

COUNCIL WORKSHOP

**April 5, 2011
5:30 p.m.**

AGENDA

City of



The City of Bonney Lake's Mission is to protect the community's livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.

Website: www.ci.bonney-lake.wa.us

"Where Dreams Can Soar"

The City Council may act on items listed on this agenda, or by consensus give direction for future action. The council may also add and take action on other items not listed on this agenda.

Call to Order: Mayor Neil Johnson @ Bonney Lake City Hall – 19306 Bonney Lake Blvd.

Roll Call:

Elected Officials: Mayor Neil Johnson, Deputy Mayor Dan Swatman, Councilmember Laurie Carter, Councilmember Dan Decker, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin and Councilmember James Rackley.

Expected Staff Members: City Administrator Don Morrison, Public Works Director Dan Grigsby, Community Development Director John Vodopich, Police Chief Mike Mitchell, Chief Financial Officer Al Juarez, Community Services Director Gary Leaf, Administrative Services Director/City Clerk Harwood Edvalson and City Attorney Jim Dionne.

Agenda Items

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| 1. Presentation: Safe Routes to School Education Program – Safety Audits. | Page 3 |
| 2. Council Open Discussion. | |
| 3. Review of Council Minutes: March 15, 2011 Council Workshop and March 22, 2011 Council Meeting. | Page 21 |
| 4. Discussion: Easttown ULA Process.
No Advance Materials Available | |
| 5. Discussion: Appeal of Pierce County Boundary Review Board Decision on Comprehensive Urban Growth Area Annexation.
No Advance Materials Available | |
| 6. Executive Session: RCW 42.30.110 – the City Council may adjourn to executive session. Should an executive session be held, the Mayor will announce the general purpose and expected duration of the session. | |
| 7. Adjournment. | |

For citizens with disabilities requesting translators or adaptive equipment for listening or other communication purposes, the City requests notification as soon as possible of the type of service or equipment needed.

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Safe Routes to School Project – April 5, 2011 presentation to City Council

There are six phases to this \$2.5 million project:

- 1) Education program – now complete
- 2) Enforcement program – in process
- 3) Sidewalk construction - complete
- 4) Real estate acquisition for trail – nearly complete
- 5) Environmental and other permitting – complete except for ADA issues
- 6) Trail construction – not yet underway

The education program consisted of the following. These were all agreed to as part of our Safe Routes to School and Pedestrian Safety grant applications. It represents approximately 3,000 hours of effort by staff at City of Bonney Lake and Sumner School District, consultants Feet First and the Bicycle Alliance of Washington, and community volunteers. Detailed exhibits and reports have been uploaded to the City of Bonney Lake website.

- 1) Bike and walking safety audits at six Bonney Lake area schools
- 2) Walk-and-bike to school events (341 students)
- 3) Parking lot audits at three schools
- 4) Poster contests at Bonney Lake area elementary school and prizes (151 entries)
- 5) Poster contest judging done by twenty middle school students
- 6) Bike rodeos (155 students)
- 7) Willy Weir bicycle presentations at five Bonney Lake area schools (before 1,850 students)
- 8) Updated walk route maps for each of seven Bonney lake area schools (meets state law requirement)
- 9) Public open house meeting
- 10) Student clean-up day at Fennel Creek (25 students)
- 11) Education programs regarding Fennel Creek and low-impact development measures utilized in construction of trail (field trips to Fennel Creek by 187 students in six classes)

Tonight's presentation will focus on the bike and walking safety audits. These are key to future planning by the City of Bonney Lake and will be factored into the next update of the City's Non-Motorized Transportation Plan which will take place in 2014. The list of future needs includes right-of-way acquisition, more sidewalks and trails, and access improvements in school grounds at each school. At the current pace it will take 20+ years to accomplish these items. If a shorter time frame is desired (i.e. 5-10 years) the City should consider applying for grants and seek other funding to hire a non-motorized transportation planner to focus on these items.

Dave Janis of the Bicycle Alliance of Washington will deliver tonight's presentation which summarizes safety audit efforts by school-based teams, community volunteers, City of Bonney Lake and Sumner School District staff, and consultants Feet First and BAW.

Executive Summary: Bonney Lake Bicycle and Walking Audits

Prepared for the City of Bonney Lake by the Bicycle Alliance of Washington
February 2011

The City of Bonney Lake contracted with the Bicycle Alliance of Washington and Feet First to conduct bicycling and walking audits around six schools. The audits, funded through a Safe Routes to School grant, examined the roads surrounding the schools for safety and functionality for children walking or bicycling to school.

Four main areas for improvement arose during the course of the walking and bicycling audits. Each area for improvement is discussed below, followed by specific recommendations for improvement.

For details on recommendations for specific schools, refer to the original walking and bicycling audit documents. A map of recommendations is included at the end of this summary. An interactive version of the map is available online at <http://tinyurl.com/BonneyLakeAudit>.

Connectivity. Because most of the areas surveyed were laid out as disparate developments that incorporated winding roads and culs-de-sac, students can live within sight of school but still be obliged to travel over half a mile by roads to reach the school. Travel distance from home to school is one of the greatest factors preventing children from bicycling or walking to many of the schools.

Improving connectivity in these cases will require the city to focus on providing designated cut-throughs and shortcuts between neighborhoods. Many shortcuts already exist unofficially as beaten paths between houses and through green spaces.

Specific actions to take:

- Obtain permission or ownership of these undesignated shortcuts and convert them into city-approved connections.
- Fund projects that provide shortcuts and enhancements to bicycling and walking connectivity around schools.

Safety. Many of the informal paths discussed above are unlit and pass through wooded, isolated areas. The trails behind Mountain View Middle School and around Bonney Lake High School exemplify what can happen when trails are left unsupervised and unclaimed by the city. Although the trails have the potential to connect many neighborhoods to the east and southeast of Mountain View Middle School and Bonney Lake High School, students avoid them because of the illicit activities that take place there.

In conjunction with providing paved shortcuts between neighborhoods, the city should focus on improving and maintaining trails for legitimate users.

