentations on May 21, 2014. He said for those interested in assisting that they can either contact him, or Administrative Services Department staff to coordinate with Bonney Lake High School.

Families First Coalition. Councilmember Lewis said he went to the White River School District's Families First Coalition at the Buckley Fire Station on February 24<sup>th</sup>, and the next meeting will be March 24<sup>th</sup> from 3:30-5:00. He said at the past meeting they discussed the bike lending program and he said the Coalition received a grant for funding to get this program off.

Fennel Creek Habitat Committee. Councilmember Lewis said the Fennel Creek Habitat Committee will meet on April 10<sup>th</sup>, May 8<sup>th</sup> and June 12<sup>th</sup> at the Bonney Lake Library from 6-9 p.m. He advised that Marian Betzer is no longer the Chair of the Committee, and they are seeking a new Chair with as much passion as Marian Betzer has shown.

Job Fair. Councilmember Lewis thanked Councilmember McKibbin for assisting him with the April 15, 2014 Job Fair flyer notification. Councilmember McKibbin also thanked the Administrative Services Department staff for their assistance.

Communities for Families Coalition - 21<sup>st</sup> Annual Community Summit. Councilmember Watson reminded Council that the Serve Big 21<sup>st</sup> Annual Community Summit will be held on March 20, 2014 at Mountain View Middle School. He said there are three projects that they are working on and encouraged attendance.

Death by Chocolate Murder Mystery. Councilmember Watson said the Lions Club Death by Chocolate Murder Mystery is this weekend and he appreciates the donations being received and said it will be a great event and that a table has been reserved for the Council. He also spoke regarding the Big Give eyeglasses fundraiser.

Ropes Course/Disc Golf Course. Councilmember Watson said he would like to discuss a ropes course or a possible disc golf course at a future Workshop. He believes with all of the groups working together that it could definitely be a successful project. Deputy Mayor Swatman asked if there is a draft proposal for Council and the City Attorney to review. Councilmember Watson said a draft proposal is being distributed to the Council.

- C. Review of Council Minutes:** February 18, 2014 Council Workshop, February 25, 2014 Council Meeting, and March 11, 2014 Council.

The minutes were forwarded to the March 25, 2014 Council Meeting for action, with minor corrections.

- D. Presentation:** 2013 Annual Bonney Lake Municipal Court Report.

Municipal Court Judge Ronald Heslop and Court Administrator Kathy Seymour provided a presentation regarding the 2013 Annual Bonney Lake Municipal Court Report and advised that they wanted to give the Council an overview of what services the Municipal Court provides. Judge Heslop summarized the power point presentation and praised the Court staff for the amazing job his staff and the Bonney Lake Police Department do. Questions and suggestions were raised by Mayor Johnson and Councilmembers regarding the probation work crews and women prisoners and Judge Heslop responded accordingly. The agenda item was for informational purposes only and no action was taken.

- E. Discussion:** AB14-36 – Ordinance D14-36 – Amendments to Chapter 2.26 BLMC - Planning Commission.

Senior Planner Jason Sullivan summarized the agenda bill regarding the proposed revisions to the Bonney Lake Municipal Code regarding the rules for appointing Planning Commissioners and the powers of the Planning Commission. He said it is basically a housekeeping ordinance. Deputy Mayor Swatman had a question regarding Section C of the ordinance and whether 12 meetings a year are truly necessary, and another question regarding the Planning Commission Chair being able to vote. He said if a Commissioner is silent on a vote then that is considered a yes vote. This items was forward to the March 25, 2014 Council Meeting for action.

**IV. EXECUTIVE SESSION:** None.

**V. ADJOURNMENT:**

**At 7:37 p.m., Councilmember Lewis moved to adjourn the Council Workshop. Councilmember Watson seconded the motion.**

**Motion to adjourn approved 7 - 0.**

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Harwood Edvalson, MMC  
City Clerk

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Neil Johnson, Jr.  
Mayor

Items presented to Council for the March 18, 2014 Special Joint City Council/Planning Commission Workshop:

- Jim Bouchard, Park Board Chair – *Bonney Lake Park Board 2014-2015 Biennium Work/Action Plan*
- Judge Ronald Heslop/Katheryn Seymour, Court Administrator – *Court Report*

*Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.*

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Harwood Edvalson, MMC  
City Clerk

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Neil Johnson, Jr.  
Mayor

Items presented to Council for the March 18, 2014 Special Joint City Council/Planning Commission Workshop:

- Jim Bouchard, Park Board Chair – *Bonney Lake Park Board 2014-2015 Biennium Work/Action Plan*
- Judge Ronald Heslop/Katheryn Seymour, Court Administrator – *Court Report*

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DRAFT

CITY COUNCIL MEETING

March 25, 2014  
7:00 P.M.

