

CITY COUNCIL MEETING

October 22, 2013
7:00 P.M.

AGENDA



“Where Dreams Can Soar”

The City of Bonney Lake’s Mission is to protect the community’s livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.

Website: www.ci.bonney-lake.wa.us

SIGN-UP TO SPEAK FOR SPECIFIC ACTION ITEMS ON THE AGENDA: *If you have signed up prior to the Council meeting to speak with respect to a particular ordinance or resolution appearing on the agenda, you will be recognized to address the Council for up to one minute before the Council takes action on that item. Those wishing to address such items on the “Consent Agenda” should do so during the “Citizen Comments” portion of the Agenda. If the Council chooses to discuss the item further after taking comments, they may restrict additional public comment before taking action. Please look for the sign-up sheets near the Council Chamber doorway. (See Item II.B. for Citizen Comments on other items of City business.)*

Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

I. CALL TO ORDER – Mayor Neil Johnson, Jr.

- A. Flag Salute
- B. Roll Call: Mayor Neil Johnson, Jr., Deputy Mayor Dan Swatman, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin, Councilmember Katrina Minton-Davis, Councilmember James Rackley, and Councilmember Tom Watson.
- C. Announcements, Appointments and Presentations:
 - 1. Announcements: None.
 - 2. Appointments: None.
 - 3. Presentations:
 - a. **Proclamation:** Veterans Day – November 11, 2013.
- D. Agenda Modifications

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II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:

- A. Public Hearings: None.
- B. Citizen Comments:

You may address the City Council on matters of City business for up to 5 minutes. Those commenting about ordinances or resolutions on the “Consent Agenda” should limit their comments to one minute per item. When recognized by the Mayor, please state your name and address for the official record. Designated representatives speaking on behalf of a group may take up to 10 minutes on matters of general City business.
- C. Correspondence

III. COUNCIL COMMITTEE REPORTS:

- A. Finance Committee
- B. Community Development Committee
- C. Public Safety Committee
- D. Other Reports

IV. CONSENT AGENDA:

The items listed below may be acted upon by a single motion and second of the City Council. By simple request to the Chair, any Councilmember may remove items from the Consent Agenda for separate consideration after the adoption of the remainder of the Consent Agenda items.

- p. 7 A. **Approval of Minutes:** October 1, 2013 Workshop and October 8, 2013 Meeting.
- B. **Approval of Accounts Payable and Utility Refund Checks/Vouchers:** Accounts Payable checks/vouchers #67236-67279 (including wire transfer #'s 12034393, 20131002, 20131003, and 20131004) in the amount of \$245,231.60.
Accounts Payable checks/vouchers #67280-67281 in the amount of \$969.51 for Accounts Receivable deposit refunds.
Accounts Payable checks/vouchers #67282-67283 in the amount of \$3,727.81 for utility refunds.
Accounts Payable wire transfer #2013101701 for P-Card payments in the amount of \$40,251.65.
- p. 15 C. **AB13-103 – Resolution 2320** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington Initiating The Periodic Update Of The Bonney Lake Comprehensive Plan And Adopting The Scope Of Work And Public Participation Plan For The Periodic Update.
- p. 37 D. **AB13-126 – Resolution 2336** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing Out Of State Travel For Chuck McEwen To Attend Goldkey Certification Training In Independence, MO.
- p. 45 E. **AB13-121** – A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, To Accept As Complete The Evergreen Point Water Main Replacement Project With Hoffman Construction.
- p. 55 F. **AB13-122** – A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, To Accept As Complete The Sewer Manhole Rehabilitation-2012/13 Project With NWCW, LLC.
- p. 63 G. **AB13-127** – A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Setting A Public Hearing At 7:00 P.M., Or As Soon Thereafter As Possible, During The Regular Council Meeting Of November 12, 2013 To Consider Revenue Sources And Possible Property Tax Increases Before Setting The Ad Valorem Property Tax Rate For 2014.

V. FINANCE COMMITTEE ISSUES: None.

VI. COMMUNITY DEVELOPMENT COMMITTEE ISSUES: None.

VII. PUBLIC SAFETY COMMITTEE ISSUES: None.

VIII. FULL COUNCIL ISSUES:

- p. 65 A. AB13-133 – Ordinance D13-133– Enacting a Temporary Moratorium for Marijuana Businesses.

IX. EXECUTIVE SESSION:

Pursuant to RCW 42.30.110, the City Council may hold an executive session. The topic(s) and the session duration will be announced prior to the executive session.

X. ADJOURNMENT

For citizens with disabilities requesting translators or adaptive equipment for communication purposes, the City requests notification as soon as possible of the type of service or equipment needed.

**THE COUNCIL MAY ADD AND TAKE ACTION ON
OTHER ITEMS NOT LISTED ON THIS AGENDA**

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PROCLAMATION

WHEREAS, there are tens of millions of veterans who have taken up arms to defend and maintain the core principles of the Declaration of Independence and the United States Constitution; and

WHEREAS, the residents of Bonney Lake are deeply indebted to this nation's veterans for the protection of their most basic freedoms; and

WHEREAS, Bonney Lake has traditionally been a home to many service men and women due to its close proximity to Joint Base Lewis-McChord; and

WHEREAS, due to its pleasant and livable character, many veterans have made Bonney Lake their permanent residence; and

WHEREAS, the City of Bonney Lake has an active veteran's organization known as the Greater Bonney Lake Veteran's Memorial Committee; and

WHEREAS, the City of Bonney Lake has donated land on a heavily traveled transportation corridor for the development of a veteran's memorial; and

WHEREAS, this proclamation is consistent with the City's respect and honor for Veterans of the United States Military.

NOW, THEREFORE, I, Mayor Neil Johnson, Jr., by virtue of the authority vested in me by the City of Bonney Lake, do hereby join the nation in proclaiming

Monday, November 11, 2013 as

VETERANS DAY

and urge all citizens to recognize the valor and sacrifice of our service veterans.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Seal of the City of Bonney Lake to be affixed this 22nd day of October, 2013.

Neil Johnson, Jr., Mayor

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CITY COUNCIL WORKSHOP

**October 1, 2013
5:30 P.M.**

MINUTES



“Where Dreams Can Soar”

The City of Bonney Lake’s Mission is to protect the community’s livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.

Website: www.ci.bonney-lake.wa.us

Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

I. CALL TO ORDER – Mayor Neil Johnson, Jr. called the Workshop to order at 5:30 p.m.

ROLL CALL:

Administrative Services Director/City Clerk Harwood Edvalson called the roll. Elected officials: attending were Mayor Neil Johnson, Jr., Deputy Mayor Dan Swatman, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin, Councilmember Katrina Minton-Davis, Councilmember James Rackley, and Councilmember Tom Watson.

Staff members in attendance were City Administrator Don Morrison, Chief Financial Officer Al Juarez, Assistant Public Works Director Charlie Simpson, Community Development Director John Vodopich, Chief of Police Dana Powers, City Attorney Kathleen Haggard, Administrative Services Director/City Clerk Harwood Edvalson, and Administrative Specialist II Renee Cameron.

II. AGENDA ITEMS:

A. Council Open Discussion

Posting Board at Allan Yorke Park: Councilmember Watson said Council received a letter last week which requested that the City provide a community posting board for lost animals/items at the park. Councilmember McKibbin said there is already a community board at the park and suggested the City could also place a small posting board at the Viking Dog Park.

Fennel Creek Trail Parking: Councilmember Watson asked about a letter Council received regarding parking at the new Fennel Creek Trail head. Mayor Johnson said he is getting information from staff and though there were no plans for parking, should the City choose to put asphalt there for parking then it can become part of the project. Mayor Johnson said he will get more information for the Council and for the individual seeking the information.

Chip Seal Issue: Councilmember Watson asked if the Mayor heard back from Public Works regarding the chip seal project and the concerns presented by a citizen at the September 24th Council meeting. Mayor Johnson said he is awaiting results from the Public Works Director as to whether further work needs to be considered.

Senator Pam Roach meeting: Councilmember Watson said councilmembers attended the meeting with Senator Pam Roach on September 25th regarding fishing on Lake Tapps.

Development on 186th St E: Councilmember Watson asked about whether the Community Development Committee (CDC) will be discussing the development of 186th St E. Councilmember McKibbin said it is scheduled to go through the CDC process and Council will be kept up to date through the CDC.

Angeline Road: Mayor Johnson said he sent Council the results from the Public Safety Committee regarding the improvements along Angeline Road.

B. Review of Council Minutes: September 17, 2013 Workshop Minutes, and September 24, 2013 Meeting Minutes.

The minutes were forwarded to the October 8, 2013 Meeting for action, with no corrections.

C. Discussion: AB13-111 – Public Hearing regarding proposed Resolution 2322 – Sewer Development Financing Contract and Utility Latecomer Agreement with Kahne Properties, LLC Re: Eastown Southern Sewer Development.

Councilmember Watson said he would have liked to have received more information on the elevation issue for the proposed Utility Latecomer Agreement (ULA) for sewer development in Eastown. He asked about concerns he had with the Morris property and a possible alignment on their property. Councilmember Rackley asked for clarification of the property owners who claimed they already paid a sewer fee to the County. Deputy Mayor Swatman asked for an update to the proposed development agreement. Mayor Johnson said two options are being considered; a straight forward development agreement, or combining the development agreement with the ULA. Deputy Mayor Swatman said City staff needs to talk with the owners of the Swift property to determine if they want to be a part of the ULA, or if they choose to be left out. City Attorney Haggard said the City cannot allow a property to connect to the sewer without it paying into the ULA, unless they wanted to build their own system. Councilmember Hamilton said if a property owner has already paid a sewer assessment, he feels the City should give that property owner options to connect to the City's system. Mayor Johnson said Public Works Director Grigsby is working on gathering all of the information for all the affected properties and will provide an update to Council once the information is complete. Councilmember Watson asked how many affected property owners spoke for or against the connection. He said he is concerned with the City investing money and believes it should be the developer's investment. Mayor Johnson said this project is for the City's infrastructure and it has to be fair, and that Council needs to think of the big picture of the City's needs. Councilmember Minton-Davis said she thinks a resolution needs to be made with the Swift property owners before the City takes further action. Deputy Mayor Swatman said the ULA provides the best benefit for the City. He agreed with Councilmember Minton-Davis that the Swift property owner's intentions should be documented. Councilmember Hamilton asked if there would be an established timeframe from the developer. Community Development Director Vodopich said the developer has had two pre-application meetings with the City. Developer Kelly Kahne was invited to speak. He said their timeframe is dependent on the City obtaining the easement and that the Landmark Apartment group would be ready to move forward with the permit process at the beginning of the year.

City Attorney Haggard advised that the Swifts paid over \$50,000 in 1992 for County assessments and a determination needs to be made as to whether those assessments can be rolled into the City's fees. However, she noted, the Swifts have not paid any sewer connection fees to the City. Councilmember Watson asked whether City staff have spoken with the Chan family about their property. Mayor Johnson said staff must talk with the Chans, and get an answer from the Swifts if they wish to be included in the ULA. Deputy Mayor Swatman said the Morris' concern is how the sewer development will affect their property. Councilmember Lewis said it is important to know exactly what the City is considering, especially regarding elevation of the sewer lines on the property. Councilmember Watson asked about the possibility of the development agreement seeking reimbursement should the developer not proceed. Mayor Johnson said staff will get answers to all of the questions and bring this issue back to Council for further discussion.