Additionally, nearly all the schools surveyed offer secondary entrances, but those entrances often lacked the lighting, infrastructure, and adult monitoring that primary entrances offer.

Specific actions to take:

- Improve lighting on campuses. Neither secondary entrances to the schools nor cut-throughs were observed to have good illumination for winter use at any of the schools.

- Involve the community. Encourage students around the schools to adopt their trails. Engage parents and school staff to monitor and help maintain the areas. For high school students, offer trail maintenance as a volunteer or Honor Society opportunity.
- Add visible police monitoring. Implement and advertise police presence during morning and afternoon school commuting times on trails known to foster illicit activities. For problematic trails such as those behind Mountain View Middle School, police presence could provide a sense of security for legitimate users.
- Evaluate crosswalks and modify as needed. All the schools had crossings near major roads, but most offered too few crossings or not enough signage to notify drivers of students on the roads. Add well-marked crossings where appropriate.

Accessibility. Nearly all the schools observed offered limited accessibility to wheeled vehicles such as bicycles or wheelchairs. Most schools had few or no curb ramps or inefficiently-located curb ramps. Children bicycling to school should be able to transition from road to sidewalk fluidly; lack of curb ramps impedes such movement.

Additionally, many of the shoulders were unpaved on roads that provide access to schools and paths from secondary entrances; at best they were graveled, but often they were simply beaten trails. Roads only rarely offered sidewalks or paved paths leading to schools. Lack of paved connections such as parallel paths, bicycle lanes, or sidewalks to schools creates an obstacle for pedestrians and cyclists.

Specific actions to take:

- Evaluate all schools for curb ramp placement and ADA compliance. Add curb ramps at points where students might transition from sidewalk to road on the way to and from school.
- Provide paved access to the school from the secondary entrances.
- As funding allows, improve sidewalk connectivity and add bicycle lanes or parallel paved paths, particularly around middle schools and high schools.
- Complete the projects laid out in the Non-Motorized Transportation Plan, many of which will resolve issues observed in the audits.

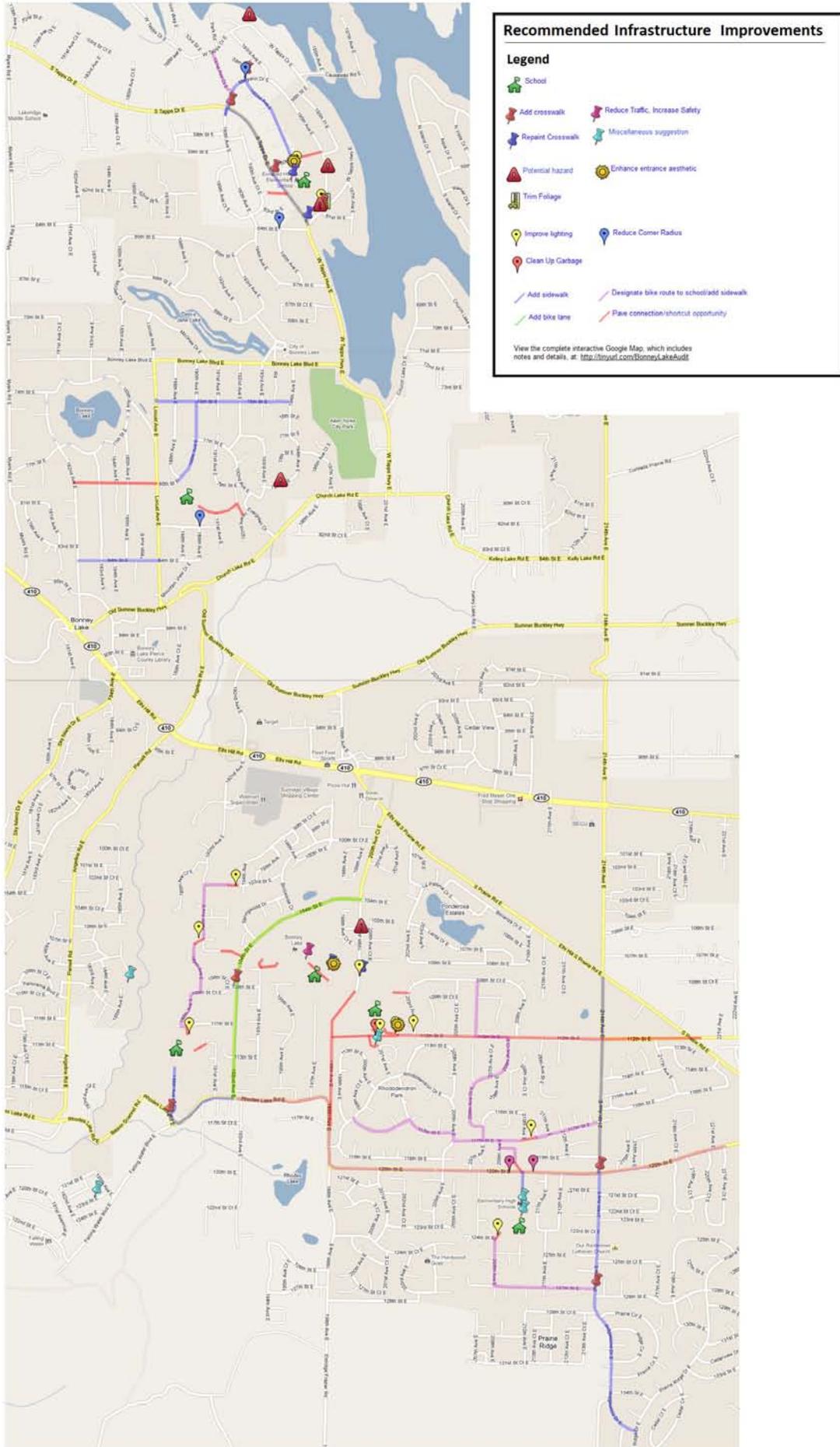
Note: Although sidewalks are acceptable bicycle routes for young children, sidewalks are not a safe alternative for middle and high school students, who can ride bicycles faster than the design speed of sidewalks will support. Students in 5th grade or above are old enough to learn how to use bicycle lanes and similar bicycle infrastructure.

