

CITY COUNCIL MEETING

**November 22, 2011
7:00 P.M.**

AGENDA

City of



“Where Dreams Can Soar”

The City of Bonney Lake’s Mission is to protect the community’s livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.

Website: www.ci.bonney-lake.wa.us

SIGN-UP TO SPEAK FOR SPECIFIC ACTION ITEMS ON THE AGENDA: *If you have signed up prior to the Council meeting to speak with respect to a particular ordinance or resolution appearing on the agenda, you will be recognized to address the Council for up to one minute before the Council takes action on that item. Those wishing to address such items on the “Consent Agenda” should do so during the “Citizen Comments” portion of the Agenda. If the Council chooses to discuss the item further after taking comments, they may restrict additional public comment before taking action. Please look for the sign-up sheets near the Council Chamber doorway. (See Item II. B. for Citizen Comments on other items of City business.)*

Location: Bonney Lake Justice Center, 9002 Main Street East, Bonney Lake, Washington.

I. CALL TO ORDER – Mayor Neil Johnson, Jr.

A. Flag Salute

B. Roll Call: Mayor Neil Johnson, Jr., Deputy Mayor Dan Swatman, Councilmember Laurie Carter, Councilmember Dan Decker, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin and Councilmember James Rackley.

C. Announcements, Appointments and Presentations:

1. Announcements: None.

2. Appointments:

a. **AB11-159** – A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Appointing Todd Haueter As A Member Of The Park Board With A Term Expiring April 2013.

3. Presentations: None.

D. Agenda Modifications:

II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:

A. Public Hearings: None.

B. Citizen Comments:

You may address the City Council on matters of City business for up to 5 minutes. Those commenting about ordinances or resolutions on the “Consent Agenda” should limit their comments to one minute per item. When recognized by the Mayor, please state your name and address for the official record. Designated representatives speaking on behalf of a group may take up to 10 minutes on matters of general City business.

C. Correspondence:

III. COUNCIL COMMITTEE REPORTS:

A. Finance Committee

B. Community Development Committee

C. Public Safety Committee

p. 5

D. Other Reports**IV. CONSENT AGENDA:**

The items listed below may be acted upon by a single motion and second of the City Council. By simple request to the Chair, any Councilmember may remove items from the Consent Agenda for separate consideration after the adoption of the remainder of the Consent Agenda items.

- p. 7 A. **Approval of Corrected Minutes:** November 1, 2011 Council Workshop and November 8, 2011 Council Meeting.
- B. **Approval of Accounts Payable and Utility Refund Checks/Vouchers:** Accounts Payable checks/vouchers #62378 thru 62416 (Including Wire Transfer # 20111103) in the amount of \$101,921.43; Accounts Payable checks/vouchers #62417 thru 62449 in the amount of \$160,993.64 for a grand total of \$262,915.07.
- C. **Approval of Payroll:** Payroll for November 1-15th 2011 for checks 30111-30135 including Direct Deposits and Electronic Transfers in the amount of \$412,222.94.
- p. 17 D. **AB11-141 – Ordinance D11-141** – An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Setting The Amount Of The Annual Ad Valorem Tax Levy Necessary For The Fiscal Year 2012 For The Purposes Set Forth Below.
- p. 25 E. **AB11-148 – Ordinance D11-148** – An Ordinance Of The City Of Bonney Lake, Pierce County, Washington, Amending Ordinance No. 1299 Relating To Salaries For Non-Represented Employees.
- p. 31 F. **AB11-153 – Ordinance D11-153** – An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amendment Ordinance No. 1379 And BLMC 8.48 Relating To False Alarms.
- p. 37 G. **AB11-158 – Ordinance D11-158** – An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending Section 13.12.082 And 13.12.090 Of The Bonney Lake Municipal Code And Ordinance No. 1350 Relating To Monthly Sewer Charges.
- p. 41 H. **AB11-128 – Resolution 2163** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Purchase Of Surplus Real Estate Purchase Of Land From The Washington State Department Of Transportation.
- p. 51 I. **AB11-150 – Resolution 2169** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing A Water And Sewer Developer Extension Agreement With FMP Bonney Lake, LLC For The Franciscan Medical Pavilion.
- p. 61 J. **AB11-154 – Resolution 2170** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending The Six-Year Transportation Improvement Program (2012-2017).

V. FINANCE COMMITTEE ISSUES:

- p. 71 A. **AB11-67 – Resolution 2128** – A Resolution Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Hire A Full Time Grant Funded Child Passenger Safety Program Manager To Be Part Of The Bonney Lake Police Department Organization. The Child Passenger Safety Program Director Salary And Benefit Package Of Up To \$100,200.00 Per Year Will Be Reimbursed By The Washington Traffic Safety

Commission Grant Funding Source As Well As Receiving \$24,300.00 For Indirect Costs.

VI. COMMUNITY DEVELOPMENT COMMITTEE ISSUES: None.

VII. PUBLIC SAFETY COMMITTEE ISSUES: None.

VIII. FULL COUNCIL ISSUES:

p. 87 A. **AB11-116 – Ordinance D11-116** – An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Renaming That Portion Of Sumner-Buckley Highway East That Lies Within The City Limits.

p. 91 B. **AB11-157 – Resolution 2172** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Appointing A Representative And Alternate To The Pierce Transit Public Transportation Improvement Conference.

IX. EXECUTIVE SESSION: Pursuant to RCW 42.30.110, the City Council may hold an executive session. The topic(s) and the session duration will be announced prior to the executive session.

X. ADJOURNMENT

For citizens with disabilities requesting translators or adaptive equipment for communication purposes, the City requests notification as soon as possible of the type of service or equipment needed.

**THE COUNCIL MAY ADD AND TAKE ACTION ON
OTHER ITEMS NOT LISTED ON THIS AGENDA**

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City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Admin Srvc / Edvalson	Meeting/Workshop Date: 22 November 2011	Agenda Bill Number: AB11-159
Agenda Item Type: Motion	Ordinance/Resolution Number:	Councilmember Sponsor:

Agenda Subject: Appointment of Todd Haueter as a member of the Park Board.