DRAFT MINUTES



“Where Dreams Can Soar”

*The City of Bonney Lake’s Mission is to protect the community’s livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.*

Website: [www.ci.bonney-lake.wa.us](http://www.ci.bonney-lake.wa.us)

**Location:** Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

**I. CALL TO ORDER** – Mayor Neil Johnson, Jr. called the meeting to order at 7:00 p.m.

- A. Flag Salute: Mayor Johnson led the audience in the Pledge of Allegiance.
- B. Roll Call: Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Mayor Johnson, elected officials attending were Deputy Mayor Dan Swatman, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin, Councilmember Katrina Minton-Davis, Councilmember Jim Rackley, and Councilmember Tom Watson.

Staff members in attendance were City Administrator Don Morrison, Public Works Director Dan Grigsby, Community Development Director John Vodopich, Chief Financial Officer Al Juarez, Administrative Services Director/City Clerk Harwood Edvalson, City Attorney Kathleen Haggard, and Records & Information Specialist Susan Haigh.

C. Announcements, Appointments and Presentations:

- 1. Announcements: None.
- 2. Appointments: None.
- 3. Presentations:
  - a. **Proclamation:** Pierce County Reads! – Pierce County Library System.

Mayor Johnson read the proclamation aloud. Youth Librarian Seung Hee Kang spoke on behalf of the Bonney Lake Library and described the Pierce County Reads! program and this year’s book, “Wild” by Cheyl Strayed. Ms. Kang presented the councilmembers with a bag and copy of the Pierce County Reads! book, a gift from the Friends of the Bonney Lake Library. Councilmembers thanked the Friends of the Library and spoke in appreciation of the local library programs.

D. Agenda Modifications: None.

**II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:**

- A. Public Hearings: None.
- B. Citizen Comments:

Bonnie Egbert, 12716 229<sup>th</sup> Ave E, Bonney Lake, spoke on behalf of the Greater Bonney Lake Historical Society. She spoke about the group's work to catalog the Milotte family records collection and other activities. She said the City would benefit from a partnership between historical, arts and culture groups. She suggested that the City's commission should include historic, arts, and cultural aspects and this group would be important to establish the City's identity.

David Colbeth, 21816 113<sup>th</sup> St E, Bonney Lake, thanked all those who attended the annual Bonney Lake Lions 'Death by Chocolate' fundraising event last weekend. He noted that Councilmember Watson is president-elect of the local Lions Club.

C. Correspondence:

Administrative Services Director/City Clerk Edvalson said the Council received two items of correspondence from the Master Builders Association of Pierce County regarding proposed Ordinance D14-38 (listed below).

**III. COUNCIL COMMITTEE REPORTS:**

A. Finance Committee: Deputy Mayor Swatman said the Committee met at 5:30 p.m. earlier in the evening as the Committee of the Whole and discussed the items on their agenda.

B. Community Development Committee: Councilmember Lewis said the Committee met on March 11, 2014 and discussed proposed Ordinance D14-38 which is on the current Consent Agenda, and a proposed professional agreement (Resolution 2366) for leak detection services, which was postponed to the next meeting for further discussion.

C. Economic Development Committee: Councilmember Minton-Davis said the Committee met earlier in the afternoon. A discussion of Park Impact fees has been forwarded to a future Workshop. The Committee also heard a report on the Chamber of Commerce meeting and on updates to the Comprehensive Plan. She said one item of interest was that the highest percentage of people who commute to Bonney Lake for work come from the City of Sumner.

D. Public Safety Committee: Councilmember Watson said the Committee has not met since the last Council meeting.

E. Other Reports:

New Historical Markers: Mayor Johnson said the City plans to apply for a Pierce County Grant for historical markers at the Reed Property (7109 Barkubein Road) and the Ken Love Property (18212 Rhodes Lake Rd E). He said the City will partner with the Historical Society and the markers will cost the City about \$1,500 which will largely be covered by staff time.

**IV. CONSENT AGENDA:**

**Councilmember Minton-Davis requested that Consent Agenda Item E. (Ordinance D14-38) be moved to Full Council issues Item A.**