Routes. In many older neighborhoods, the streets are too narrow to accommodate the addition of a sidewalk or parallel paved path. These streets also tend to have poor sightlines and lighting. Where adding paths or sidewalks is not feasible, designating specific roads for pedestrian and bicycle use can provide students a safe route while also allowing drivers to avoid those roads during strategic hours.

Specific actions to take:

- Create designated walking and bicycling routes on roads. Mark roads with walk or bike route signs and educate parents and students about those routes. Expand the designated routes out to one mile for bicycling.

- Consider converting key roads to one-way streets, either permanently or during peak student commuting hours, with half of the road for motor vehicles and the other half configured for use by pedestrians and cyclists.
- Add pedestrian and bicyclist visibility signs. Most of the schools would benefit from better driver awareness of students' presence.
- Encourage land owners to keep trees and bushes trimmed away from the road, particularly on dangerous curves or designated walking and bicycling routes.



CITY OF BONNEY LAKE SAFE ROUTES TO SCHOOL PROJECT

Education/Encouragement Program

The education program was accomplished through a partnership amongst the City of Bonney Lake, Sumner School District, Bicycle Alliance of Washington (BAW), and Feet First (FF) beginning with the grant application and extending through project completion. BAW and FF, both 501(c)3 nonprofit corporations, previously partnered to form the Center for Safe Routes to School in Washington State in 2006.



The education program was funded by two grants, a Safe Routes to School grant and a Pedestrian Safety grant. The Safe Routes grant focused on two schools: Victor Falls Elementary School and Mountain View Middle School while the Pedestrian Safety grant included all of the remaining Bonney Lake area schools. This report covers programs undertaken at all Bonney Lake area schools.

There are several aspects to the education/encouragement element of Bonney Lake's Safe Routes to School education program. Except for a City of Bonney Lake open house, all of the

education programs were based out of local schools.



City and District administrative staff performed numerous functions throughout the education program but those salaries were not charged to the grant or counted as grant match. School-based teams made up primarily of certified staff are described in the next section. BAW and FF provided project support at a cost-based contracted rate.



City staff and community outreach volunteers sponsored an Open House on June 12, 2010, which included a Powerpoint presentation describing all phases of the

project and numerous displays and aerial photos.



All homeowner associations in the Bonney Lake area were extended invitations to the Open House with the goal of reaching out to the parents of students attending local schools. The general public was also welcome to the meeting and was promoted on the City of Bonney Lake website and covered by the local newspaper.



The rest of the education/encouragement program focused on six of the seven Bonney Lake area schools. One school, Lakeridge Junior High, has a very limited walking area directly east of the school campus. This limited walking area has been a mandatory walking zone for many years (i.e., no bus service), so an education/encouragement program for those students would not likely generate increased numbers of students walking and biking to school. The main entrance to the school campus, which faces

west, has limited pedestrian shoulders along routes to other nearby residential areas, and the school principal indicated that promoting walking and biking along those routes to the school would amount to encouraging unsafe practices. Furthermore, the road is under Pierce County’s jurisdiction, and Pierce County will not install a crosswalk unless it is staffed with a crossing guard. Therefore, education efforts focused on the remaining six schools in the Bonney Lake area where promoting walking and biking to school could generate a positive outcome by encouraging students who live more than a block or two from their school to walk or bike instead of taking the bus. It is noteworthy that some other program efforts exceeded minimum grant requirements.



Each of the remaining six schools school participated in one or more of the following. Four of these schools are located inside the city limits of Bonney Lake and two are located in residential areas just south of the city limits.

- 1) Willie Weir bicycling presentations during school assemblies
- 2) Walk-and-bike-to school events
- 3) Bike rodeos
- 4) Walk-and-bike safety audits
- 5) Poster contest featuring safe street-crossing behaviors
- 6) Updated walk route maps

7) Bike and walking safety audits at each school



In addition to traditional Safe Routes education/encouragement programs, this particular grant program promised to include middle and high school students to learn more about the Fennel Creek corridor and how the trail will avoid negative environmental impacts. An eight-grade honors class from Mountain View Middle School served as judges for the poster contest and also heard a presentation from a Community Services Director Gary Leaf regarding the Safe Routes trail and how it accommodates the sensitive Fennel Creek Watershed.



Three tenth-grade classes from Bonney Lake High School participated in a school-sponsored field trip to Fennel Creek to learn about its environment in which the Safe

Routes trail is constructed and also how environmental mitigation works.



An added bonus to the program was a similar school-sponsored field trip of four second-grade classes from Victor Falls Elementary to a site along Fennel Creek. The eastern terminus of the Safe Routes trail is located on the Victor Falls Elementary School site.

School-Based Teams

Seven school staffers from six schools served as Safe Routes to School organizers throughout the 2009-2010 school year. On November 16, 2009, representatives from the Bicycle Alliance and Feet First trained City of Bonney Lake and school staff regarding the types of programs available to encourage students to bike and walk to school, including Willie Weir, safety audits, and special events. Each team member received a \$500 stipend for program efforts. Together these team members spent hundreds of hours coordinating efforts between the City and the District. Following is the list of school-based team members:

- Don Weber and Julie Gustafson, Liberty Ridge Elementary School
- Grant Sulham, Bonney Lake High School
- Laurie Dent, Mountain View Middle School

Kay Helgath, Bonney Lake Elementary School
 Mark Holme and Karen Harris, Emerald Hills Elementary School
 Andrea Landes and Lisa Devaney, Victor Falls Elementary School

A local nonprofit organization, the Fennel Creek preservation Group (FCPG), also participated in the education program. Its Executive Director, Marian Betzer, attended the 11/16/09 Safe Routes training and also assisted with the student field trips to the Fennel Creek Watershed. Several FCPG members also volunteered to help with those events. FCPG is a local nonprofit agency whose mission is to preserve and restore the Fennel Creek Watershed

In addition, Assistant Superintendent Craig Spencer, Administrative Assistant Joyce Bickle, music teacher Laurie Selle, school Principals Margie Belmer (LRES), Chuck Eychaner (EHES), Linda Masteller (BLHS), Sandy Miller (BLES), Laurie Dent (MVMS), and Beth Dykman (VFES) and Assistant Principal Jeff Gardner (BLHS) all provided critically needed support for this project.