Full Title/Motion: A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Appointing Todd Haueter As A Member Of The Park Board With A Term Expiring April 2013.

Administrative Recommendation: Approve.

Background Summary: Mr. Haueter has been a resident of Bonney Lake for three years and is an Immigration Case Specialist with Homeland Security. He has been active with Cub Scouts, and has been a coach for various sports in Sumner Parks & Recreation. Facilities and Special Projects/Events Manager Gary Leaf likes the recreation experience Mr. Haueter represents and notes it is an area that is not currently represented in the skills of the other board members.
 The Bonney Lake Municipal Code provides for the ratification of the Mayor's appointments to the Park Board.
Attachments: Board Application

BUDGET INFORMATION			
Budget Amount	Current Balance	Required Expenditure	Budget Balance
Budget Explanation: N/A			

COMMITTEE, BOARD & COMMISSION REVIEW			
Council Committee Review:	<i>Approvals:</i>		Yes No
Date:	Chair/Councilmember		<input type="checkbox"/> <input type="checkbox"/>
	Councilmember		<input type="checkbox"/> <input type="checkbox"/>
	Councilmember		<input type="checkbox"/> <input type="checkbox"/>
Forward to:	Consent Agenda:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Commission/Board Review:			
Hearing Examiner Review:			

COUNCIL ACTION	
Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s): 11/22/11	Tabled to Date:

APPROVALS		
Director: <i>HTE</i>	Mayor: <i>NJ</i>	Date Reviewed by City Attorney: N/A (if applicable):



APPLICATION FOR MEMBERSHIP

Park Board

Name of City Board, Commission or Council

(Please print or type)

Full Name Todd Haueter Home Phone 253-820-2599

Address 11324 178th Avenue Court East Cell / Other 253-820-2599

City Bonney Lake State WA Zip 98391 E-mail hauetertodd@hotmail.com

City Resident? [] NO [x] YES - How Long? 3 years Registered Voter? [x] YES [] NO

Name of Employer BI Inc.

Employer Address 14220 Interurban Avenue South Ste. A-160

Education Background Graduated from the University of Washington in 2009 with a Bachelor of Arts Degree and a Minor of Hispanic Studies Degree.

Professional Experience I am an Immigration Case Specialist. My company is contracted with the Department of Homeland Security. I was a Project Manager for American Homes Corporation from 2007-2010. I was the Operations Manager for Midwest Fence and Gates from 2003-2006.

Organization Affiliations I have been a Wolf, Bear, and Webelos Cub Scout Leader for Pack 532 in Bonney Lake since 2009. I have been involved with coaching for various sports in the Sumner Parks & Rec.

Why Are You Seeking Appointment? I am seeking appointment because I live in Bonney Lake and I want to serve my community. I know that a strong and healthy community helps family stability. I want to be involved with the continued drive to keep our community a safe and fun environment for children, teenagers, and adults.

General Remarks I am excited to serve the community and be more involved. I hope for the opportunity to bring my enthusiasm, knowledge, experience to the board.

Applicant's Signature [Handwritten Signature]

Date 11/08/11

Submit completed form to: Bonney Lake City Clerk, P.O. Box 7380, Bonney Lake, WA 98391-0944 19306 Bonney Lake Blvd • Phone (253) 862-8602 • Fax (253) 862-8538

COUNCIL WORKSHOP

**November 1, 2011
5:30 p.m.**

MINUTES



“Where Dreams Can Soar”

The City of Bonney Lake’s Mission is to protect the community’s livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.

Website: www.ci.bonney-lake.wa.us

Location: Bonney Lake Justice Center, 9002 Main Street East, Bonney Lake, Washington.

I. Call to Order: Mayor Neil Johnson Jr. called the Workshop to order at 5:30 p.m.

II. Roll Call: [A1.3]

Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Mayor Neil Johnson, elected officials attending were Deputy Mayor Dan Swatman, Councilmember Laurie Carter, Councilmember Dan Decker, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin and Councilmember James Rackley.

Staff members in attendance were City Administrator Don Morrison, Public Works Director Dan Grigsby, Community Development Director John Vodopich, Interim Police Chief Dana Powers, City Attorney Jim Dionne, Administrative Services Director/City Clerk Harwood Edvalson, and Administrative Specialist Shawn Campbell.

III. Agenda Items:

A. Public Hearing: AB11-145 - Ordinance - CUGA Pre-Annexation Zoning.

Mayor Johnson opened the public hearing at 5:31 pm. He provided an email from Bill Stinson to the Council. Director Edvalson said there were no speakers signed up. Director Vodopich said the City is required to have two public hearings 30 days apart. The public hearing was continued to the December 6, 2011 workshop at 5:30 pm.

B. Action: AB11-140 – Motion to Set a Public Hearing on the Ad Valorem Tax Rate for Fiscal Year 2012 for November 8, 2011.

Director Juarez said the City is required to hold this public hearing.

Councilmember Decker moved to approve AB11-140. Deputy Mayor Swatman seconded the motion.

Motion to approve AB11-140 approved 7-0.

C. Council Open Discussion:

Bus Route 496: Mayor Johnson said Pierce Transit has agreed to continue funding the bus route between the Bonney Lake Park and Ride and the Sumner Sounder Station through June 2012. He said an agreement must be reached between the City of Bonney Lake, Pierce Transit and Sound Transit to ensure continued service after June 2012.

Reed Property: Councilmember Decker asked if the Reed Property is being maintained. Mayor Johnson said the City is maintaining the property.

YMCA: Councilmember Carter asked if the City has completed the letter of understanding with the YMCA. Mayor Johnson said the agreement has not been completed at this time. He said the City will need to wait for the resolution of the Orton Junction project in Sumner before moving forward.