D. Discussion: AB13-123 – MOU and Use Agreement for Old Senior Center Van.

Administrative Services Director/City Clerk Edvalson advised the Council that the Old Senior Center Van was originally scheduled for surplus disposal to offset costs for its early replacement. He said a private citizen has offered to donate the estimated surplus value of the van to the City to allow for its continued use in support of the Senior Center and the Bonney Lake/Lake Tapps Senior Citizens have offered to fund the operational and maintenance costs of the Old Senior Center Van. He advised that to clarify expectations, a proposed Memorandum of Understanding (MOU) has been developed and is being presented to the Council to determine their support. He said that the Senior Advisory Board has previously reviewed the MOU and has indicated preliminary support for the terms as currently proposed. Director Edvalson stated that no additional expense for retaining the Old Senior Center Van is anticipated for its use as a back up to the New Senior Van. Any additional uses by the City will incur additional operating costs which are currently not budgeted.

Councilmember Watson asked if the seniors would be able to afford any necessary maintenance. Director Edvalson advised that the MOU obligates the City to abide by the MOU for a period of three years, unless the seniors choose not to continue maintenance on the van then the Use Agreement would cease. He added the City can cover the van's liability insurance at \$100 per year, which is not a feasible option for the seniors to be able to insure. Councilmembers McKibbin and Watson stated concerns about why the City needs to keep an additional van in its fleet. Councilmember Lewis said he believes with the lack of the transportation within the City that the van will provide the seniors more flexibility and options. Councilmember Minton-Davis said that she was hesitant to agree to the City keeping the van, however, with the MOU stating that it will be utilized only within certain zip codes that she will support it. This item was forwarded to the October 8, 2013 Council meeting for action.

III. EXECUTIVE SESSION: None.

IV. ADJOURNMENT:

**At 6:27 p.m., Councilmember Rackley moved to adjourn the Council Workshop.
Councilmember Lewis seconded the motion.**

Motion to adjourn approved 7 – 0.

Harwood Edvalson, MMC
City Clerk

Neil Johnson, Jr.
Mayor

Items presented to Council for the October 1, 2013 City Council Workshop: None

Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.

CITY COUNCIL MEETING

October 8, 2013
7:00 P.M.

MINUTES



“Where Dreams Can Soar”

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Website: www.ci.bonney-lake.wa.us

Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

I. CALL TO ORDER – Mayor Neil Johnson, Jr. called the meeting to order at 6:59 p.m.

- A. Flag Salute: Mayor Johnson led the audience in the Pledge of Allegiance.
- B. Roll Call: Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Mayor Johnson, elected officials attending were Deputy Mayor Dan Swatman, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin, Councilmember Katrina Minton-Davis, Councilmember Jim Rackley, and Councilmember Tom Watson.

Staff members in attendance were City Administrator Don Morrison, Public Works Director Dan Grigsby, Community Development Director John Vodopich, Chief Financial Officer Al Juarez, Police Chief Dana Powers, Administrative Services Director/City Clerk Harwood Edvalson, City Attorney Kathleen Haggard, and Records & Information Specialist Susan Haigh.

C. Announcements, Appointments and Presentations:

- 1. Announcements: None.
- 2. Appointments: None.
- 3. Presentations:
 - a. **Proclamation:** Domestic Violence Awareness Month – October 2013.

Mayor Johnson read the proclamation aloud and encouraged citizens to stand against domestic violence in the community. Joe O’Neil, Executive Director for Exodus Housing, thanked the Council for their support and spoke about Exodus Housing’s mission to serve families suffering from domestic violence by finding and keeping housing. He invited all to participate in their upcoming fundraising event on October 26, 2013, “Take the Plunge Against Domestic Violence”, at Lake Tapps, with registration starting at 10:00 a.m.

- b. **Proclamation:** Community Forestry Month – October 2013.

Mayor Johnson read the proclamation aloud, explaining that Governor Jay Inslee proclaimed October as Urban & Community Forestry Month for the State of Washington. He urged residents to plant a tree in observance of this event.

- c. **Proclamation:** Community Planning Month – October 2013.

Mayor Johnson read the proclamation aloud, which is in conjunction with a National recognition. He noted that many current Councilmembers served as Planning Commissioners previously. He thanked the current Planning

Commission and staff in the Community Development Department for their hard work.

Councilmember Rackley noted that October is also Breast Cancer Awareness Month in the U.S.

- D. Agenda Modifications: None.

II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:

- A. Public Hearings: None.
B. Citizen Comments: None.
C. Correspondence: None.

III. COUNCIL COMMITTEE REPORTS

- A. Finance Committee: Deputy Mayor Swatman said the committee met at 5:30 p.m. earlier in the evening and forwarded motions to accept two projects as complete to a future meeting; reviewed and recommended approval for a request for out-of-state travel for the Office of Information Services Manager; forwarded a proposed public hearing for the ad valorem property tax levy; and reviewed their meeting notes.
- B. Community Development Committee / Economic Development Focus Group: Councilmember Watson said the Economic Development Focus Group (EDFG) met on October 1, 2013. The Group heard a presentation from City of Auburn Economic Development Manager Doug Lein on how cities can promote economic development.
- C. Public Safety Committee: Councilmember Hamilton said the committee met on October 7, 2013 and forwarded one item to the current agenda for approval. He said the City Prosecutor presented a proposed ordinance related to domestic violence for future discussion. The Committee discussed options to install flashing pedestrian crosswalk signals near schools and parks. The Committee also discussed issues with current jail services with the Municipal Court Judge, Chief of Police, and City Prosecutor. He said the Committee plans to investigate alternatives for jail services, including, for example, operating Bonney Lake jail services in the closed jail building in Buckley.
- D. Other Reports:
Community Updates: Councilmember Watson said he, Special Events Coordinator David Wells, and Community Services Officer Steve Flaherty attended the Communities for Families (CFF) meeting in Sumner on October 3, 2013. The group heard a presentation from the Tacoma Area Literacy Council, who is trying to spread the word about their services in the Sumner and Bonney Lake area. They discussed the upcoming fundraising event for Exodus Housing, and a successful fundraising drive to help a family in need purchase a new washer and dryer.

IV. CONSENT AGENDA:

- A. **Approval of Minutes**: September 17, 2013 Workshop and September 24, 2013 Meeting.

- B. **Approval of Accounts Payable and Utility Refund Checks/Vouchers:** Accounts Payable checks/vouchers #67071-67091 (including wire transfer #'s 9162013, and 20130916) in the amount of \$296,471.17.
Accounts Payable checks/vouchers #67092-67106 in the amount of \$15,517.24 for Accounts Receivable deposit refunds.
Accounts Payable checks/vouchers #67107-67122 in the amount of \$1,139.01 for utility refunds.
Accounts Payable wire transfer #2013091701 for P-Card payments in the amount of \$44,849.03.
Accounts Payable checks/vouchers #67123-67151 in the amount of \$81,167.75.
Accounts Payable checks/vouchers #67152-67173 in the amount of \$2,759.91 for utility refunds.
- C. **Approval of Payroll:** Payroll for September 16-30th 2013 for checks #31351-31384 including Direct Deposits and Electronic Transfers is \$ 711,157.89
- D. **AB13-119 – Resolution 2331** – A Resolution Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Enter Into An Interlocal Agreement For Benefits With The Association Of Washington Cities.
- E. **AB13-120 – Resolution 2332** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing A Water And Sewer Developer Extension Agreement With Renwood, LLC For The Renwood Apartments.

Councilmember Rackley moved to approve the Consent Agenda. Councilmember Lewis seconded the motion.

Consent Agenda approved 7 – 0.

V. FINANCE COMMITTEE ISSUES: None.

VI. COMMUNITY DEVELOPMENT ISSUES: None.

VII. PUBLIC SAFETY COMMITTEE ISSUES:

- A. **AB13-125 – Resolution 2334** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing Purchase Reimbursement Agreement With The Washington State Administrative Office Of The Courts For The Fiscal Year 2014 Equipment Replacement Project (FY14ER)

Councilmember Rackley moved to approve Resolution 2334. Councilmember Watson seconded the motion.

Resolution 2334 approved 7 – 0.

VIII. FULL COUNCIL ISSUES:

- A. **AB13-124 – Resolution 2335** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Sign A

Memorandum Of Understanding With The Bonney Lake/Lake Tapps Seniors For The Continuing Use Of The Old Senior Van.

Deputy Mayor Swatman moved to approve Resolution 2335. Councilmember Watson seconded the motion.

Dennis Lynch, 20608 131st St Ct E, Bonney Lake, spoke as the President of the Senior Center Advisory Board and thanked Council for their willingness to negotiate and help them keep the use of the van. He said in the past the Senior Center has borrowed a van from East Pierce Fire & Rescue, but it does not accommodate wheelchairs or have as many seats with seatbelts as the old van.

Councilmember Rackley suggested that the City give the van to the Senior Board rather than making them pay for it. Mayor Johnson said that a donation for the van is coming from a private party, not the Senior Board.

Councilmember Watson said he thinks the proposed agreement is equitable and good for both the City and the seniors. Administrative Services Director/City Clerk Edvalson confirmed that the Senior Board signed the agreement earlier in the day. Councilmember Lewis noted that the City no longer has transit bus services, and this agreement will provide backup when the regular van is not available and extra services.

Resolution 2335 approved 7 – 0.

Sherry Creson, 12606 216th Ave Ct E, Bonney Lake, Vice President of the Senior Center Advisory Board, expressed her thanks to the Mayor and City Council for negotiating the retention of the old van. She and her husband, Russ Bartels, presented the City with a check for \$4,600. Mayor Johnson thanked her for her generous donation.

IX. EXECUTIVE SESSION:

Pursuant to RCW 42.30.110(1)(b), the Council adjourned to an Executive Session at 7:31 p.m. for 10 minutes to discuss property acquisition. The Executive Session was extended for 5 minutes at 7:40 p.m. The Council returned to Chambers at 7:44 p.m. No action was taken.

X. ADJOURNMENT:

At 7:45 p.m., Councilmember Watson moved to adjourn the Council Meeting. Councilmember Rackley seconded the motion.

Motion to adjourn approved 7 – 0.

Harwood Edvalson, MMC
City Clerk

Neil Johnson, Jr.
Mayor

Items presented to Council at the October 8, 2013 Meeting: None.

Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.

City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Community Development / Jason Sullivan - Senior Planner	Meeting/Workshop Date: 22 October 2013	Agenda Bill Number: AB13-103
Agenda Item Type: Resolution	Ordinance/Resolution Number: 2320	Councilmember Sponsor:

Agenda Subject: Comprehensive Plan Periodic Update - Scope of Work and Public Participation Plan

Full Title/Motion: A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington Initiating The Periodic Update Of The Bonney Lake Comprehensive Plan And Adopting The Scope Of Work And Public Participation Plan For The Periodic Update.

Administrative Recommendation:

Background Summary: The City of Bonney Lake is required to review and, if needed, update its comprehensive plan and development regulations to ensure compliance with the Washington State Growth Management Act (GMA), Chapter 36.70A RCW, by June 30, 2015 pursuant to RCW 36.70A.130. The GMA does not exempt any portion of the City's comprehensive plan or development regulation from being subject to review and evaluation as part of the required period update.