Middle school teacher Jessica Emery involved her eighth grade honors class in the poster contest while also learning about Fennel Creek and the Safe Routes trail, and high school teacher Andrew Sage (with

assistance from Grant Sulham) and elementary school teachers Lisa Crinklaw, Shannon Papcun, Chuck Williams, and Lois Rogers involved their classes in educational field trips to Fennel Creek.



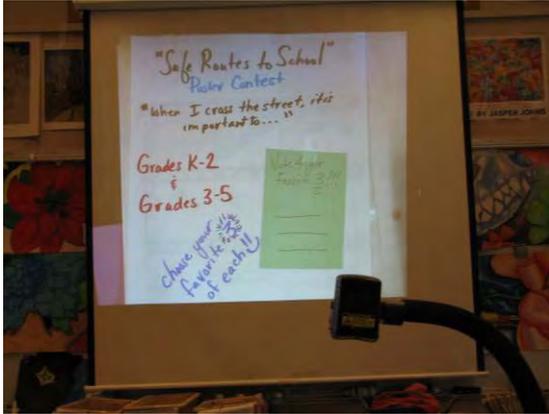
Poster Contest

Poster contest forms featuring an emphasis on safe street-crossing behavior were distributed to approximately 1,650 students from four Bonney Lake area elementary schools. A total of 151 posters were submitted to the City of Bonney Lake as contest entries. Participation varied by school.



The number of poster contest entries by school were:

Bonney Lake Elementary	45
Emerald Hills Elementary	57
Liberty Ridge Elementary	43
Victor Falls Elementary	6



An eighth grade honors class taught by Ms. Jessica Emery at Mountain View Middle School rated the posters to determine the winners. The winning posters are displayed on the City of Bonney Lake website.



Ms. Emery's class also heard a presentation by City of Bonney Lake Community Services Director Gary Leaf regarding the sidewalks and trail constructed through the Safe Routes program and also a discussion of the use of porous asphalt as a low-impact development practice utilized during trail construction. Mr. Leaf also distributed a Fennel Creek Watershed flyer produced by the Fennel Creek Preservation Group.



Willie Weir Presentations

Willie Weir, a Seattle-area bicycling enthusiast and writer, provided 45-minute presentations to five Bonney Lake area schools regarding bicycle safety, the health benefits of exercise, and tales he has experienced during his more than 60,000 miles of bicycling around the world.



Some 1,850 students heard Mr. Weir's encouraging and entertaining stories of how fun it can be to ride a bike instead of other modes of transportation. Mr. Weir practices what he preaches and does not own a motor vehicle.



Mr. Weir addressed assemblies at the following schools:

- Bonney Lake Elementary (5/27/10)
- Emerald Hills Elementary (4/7/10)
- Liberty Ridge Elementary (4/7/10)
- Mountain View Middle (6/2/10)
- Victor Falls Elementary (4/30/10)



Bonney Lake High School does not hold assemblies. The High School's school-based team member suggested a better alternative to holding an assembly in a school that does not have them. This alternative involved students in his Life Skills class engaging in a three-month effort to monitor the number of students dropped off by motor vehicles near the main entrance to the school. That particular effort is described later under "Safety Audits." In addition, expanding the High School's walk-

and-bike-to-school effort from a single-day event to a month-long event exceeds grant requirements.



Fennel Creek Field Trips

Three Bonney Lake High School tenth-grade classes (92 students in all) participated in a half-day field trip to Fennel Creek. Teacher Andrew Sage incorporated the field trip to Fennel Creek into his ecology unit. The students visited two WSDOT mitigation sites along Fennel Creek adjacent to the Sumner-Buckley Highway.



One mitigation site was planted fifteen years ago, and the other has not yet been planted. The point of showing both sites was to contrast a restored and an unrestored site, providing students an opportunity to see how the environment can be restored through positive action. Marian Betzer

showed the students a Fennel Creek Watershed map and how the Safe Routes trail utilizes porous asphalt as a Low Impact Development measure in order to minimize environmental impacts to Fennel Creek. Wetland Biologist Carl Ward described how environmental mitigation works and that the students would see this on their trip. Students then broke into three groups and heard presentations from four WSDOT representatives: Wetland Biologists Carl Ward and Jodie Beall, Archaeologist Roger Kiers, and Site Development Technician James Criswell. Mr. Kiers showed the students some examples of artifacts that have been found by his team at the site.



Students planted sample mitigation plants and trees supplied by WSDOT staff. Students received Safe Routes to School t-shirts and hand-outs prepared by the Fennel Creek Preservation Group and the City of Bonney Lake.



City staff provided traffic control to ensure a safe event. Fennel Creek Preservation Group volunteers developed handouts and joined WSDOT staff in the presentations. The handouts included a four-page overview of the Fennel Creek Watershed prepared by volunteer Marian Betzer and aerial photos of the two mitigation site. Grant Sulham coordinated transportation and logistics at Bonney Lake High School.

An added bonus was a field trip of four Victor Falls Elementary School second-grade classes (95 students in all) in a field trip to a site along Fennel Creek. The actual destination was the residence of Victor Cissell and Judy Eagle, both members of the Fennel Creek Preservation Group. This residence borders the east side of Fennel Creek near the site of the Safe Routes to School Trail.



Volunteers included Victor Cissell and Judy Eagle, Marian Betzer (Fennel Creek Preservation Group), Bonney Lake City Council Member Laurie Carter, Heather Harris, Lynn Maloney and Tralone Clark. They were joined by City staffers Gary Leaf and Mary Ann Barcom. Teacher Lisa Crinklaw and Marian Betzer planned the event and prepared learning materials for the students with assistance from Sheri Runyon. Other teachers participating were Shannon Papcun, Chuck Williams, and Lois Rogers. Prior to the field trip, students received a pre-assessment prepared by Lisa Crinklaw.