Park Bond: Councilmember Carter said she believes the Park Element and the Cultural Resources Element of the Comprehensive Plan need to be in place before the City asks the voters to approve a park bond. She said the City needs to ensure plans are available for citizens to review. Mayor Johnson said both plans should be adopted by the end of the year, but they will need to be very fluid. He said the plans are meant only to guide and will be continually updated. Deputy Mayor Swatman confirmed the Planning Commission will vote on the plans at their November 2, 2011 meeting. He said Council will need time to review the plans before voting on them.

Kelly Farm: Councilmember Hamilton asked for an update on the land acquisition project for the 97 acres in the Kelly Farm area. Mayor Johnson said the land was appraised for substantially less than the property owners had anticipated. He said the City is working with the property owners to have an additional appraisal. He said the funds for the purchase are coming from a Conservation Futures Grant Fund. He said the issue is time sensitive. He added if the City is not able to reach an agreement with the property owner the City may miss the opportunity to use the Conservation Futures grant funds. City Administrator Morrison said the property owner may want the City to provide additional funds to make up the difference between the appraised value and the asking price of the property. He said the County has moved on to the next project on the list. He added if an agreement can be reached before all the available grant funds are spent, then the City can move forward with the project; if not, the City will have to wait. Councilmember Hamilton said this is truly farmland and it is important to preserve this land. He said if Pierce County wants to preserve farmland then they should pay whatever it takes to fulfill the requirement.

Veterans Memorial Parade: Councilmember Hamilton noted the City of Auburn's Veterans Memorial Parade is Saturday, November 5, 2011 at 11:00 a.m.

Sumner Buckley Highway Name Change: Councilmember Hamilton said he met with the Greater Bonney Lake Veterans Memorial committee. He said the committee is supportive of the road name change as long as it does not negatively influence public opinion in regards to building a veterans memorial. He said he also spoke to members of the Historical Society and their comments were mostly positive. He said he would like this item to come back to the full Council for a vote.

Veterans Memorial Committee: Mayor Johnson said the City has presented a Memorandum of Understanding to the Greater Bonney Lake Veterans Memorial Committee to review regarding the use of a stormwater pond as a location of a veteran's memorial.

Master Lighting Ordinance: Deputy Mayor Swatman said he and several staff members attended a master lighting ordinance workshop in Seattle. He said he would like the City to consider a master lighting ordinance in 2012. He said it is good to have master ordinances that encompass many jurisdictions so builders know the regulations.

Exempt Employees: Deputy Mayor Swatman clarified if an employee is classified as exempt their schedule can vary. He confirmed exempt employees are not required to have a 40-hour

work week with hours from 8:30 a.m. to 5:00 p.m. City Administrator Morrison said the fair labor standards act states that exempt employees must get the work done. He added the expectation is a minimum of 40 hours a week but technically and legally exempt employees can work less hours a week if the work is being completed.

D. Review of Council Minutes: October 18, 2011 Council Workshop and October 25, 2011 Council Meeting.

Councilmember Hamilton asked that the October 18, 2011 Workshop minutes be amended on p. 1 to, "~~Pierce County~~ regularly", and Councilmember Carter asked for p.6 to be amended to "street naming ordinance, BLMC 15.32" and "Midtown Area on SR410 between 198th and 208th."

Director Grigsby asked that the October 25, 2011 Meeting minutes be amended on p.3 to "SR 410 Sumner Buckley Intersection Improvement Project-Myers RD Phase II", and "the Fred Meyer's Road".

The corrected minutes were forwarded to the November 8, 2011 Meeting for action.

E. Discussion: Tabled from 9/27 – AB11-98 – Ordinance D11-98 – Updating BLMC regarding Land Use Fees.

City Administrator Morrison said this item would add an appeal fee to the table. He said this would help offset the cost to the City if a SEPA appeal is filed with the City. He said the average cost for the hearing examiner is \$1,000. He asked the Council to not set the fee at less than the administrative decision appeal fee of \$750. Councilmember Carter questioned the amount set in the draft ordinance. Councilmember Hamilton said he does not want the fee set so high that people are discouraged from filing an appeal. Councilmember Decker asked whether the City would waive the fee if a person is indigent and could not pay. City Attorney Dionne said the Council would have to add a section to the ordinance stating the criteria to allow forgiveness of the fee. Deputy Mayor Swatman asked if the City is looking to set a reasonable fee or recover the actual costs. By consensus, Council set the fee at \$500 per appeal. By consensus, AB11-98 was forwarded to the November 8, 2011 Meeting for action.

F. Discussion: Potential Uses for Reed Property.

Mayor Johnson said the property at 7109 Barkubein Road E is a water utility property. He said the Public Works Department is currently using it for storage. He said the City has received a number of requests from organizations wanting to use the property. He said the City needs to create a policy for use of the property. He added the City will need to do some work to the property to keep it in good repair. Councilmember Decker suggested the land could be used for horses, the dairy could be a gun range and the house could be a museum. He suggested having a public hearing to allow citizen input on uses for the property. Councilmember Rackley said this item requires more thought and should be a part of the Councils annual retreat in 2012. Councilmember Lewis said the house needs to be kept in good running order. He said he would like to see security or a caretaker at the property full time. Councilmember Hamilton said the City needs to protect the property long term. He said the City needs to find a group that will be stewards and maintain the property. He said this would be a great opportunity to get community involvement. He said the City needs to find a way to keep costs down and still maintain the property. Deputy Mayor Swatman said the City runs the sewer water utility with an enterprise fund. He said the City needs to make sure to

recoup the cost spent on the property. He said the City needs to consider the budget constraints. Councilmember Carter said the property could be used as a trailhead or a dog park, but the City needs to make sure to do the repairs needed to maintain the property, such as the roof. City Administrator Morrison said the City needs to consider fixing the roof before the 2012 Council retreat, as the repairs need to be completed before winter. Councilmember Rackley said the City could let the Historical Society store items at the property but they would need to find a way to secure their items. Councilmember Hamilton said the City needs to repair the roof on the house but the other items could wait or be done for much less. Mayor Johnson said he would bring two options back to Council; one for a renter and one for the Historical Society.