In order to commence with this required periodic update, City staff prepared Resolution 2320 to officially initiate the review process and to adopt the 2015 Comprehensive Plan Periodic Update Scope of Work and Public Participation Plan. This document identifies the work that will be completed as part of the periodic update and establishes the public participation plan to ensure early and continuous public participation during the update process as required by RCW 36.70A.140.

Attachments: Resoultion 2320, Scope of Work and Public Participation Plan Document, and Planning Commission Recommendation Memo

BUDGET INFORMATION			
Budget Amount	Current Balance	Required Expenditure	Budget Balance
n/a			
Budget Explanation:			

COMMITTEE, BOARD & COMMISSION REVIEW			
Council Committee Review:	<i>Approvals:</i>		Yes No
Date:	Chair/Councilmember		<input type="checkbox"/> <input type="checkbox"/>
	Councilmember		<input type="checkbox"/> <input type="checkbox"/>
	Councilmember		<input type="checkbox"/> <input type="checkbox"/>
Forward to:		Consent Agenda:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Commission/Board Review:	Planning Commission		
Hearing Examiner Review:			

COUNCIL ACTION	
Workshop Date(s): 15 October 2013	Public Hearing Date(s):
Meeting Date(s):	Tabled to Date:

APPROVALS		
Director: JPV	Mayor:	Date Reviewed by City Attorney: (if applicable):

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RESOLUTION NO. 2320

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON INITIATING THE PERIODIC UPDATE OF THE BONNEY LAKE COMPREHENSIVE PLAN AND ADOPTING THE SCOPE OF WORK AND PUBLIC PARTICIPATION PLAN FOR THE PERIODIC UPDATE.

WHEREAS, RCW 36.70A.130(4) requires the City of Bonney Lake to review and revises, if needed, its Comprehensive Plan and development regulations by June 30, 2015 to ensure compliance with the Growth Management Act (GMA) – Chapter 36.70A RCW; and

WHEREAS, the last periodic update of the City’s Comprehensive Plan was completed in 2004; and

WHEREAS, RCW 36.70A.140 requires that each jurisdiction establish a public participation plan providing for early, broad, and continuous public participation during the periodic update process; and

WHEREAS, BLMC 14.140.010 provides that the City of Bonney Lake encourages early and continuous public participation in the comprehensive planning and development regulation amendment process; and

WHEREAS, the Scope of Work identifies proposed changes to the existing Comprehensive Plan and provides a strategy for accomplishing the periodic update of the Comprehensive Plan; and

WHEREAS, notice of the public hearing was given to the public in accordance with law and a public hearing was held by the Planning Commission on September 18, 2013, and all persons wishing to be heard were heard; and

WHEREAS, the Bonney Lake Planning Commission has reviewed the Scope of Work and Public Participation Plan and recommended that the document be adopted by the City Council; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Bonney Lake adopts the Scope of Work and Public Participation Plan (Attachment A) as the work plan for the required periodic update of the Bonney Lake Comprehensive Plan to be completed no later than June 30, 2015.

BE IT FURTHER RESOLVED, that the City staff is directed to complete Phase 2 of the Scope of Work – the Consistency Review and prepare a report identifying all mandatory changes to the City’s comprehensive plan that are required to ensure

compliance with the Growth Management Act, Vision 2040, and the County-wide Planning Policies.

PASSED by the City Council and approved by the Mayor this 22nd day of October, 2013.

Neil Johnson, Mayor

ATTEST:

Harwood T. Edvalson, MMC, City Clerk

APPROVED AS TO FORM:

Kathleen Haggard, City Attorney



BONNEY LAKE 2035

2015 Comprehensive Plan Periodic Update

SCOPE OF WORK AND PUBLIC PARTICIPATION PLAN

Jason Sullivan
Senior Planner
Community Development Department

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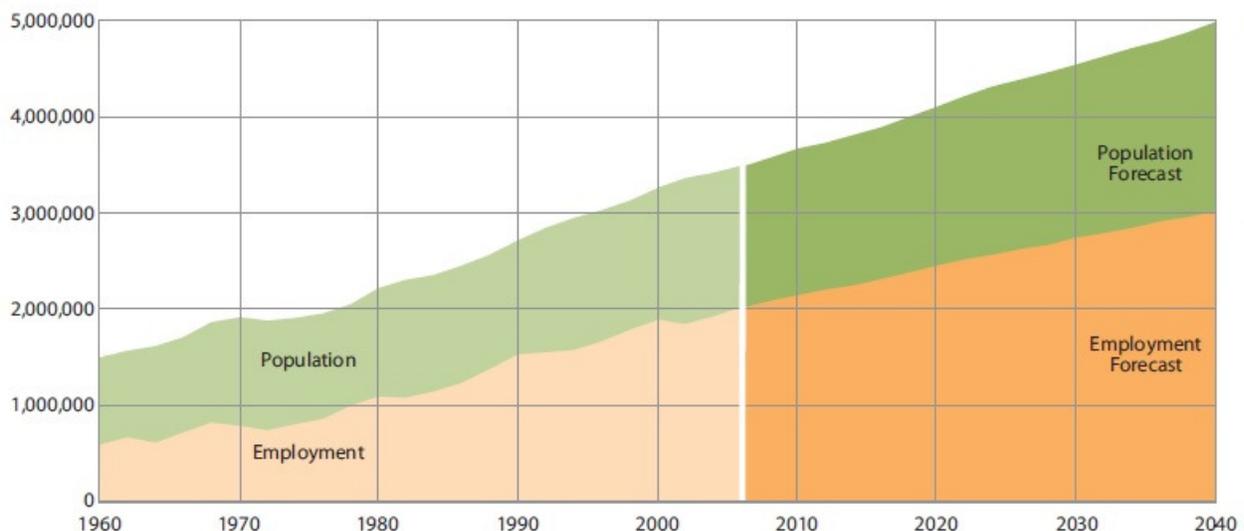
1.0 INTRODUCTION

Bonney Lake's Comprehensive Plan is the City's official statement concerning its vision for future growth and development. It identifies goals, policies, and strategies for maintaining the health, welfare, and quality of life of Bonney Lake's residents. The Comprehensive Plan is comprised of numerous individual elements addressing land use, neighborhoods, housing, transportation, cultural resources, parks, utilities, capital facilities, and the environment.

The City of Bonney Lake is required to review and, if needed, update its comprehensive plan and development regulations to ensure compliance with the Washington State Growth Management Act (GMA), Chapter 36.70A RCW, by June 30, 2015 pursuant to RCW 36.70A.130. This periodic review and update of the City's comprehensive plan and development regulations is necessary to ensure that the City's comprehensive plan and development regulations reflect current laws, local needs and goals, and new data.

The need for the periodic update is also driven by the expected population and employment growth in the Puget Sound region which is expected to reach nearly five million people and three million job by 2040.

Regional Historic and Forecast Growth

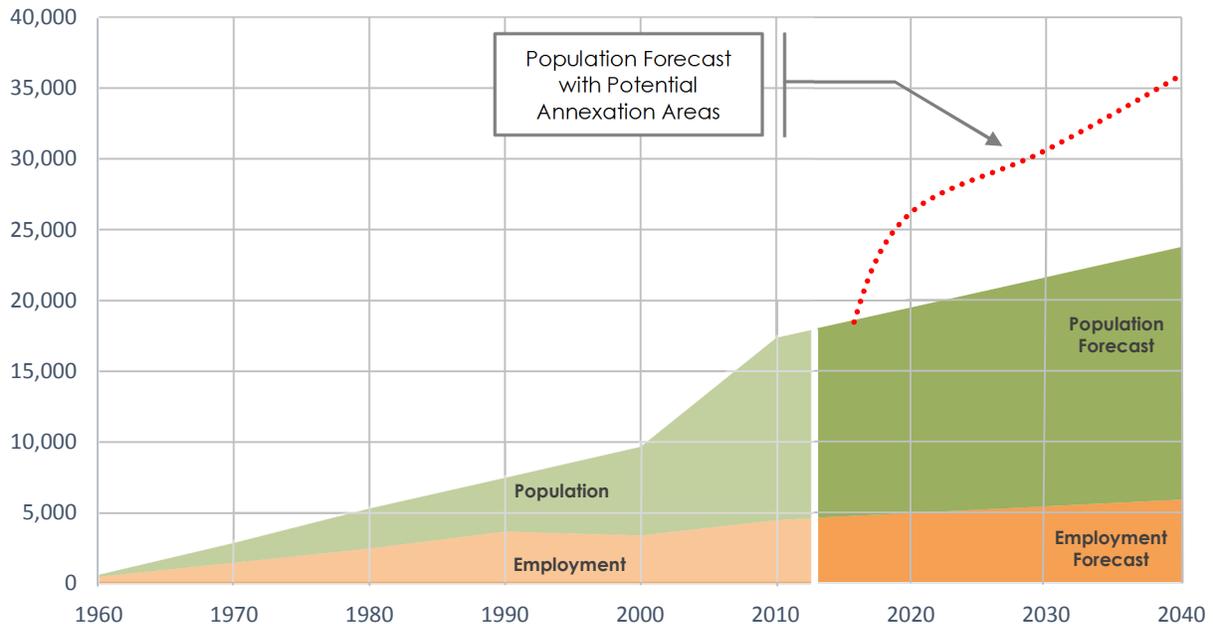


Source: Puget Sound Regional Council, Vision 2040 pg. 3, www.psrc.org

King County is expected to receive the largest share of the forecast growth; however, if trends over the last 30 years continue to hold, an increasing share of the growth is likely to be absorbed by cities in Kitsap, Pierce and Snohomish counties.

The City's population is currently expected to increase by 27% by 2035 adding another 5,000 people to the City. However, if all of the Potential Annexation Areas are added to the Bonney Lake Urban Growth Area (BLUGA) and annexed into the City, the population of City of Bonney Lake would more than double by 2035 possibly placing considerable demands on the City's existing infrastructure, natural resources, and land supply.

Bonney Lake Historic and Forecast Growth



The comprehensive plan is needed to guide the expected community growth in a manner that protects environmental resources, enhances the quality of life of the City's residents, promotes vibrant commercial districts, and protects existing residential neighborhoods.

1.1 BACKGROUND

In 1990, the state of Washington passed legislation commonly referred to as the "Growth Management Act (GMA) which was codified as Chapter 36.70A RCW." The legislature in adopting the GMA found that "uncoordinated and unplanned growth, together with a lack of common goals expressing the public's interest in the conservation and the wise use of our lands, pose a threat to the environment, sustainable economic development, and the health, safety, and high quality of life enjoyed by residents of this state."

The GMA establishes fourteen goals to guide the development and adoption of local land use plans and development regulation. These goals include: encouraging urban growth, reducing sprawl, promoting efficient transportation, ensuring availability of affordable housing and promoting a variety of housing types and residential densities, encouraging economic development, protecting property rights, processing permits in a timely and predictable manner, maintaining natural resource industries, retaining open space and recreation opportunities, protecting the environment, ensuring public participation and coordination between adjacent jurisdictions, providing adequate public facilities and services, preserving sites of historical and

archaeological significance, and achieving the goals and policies of the Shoreline Management Act set forth in RCW 90.58.020. While all the goals of the Growth Management Act should be pursued in local Comprehensive Plans, it is up to each community to determine how to best balance these goals. However, the GMA also does establish requirements that all local comprehensive plans and development regulations are to achieve.