After the students exited the bus they first heard an overview of the Safe Routes project from Marian Betzer and Gary Leaf and saw a large Fennel Creek Watershed Map. Mr. Leaf explained how trail construction will use porous asphalt as a Low Impact Development measure.



Students visited five learning stations containing exhibits of plants and trees found along Fennel Creek: Western Red Cedar; Trillium/Devil's Club; Nursery Log; Sword Fern, Bleeding Heart, Vine Maple, and Skunk Cabbage; and Licorice fern and freshwater Mussels. After participating in the fifth learning station, students walked to the edge of Fennel Creek and saw where the trail will be constructed on the other (western) side of the creek.



A student activity was included at each learning station such as using a magnifying glass for observation, fern rubbings, coloring pages, and harvesting tree seedlings. Including elementary school students in the Fennel Creel education effort exceeded the minimum requirement of the grants.



Walk-and-Bike-to-School Events

The City's original grant application suggested having "Walking Wednesdays" and "Biking Tuesdays" to promote walking and biking to school. The school-based teams felt that these events would work better if they were customized to fit each school's needs. Mountain View Middle School and Bonney Lake High School each decided to have a "walk/bike-to-school" month in May 2010. Liberty Ridge Elementary and Emerald Hills Elementary Schools chose to have two separate "walk/bike-to-school" events while Victor Falls Elementary School chose to have a single day event.

63 Mountain View Middle School students participated in a month-long walk-and-bike-to-school event during the month of May 2010. Students tracked their miles on postcards designed by Feet First



Eleven Bonney Lake high School students participated in a month-long walk-to-school program during the month of May 2010. These students logged a total of 73 miles walking to school. As with the middle school students, they tracked their miles on postcards designed by Feet First. Safe Routes to School t-shirts and modest prizes were provided to participants.



Both middle and high school events were publicized in their respective school newsletters, posters, signs, and announcements. Stretching the walk-and-bike-to-school events from single-day efforts to month-long efforts exceeds grant requirements for both Mountain View Middle School and Bonney Lake High School.



On April 28, 2010, 106 Liberty Ridge Elementary School students participated in a walk-and-bike-to-school event. The school's PTA donated water bottles, and enough were on-hand to supply all participants. Pamphlets supplied by Feet First ("Parents Make Choices"), the City of Bonney Lake, and the PTA were handed out to all students. All participants received an "I Walked to School" sticker. The first 60 participants received a "Safe Routes to School" t-shirt.



On October 20, 2010, more than 100 students participated in a second walk-and-bike-to-school event. Each participant received a "Safe Routes to School" t-shirt.

Safety Audits

Feet First and City and School District staff performed a parking lot safety audit at Liberty Ridge Elementary School on March 16, 2010. Staffers were placed at key locations in the parking lot to tally how and where students enter the school grounds and buildings. Particular attention was paid to the number of near-misses between students and motor vehicles, driver behavior, and whether or not students use proper crosswalks. The audit was done both in the morning and the afternoon.



On Friday June 4, 2010, 61 Emerald Hills Elementary School students dodged a constant rain to participate in a walk-and-bike-to-school event. The first 20 participants received a Safe Routes to School t-shirt. The unexpected success of these two events motivated City and District staff to plan for three additional events in Fall 2010.



The Bonney Lake High School Life Skills class did a class project from March 2010 through May 2010 that focused on parking lot safety. Students in the Life Skills class have mild learning disabilities and learn best from hand-on experience. These students reviewed security videotapes of cars dropping off students in the roundabout at the main entrance of the school. They watched the videos, counted cars, and assembled data for a chart. There is a four-second delay in the video so they could see the car pull up, then a break, then see a student getting dropped off. The purposes of this assignment were to highlight the notion that walking or biking to school should eventually reduce the number of student drop-offs and also to raise student awareness of parking lot safety. Results of the survey do not show a clear trend over the nine weeks of monitoring, but long-term reduction in the number of students dropped off can be expected. The appendix includes a graph based on the students' observations.

City and District staff joined Feet First and the Bicycle Alliance to complete safety audits for walkers and bikers at each school. Detailed reports were prepared for each school listing improvements needed to improve safety. Conclusions and recommendations from these reports will be incorporated into the next update of the Non-Motorized Plan contained within City's Comprehensive Plan which is scheduled in 2014. The attached consultant reports were presented to the Bonney Lake City Council on April 5, 2011.

Bike Rodeos

This project funded three bike rodeos. The first was held at Victor Falls Elementary School on May 1, 2010. Some forty young students participated along with their parents.



The Pierce County Sheriff's Office and East Pierce Fire & Rescue participated, along with the Bicycle Alliance, school staff, and volunteers. EPF&R fitted and sold high-quality bike safety helmets at cost.



Students improved bike safety skills by maneuvering through a traffic simulation course set up by school staff and volunteers.



A second bike rodeo took place at Liberty Ridge Elementary School on October 20, 2010. 115 students participated in the bike rodeo. Each participant received a “Safe Routes to School” t-shirt.

Walk Route Maps

Walk Route Maps provide recommended routes for students to walk or bike to school. These recommendations are based on existing traffic controls such as crosswalks, stop signs, and sidewalks, and on other conditions such as visibility and speed limits. Feet First worked with Sumner School District’s Transportation Department and City staff to develop updated walk route maps. These maps are attached to this report.

Student Clean-Up Day at Fennel Creek

Bonney Lake High School and Mountain View Middle School students participated in a clean-up day at two sites along Fennel Creek on September 18, 2010. One of those sites is the location of the Safe Routes to School trail below Victor Falls Elementary School.



Students created walking paths, picked up garbage and debris along Fennel Creek, and planted cedar tree seedlings.