- A. **Approval of Minutes:** February 18, 2014 Workshop, February 25, 2014 Meeting, and March 11, 2014 Meeting.
- B. **Approval of Accounts Payable and Utility Refund Checks/Vouchers:** Accounts Payable checks/vouchers #68225-68263 (including wire transfer #'s 20140303, 20140304, 20140305, 20140306, 20140307, and 2014031401) in the amount of \$570,953.11. Accounts Payable checks/vouchers #68264-68270 for Accounts Receivable customer refunds in the amount of \$914.85. Accounts Payable checks/vouchers #68271 for a utility refund in the amount of \$241.20. Accounts Payable checks/vouchers #68272-68301 (including wire transfer #'s 12979360, 20140308, 20140309 and 2014021301) in the amount of \$191,716.69. Accounts Payable checks/vouchers #68302-68315 for utility refunds in the amount of \$1,042.42. VOIDS: 68245 thru 68248 – These checks were to Pierce County for the City's property taxes. Voided during the check printing process due to multiple remittances needed for single check. This is because we have multiple properties that we pay property taxes on and they are entered into Eden by their parcel number.
- C. **Approval of Payroll:** Payroll for March 1st – 15th, 2014 for checks #31678-31697 including Direct Deposits and Electronic Transfers is \$ 444,826.07.
- D. **AB14-36 – Ordinance D14-36** – An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending Bonney Lake Municipal Code Sections 2.26.010 And 2.26.020 Regarding The Rules For Appointing Planning Commissioners And The Powers Of The Planning Commission.
- E. ~~**AB14-38 – Ordinance D14-38** – An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending Title 15 Of The Bonney Lake Municipal Code, Relating To Building Permit Fee Calculations. Moved to Full Council Issues, Item A.~~
- F. **AB14-27 – Resolution 2360** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Sign An Agreement With Bonney Lake Community Resources For Operation Of The Bonney Lake Community Garden.

**Councilmember Watson moved to approve the Consent Agenda as amended.  
Councilmember Lewis seconded the motion.**

**Consent Agenda approved as amended 7 – 0.**

**V. FINANCE COMMITTEE ISSUES:**

- A. **AB14-35 – Resolution 2365** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Sign A Professional Services Agreement With Columbia Bank To Provide The City's Banking Services.

**Councilmember Lewis moved to approve Resolution 2365. Councilmember Rackley seconded the motion.**

Councilmember Watson said he will not vote on this item as his wife works for the bank. Deputy Mayor Swatman said he appreciates the time staff spent preparing this item, but he plans to vote 'no'. He said community involvement should not have been weighted as heavily in selecting the vendor, since banking services do not involve community relations. He said the City works with Bank of America currently, but the City did not receive a proposal from them. He said staff could have done more to reach out to the existing vendor to get an updated proposal.

Councilmember Rackley said he spoke to staff at the local Bank of America branch and they were not aware of the proposal process, but had recently changed managers. Mayor Johnson said the Finance Department has had concerns with Bank of America's attention to detail in the past, and has worked with them closely over the years and notified them of the proposal process. He added that the City can request new proposals in the future if there are any issues, and spoke in favor of approving the proposed contract.

Councilmembers Hamilton and Minton-Davis said they understood the concerns raised, but spoke in favor of the proposed contract. Councilmember Hamilton applauded the Mayor for focusing on community involvement and said future RFP documents could be revised to better explain how community involvement is weighted. Councilmember Minton-Davis said Columbia Bank won the bid based on the criteria presented.

**Resolution 2365 approved 4 – 2.  
Deputy Mayor Swatman and  
Councilmember McKibbin voted no.  
Councilmember Watson abstained.**

**VI. COMMUNITY DEVELOPMENT COMMITTEE ISSUES:** None.

**VII. ECONOMIC DEVELOPMENT COMMITTEE ISSUES:** None.

**VIII. PUBLIC SAFETY COMMITTEE ISSUES:** None.

**IX. FULL COUNCIL ISSUES:**

- A. **AB14-38 – Ordinance D14-38 – An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending Title 15 Of The Bonney Lake Municipal Code, Relating To Building Permit Fee Calculations.** *Moved from Consent Agenda Item E.*

**Councilmember Rackley moved to approve proposed Ordinance D14-38. Deputy Mayor Swatman seconded the motion.**

Deputy Mayor Swatman said the full council has not had a chance to review the proposed ordinance. He said Councilmembers heard from the MBA of Pierce County cautioning against raising permit fees and the action needs to be considered carefully.

**Councilmember Minton-Davis moved to table proposed Ordinance D14-38 to the Community Development Committee. Councilmember Watson seconded the motion.**

Councilmember Watson noted that the next CDC meeting is scheduled for April 2, 2014.

**Motion to table Ordinance  
D14-38 approved 7 – 0.**

**X. EXECUTIVE SESSION: None.**

**XI. ADJOURNMENT:**

**At 7:25 p.m., Councilmember Rackley moved to adjourn the Council Meeting. Councilmember Lewis seconded the motion.**

**Motion to adjourn approved 7 – 0.**

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Harwood Edvalson, MMC  
City Clerk

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Neil Johnson, Jr.  
Mayor

Items presented to Council at the March 25, 2014 Meeting:

- Jeremiah Lafranca, Master Builders Association of Pierce County – *March 21, 2014 letter re: Ordinance D14-38.*
- Jeremiah Lafranca, Master Builders Association of Pierce County – *March 25, 2014 letter re: Ordinance D14-38.*

*Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.*