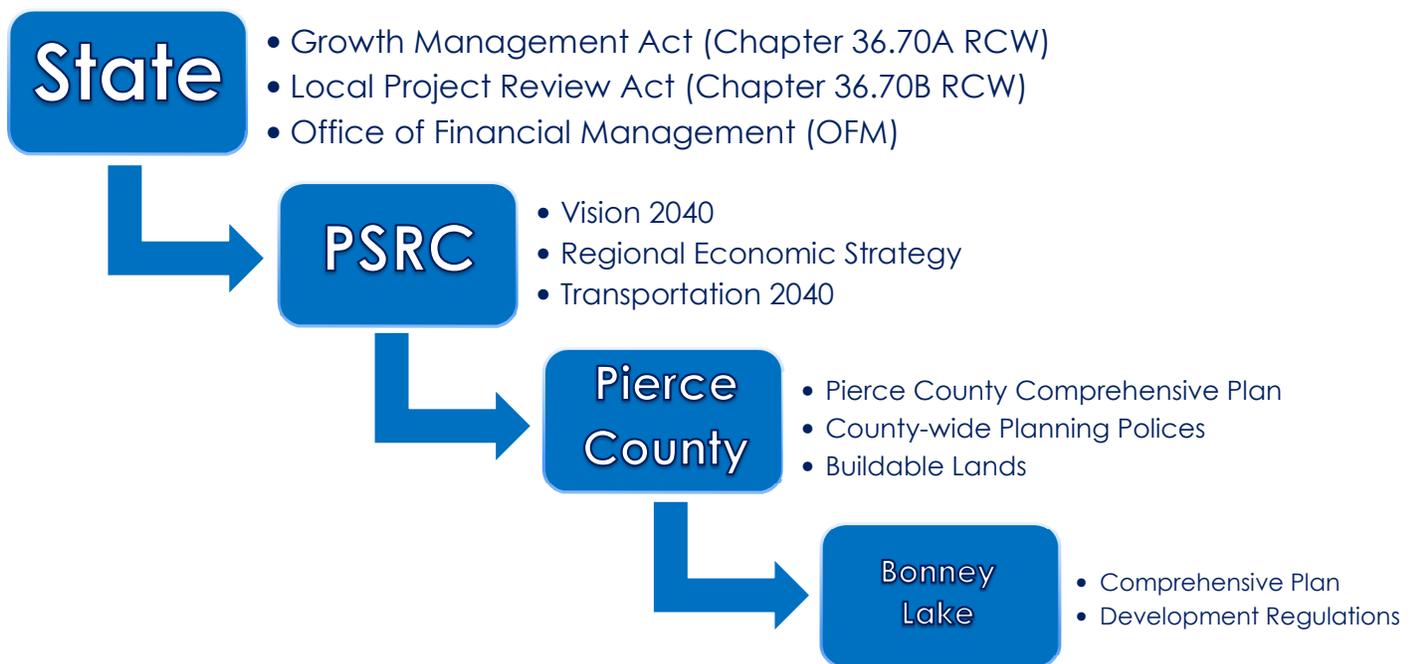
The City's Comprehensive Plan has been amended on an annual basis as permitted by state law, since its initial adoption in 1995. In addition to these regular amendments, the Growth Management Act (GMA) requires counties and cities to periodically conduct a thorough review of their plans and regulations to bring them in line with any relevant changes in the GMA, and to accommodate updated growth targets. Bonney Lake last completed a "periodic update" in 2004.

1.2 PROJECT OVERVIEW

The GMA directs that the City take legislative action to review and, if needed, revise the Bonney Lake Comprehensive Plan and the Bonney Lake Municipal Code (BLMC) to ensure compliance with any new amendments to the GMA no later than June 30, 2015. This review and update process is intended to ensure that the plan and regulations continue to comply with the GMA.

The Puget Sound Regional Council (PSRC) adopted new multi-county planning policies (MPPs) in 2008 as part of Vision 2040. These policies apply to King, Kitsap, Pierce, and Snohomish counties and the cities within them. These counties amended their county-wide planning policies (CWPPs) to be consistent and implement the MPPs. Jurisdictions in those counties must now ensure that their comprehensive plans are consistent with both the MPPs and CWPPs.

The figure below summarizes the hierarchical process inherent in the period update from the state level down to the regional and county and individual city level.



1.3 ASSUMPTIONS

Assumption 1. The City of Bonney Lake Comprehensive Plan is amended annually with consideration given to state, regional, and county-wide policies. Therefore, the foundation of the existing Comprehensive Plan is still relevant and appropriate.

Assumption 2. The Comprehensive Plan has grown to 12 elements. While the foundation of the existing Comprehensive Plan is still relevant and appropriate, the existing Comprehensive Plan elements were adopted over time without a consistent format or design so each Chapter will be reformatted and streamlined by removing redundant the policies.

Assumption 3. No additional staff or other resources will likely be available for the project. The project will likely be undertaken and completed by existing staff and a project team including representatives from other City Departments as well as public involvement. Consultants will be used to support to the update of the transportation plan and may be required to update the economic, water, and sewer plans.

Assumption 4. Though the Comprehensive Plan has been in effect since 1995, it is likely that the public, as well as other City Departments, are not familiar with the basic goals, purpose, and content of the Comprehensive Plan and some work will be required to provide educational and background materials on the Growth Management Act, Vision 2040 and the Bonney Lake Comprehensive Plan. This is an opportunity to perform outreach on the role and function of the Comprehensive Plan.

Assumption 5. The Draft Environmental Impact Statement (DEIS) and Final Environmental Impact Statement (FEIS) for the current Comprehensive Land Use Plan were issued on July 1, 1994 and November 18, 1994, respectively. The DEIS and FEIS provided extensive analysis of the environmental impacts associated with implementing the 1995 Comprehensive Plan. Therefore given the nature of the likely changes a new EIS is not expected. In order to comply with SEPA, it is likely that an Addendum or Supplemental EIS may have to be issued to modify or clarify items in the original DEIS and FEIS.

Assumption 6. The Conditional Certification of the City's Comprehensive Plan will remain in place until the June of 2015. PSRC's previous review of the City's 2006 Comprehensive Plan found that it was consistent with the regional policies of Visions 2020 (Vision 2020 was the predecessor to Vision 2040), but did not conform with one of the key requirements in the transportation planning provisions in the Growth Management Act. Specifically, inconsistent future land use assumptions were used throughout the plan, including the transportation element, which resulted in an internal inconsistency in the plan preventing full certification.

2.0 SCOPE

The GMA does not exempt any portion of a comprehensive plan or development regulation from being subject to review and evaluation as part of the required period update. Annual amendments made to a Comprehensive Plan typically focus on specific sections or changes, but the periodic update is required to assess the plan as a whole. The primary purpose of the review will be to determine whether updates are necessary to address amendments to the GMA.

Component	Last Updated	Summary of Primary Update Topics
General		<ul style="list-style-type: none"> • Amendments required because of changes to the Growth Management Act. • Amendments required to be consistent with Vision 2040, the Multi-County Planning Policies and other regional planning documents. • Amendments required to extend the planning horizon to the year 2035. • Amendments required to be consistent with the County-Wide Planning Policies. • Amendments to reflect City actions since the last update and Council direction from recent or current studies. • Strategies to achieve the goals and implement the policies of the comprehensive plan will be added to each element as needed • All elements will be reviewed and updated as needed for basic internal and external consistency. • Each chapter will be reformatted so that there is a unifying theme for the entire comprehensive plan and consistent layout for each chapter. • Redundant policies will be removed to streamline the comprehensive plan.
Community Character Element	2004	<ul style="list-style-type: none"> • Review vision – lasted updated in 2004. • Ensure goals and policies support vision. • Move Downtown Sub-Area Plan to separate element.
Natural Environment	2004	<ul style="list-style-type: none"> • Review to ensure policies protect critical areas including wetlands, fish and wildlife habitat protection areas, frequently flooded areas, critical aquifer recharge areas, and geologically hazardous areas. • Ensure policies include the best available science (BAS) to protect the functions and values of critical areas, and give “special consideration” to conservation or protection measures necessary to preserve or enhance anadromous fisheries. • Remove policies related to shorelines given addition of separate shoreline element.
Land Use Element	2004	<ul style="list-style-type: none"> • Update capacity analysis, demographics and other statistical information as needed – lasted updated in 2004. • Revisions to land use designations as needed. • Revisions to the goals and policies as needed. • Establish 2035 Growth Targets
Housing Element	2004	<ul style="list-style-type: none"> • Update analysis, demographics, and other statistical information as needed – lasted updated in 2004. • Update goals and policies as needed
Transportation Element	2006	<ul style="list-style-type: none"> • Complete rewrite • Address internal inconsistent Land Use Assumptions as required by the City's current Conditional Certification from PSRC.

Parks Element	2011	<ul style="list-style-type: none"> Update capacity analysis, demographics, valuation of parks, level of service, and other statistical information as needed to reflect the 2035 planning horizon. Update the Rate Study for Park Impact fees as necessary
Utilities Element	2009	<ul style="list-style-type: none"> Determine if funds will fall short for needed capital facilities. Review Sewer and Water Plans to ensure growth projects are consistent with growth projection in the Land Use Element Update as required to ensure consistency. Update polices and background information
Capital Facilities Element	2010	<ul style="list-style-type: none"> Determine if funds will fall short for needed capital facilities. Update inventory of existing capital facilities owned by public entities (i.e. location, capacities, etc.) and forecast for future facility needs.
Economic Development Element	2005	<ul style="list-style-type: none"> Complete rewrite Rename – Economic Vitality Element
Easttown Element	2011	<ul style="list-style-type: none"> Update Map Streets Other Updates as needed
Midtown Element	2011	<ul style="list-style-type: none"> Update as needed
Downtown Element	2004	<ul style="list-style-type: none"> Move Downtown Sub-Area plan out of the Community Character Element. Review and update as needed – subarea plan was last review and updated in 2004
Shoreline Element	New	<ul style="list-style-type: none"> New element being added as part of the SMP update, no modifications proposed.
Cultural Resources Element	2011	<ul style="list-style-type: none"> Update as needed
Community Health	New	<ul style="list-style-type: none"> New element being added to comply with the requirement that considers planning approaches increase physical activity as required by RCW 36.70A.070(1) and WAC 365-196-405 (2)(j). Add policies and goals to implement the Health Policies of the Multi-Countywide Planning Policies (Vision 2040) and the Countywide Planning Policies.
Development Regulations		<ul style="list-style-type: none"> Add regulations for Electrical Vehicle Charging Stations required by RCW 36.70A.695 Update Subdivision Code to reflect new preliminary plat expiration timeframes Updated Concurrency Code to extend the timeframe for expending or encumbering impact fees from six years to ten years. Other changes as necessary to comply with update checklist and to implement the comprehensive plan.

3.0 UPDATE STRATEGY

3.1 PHASE 1: SCOPING DOCUMENT AND PUBLIC PARTICIPATION PLAN

Intent: To develop a scope of work and public participation plan in collaboration with the Planning Commission and City Council to ensure alignment of policy and public participation goals and priorities between staff, Commissioners, and Councilmembers.