IV. Adjournment:

At 7:48 p.m., Councilmember Carter moved to adjourn the Workshop. Councilmember Hamilton seconded the motion.

Motion to adjourn approved 7 – 0.

Harwood T. Edvalson, CMC
City Clerk

Neil Johnson, Jr.
Mayor

Items Submitted to the November 1, 2011 Council Workshop:

- Bill Stinson – *Email to Council for the public hearing*– Bonney Lake Resident.
- Dennis Dhaese – *Letter to Council on uses of the Reed Property* – Greater Bonney Lake Historical Society.

CITY COUNCIL MEETING

November 8, 2011
7:00 P.M.

MINUTES

City of



“Where Dreams Can Soar”

The City of Bonney Lake’s Mission is to protect the community’s livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.

Website: www.ci.bonney-lake.wa.us

Location: Bonney Lake Justice Center, 9002 Main Street East, Bonney Lake, Washington.

I. CALL TO ORDER – Mayor Neil Johnson, Jr. called the meeting to order at 7:01 p.m.

A. Flag Salute: Mayor Johnson led the audience in the Pledge of Allegiance.

B. Roll Call: Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Mayor Johnson, elected officials attending were Deputy Mayor Swatman, Councilmember Laurie Carter, Councilmember Dan Decker, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin, and Councilmember Jim Rackley.

Staff members in attendance were City Administrator Don Morrison, Public Works Director Dan Grigsby, Community Development Director John Vodopich, Chief Financial Officer Al Juarez, Interim Police Chief Dana Powers, Administrative Services Director/City Clerk Harwood Edvalson, City Attorney Jim Dionne, and Records & Information Specialist Susan Duis.

C. Announcements, Appointments and Presentations:

1. Announcements: None.

2. Appointments:

a. **AB11-146** – Motion to Approve Randi Phelps as a Park Board Commissioner.

Councilmember Rackley moved to approve Randi Phelps as a Park Board Commissioner. Councilmember Decker seconded the motion.

Mayor Johnson said Facilities & Special Projects Manager Gary Leaf met with Ms. Phelps and discussed the Board and commissioner roles extensively. He said the Park Board still needs one more member, and encouraged anyone interested in serving to apply.

Motion approved 7 – 0.

3. Presentations:

a. **AB11-147 – Ordinance D11-147** – Proposed 2011-2012 Mid-Biennial Budget Amendment.

City Administrator Don Morrison presented the Council with a summary of the biennial budget amendments for 2012. He reviewed general fund performance, noting that departments have held the line and the City has not had to use the \$400,000 fund balance authorized by the Council for the 2011 budget. The proposed amendment would carry about \$393,000 in fund reserves over to 2012.

The City Administrator summarized proposed modifications to the general fund and employee cost-of-living adjustments for employees. He said AFSCME employees will receive a 2.8% cost of living adjustment (COLA), and Police Guild employees are negotiating their contract now. The proposed amendment provides a 1.5% COLA for non-represented employees.

The City Administrator also described utility fund performance. He noted that as the city spends System Development Charge (SDC) fund balances for capital projects, at some point debt service may have to be paid using operating funds. He said the 2012 budget does not assume any utility rate increases. He noted that all approved Capital Improvement Projects remain as budgeted, as well as projects that were authorized during 2011.

Councilmember Decker thanked the City Administrator for providing a good overview of the budget amendments.

D. Agenda Modifications: None.

II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:

A. Public Hearings:

1. **AB11-149 – Public Hearing for Ordinance D11-141** – An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Setting The Amount Of The Annual Ad Valorem Tax Levy Necessary For The Fiscal Year 2012 For The Purposes Set Forth Below.

Mayor Johnson declared the public hearing open at 7:16 p.m. No one came forward to speak. The public hearing was continued to the November 15, 2011 Council Workshop at 5:30 p.m.

B. Citizen Comments:

David Colbeth, 21816 113th St E, Bonney Lake, thanked the Council for taking quick action to draft a Memorandum of Understanding for the Greater Bonney Lake Veteran's Memorial Committee. He said he received the MOU from Public Works Director Dan Grigsby shortly after the previous Council meeting, and has delivered a signed copy for the Mayor's signature. He said the committee will continue working with Director Grigsby on signage options and regulations. They are getting information from monument companies and encouraged interested citizens to attend the next GBLVMC meeting on November 10th. Mayor Johnson said the MOU will be brought before the Council for a vote, and the City would keep moving forward.

Lillian McGinnis, 11002 203rd Av E, Bonney Lake, is the Executive Director of Beautify Bonney Lake. She presented a list of 2011 Beautify Bonney Lake highlights, including various events, fundraisers, and the main Beautify Bonney Lake event in September. She said they had over 550 volunteers working in over 22 sites; the largest participation for the event. She said the organization recently purchased a cargo trailer for tools & supplies. Ms. McGinnis said BBL depends on the strong support of citizens and the Council, and they recently recognized supporters at their board meeting. She thanked Mayor Johnson, City Administrator Morrison, and Councilmembers Rackley, Lewis,

Hamilton, McKibbin, and Carter for their participation. She noted that Mayor Johnson and Councilmember McKibbin have served on the board since 2004.

- C. Correspondence: None.