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COUNCIL WORKSHOP

**March 15, 2011
5:30 p.m.**

DRAFT MINUTES



“Where Dreams Can Soar”

The City of Bonney Lake’s Mission is to protect the community’s livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.

Website: www.ci.bonney-lake.wa.us

Audio Time Stamp ↓

Location: City Hall Council Chambers, 19306 Bonney Lake Blvd, Bonney Lake.

I. Call to Order: Deputy Mayor Swatman called the Workshop to order at 5:32 p.m.

II. Roll Call: [A1.3]

Administrative Services Director/City Clerk Harwood Edvalson called the roll. Elected officials attending were Deputy Mayor Dan Swatman, Councilmember Laurie Carter, Councilmember Dan Decker, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin and Councilmember James Rackley. Mayor Johnson was absent.

[Staff members in attendance were Chief Financial Officer Al Juarez, Police Chief Mike Mitchell, Community Development Director John Vodopich, Planning Manager Heather Stinson, Public Works Engineer John Woodcock, Community Services Director Gary Leaf, Administrative Services Director/City Clerk Harwood Edvalson, and Administrative Specialist Shawn Campbell.]

III. Agenda Items:

5:32:48

A. Council Open Discussion:

Pierce County Regional Council: Councilmember Hamilton said the PCRC is working on amendments to the Countywide Planning Policies. He said they are considering a special designation for a County Urban Growth Area so that municipalities could not annex without first getting permission from the County. Planning Manager Stinson explained the first vote is from the Growth Management Committee they will send their recommendation to the PCRC. The County Council considers the recommendations when they vote on amendments to the Planning Policies. She said the County then sends the County Wide Planning Policies out to the individual jurisdictions to ratify. She said the County Council does not have to use the recommendation of the Growth Management Committee. Councilmember Rackley said last year the PCRC recommended an amendment to require the County to negotiate with cities to incorporate the CUGA into their UGA’s. Councilmember Lewis asked if this amendment would allow the County to block a City from annexing a part of the CUGA. Planning Manager Stinson said they could not completely block it, but can make it harder by invoking jurisdiction and requiring the City to go through the Boundary Review Board. Councilmember Lewis said the CUGA is unique to Pierce County. Deputy Mayor Swatman stated there is only one type of urban growth area under the Growth Management Act. Councilmember Hamilton said the Growth Management Act states the City can choose to annex any UGA area that connects to the City. He said the Growth Management Act states that urban growth belongs to the City. Director Vodopich said the City can file a notice of intent and go through the Boundary Review Board, similar to the process used with

the current annexation. He said if the Pierce County Council approves the amendment it is an appealable action under the State Growth Management Act, and the City could appeal a decision from the Boundary Review Board to the Central Puget Sound Growth Management Hearings Board. Councilmember McKibbin asked if the County has to have contiguous areas designated as UGA. Councilmember Hamilton said he will vote against the amendment as the City of Bonney Lake representative to the PCRC.

Dog Park: Councilmember Hamilton said the trial dog park at Viking Park is a wonderful success. He said the park is always busy, and he is concerned about the parking in the area. He said the City may need to find a larger space with more parking and a larger area for the dogs. Deputy Mayor Swatman said it is very expensive to fence a park and there will be 15 additional parking slots added soon. Councilmember Rackley suggested moving the Dog Park to the WSU forest area.

Shoreline Management Citizens Advisory Committee: Councilmember Carter said the committee has met for the last time and they will submit their recommendations by March 31, 2011.

5:56:15

- B. **Review of Council Minutes:** : March 1, 2011 Council Workshop, March 5, 2011 Special Meeting and March 8, 2011 Council Meeting

Councilmember Hamilton asked that the March 1, 2011 Workshop minutes be amended on p. 2 to say “Alfred”. The corrected minutes were forward to the March 22, 2011 Meeting for Council action.

5:57:19

- C. **Discussion:** (Tabled from 3/8/11) AB11-33 – Resolution 2107 – Purchase Eastown Sewer Easements from West & Caldwell Families.

Councilmember Rackley said he tabled this resolution at the March 8, 2011 Council Meeting due to an incorrect agenda bill. He said the agenda bill indicated that Councilmember McKibbin supported the resolution. He said this resolution completes two key parcels for the sewer extension to Easttown. Councilmember Decker asked Councilmember McKibbin to explain his reason for voting no. Councilmember McKibbin replied he has voted no on Easttown sewers and wanted to remain consistent. Councilmember Decker asked that the resolution be in the Full Council section of the next meeting. Councilmember Hamilton asked if the City was purchasing the easements because the homeowners do not benefit from the sewer line. Councilmember Lewis said that the homeowners could benefit sometime in the future. By consensus, Council moved this item forward to the Full Council section of the March 22, 2011 Council Meeting for action.

6:04:09

- D. **Discussion/Action:** Resolution 2113 – Creating a Steering Committee for the Easttown Subarea Plan Update.

Councilmember McKibbin said he would volunteer to be the chairman of the committee but he would prefer it be called a subcommittee instead of a steering committee. He said he can run the meeting but does not want to steer any decisions. Councilmember Lewis said the meeting would need a strong chairman to keep the meetings productive. Councilmember Hamilton said the committee would report to the full Council in June. Councilmember McKibbin said the committee is looking to

have an open house to keep the forum open to the public. By consensus, Council moved this item forward to the Full Council section of the March 22, 2011 Council Meeting for action.

6:08:45

E. **Discussion/Action:** Easttown ULA Partnership.

Deputy Mayor Swatman said he would like the Council to consider the best direction for Council to go in the future with the Easttown Sewer System. He said he would like to work with one entity instead of individual homeowners, and homeowners could do that by forming an LLC or some other entity. He said it is up to Council to decide what a substantial partnership is. City Engineer Woodcock said the engineering design for the Easttown Lift Station is 30% complete. He said the plan takes the sewer to SR 410, and adds a lift station and a tunnel underneath SR 410. He said the current cost estimate is \$3.5 million. Councilmember Rackley said donated property is not considered an investment. He asked for the City Attorney to explain "substantial" in monetary terms and why donated property is not an investment.