Outcomes: Resolution adopting the Scope of Work and Public Participation Plan by the City Council

Completed: October 2013.

3.2 PHASE 2: CONSISTENCY REVIEW

Intent: The City of Bonney Lake Community Development Department will conduct a preliminary evaluation of the City's comprehensive plan and development regulations for GMA compliance. This will mainly be accomplished through the use of the Washington State Department of Commerce's Comprehensive Plan Periodic Update Checklist and the PSRC – Plan Review Manual.

Outcomes: Comprehensive Plan Assessment and Consistency Report – Utilizing Commerce's Comprehensive Plan Periodic Update Checklist and PSRC Plan Review Toolkit and Manual

Completed: December 2013.

3.3 PHASE 3: VISIONING AND GROWTH STRATEGY UPDATE

Intent: Articulate a clear vision for how the City of Bonney Lake will look, function, and perform in the year 2035 with a strategy for accommodating and attracting population and employment growth in accordance with regional allocations.

Outcomes: Update community economic profile, Buildable Lands Capacity, Updated Community Character Element, Updated Land Use Designation maps, Updated Land Use Element, and New Economic Vitality Element

Completed: April 2014.

3.4 PHASE 4: COMPREHENSIVE PLAN ELEMENT REVIEW AND UPDATE

Intent: To develop a more usable, integrated and communicative Plan that fully implements the Vision and Growth Strategy, Growth Management Act, Multi-County Planning Policies, and County-wide Planning Policies.

Outcomes: Amended elements consistent with adopted Vision and Growth Strategy, Growth Management Act, Multi-County Planning Policies, and County-wide Planning Policies

Completed: December 2014.

3.5 PHASE 5: SEPA REVIEW

Intent: Conduct SEPA review analyzing environmental consequences that would result from the proposed changes.

Outcomes: EIS Addendum or Supplemental EIS

Completed: February 2015.

3.6 PHASE 6: LOCAL ADOPTION

Intent: Adopt an Ordinance approving the 2015 Comprehensive Plan and completing the Period Update.

Outcomes: 2015 Comprehensive Plan

Completed: June 2015.

3.7 PHASE 7: PLAN REVIEW AND CERTIFICATION

Intent: The Growth Management Act (GMA) emphasizes intergovernmental coordination and consistency. The PSRC Policy and Plan Review Process is designed to further regional coordination and to satisfy requirements in the GMA to certify countywide planning policies and the transportation-related provisions in local comprehensive plans.

Certification is a requirement for jurisdictions and agencies that intend to apply for PSRC funding.

Outcomes: Completed Reporting Tool and Certification of Plan

Completed: December 2015.

4.0 PUBLIC PARTICIPATION PLAN

The City is required pursuant to RCW 36.70A.140 to develop a, "... public participation program identifying procedures providing for early and continuous public participation in the development and amendment of comprehensive land use plans and development regulations implementing such plans. The procedures shall provide for broad dissemination of proposals and alternatives, opportunity for written comments, public meetings after effective notice, provision for open discussion, communication programs, information services, and consideration of and response to public comments."

Public participation is also very important and effective tool to balance competing interests and needs that are inherent in land use decision making processes. It is important that information be made available so any interested person can understand the materials and participate. The City will encourage participation in several ways. Opportunities for public involvement will be provided throughout the 2015 Comprehensive Plan Periodic Update to encourage early and continuous public participation. The following steps will be taken to provide information to the public and to encourage citizen involvement:

4.1 PUBLIC MEETINGS

General and formal opportunities for public comment regarding the City of Bonney Lake's Comprehensive Plan Periodic Update will be provided at public meetings and hearings. Public meetings and hearings will include, but are not limited, to:

- **Planning Commission:** The Bonney Lake Planning Commission is the primary means for citizen involvement in the Comprehensive Plan update. The Commission is a seven member citizen advisory body responsible for advising the City Council on all land use matters. The public will be notified of Planning Commission meetings through notices and information on the City's website. The Commission will review draft policies and text sections of the Comprehensive Plan as they are developed. The draft revisions will be widely circulated prior to public hearings conducted by the Planning Commission. The Commission will review public testimony and make final modifications to proposed revisions before making recommendations to the Council.
- **Bonney Lake Parks Board:** The Parks Board will receive updates on this project. Park Board meetings are regularly scheduled and open to the public with opportunities for the public to speak at each meeting on both agenda items and non-agenda items. The focus will be to brief the Board on any draft documents, update the Board on the status of the project, discuss concerns or recommend modifications to draft documents, and respond to Board questions.
- **Bonney Lake Design Commission:** The Design Commission will receive updates on this project. Design Commission briefings will be more general in nature.
- **Community Development Committee:** The Community Development Committee (CDC) and Economic Focus Group of the CDC will provide guidance on critical issues throughout the update process. CDC meetings are open to the public.
- **City Council Meetings/Hearings:** The City Council will conduct at least one public hearing to gather and consider public input on the Comprehensive Plan Periodic Update completion resolution and any other proposed amendments. The Hearings will be scheduled at a yet to be determined date. Public notice of the hearing will state explicitly that the hearing will be the final opportunity for public comment on what plan provisions and regulations are needed to be revised for GMA compliance.

4.2 WRITTEN COMMENTS

Written comments are welcome throughout the Comprehensive Plan Periodic Update review. Opportunities for formal public comment at key points of the planning process will be provided at public hearings before the Planning Commission and the City Council. All written comments submitted by mail, e-mail, or fax should be sent to:

City of Bonney Lake
Community Development Department
Attn: Jason Sullivan, Senior Planner
P.O. Box 7380
Bonney Lake, WA 98391-0944
Fax: (253) 862-1116 / Email: sullivanj@ci.bonney-lake.wa.us

4.3 PUBLIC PARTICIPATION TOOLS

City of Bonney Lake will use a variety of methods to inform the public about upcoming public meetings, availability of relevant planning documents and reports, and important milestones related to the 2015 Comprehensive Plan Periodic Project including, but not limited to:

- **Website:** City of Bonney Lake will establish a web site for the project where interested community members may go to for status updates, reports, meeting notices and agendas, and other project information.
- **Social media:** Use of social media tools including Facebook, Twitter, RSS feeds, Bonney Lake Patch, and similar internet social network tools.
- **Mailing List:** City of Bonney Lake will maintain a list of interested persons and organizations to receive notices of scheduled public meetings. Notice will be provided either by mail or email. Individuals and organizations interested in being on the mailing list should contact Jason Sullivan, Senior Planner by email at sullivanj@ci.bonney-lake.wa.us or by phone at (253) 447-4355.
- **News Releases:** City of Bonney Lake will issue news releases announcing public meetings, hearings, and comment periods to local media including, but not limited to, Bonney Lake Courier-Herald and Bonney Lake Patch.
- **Public Hearings:** Public notice of all public hearings and any decisions regarding the review and update of the comprehensive plan development regulations will be published under "Legals" in the Bonney Lake Courier-Herald classified section. Public notification of all hearings will be provided at least 15 days before the date of the hearing. The notice shall include the date, time, location and purpose of the hearing.
- **Local Information Repositories:** Copies of the public participation plan, comprehensive plan, development regulations, staff reports, decision documents, and other project information will be made available locally for public review at City Hall.
- **Access to Staff:** The City will have staff available to answer questions and provide information regarding the Comprehensive Plan Periodic Update. Staff may also be available to meet with civic groups, as work schedules allow.
- **Open Houses:** In addition to the public hearings, the City plans to hold additional open houses to provide project information and additional opportunities for gathering public comments.

- **Online Surveys:** Implementation of online surveys to gather public opinion on the Comprehensive Plan Periodic Update and the Bonney Lake Municipal Code. The online surveys shall be publicized on the City's website and social media outlets, as well as the Bonney Lake Courier Herald.
- **Mass Mailing:** The City plans to send out at least one informational mailer to all property owners within the City to inform residents that the update is underway and how to be involved in the update process.
- **Local News Media:** The City will strive to work with local news media (Bonney Lake Courier-Herald) to disseminate information related to the Comprehensive Plan Periodic Update. Examples of potential outreach activities through the local news media may include, but are not limited to: interviews of key staff and elected officials focus articles, and public forums. The City may consider placing a half-page ad in the Bonney Lake Courier-Herald advertising the process.
- **Community and Neighborhood Groups:** The City of Bonney Lake may send out fliers or informational mailers to known Home Owner Association (HOA) groups throughout the City.

4.4 STAKEHOLDERS

A variety of groups and agencies, in addition to the residents, property owners, and business owners of Bonney Lake, may have an interest in the update of Bonney Lake's Comprehensive Plan. The City will notify these stakeholders of meeting dates, draft materials, and public hearing dates throughout the Comprehensive Plan update process. These stakeholders can be categorized as follows:

- **Adjacent Jurisdictions:** City of Sumner, City of Puyallup, City of Orting, City of Buckley, City of South Prairie, City of Auburn, Pierce County Public Works, and Pierce County Planning and Land Services, Pierce County Parks and Recreation.
- **Regional Organizations:** Puget Sound Regional Council, Pierce County Regional Council, and Tacoma-Pierce County Public Health
- **State agencies:** Washington State Department of Commerce, Washington State Department of Ecology, Washington State Department of Transportation, Washington Department of Fish and Wildlife, Washington State Department of Archeology and Historic Preservation, Washington State Department of Natural Resources, and Washington State Department of Health.
- **Tribal governments:** Chehalis Confederated Tribes, Chinook Indian Nation, Coeur d'Alene Tribe, Confederated Tribes and Bands of the Yakama Nation, Confederated Tribes of the Grande Ronde, Confederated Tribes of Warm Springs, Cowlitz Indian Tribe, Duwamish Tribe, Hoh Indian Tribe, Jamestown S'Klallam Tribe, Kalispel Tribe, Kikiallus Indian Nation,

Lower Elwha Klallam Tribe, Lummi Nation, Makah Tribe, Marietta Band of the Nooksack Tribe, Muckleshoot Tribe, Nez Perce Tribe, Nisqually Tribe, Nooksack Tribe, Port Gamble S'Klallam Tribe, Puyallup Tribe, Quileute Tribe, Quinault Nation, Sauk-Suiattle Tribe, Shoalwater Bay Tribe, Skokomish Tribe, Snohomish Tribe, Snoqualmie Nation, Snoqualmoo Tribe of Indians, Spokane Tribe, Squaxin Island Tribe, Steilacoom Indian Tribe, Stillaguamish Tribe, Suquamish Tribe, Swinomish Indian Tribal Community, Tulalip Tribes, Wanapum Tribe, and Upper Skagit Tribe.

- **Public Agencies:** Sound Transit, Sumner School District, White River School District, Dieringer School District, Cascade Water District, Tacoma Public Utilities, Puget Sound Energy, Pierce Transit, Valley Water District, East Pierce Fire and Rescue, and Williams' Northwest Pipeline.
- **Business Groups and Trade Organizations:** Bonney Lake Chamber of Commerce, Master Builders Association of Pierce County, Tacoma-Pierce County Association of Realtors, and Association of Washington Business.
- **Environmental Organizations and Conservation Groups:** Futurewise, Washington Environmental Council, Sierra Club, Tahoma Audubon Society, Tacoma Chapter – Trout Unlimited, National Wildlife Federation – Fennel Creek Habitat Team, Forterra, The Arbor Day Foundation, and Trust for Public Land.
- **Historic Preservation Groups:** Bonney Lake Historical Society, Washington Trust for Historic Preservation, Oregon-California Trails Association, Heritage League of Pierce County.
- **Housing Groups:** Sea Mar, Tacoma/Pierce County Affordable Housing Consortium, and Washington Low Income Housing Alliance.
- **Non-motorized Transportation Groups:** Coalition for Active Transportation – Pierce County Foothills Rails to Trails Coalition, Feet First, Cascade Bicycle Club, and Bicycle Alliance of Washington.