III. COUNCIL COMMITTEE REPORTS

- A. Finance Committee: Deputy Mayor Swatman said the committee met at 5:30 p.m. earlier in the evening. They discussed personnel updates, noting the City received over 50 applications for the reserve officer list. The committee forwarded the ad valorem tax levy, biennial budget amendments, and cost of living adjustments to the full Council. The committee discussed the WashWise rebate program. Because Puget Sound Energy is not continuing their participation in the program, the City will likely withdraw from the program as well.
- B. Community Development Committee: Councilmember Rackley said the committee met on November 1st and discussed issues with radio-read water meters, reviewed meeting notes, and forwarded Resolution 2167 to the current agenda. He noted that none of the bids from recent projects came in under engineer's estimates for the first time in several years, which may be a sign that the economy is getting better.
- C. Public Safety Committee: Councilmember Hamilton said the committee met on November 7th and reviewed jail contract billings from 2010 through 2011. Interim Chief Powers is working on contracts with the five jails the City currently contracts with. The Buckley Jail may close, which would affect Bonney Lake. Councilmember Hamilton said City Prosecutor Maili Barber brought forward proposed ordinances to clean up Chapter 9 of the municipal code for public peace and welfare. She suggested the City amend the code to apply State RCWs to situations where the City's code is not specific, such as the open container law, brandishing a weapon, etc. She also drafted a defective equipment ordinance that would allow more flexibility in whether a fine is imposed when someone fixes the issue within a certain amount of time. Interim Chief Powers discussed the Washington Traffic Safety Commission grant, which would fully fund a staff position to promote child safety and car seats. The City Prosecutor also suggested the City take steps to improve safety and police access in the WSU Forest.

Councilmember Hamilton noted several upcoming community events, including the Annual Tree Lighting Ceremony on December 3, the holiday food drive, and the Bonney Lake Giving Tree at the Police Department. Other events include the Sumner Fire Department Pancake Breakfast on December 3, 2011. Councilmember Hamilton thanked all those who participated in the 'Take the Plunge Against Domestic Violence' event on October 29th, including EPFR Chief McDonald, Assistant Chief Thorsen, Interim Police Chief Powers, and Sumner Police Chief John Galle. Councilmember Lewis and Mayor Johnson also attended, along with several City staff members.

- D. Other Reports:

Communities for Families: Councilmember Lewis said he attended the November 3rd Communities For Families meeting. He said upcoming Youth Forums are scheduled as follows: November 21st at Mountain View Middle School, December 2nd at Bonney Lake High School, and December 9th at Lakeridge Middle School. He said several food banks and churches are working to provide food to needy families for the Thanksgiving holiday.

The annual Community Dinner will be held on December 10th at Sumner High School. He said organizers are working to arrange transportation for those who want to attend, and over 140 student volunteers will be helping with this year's event. He said the Community Dinner began six years ago with 80 people, and last year over 700 people attended. He said they expect a large group again this year.

Superintendent's Community Coffee: Councilmember Rackley said he attended the Superintendent's meeting with City Administrator Morrison. He said they heard a preview of energy savings realized through the Energy Efficiency Community Block Grant, which the City is participating in along with the Sumner School District. He said the program has resulted in an estimated \$500,000 in savings annually for the district so far, and a more detailed report will be available soon.

IV. CONSENT AGENDA:

- A. **Approval of Corrected Minutes:** October 18, 2011 Council Workshop and October 25, 2011 Council Meeting.
- B. **Approval of Accounts Payable and Utility Refund Checks/Vouchers:** Accounts Payable checks/vouchers #62261 thru 62298 (Including Wire Transfer #s 8196304, 20111012, 20111017) in the amount of \$165,809.88; Accounts Payable checks/vouchers #62299 thru 62347 in the amount of \$3,061.64; Accounts Payable checks/vouchers #62348 thru 62377 in the amount of \$78,650.68; for a grand total of \$247,522.20.
- C. **Approval of Payroll:** Payroll for October 16-31, 2011 for checks 30082-30110 including Direct Deposits and Electronic Transfers in the amount of \$582,630.56.
- D. **AB11-139 – Resolution 2166** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Surplus Property In Accordance With The Provisions Outlined In BLMC 2.70.100.

Councilmember Decker moved to approve the Consent Agenda. Councilmember Lewis seconded the motion.

Consent Agenda approved 7 – 0.

V. FINANCE COMMITTEE ISSUES: None.

VI. COMMUNITY DEVELOPMENT ISSUES:

- A. **AB11-143 – Resolution 2167** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Awarding The Lift Station 17 Flow Meter Addition And Fuel Storage Tank Replacement Project To Stouder General Construction, LLC.

Councilmember Rackley moved to approve Resolution 2167. Councilmember Decker seconded the motion.

Resolution 2167 approved 7 – 0.

Councilmember Rackley said instead of removing the old tank, this project will be to fill the old tank with sand and build the new tank over it.

VII. PUBLIC SAFETY COMMITTEE ISSUES: None.

VIII. FULL COUNCIL ISSUES: None.

IX. EXECUTIVE SESSION: None.

X. ADJOURNMENT:

**At 7:40 p.m., Councilmember Rackley moved to adjourn the Council Meeting.
Councilmember Decker seconded the motion.**

Motion to adjourn approved 7 – 0.

Harwood Edvalson, CMC
City Clerk

Neil Johnson, Jr.
Mayor

Items presented to Council at the November 8, 2011 Meeting:

- City Administrator Don Morrison – *Mid-Biennial Budget Amendment Presentation* – City of Bonney Lake.

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City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Fin / Al Juarez	Meeting/Workshop Date: 22 November 2011	Agenda Bill Number: AB11-141
Agenda Item Type: Ordinance	Ordinance/Resolution Number: D11-141	Councilmember Sponsor:

Agenda Subject: Set the amount of the annual AD VALOREM tax levy to be collected in 2012

Full Title/Motion: An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Setting The Amount Of The Annual Ad Valorem Tax Levy Necessary For Fiscal Year 2012.

Administrative Recommendation:

Background Summary: Pursuant to Revised Code of WA (RCW) 84.52.020 the Mayor of the City of Bonney Lake must certify to the Pierce County Assessor-Treasurer and the Pierce County Council that the Bonney Lake City Council requests the following levy amounts be collected in year 2012 as provided in the city's budget and said property taxes will be adopted following a public hearing held on November 8, 2011.