Councilmember Hamilton said the City needs to consider how much money it can put toward the project. He asked if the City is looking for a big developer to come in to be the substantial partner. He said property owners may not have the funds to be a substantial partner. He asked how the City plans to repay the bond. He said he does not want to raise rates for utility customers. Deputy Mayor Swatman said the City needs to come up with a number that constitutes substantial investment. City Engineer Woodcock said the project will be at 100% design in June if the City purchases the easements. He said with 100% design the city would have a hard cost in the engineer's estimate. He said the project could be completed within a year once the City has completed the Utility Latecomers Agreement. Councilmember Carter said at the Council retreat Mr. Watt provided numbers for investments from Easttown homeowners. She said the City's current investment is \$1.5 million and the homeowner's investment has been approximately \$100,000. She said the City could use that ratio to come up with what is considered substantial investment. Deputy Mayor Swatman said he will get more legal advice for discussion in Finance Committee.

7:11:13

F. **Discussion:** Potential for Metropolitan Park District and Park Board Future.

Councilmembers Rackley and Lewis asked for more time to consider this item. Councilmember Lewis said he would like to know what a Metropolitan Park District would cost and save the City. Councilmember McKibbin said it would have to go before the citizens for a vote. Councilmember Hamilton said it might be a stretch for the current population. He said the City could set it up like a utility and have parks and recreation under one entity. He said the City would still need a Park Board to advise the Council. He added the current Park Board did a yeoman's amount of work this last year. Community Services Director Leaf said the Mayor asked to bring this item forward and it should be tabled until the next Council workshop. He said the Park Board currently does not have enough members for a quorum, and there have been no new applicants for the vacant positions. Councilmember Lewis said he believes it is important to have a Park Board. He said the City may need to investigate ways to compensate the board members. By consensus, Council agreed to table the discussion to the April 5, 2011 Council Workshop.

G. **Executive Session:** None.

6:43:09

H. **Adjournment:**

**At 6:43 p.m. Councilmember Lewis moved to adjourn the Workshop.
Councilmember McKibbin seconded the motion.**

Motion to adjourn approved 7 – 0.

Harwood T. Edvalson, CMC
City Clerk

Dan Swatman
Deputy Mayor

Items submitted to Council at the March 15, 2011 Workshop:

- City of Bonney Lake - "*Eastown Substantial Partners*" - Mayor Johnson.

CITY COUNCIL MEETING

**March 22, 2011
7:00 P.M.**



The City of Bonney Lake's Mission is to protect the community's livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.

DRAFT MINUTES

"Where Dreams Can Soar"

Website: www.ci.bonney-lake.wa.us

Audio Time
Stamp ↓

Location: City Hall Council Chambers, 19306 Bonney Lake Blvd., Bonney Lake.

I. CALL TO ORDER – Deputy Mayor Dan Swatman called the meeting to order at 7:02 p.m.

A. Flag Salute: Deputy Mayor Swatman led the audience in the Pledge of Allegiance.

B. Roll Call:

Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Deputy Mayor Swatman, elected officials attending were Councilmember Laurie Carter, Councilmember Dan Decker, Councilmember Mark Hamilton, Councilmember Donn Lewis, and Councilmember Randy McKibbin. Mayor Neil Johnson, Jr. and Councilmember Rackley were absent.

Deputy Mayor Swatman moved to excuse Councilmember Rackley's absence. Councilmember McKibbin seconded the motion.

Motion approved 6 – 0.

[Staff members in attendance were City Administrator Don Morrison, Public Works Director Dan Grigsby, Community Development Director John Vodopich, Police Chief Mike Mitchell, Chief Financial Officer Al Juarez, Community Services Director Gary Leaf, Administrative Services Director/City Clerk Harwood Edvalson, City Attorney Jim Dionne, and Records & Information Specialist Susan Duis.]

C. Announcements, Appointments and Presentations:

1. Announcements: None.

2. Appointments: None.

3. Presentations

a. **Proclamation:** Pierce County Reads, March 5th through April 30th.

Deputy Mayor Swatman read the proclamation aloud. Lauren Murphy, Senior Librarian at the Bonney Lake branch, described upcoming events related to this year's book, "The Big Burn." She invited all to attend the March 31st book discussion and April 2nd visit from the Fire Department at the Bonney Lake Library, along with other events around the County. She gave Councilmembers information and brochures as well.

D. Agenda Modifications: None.

7:09:22

II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:A. Public Hearings:

1. **AB11-38 – Resolution 2111** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Declaring Surplus Public Utilities Property Located at XXX 181st Ave. E. (Parcel no. 3675000062) and Authorizing the Mayor to Dispose of Said Property in Accordance with BLMC 2.70.100.

Deputy Mayor Swatman opened the public hearing at 7:09 p.m. No one came forward to speak. Deputy Mayor Swatman closed the hearing at 7:10 p.m.

B. Citizen Comments:

Roger Watt, 22719 SR 410, Bonney Lake, said he attended the Finance Committee earlier in the evening and listened to discussions about the Eastown Utility Latecomers Agreement (ULA). He has sent emails to the Council regarding the concerns of property owners. He said value for property donated for easements should be considered as part of the property owners' contribution to the ULA. He also said that the City's code and State RCWs imply that the City could fully fund a ULA without requiring an outside partner with a substantial contribution. He said he and other property owners are working together and are waiting to learn more from the Council.