In addition to the above list of agencies or organizations, any individual or other group that request to be added to the notification list will be added and sent notices as discussed above.



Memo

Date : September 18, 2013
To : Mayor and City Council
From : Grant Sulham, Planning Commission Chair
Re : **Resolution 2320 – Initiating the 2015 Periodic Update**

The City of Bonney Lake is required to review and, if needed, update its comprehensive plan and development regulations to ensure compliance with the Washington State Growth Management Act (GMA), Chapter 36.70A RCW, by June 30, 2015 pursuant to RCW 36.70A.130. This periodic review and update of the City’s comprehensive plan and development regulations is necessary to ensure that the City’s comprehensive plan and development regulations reflect current laws, local needs and goals, and new data. The GMA does not exempt any portion of a comprehensive plan or development regulation from being subject to review and evaluation as part of the required period update. Annual amendments made to a Comprehensive Plan typically focus on specific sections or changes, but the periodic update is required to assess the plan as a whole.

In order to commence with this required periodic update, City staff prepared Resolution 2320 to officially initiate the review process. Staff also prepared the *2015 Comprehensive Plan Periodic Update Scope of Work and Public Participation Plan* (Scope of Work and PPP) to identify and guide the work that will be completed as part of the update process and establish the public participation plan to ensure early and continuous public participation during the update of the comprehensive plans and development regulations as required by RCW 36.70A.140.

The draft version of the Scope of Work and PPP was initially reviewed by the Planning Commission on August 7, 2013. Following this review, City staff provided notices to 113 agencies or individuals, posted notices at the official posting locations, and provided notices on social media sites (Facebook, Twitter, Bonney Lake Blog, Bonney – Sumner Patch) that the Planning Commission would hold a public hearing on September 18, 2013 to consider and make recommendations on Resolution 2320 to and the Scope of Work and PPP.

At the September 18, 2013 meeting, the Planning Commission held public hearing and voted 6-0-1 to recommend that the City Council adopt Resolution 2320 initiating the periodic update of the City’s Comprehensive Plan and adopting the Scope of Work and PPP for the periodic update process.

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City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: ASD/Chuck McEwen	Meeting/Workshop Date: 22 October 2013	Agenda Bill Number: AB13-126
Agenda Item Type: Resolution	Ordinance/Resolution Number: 2336	Councilmember Sponsor:

Agenda Subject: Out of State Travel for Chuck McEwen to attend a 3 day GoldKey Certification Training in Independence, MO November 12th -14th 2013.

Full Title/Motion: A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Approving Out Of State Travel For Chuck McEwen To Attend A 3 Day GoldKey Certification Training In Independence, MO November 12th - 14th 2013.

Administrative Recommendation:

Background Summary: The FBI's Criminal Justice Information Services Security Policy requires that by September 30, 2014, all Law enforcement must deploy Advanced Authentication for remote access to CJIS, the computerized information system that is part of the FBI's National Crime Information Center. The policy also requires Criminal Justice data to be encrypted whenever it is accessed or carried outside of secure facilities. GoldKey Security Tokens are being used to meet the CJIS Security Policy requirements for Advanced Authentication. GoldKey provides the required two factors of authentication – something you have, (the GoldKey Token) and something you know (the PIN or Password). The City of Bonney Lake Police Department have chosen GoldKey Tokens to fulfill this requirement. GoldKey have offered the city a (\$2,499) scholarship to attend a 3 day certification training event that will provide three certification levels: Certified GoldKey Administrator (CGA), Certified GoldKey Engineer (CGE); and Certified GoldKey Enterprise Engineer (CGEE). The City will need to provide travel (approximately \$500), hotel (Training rate \$85.00/night) and training supplies (\$495). This is sufficient budget balance in 001.000.016.518.80.043 for these expenditures

Attachments: Expenditure Report for 001.000.015.518.043; Email explaining training and scholarship. GoldKey training event website page.

BUDGET INFORMATION			
Budget Amount	Current Balance	Required Expenditure	Budget Balance
\$1,335.00	\$2,725.00	\$1,335.00	\$1,390.00
Budget Explanation: Funds were originally budgeted to attend the Annual Eden Conference.			

COMMITTEE, BOARD & COMMISSION REVIEW											
Council Committee Review:	.Finance .Date: Oct 8 th 2013	Approvals: .Chair/Councilmember Deputy Mayor Dan Swatman .Councilmember Councilmember Mark Hamilton .Councilmember Councilmember Randy McKibbin	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%;">Yes</th> <th style="width: 50%;">No</th> </tr> <tr> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td style="text-align: center;">x</td> <td></td> </tr> </table>	Yes	No	X		X		x	
Yes	No										
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	Forward to: Council Meeting	Consent Agenda: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No									
Commission/Board Review:											
Hearing Examiner Review:											

COUNCIL ACTION

Workshop Date(s):

Public Hearing Date(s):

Meeting Date(s):

Tabled to Date:

APPROVALS

Director:

Mayor:

**Date Reviewed
by City Attorney:
(if applicable):**

RESOLUTION NO. 2336

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, AUTHORIZING OUT OF STATE TRAVEL FOR CHUCK MCEWEN TO ATTEND GOLDKEY CERTIFICATION TRAINING IN INDEPENDENCE, MO.

WHEREAS, Ordinance No. 867 requires prior City Council approval for all out-of-state employee travel that is to be paid for by the City; and

WHEREAS, Chuck McEwen has submitted a request for travel to Independence, MO for GoldKey Certification Training.

WHEREAS, the Council agrees that such travel should be authorized and paid for by the City;

NOW THEREFORE, the City Council of the City of Bonney Lake, Washington hereby resolves as follows:

Section 1. The Council authorizes Chuck McEwen's proposal to travel to Independence, MO for GoldKey Certification Training. The total authorized expenditure for such travel is \$1,335.00

PASSED by the City Council this 22nd day of October, 2013.

Neil Johnson, Jr., Mayor

ATTEST:

Harwood Edvalson, MMC, City Clerk

APPROVED AS TO FORM:

Kathleen Haggard, City Attorney



HOME PRODUCTS GOLDKEY ID SOLUTIONS TECHNOLOGY DEPLOYMENTS CORPORATE SUPPORT

BUY NOW

GoldKey Certification Training Event

November 12-14, 2013 – Kansas City

Join us for a three-day certification training event hosted by the International Academy of Science on advanced authentication and encryption techniques using GoldKey technology. This training will familiarize attendees with a wide range of security strategies and implementations to protect access to sensitive data including:

- Advanced Two-factor Authentication
- Secure Cloud Storage
- Hardware-based AES-256 Data Encryption
- PIV Smart Card Applications
- Securing Active Directory Authentication
- Portable and Mobile File Access Management



Prepared for Implementation

With the sophistication of the GoldKey security system, it is important that each deployment be properly designed and set up for the enterprise. During this three-day session, the instructors provide training and implementation consulting on the right GoldKey security strategies that will be needed to protect sensitive files and data.

Hands-On Experience

By the end of the session, each person attending will have a personal GoldKey token set up and registered to a GoldKey hierarchy. The token can be used to lock laptop computers, encrypt local files, and securely store and share files in the cloud.

GoldKey Certifications

The following certifications will be offered at the training:

Certified GoldKey Administrator (CGA)

- High-level course for preparing an administrator to effectively utilize GoldKey technology within their organization
- Can completed in one-day

Certified GoldKey Engineer (CGE)

- Prepares an engineer to effectively manage GoldKey technology deployments
- Requires three-day training

Certified GoldKey Enterprise Engineer (C

- Recommended certification level for architects of large GoldKey technology deployments

- Requires three-day training and a passing score on exam

Who Should Attend

CIOs, CISOs, IT Executives, Technicians, and System Administrators who maintain and support data security measures within an enterprise or mobile workforce.

Training Prerequisites

- A general understanding of authentication and encryption concepts and standards
- A laptop with two functional USB ports is necessary to complete the training

Location

International Academy of Science Campus
Billings Technology Center
3301 South Route 7
Independence, MO 64057

Visit the [registration page](#), call 888-663-2471, or contact GoldKey for more information.

From: [Jon Thomas](#)
To: [Chuck D. McEwen](#)
Subject: GoldKey Certification Training CJIS AA - November
Date: Thursday, October 03, 2013 8:21:17 AM

Chuck,

I wanted to make sure you received the announcement regarding the dates for the upcoming GoldKey Certification Training event. We have received a number of requests for this training, including from Law Enforcement customers looking to comply with the new CJIS Requirements. The Certification Training will be held on November 12-14 in Kansas City, Missouri.

With the quickly approaching deadlines for the new CJIS data security regulations, I believe you will find this three-day training to provide valuable information on using GoldKey to meet important data security challenges facing Law Enforcement Agencies, such as advanced authentication and data encryption.

Attendees will be familiarized with a wide range of security strategies and implementations of GoldKey technology in protecting access to sensitive data including:

- Advanced Two-factor Authentication
- Securing Active Directory
- Secure Cloud Storage
- Hard-based AES-256 Data Encryption
- PIV Smart Card Applications
- Portable and Mobile File Access Management

The Training will be hosted by the International Academy of Science, and registration is \$2,499 for all three days. We are providing scholarships for all GoldKey customers who plan to attend. The scholarship covers everything except the required training materials (\$495).

It looks like you would qualify for this scholarship program. If this is something you are interested in taking advantage of, please give me a call or email me regarding the number of scholarships you would like me to reserve for your organization.

For more information on the GoldKey Certification Training and for registration click here:
<http://www.goldkey.com/goldkey-certification-training/>

I look forward to hearing from you.

Regards,

Jon Thomas
GoldKey Security Corporation
(816) 883-3830
<http://www.GoldKey.com>

GoldKey Security Corporation | 26900 E Pink Hill Road, Independence, MO 64057
This email was sent to: mcewenc@ci.bonney-lake.wa.us. If you wish to no longer receive emails from GoldKey, please [Opt-out](#)

Expenditure Status Report

CITY OF BONNEY LAKE
 1/1/2013 through 12/31/2013

001 GENERAL FUND

000 GENERAL

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
016 INFORMATION SYSTEMS						
016.518 CENTRAL SRVCS						
016.518.80 DATA PROCESSING						
016.518.80.40 OTHER SERVICES & CHARGES						
016.518.80.43.01 TRANSPORTATION CHARGES	600.00	0.00	0.00	0.00	600.00	0.00
016.518.80.43.02 LODGING	1,750.00	0.00	0.00	0.00	1,750.00	0.00
016.518.80.43.03 MILEAGE REIMBURSEMENTS	350.00	0.00	0.00	0.00	350.00	0.00
016.518.80.43.05 PARKING CHARGES	25.00	0.00	0.00	0.00	25.00	0.00
Total GENERAL FUND	2,725.00	0.00	0.00	0.00	2,725.00	0.00
Grand Total	2,725.00	0.00	0.00	0.00	2,725.00	0.00

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City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Public Works / Marlyn Campbell	Meeting/Workshop Date: 22 October 2013	Agenda Bill Number: AB13-121
Agenda Item Type: Motion	Ordinance/Resolution Number:	Councilmember Sponsor: Randy McKibbin

Agenda Subject: Accept Evergreen Water Main Replacement project with Hoffman Construction as Complete

Full Title/Motion: A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, To Accept As Complete The Evergreen Point Water Main Replacement Project With Hoffman Construction.