The regular tax levy, \$2,574,850.79, as illustrated in the attached "Preliminary Tax Levy Limit" worksheet, consists of the lawful regular tax levy multiplied by the 1% limit factor (RCW 84.55.005) plus the current years assessed value of new construction and improvements.

A refund levy, \$5,334.31, is also illustrated in the attached "Preliminary Tax Levy Limit" worksheet that is provided by the Pierce County Assessor-Treasurer. Administrative refunds are defined as taxes that were either refunded back to the taxpayer or abated from the tax rolls due to loss of value from destroyed property. Law allows a district to relevy for revenue lost from an administrative change in the district's value, senior exemption, Department of Revenue exempt determinations, board of appeals actions, etc. and any taxes that were abated from the tax rolls prior to being paid due to destroyed property claims.

As defined in the attached ordinance, the dollar amount of the increase over the actual levy amount from the previous year shall be \$23,586.48, which is a percentage increase of .937% from the previous year.

Attachments: Ordinance D11-141

BUDGET INFORMATION

Budget Amount	Current Balance	Required Expenditure	Budget Balance
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Budget Explanation: 2012 Property Tax Levy: Regular Levy = \$2,574,850.79; plus, Refund Levy = \$5,334.31. Total Allowable (Combined Total) = \$2,580,185.10.

COMMITTEE, BOARD & COMMISSION REVIEW

Council Committee Review:	Finance Committee Date: 8 November 2011	<i>Approvals:</i>	Yes No
		Chair/Councilmember Deputy Mayor Swatman	<input checked="" type="checkbox"/> <input type="checkbox"/>
		Councilmember Hamilton	<input checked="" type="checkbox"/> <input type="checkbox"/>
		Councilmember Rackley	<input checked="" type="checkbox"/> <input type="checkbox"/>
	Forward to: 22 November 2011 Council Meeting	Consent Agenda:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Commission/Board Review:

ORDINANCE NO. D11-141

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, SETTING THE AMOUNT OF THE ANNUAL AD VALOREM TAX LEVY NECESSARY FOR THE FISCAL YEAR 2012 FOR THE PURPOSES SET FORTH BELOW:

WHEREAS, the City Council of the City of Bonney Lake is meeting and discussing the biennial budget amendment for the calendar years 2011 and 2012; and

WHEREAS, the City Council held a public hearing on November 8, 2011 to discuss the feasibility of an increase in property tax revenues for collection in year 2012; and

WHEREAS, the City Council of the City of Bonney Lake after hearing and after duly considering all relevant evidence and testimony presented, determined that the City of Bonney Lake requires a regular levy in the amount of \$2,580,185.10, which includes an increase in property tax revenue from the previous year, and amounts resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made, in order to discharge the expected expenses and obligations of the City and in its best interest;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON, DO HEREBY ORDAIN AS FOLLOWS:

SECTION 1: The City Council of the City of Bonney Lake, Washington, does hereby resolve the city's actual levy amount from the previous year was \$2,516,515.66; and, the population is more than 10,000; and now therefore, that an increase in the regular property tax levy is authorized for the levy to be collected in the 2012 tax year. The dollar amount of the increase over the actual levy amount from the previous year shall be \$23,586.48, which is a percentage increase of .937% from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred and refunds made.

SECTION 2: That the taxes to be collected from the levies hereby fixed and made, together with the estimated revenues from sources other than taxation, which constitutes the appropriation of the City of Bonney Lake for the fiscal year 2012, are hereby approved.

SECTION 3: A certified copy of this Ordinance and original Ad Valorem Budget/Levy Certification shall be transmitted no later than November 30th to the Pierce County Assessor-Treasurer (Attn: Levy Department; 2401 S. 35th St. Rm. 142; Tacoma, WA 98409) and the Pierce County Council (Attn: Clerk, Rm. 1046; County City Building; 930 Tacoma Ave. S.; Tacoma, WA 98402) and any other governmental office as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF BONNEY LAKE
and approved by the Mayor this 22nd day of November, 2011.

Mayor Neil Johnson, Jr.

AUTHENTICATED:

Harwood T. Edvalson, CMC
City Clerk

APPROVED AS TO FORM:

James Dionne, City Attorney



Pierce County

Dale Washam, Assessor-Treasurer

2401 South 35th Street
Tacoma, WA 98409-7498
(253) 798-6111 FAX (253) 798-3142
ATLAS (253) 798-3333
www.piercecountywa.org/atr

September 15, 2011

OFFICIAL NOTIFICATION TO: **BONNEY LAKE**

RE: 2011 PRELIMINARY ASSESSED VALUES

FOR REGULAR LEVY

Total Taxable Regular Value	1,854,274,916
Highest lawful regular levy amount since 1985	2,514,952.61
Last year's actual levy amount	2,516,515.66
Additional revenue from current year's NC&I	34,748.66
Additional revenue from annexations (RCW 84.55)	0.00
Additional revenue from administrative refunds (RCW 84.69)	5,334.31
<i>No additional revenue from administrative refunds will be allowed if you are limited by your statutory rate limit.</i>	
Last year's additional revenue from increase in state-assessed property	4,115.27

FOR EXCESS LEVY

Taxable Value	1,844,835,812
Timber Assessed Value	not available
Total Taxable Excess Value	1,844,835,812

2011 New Construction and Improvement Value 27,470,053

If you need assistance or have any questions regarding this information, please contact Kim Fleshman 253.798.7114 kfleshm@co.pierce.wa.us.