C. Correspondence: None.

7:15:42

III. COUNCIL COMMITTEE REPORTS:

- A. Finance Committee: Deputy Mayor Swatman said the committee met at 5:30 p.m. earlier in the evening. He noted that Councilmember Rackley was in attendance at the Committee meeting but had to leave before the Council meeting began. The committee forwarded an agreement for internet services with Comcast and reviewed minutes. They also discussed the Eastown ULA, which will be a discussion item for a future Council workshop, and considered options for the boat launch system.
- B. Community Development Committee: Councilmember Lewis said the committee met on March 15th at 4:00 p.m. and heard about compliments from citizens who said contractors working on Angeline Rd and Lake Debra Jane projects are doing great work. City staff are using a device to test specific areas for water leaks, which will help improve leak detection and focus repair projects. The committee forwarded Resolutions 2110, 2112, and 2114 to the current agenda for action.
- C. Public Safety Committee: Councilmember Hamilton said the committee has not met since the last Council meeting.
- D. Other Reports:
Pierce County Regional Council: Councilmember Hamilton attended the March 17th PCRC Meeting, where the Growth Management committee discussed proposed changes to the county-wide planning policies. He said the proposed changes would

make a distinction between County Urban Growth Areas and City Urban Growth Areas (UGAs), which he opposes. He argues that the previous policies do not make any distinction between the two, although County staff argue otherwise. County Councilmember Bush moved the item back to committee for discussion. He said the amendments may not come forward for a vote until 2012, but it was an important discussion. The PCRC also heard a presentation by the cities of Tacoma, Sumner, and University Place on proposed Regional Growth Center designations. The proposals were forwarded on. Finally, they discussed the lack of State funding to assist cities with buildable lands reports. A 'light' version of the report, which requires less work by staff to complete, was presented and forwarded unanimously.

7:25:49

IV. CONSENT AGENDA:

- A. **Approval of Corrected Minutes:** March 1, 2011 Council Workshop, March 5, 2011 Special Meeting and March 8, 2011 Council Meeting.
- B. **Approval of Accounts Payable Checks/Vouchers:** Accounts Payable checks/vouchers #60685 thru 60725 (including wire transfer #'s 3022011 & 30220111) in the amount of \$356,056.04; Accounts Payable checks/vouchers #60726 thru 60765 in the amount of \$426,898.60 for a grand total of \$782,954.64.
- C. **AB11-20 – Resolution 2100** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Sign The Sewer Extension Agreement Between The City And Kahne Development.
- D. **AB11-36 – Resolution 2110** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The City To Participate In The WSDOT Sponsored Public Works Emergency Response Mutual Aid Agreement.
- E. **AB11-41 – Resolution 2114** - A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Sign An Agreement With The Washington State Department of Transportation For Plan Review Services.

**Councilmember Decker moved to approve the Consent Agenda.
Councilmember Lewis seconded the motion.**

Consent Agenda approved 6 – 0.

V. FINANCE COMMITTEE ISSUES: *None.*

VI. COMMUNITY DEVELOPMENT COMMITTEE ISSUES: *None.*

7:26:02

VII. PUBLIC SAFETY COMMITTEE ISSUES:

- A. **AB11-42 – Ordinance 1384 [D11-42]** - An Ordinance Of The City Of Bonney Lake, Pierce County, Washington, Amending Portions Of Chapters 6.04 And 18.22 Relating To The Regulation Of Animals, Livestock, And Poultry.

Councilmember Decker moved to approve Ordinance 1384. Councilmember Lewis seconded the motion.

Councilmember Carter said since the recent changes to animal regulations, Council asked for more specific regulations related to poultry. The proposed ordinance prohibits roosters and limits the number of chickens allowed on different size properties. It also clarifies that animals cannot be a nuisance per the Municipal Code.

Ordinance 1384 approved 6 – 0.

7:28:18

VIII. FULL COUNCIL ISSUES:

- A. **AB11-33 – Resolution 2107** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The City To Purchase Eastown Sewer Easements From West And Caldwell Families.

Councilmember Decker moved to approve Resolution 2107. Councilmember Lewis seconded the motion.

**Resolution 2107 approved 5 – 1.
Councilmember McKibbin voted no.**

- B. **AB11-39 – Resolution 2112** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending The Days And Times Of The Community Development Committee Regular Meeting.

Councilmember Lewis moved to approve Resolution 2112. Councilmember Decker seconded the motion.

Councilmember McKibbin said if the new 4:00 p.m. meeting time presents problems for someone who wants to attend, the committee can schedule a special meeting at another time per the Municipal Code. City Attorney Dionne confirmed that special meetings require 24 hours notice.

Resolution 2112 approved 6 – 0.

- C. **AB11-40 – Resolution 2113 ~~2013~~** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Creating A Steering Committee For The Eastown Subarea Plan Update.

Councilmember Lewis moved to approve Resolution 2113. Councilmember Decker seconded the motion.

Councilmember Lewis noted the Meeting agenda recorded this item as Resolution 2013, which is incorrect; the actual number is Resolution 2113. Councilmember Carter said the schedule for the update is very aggressive, with biweekly meetings, and suggested there should be two Councilmembers on the steering committee to help facilitate the process. She said it would be good to have people with experience

on the Planning Commission, who will not be working on election campaigns this year, and who also are members of the Community Development Committee. She recommended that both Councilmembers McKibbin and Lewis sit on the committee.

Councilmember Carter moved to amend the Resolution to add Councilmember Lewis as a second Council Liaison. Councilmember Hamilton seconded the motion.

Councilmember Lewis moved to amend the Resolution to change instances of the word ‘Chairman’ and ‘Vice-Chairman’ to ‘Facilitator’ and ‘Vice-Facilitator’. Councilmember Decker seconded the motion.

Councilmember Lewis noted it’s important for the Steering Committee to move forward and stay on track, and report to the Planning Commission by the June 10, 2011 deadline.

Councilmember Decker moved to table Resolution 2113 to a workshop for discussion. The motion died for lack of a second.

Motion to change language to ‘Facilitator’ approved 6 – 0.

Motion to add a second Council liaison approved 6 – 0.

**Resolution 2113 as amended approved 5 – 1.
Councilmember Decker voted no.**

IX. EXECUTIVE SESSION: *None*

X. ADJOURNMENT:

At 7:37 p.m., Councilmember Lewis moved to adjourn the meeting. Councilmember Decker seconded the motion.

Motion to adjourn approved 6 – 0.

7:37:02

Harwood Edvalson, CMC
City Clerk

Neil Johnson
Mayor

Items presented to Council at the March 22, 2011 Meeting: *None*.