Administrative Recommendation:

Background Summary: Resolution 2305 dated June 11, 2013 awarded the construction contract to Hoffman Construction for the Evergreen Point Water Main Replacement project. This project installed 1,498 linear feet of 8-inch diameter and 212 linear feet of 4-inch diameter ductile iron water main, as well as isolation valves, fire hydrants, blow-off valves, air/vacuum release valves, individual prvs, sampling station, and service connections to 35 radio read meters. This project also provided a street overlay the distance of the project
 See attached Project Completion Report for detail information on this project. As a matter of housekeeping, this project has been reconciled, accepted by the City Engineer and project close out documents are complete. DOR, Employment Security and L & I have been notified and we are awaiting confirmation from these three organizations that there are no unpaid taxes and wages.

Attachments: Project Completion Report, Bill of Sale, Notice of Completion of Public Works Contract and 6 photos of project, before (2), during (3) and after (2).

BUDGET INFORMATION			
Budget Amount	Current Balance	Required Expenditure	Budget Balance
N/A			
Budget Explanation: Release of Retainage in the amount of \$16,479.08			

COMMITTEE, BOARD & COMMISSION REVIEW			
Council Committee Review:	Finance Committee Date: 8 October 2013	<i>Approvals:</i> Chair/Councilmember Dan Swatman Councilmember Mark Hamilton Councilmember Randy McKibbin	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>
	Forward to:	Consent Agenda: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Commission/Board Review:			
Hearing Examiner Review:			

COUNCIL ACTION	
Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s):	Tabled to Date:

APPROVALS

Director:
Dan Grigsby

Mayor:

**Date Reviewed
by City Attorney:**
(if applicable):

PUBLIC WORKS - PROJECT COMPLETION REPORT

Project Title: Evergreen Point Water Main Replacement

Project Financing Summary:

Project Revenue Sources:

Budget Authorized by City Council:			\$383,645
City Fund Source(s):	Water CIP- PWTF Loan 2- Phase 2F	383,645	
Total Project Budget Utilized=			\$394,590

Project Expenditures:

Study =			N/A
Design =			\$42,919
<u>Total Construction</u>			<u>\$351,671</u>
Engineer's Estimate =	\$338,358		
	<u>Contract Award Amount</u>	<u>Actual</u>	
Low Bid/Contract=	\$300,002	344,792	
Contingency- 10%=	\$30,000	5,420	
Field Engineering Services- 5% =	\$15,000	1,459	
	\$345,002	351,671	

Total Project Cost = \$394,590

Total Budget for construction=

Actual

Over Budget=

\$345,002
\$6,669

Actual Revenue Sources utilized for project:

Budget Authorized by City Council:			\$383,645
Actual City Funds utilized:	Water- PWTF Loan 2- Phase 2F	394,590	

Planning

Actual Costs

Comprehensive Facilities Plan Approved by City Council:

Study Required:	<u>N/A</u>
FY Funding in Budget:	<u>N/A</u>
Study Contract NTP Date:	<u>N/A</u>
Study Contract Completion Date:	<u>N/A</u>

Planning Actual Total	=	<table border="1"><tr><td>\$0</td></tr></table>	\$0
\$0			

Design

Date RFP Issued	<u>N/A</u>
Design Contract Award Date:	<u>3/13/2012</u>
Design Contract Completion Date:	<u>5/26/2013</u>
Design Consultant(s):	<u>Parametrix</u> (survey)
	<u>RH2</u> (design)

(survey)	\$10,843
(design)	\$32,076

Scope of Work Changes:
1

Date

Change Order Summary:
1

Design Actual Total	=	<table border="1"><tr><td>\$42,919</td></tr></table>	\$42,919
\$42,919			

Construction

Date of Advertisement:	<u>4/24/2013</u>
Bid Opening Date:	<u>5/15/2013</u>
Engineer's Estimate:	<u>\$338,358</u>
Low Responsive/Responsible Bid:	<u>\$300,002</u>
Contract Award Date:	<u>6/11/2013</u>
Contract Completion Date:	<u>9/6/2013</u>
Closeout Date:	

Date

Scope of Work Changes:
1

Change Order Summary:

1	Cold Mix	\$13,230
2	Installed 8" Valve & removed butterfly valve	\$2,123
	PVR issue- inspecting and replacing	\$957

Other Construction

radio read meters	\$757
Soil Testing	\$2,740
Advertising	\$321
Pierce County Overtime Inspection fees (working on County ROW)	\$1,601
Field Engineering Services	1,459

Construction Actual Total	=	<table border="1"><tr><td>\$351,671</td></tr></table>	\$351,671
\$351,671			

Total Project Cost=	<table border="1"><tr><td>\$394,590</td></tr></table>	\$394,590
\$394,590		

PW Infrastructure Addition(s):

See attached Bill of Sale form

City of Bonney Lake, Pierce County

BILL OF SALE

Project Title Evergreen Point Waterline Replacement

KNOW ALL MEN BY THESE PRESENTS that for and in consideration of the sum of One Dollar (\$1.00) and other good and sufficient consideration, receipt whereof is hereby acknowledged, the undersigned grantor(s) City of Bonney Lake do(es) by these presents hereby convey, set over, assign, transfer and sell to the City of Bonney Lake, Pierce County, Washington, a municipal corporation, the following described utility or other improvements and all appurtenances thereto, situated in Pierce County, Washington:

FINAL COST DATA AND INVENTORY

WATER SYSTEM CONSTRUCTION/CONSTRUCTION COSTS

Amount	Unit	Size	Type	Item	Cost
1498	L.F. of	8 in	= DI CL 50	Water Main	\$ 56,924
212	L.F. of	4 in	= DI CL 50	Water Main	\$ 7,420
	L.F. of		=	Water Main	\$
	L.F. of		=	Water Main	\$
3	EACH of	8 in	=	Gate Valves	\$ 3,195
1	EACH of	4 in	=	Gate Valves	\$ 650
	EACH of		=	Gate Valves	\$
	EACH of		=	Gate Valves	\$
35	EACH of	5/8 in	= Radio Read	Water Meters	\$ 10,028
3	EACH of		=	Fire Hydrant Assemblies	\$ 16,350
Cost of Fire Hydrants must be listed separately 8.8% tax					\$ 17,789
Includes Engineering and Sales Tax if applicable 8.8%					\$ 85,100
TOTAL COST FOR WATER SYSTEM					\$ 102,889

SANITARY SEWER SYSTEM

Amount	Unit	Size	Type	Item	Cost
	L.F. of		=	Sewer Main	\$
	L.F. of		=	Sewer Main	\$
	L.F. of		=	Sewer Main	\$
	EACH of		=	Diameter Manholes	\$
	EACH of		=	Diameter Manholes	\$
Includes Engineering and Sales Tax if applicable					\$
TOTAL COST FOR SANITARY SEWER SYSTEM					\$

STORM DRAINAGE SYSTEM

Amount	Unit	Size	Type	Item	Cost
	L.F. of		=	Storm Lines	\$
	L.F. of		=	Storm Lines	\$



NOTICE OF COMPLETION OF PUBLIC WORKS CONTRACT

Contractor's UBI Number: 600247364

Date: 9/30/2013

Name & Address of Public Agency
City of Bonney Lake 19306 Bonney Lake Blvd. Bonney Lake, WA 98391 UBI Number: 277000893

Department Use Only
Assigned to:
Date Assigned:

Notice is hereby given relative to the completion of contract or project described below

Project Name Evergreen Point Water Main Replacement	Contract Number	Job Order Contracting <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Description of Work Done/Include Jobsite Address(es) This project installed 1,498 linear feet of 8-inch diameter and 212 linear feet of 4-inch diameter ductile iron water main, as well as isolation valves, fire hydrants, blow-off valves, air/vacuum release valves, individual prvs, sampling station, and service connections to 35 radio read meters. This project also provided a street overlay the distance of the project.		
Federally funded road transportation project? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Contractor's Name Hoffman Construction	Telephone Number 360-825-9797	Affidavit ID*
Contractor Address PO Box 845 Enumclaw, WA 98022		
If Retainage is Bonded, List Surety's Name (or attach a copy)		
Surety Agent's Address		
Date Contract Awarded 6/11/13	Date Work Commenced 6/24/13	Date Work Completed 9/6/13
		Date Work Accepted council action scheduled-10/22/13

Contract Amount	\$	283,402.97			
Additions (+)	\$	46,178.57		Liquidated Damages \$	
Reductions (-)	\$			Amount Disbursed \$	328,312.97
Sub-Total	\$	329,581.54		Amount Retained \$	16,479.08
Amount of Sales Tax Paid at <u>7.900%</u>					
(If various rates apply, please send a breakdown)	\$	15,210.51			
TOTAL	\$	344,792.05		TOTAL \$	344,792.05

NOTE: These two totals must be equal

Please List all Subcontractors and Sub-tiers Below:

Subcontractor's Name:	UBI Number: (Required)	Affidavit ID*
AHBL, Inc.	600130359	
ICON Materials	601006854	





City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Public Works / Marlyn Campbell	Meeting/Workshop Date: 22 October 2013	Agenda Bill Number: AB13-122
Agenda Item Type: Motion	Ordinance/Resolution Number:	Councilmember Sponsor: Randy McKibbin

Agenda Subject: Accept Sewer Manhole Rehabilitation- 2012/13 contract with NWCW, LLC as Complete

Full Title/Motion: A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, To Accept As Complete The Sewer Manhole Rehabilitation- 2012/13 Project With NWCW, LLC.

Administrative Recommendation:

Background Summary: Resolution 2144 dated August 16, 2011 awarded this construction contract to NWCW, LLC for the Sewer Manhole Rehabilitation project. This Resolution approved the contract with the option of two one-year extensions. This contract repairs and improves Utility Manholes throughout the City that have various deficiencies including structural, I & I, safety, and cleanliness. This completion marks the second successful year of utilizing a construction contract with Indefinite Delivery Quantities (IDQ).
 See attached Project Completion Report for detailed information on this project. As a matter of housekeeping, this project has been reconciled, accepted by the City Engineer and project close out documents are complete. DOR, Employment Security and L & I have been notified and we are awaiting confirmation from these three organizations that there are no unpaid taxes and wages.

Attachments: Project Completion Report, Notice of Completion of Public Works Contract and 4 photos of project, before (2) and after (2).