Pierce County

Dale Washam, Assessor-Treasurer

2401 South 35th Street
 Tacoma, WA 98409-7498
 (253) 798-6111 FAX (253) 798-3142
 ATLAS (253) 798-3333
 www.piercecountywa.org/atr

PRELIMINARY TAX LEVY LIMIT 2011 FOR 2012

BONNEY LAKE
 > 10,000

REGULAR TAX LEVY LIMIT:

	2010
A. <u>Highest regular tax which could have been lawfully levied beginning with the 1985 levy</u> [refund levy not included] times limit factor (as defined in RCW 84.55.005).	2,514,952.61
	1.01
	2,540,102.14
B. Current year's assessed value of new construction, improvements and wind turbines in original districts before annexation occurred times last year's levy rate (if an error occurred or an error correction was made in the previous year, use the rate that would have been levied had no error occurred).	27,470,053.00
	1.264965097445
	34,748.66
C. Current year's state assessed property value in original district if annexed less last year's state assessed property value. The remainder to be multiplied by last year's regular levy rate (or the rate that should have been levied).	22,311,656
	22,311,656
	0.00
	1.264965097445
	0.00
D. REGULAR PROPERTY TAX LIMIT (A + B + C)	2,574,850.79

Regular Levy

ADDITIONAL LEVY LIMIT DUE TO ANNEXATIONS:

E. To find rate to be used in F, take the levy limit as shown in Line D above and divide it by the current assessed value of the district, excluding the annexed area.	2,574,850.79
	1,854,274,916.00
	1.388602505568
F. Annexed area's current assessed value including new construction and improvements times rate found in E above.	0.00
	1.388602505568
	0.00
G. NEW LEVY LIMIT FOR ANNEXATION (D + F)	2,574,850.79

Regular Levy

LEVY FOR REFUNDS:

H. RCW 84.55.070 provides that the levy limit will not apply to the levy for taxes refunded or to be refunded pursuant to Chapters 84.68 or 84.69 RCW. (D or G + refund if any)	2,574,850.79
	5,334.31
	2,580,185.10
I. TOTAL ALLOWABLE LEVY AS CONTROLLED BY THE LEVY LIMIT (D,G, or H)	2,580,185.10
J. Amount of levy under statutory rate limitation.	1,854,274,916.00
	1.600000000000
	2,966,839.87
K. LESSER OF I OR J	2,580,185.10

Refund Levy

Total Allowable

EXAMPLE OF ORDINANCE/RESOLUTION
REQUESTING HIGHEST LAWFUL LEVY

Ordinance/Resolution No. _____
RCW 84.55.120

WHEREAS, the _____ of BONNEY LAKE has met and considered
(Governing body of the taxing district) (Name of the taxing district)
its budget for the calendar year _____ ; and,

WHEREAS, the districts actual levy amount from the previous year was \$ 2,516,515.66 and,
(Previous Year's Levy Amount)

WHEREAS, the population of this district is more than or less than 10,000; and now, therefore,
(Check One)

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy
is hereby authorized for the levy to be collected in the 2012 tax year.
(Year of Collection)

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 23,586.48
which is a percentage increase of 0.937 % from the previous year. This increase is exclusive of
(Percentage Increase)

additional revenue resulting from new construction, improvements to property, newly constructed wind turbines,
any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this _____ day of _____,

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax. This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: <http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc>.

For tax assistance, visit <http://dor.wa.gov/content/taxes/property/default.aspx> or call (360) 570-5900. To inquire about the availability of this document in an alternate format for the visually impaired, please call (360) 705-6715. Teletype (TTY) users may call 1-800-451-7985.

RCW 84.55.120

Public hearing — Taxing district's revenue sources — Adoption of tax increase by ordinance or resolution.

A taxing district, other than the state, that collects regular levies shall hold a public hearing on revenue sources for the district's following year's current expense budget. The hearing must include consideration of possible increases in property tax revenues and shall be held prior to the time the taxing district levies the taxes or makes the request to have the taxes levied. The county legislative authority, or the taxing district's governing body if the district is a city, town, or other type of district, shall hold the hearing. For purposes of this section, "current expense budget" means that budget which is primarily funded by taxes and charges and reflects the provision of ongoing services. It does not mean the capital, enterprise, or special assessment budgets of cities, towns, counties, or special purpose districts.

If the taxing district is otherwise required to hold a public hearing on its proposed regular tax levy, a single public hearing may be held on this matter.

No increase in property tax revenue, other than that resulting from the addition of new construction, increases in assessed value due to construction of electric generation wind turbine facilities classified as personal property, and improvements to property and any increase in the value of state-assessed property, may be authorized by a taxing district, other than the state, except by adoption of a separate ordinance or resolution, pursuant to notice, specifically authorizing the increase in terms of both dollars and percentage. The ordinance or resolution may cover a period of up to two years, but the ordinance shall specifically state for each year the dollar increase and percentage change in the levy from the previous year.

[2006 c 184 § 6; 1997 c 3 § 209 (Referendum Bill No. 47, approved November 4, 1997); 1995 c 251 § 1.]

Notes:

Severability -- Part headings not law -- Referral to electorate -- 1997 c 3: See notes following RCW 84.40.030.

City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Executive / Don Morrison	Meeting/Workshop Date: 22 November 2011	Agenda Bill Number: AB11-148
Agenda Item Type: Ordinance	Ordinance/Resolution Number: D11-148	Councilmember Sponsor:

Agenda Subject: COLA for Nonrepresented City Employees

Full Title/Motion: A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Granting A 1.5% Cost Of Living Increase To Non Union Employees, Effective 1/1/2012..

Administrative Recommendation: Approve

Background Summary: The Consumer Prince Index (CPI-U) for the Seattle-Tacoma-Bremerton area increased 3.2 percent (3.2%) during the past year (measured June 2010 Through June 2011). The non-represented employee salary schedule has not been increased since January of 2009. Since the last time a COLA was granted to nonunion employees (1/1/09), the CPI has increased several percentage points. While the Non-Represented Employee salary schedule has not been increased since January of 2009, both of the City’s unions have received salary adjustments since then. The proposed 2011-2012 mid-biennial budget adjustment includes a 1.5% COLA for nonunion employees. It is proposed that the Council amend the salary schedule for non-represented employees in order to recognize the contributions of non-represented employees by granting a 1.5% nominal cost of living adjustment, effective January 1, 2012.