BUDGET INFORMATION			
Budget Amount	Current Balance	Required Expenditure	Budget Balance
N/A			
Budget Explanation: Release of Retainage in the amount of \$7,285.70			

COMMITTEE, BOARD & COMMISSION REVIEW			
Council Committee Review:	Finance Committee Date: 8 October 2013	Approvals: Chair/Councilmember Dan Swatman Councilmember Mark Hamilton Councilmember Randy McKibbin	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>
	Forward to:	Consent Agenda:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Commission/Board Review:			
Hearing Examiner Review:			

COUNCIL ACTION	
Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s):	Tabled to Date:

APPROVALS

Director:
Dan Grigsby

Mayor:

**Date Reviewed
by City Attorney:**
(if applicable):

PUBLIC WORKS - PROJECT COMPLETION REPORT

Project Title: Sewer Manhole Rehabilitation - 2012/13

Project Financing Summary:

Project Revenue Sources:

Budget Authorized by City Council:		\$165,200
City Fund Source(s):	Sewer- SDC	165,200
Total Project Budget Utilized=		158,686

Project Expenditures:

Study =		N/A
Design =		\$0
<u>Total Construction</u>		<u>158,686</u>

Engineer's Estimate =	N/A	
	<u>Contract Award Amount</u>	<u>Actual</u>
Low Quote/Contract=	\$185,000	158,686
Contingency- 10%=	\$0	
Field Engineering Services- 5% =	\$0	0
	\$185,000	158,686

Total Project Cost = \$158,686

Total Budget for construction= \$165,200
Actual **Under Budget=** -\$6,514

Actual Revenue Sources utilized for project:

Budget Authorized by City Council:		\$165,200
Actual City Funds utilized:	Sewer- SDC	158,686

Summary of Manhole's Rehabilitated
 Total Manholes- **76**
 Manhole Cleaning & Lining Preparation- **675 Feet**
 Installation/Replacement of manhole bench & inverts- **2.5 cubic yards**
 Reseal inflow/outflow pipe(s)- **112 each**
 Chemically Seal Manhole Infiltration Points- **146 each**

Planning

Comprehensive Facilities Plan Approved by City Council:
Study Required: N/A
FY Funding in Budget: N/A
Study Contract NTP Date: N/A
Study Contract Completion Date: N/A

N/A

Actual Costs

Planning
Actual Total
=

\$0

Design

Date RFP Issued
Design Contract Award Date:
Design Contract Completion Date:
Design Consultant(s):

N/A

Scope of work developed by staff

\$0

Scope of Work Changes:
1
2

Date

Change Order Summary:
1

Design
Actual Total
=

\$0

Construction

Date of Advertisement:
RFQ Opening Date:
Engineer's Estimate:
Contract amount for annual extension:
Contract Award Date:
Contract Completion Date:
Closeout Date:

7/27/2011

8/10/2011

N/A

\$185,000

8/14/2012 - 1st Annual Option for extension

7/25/2013

158,686

Date

Scope of Work Changes:
1 None

Change Order Summary:
1 None

Other Construction
None

Constructio
n Actual
Total =

\$158,686

Total
Project
Cost=

\$158,686

PW Infrastructure Addition(s):

Not Applicable



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City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Fin / Al Juarez	Meeting/Workshop Date: 22 October 2013	Agenda Bill Number: AB13-127
Agenda Item Type: Motion	Ordinance/Resolution Number:	Councilmember Sponsor:

Agenda Subject: Set a Public Hearing - Potential Increase in Ad Varorem (Property Tax) Revenue To Be Collected During Fiscal Year 2014.

Full Title/Motion: A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Setting A Public Hearing At 7:00 P.M., Or As Soon Thereafter As Possible, During The Regular Council Meeting Of November 12, 2013 To Consider Revenue Sources And Possible Property Tax Increases Before Setting The Ad Valorem Property Tax Rate For 2014.

Administrative Recommendation: Set November 12, 2013 as the public hearing date.

Background Summary: A public hearing on the revenue sources and possible tax rate increase is part of the biennial budget review process and necessary for adoption of the ad valorem property tax rate to be collected during fiscal year 2014. It is proposed that a hearing on the revenue sources for the coming fiscal year including consideration of possible increases in property tax revenues be held during the Council Meeting of November 12, 2013.
Attachments: None

BUDGET INFORMATION			
Budget Amount	Current Balance	Required Expenditure	Budget Balance
Budget Explanation: N/A			

COMMITTEE, BOARD & COMMISSION REVIEW											
Council Committee Review:	Finance Committee Date: 8 October 2013	<i>Approvals:</i> Chair/Councilmember Deputy Mayor Swatman Councilmember Mark Hamilton Councilmember Randy McKibbin	<table style="width: 100%; border: none;"> <tr> <td style="text-align: right;">Yes</td> <td style="text-align: left;">No</td> </tr> <tr> <td style="text-align: right;"><input checked="" type="checkbox"/></td> <td style="text-align: left;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: right;"><input checked="" type="checkbox"/></td> <td style="text-align: left;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: right;"><input checked="" type="checkbox"/></td> <td style="text-align: left;"><input type="checkbox"/></td> </tr> </table>	Yes	No	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Yes	No										
<input checked="" type="checkbox"/>	<input type="checkbox"/>										
<input checked="" type="checkbox"/>	<input type="checkbox"/>										
<input checked="" type="checkbox"/>	<input type="checkbox"/>										
Forward to: 10/22/13 Council Meeting		Consent Agenda:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No								
Commission/Board Review:											
Hearing Examiner Review:											

COUNCIL ACTION	
Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s):	Tabled to Date:

APPROVALS		
Director: Al Juarez	Mayor:	Date Reviewed by City Attorney: Standard (if applicable):

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City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Executive / Don Morrison	Meeting/Workshop Date: 22 October 2013	Agenda Bill Number: AB13-133	
Agenda Item Type: Ordinance	Ordinance/Resolution Number: D13-133	Councilmember Sponsor:	
Agenda Subject: Enacting a Temporary Moratorium for Marijuana Businesses			
Full Title/Motion: An Ordinance Of The City Of Bonney Lake, Pierce County, Washington, Declaring A Moratorium Prohibiting The Production, Processing, And Retail Sales Of Recreational Marijuana And Prohibiting Granting Of Any City License Or Permit Related To Such Activities..			
Administrative Recommendation: Set November 12, 2013 as the public hearing date.			
Background Summary: In November 2012 the voters of the State of Washington approved Initiative 502, The Washington State Liquor Control Board has developed and implemented regulations governing the licensing and operation of recreational marijuana producers, processors, and retailers and will begin accepting application for licenses on November 18, 2013, and sales could begin as early as December 1, 2013. Pursuant to BLMC Section 18.08.030, City maintains a ban on medical cannabis collective gardens and dispensaries and unless the City acts immediately such uses may be able to locate in the City without regulation. The City intends to develop appropriate zoning, land use regulations, business license regulations, and other appropriate regulations to address the production, processing, and retail sales of recreational marijuana and marijuana-infused products. RCW 35A.63.220 authorizes the City to adopt a moratorium of up to six (6) months, without first holding a public hearing on the moratorium, as long as it holds a public hearing on the moratorium within sixty (60) days of its adoption. The City intends to hold a public hearing on the moratorium established by this ordinance on November 12, 2013.			
Attachments: D13-133 Ordinance			
BUDGET INFORMATION			
Budget Amount	Current Balance	Required Expenditure	Budget Balance
Budget Explanation: N/A			
COMMITTEE, BOARD & COMMISSION REVIEW			
Council Committee Review:	<i>Approvals:</i>	Yes	No
Date:	Chair/Councilmember	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember	<input type="checkbox"/>	<input type="checkbox"/>
Forward to:	11/12/13 Council Meeting	Consent Agenda:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Commission/Board Review:			
Hearing Examiner Review:			
COUNCIL ACTION			
Workshop Date(s):	10/15/2013	Public Hearing Date(s):	
Meeting Date(s):	10/22/2013	Tabled to Date:	
APPROVALS			
Director: <i>Don Morrison</i>	Mayor:	Date Reviewed by City Attorney:	Standard (if applicable):

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ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, DECLARING A MORATORIUM PROHIBITING THE PRODUCTION, PROCESSING, AND RETAIL SALES OF RECREATIONAL MARIJUANA AND PROHIBITING GRANTING OF ANY CITY LICENSE OR PERMIT RELATED TO SUCH ACTIVITIES.

WHEREAS, in November 2012 the voters of the State of Washington approved Initiative 502, providing a framework whereby individuals and business entities may be granted a state license authorizing them to produce, process, or sell marijuana and marijuana-infused products for recreational use; and

WHEREAS, pursuant to Initiative 502, the Washington State Liquor Control Board has developed and implemented regulations governing the licensing and operation of recreational marijuana producers, processors, and retailers; and

WHEREAS, the Washington State Liquor Control Board will begin accepting applications for licenses authorizing the production, processing, and retail sale of recreational marijuana and marijuana-infused products on November 18, 2013; and

WHEREAS, the Washington State Liquor Control Board may begin issuing licenses authorizing individuals and businesses to produce, process, and sell recreational marijuana and marijuana-infused products as early as December 1, 2013; and

WHEREAS, marijuana remains a Schedule 1 drug under the federal Controlled Substances Act, and the production, possession, and use of marijuana for any purpose, including medical use, remains illegal under federal law; and

WHEREAS, the City maintains a ban on medical cannabis collective gardens and dispensaries in Bonney Lake Municipal Code section 18.08.030; and

WHEREAS, unless the City acts immediately to address the production, processing, and retail sales of recreational marijuana and marijuana-infused products, such uses may be able to locate in the City without regulation, creating the potential for adverse impacts on the City and its citizens; and

WHEREAS, the City intends to develop appropriate zoning, land use regulations, business license regulations, and other appropriate regulations to address the production, processing, and retail sales of recreational marijuana and marijuana-infused products; and

WHEREAS, RCW 35A.63.220 authorizes the City to adopt a moratorium of up to six (6) months, without first holding a public hearing on the moratorium, as long as it holds a public hearing on the moratorium within sixty (60) days of its adoption; and

WHEREAS, the City Council has determined that it is in the best interest of the City and its citizens that a moratorium be established to study appropriate regulations to address the production, processing, and retail sale of recreational marijuana and marijuana-infused products and to develop a work plan for the implementation of such regulations.

NOW THEREFORE, the City Council of Bonney Lake, Washington, do ordain as follows:

Section 1. Findings of Fact. The City Council adopts the above recitations as findings of fact justifying this moratorium, and may supplement these findings of fact before or immediately after the public hearing on this moratorium.

Section 2. Moratorium Established.

A. A moratorium is imposed prohibiting the production, processing, and/or retail sale of recreational marijuana and marijuana-infused substances by state-licensed individuals or businesses within all zoning districts in the City of Bonney Lake.

B. A moratorium is imposed on the issuance of any City building permit, development permit, business license, or any other permit or license to any state-licensed individual or business that seeks to produce, process, and/or sell recreational marijuana or marijuana-infused products in the City of Bonney Lake.

Section 3. Term of Moratorium. The moratorium established by this ordinance shall be in effect for an initial period of six (6) months, unless repealed, extended, or modified by the City Council after a public hearing and the entry of appropriate findings of fact as required by RCW 35A.63.220.

Section 4. Public Hearing. A public hearing on the moratorium established by this ordinance shall be held on November 12, 2013.

Section 5. Effective Date. The moratorium established by this ordinance shall become effective five (5) days after it is passed by the City Council.

PASSED BY THE CITY COUNCIL this 22nd day of October, 2013.

Neil Johnson, Jr., Mayor

ATTEST:

Harwood T. Edvalson, MMC, City Clerk

APPROVED AS TO FORM:

Kathleen Haggard, City Attorney