Attachments: Ord. D11-148 and attachments

BUDGET INFORMATION			
Budget Amount	Current Balance	Required Expenditure	Budget Balance
Budget Explanation: Budget Impact \$40,000			

COMMITTEE, BOARD & COMMISSION REVIEW			
Council Committee Review:		<i>Approvals:</i>	Yes No
Date: November 8, 2012	Chair/Councilmember	Dan Swatman	<input checked="" type="checkbox"/> <input type="checkbox"/>
	Councilmember	Mark Hamilton	<input checked="" type="checkbox"/> <input type="checkbox"/>
	Councilmember	James Rackley	<input checked="" type="checkbox"/> <input type="checkbox"/>
Forward to:	Consent Agenda: <input type="checkbox"/> Yes <input type="checkbox"/> No		
Commission/Board Review:			
Hearing Examiner Review:			

COUNCIL ACTION	
Workshop Date(s): November 15, 2012	Public Hearing Date(s):
Meeting Date(s): November 22, 2012	Tabled to Date:

APPROVALS		
Director:	Mayor:	Date Reviewed by City Attorney: (if applicable):

ORDINANCE NO. D11-148

AN ORDINANCE OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, AMENDING ORDINANCE NO. 1299 RELATING TO SALARIES FOR NON-REPRESENTED EMPLOYEES.

WHEREAS, the Consumer Price Index (CPI-U) for the Seattle-Tacoma-Bremerton area increased 3.2 percent (3.2%) during the past year (measured June 2010 Through June 2011); and

WHEREAS, the Non-Represented Employee salary schedule has not been increased since January of 2009; and

WHEREAS, while the Non-Represented Employee salary schedule has not increased since January of 2009, both of the City's unions have received salary adjustments since then; and

WHEREAS, the City Council desires to amend the salary schedule for non-represented employees in order to recognize the contributions of non-represented employees by granting a nominal cost of living adjustment;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Section 2 of Ordinance No. 1299 is hereby amended to read as follows:

Section 2. ~~A new Attachment "A1", last updated by the City Council on October 18, 2011 by Ordinance No. 1400, consisting of a Position Classification Matrix, is hereby readopted and incorporated herein by this reference. These position classifications and salary grades for non-represented employees shall remain in effect until amended by subsequent ordinance of the City Council. A new Attachment "A2" of Ordinance No. 1299, attached hereto and incorporated herein by reference, is hereby adopted, and shall remain in effect until amended by subsequent ordinance of the City Council. Said Attachment "A2" reflects the salary rates and pay ranges for non-represented employees for 2009 2012 based upon the results of the AWC Salary Survey for comparable positions, and include a 4% cost of living adjustment (COLA) for 2009. All non-represented employees shall be granted a 4% 1.5% cost-of-living-adjustment (COLA), effective January 1, 2012. The salaries of any employees whose current pay rate will fall below the minimum rate of the revised salary range for their respective grade shall be brought up and phased in to the new minimum rate over the course of the 2009-2010 biennium in four (4) equal installments, with adjustments being made January 1, 2009, July 1, 2009, January 1, 2010, and July 1, 2010.~~

Section 3. This Ordinance concerning matters set out in RCW 35A.11.090, it is not subject to referendum, and shall take effect five (5) days after its passage, approval and publication as required by law; provided, that this Ordinance shall not take effect prior to January 1, 2012.

PASSED by the City Council and approved by the Mayor this ____ day of December, 2011.

Neil Johnson, Jr., Mayor

ATTEST:

Woody Edvalson, City Clerk

APPROVED AS TO FORM:

James J. Dionne, City Attorney

Passed:

Valid:

Published:

Effective Date:

Attachment "A1" - Non Represented and Employee Classification and Grade Matrix

(Adopted by Ordinance Nos. D11-113 and D11-148)

GRADE	FINANCE, ADMINISTRATION AND EXECUTIVE	PUBLIC SAFETY	COMMUNITY DEVELOPMENT	PUBLIC WORKS	GRADE
1-9					1-9
10					10
11	Records and Information Specialist; Customer Service Specialist, Special Events Coordinator				11
12	Executive Assistant			Support Services Coordinator	12
13	Accountant			Project Manager	13
14	Financial Operations Supervisor; Senior Services Manager				14
15					15
16	Accounting Manager				16
17	Human Resources Manager	Court Administrator		Transportation Supervisor; Utilities Supervisor	17
18	Prosecuting Attorney		Development Review Engineer		18
19		Police Lieutenant	Planning Manager	Assistant City Engineer - Utilities	19
20	Information Systems Manager		Building Official		20
21					21
22	Facilities and Special Projects/Events Manager			City Engineer; Assistant Public Works Director	22
23		Assistant Police Chief			23
24	Administrative Services Director; Chief Financial Officer				24
25		Police Chief	Planning & Community Development Director	Public Works Director	25
26		Municipal Judge			26
27	City Administrator				27
28					28
29					29

CLASSIFICATION	Grade	Minimum Rate (Monthly)	Maximum Rate (Monthly)	Grade	CLASSIFICATION
	1	2,631	3,256	1	
	2	2,770	3,428	2	
	3	2,915	3,607	3	
	4	3,068	3,797	4	
	5	3,230	3,997	5	
	6	3,400	4,208	6	
	7	3,579	4,429	7	
	8	3,768	4,663	8	
	9	3,966	4,908	9	
	10	4,175	5,166	10	
Records and Information Specialist; Customer Service Specialist; Special Events Coordinator	11	4,394	5,438	11	Records and Information Specialist; Customer Service Specialist; Special Events Coordinator
Executive Assistant; PW Support Services Coordinator	12	4,625	5,725	12	Executive Assistant; PW Support Services Coordinator
Accountant; Project Manager	13	4,868	6,025	13	Accountant; Project Manager
Financial Operations Supervisor; Senior Services Manager	14	5,125	6,343	14	Financial Operations Supervisor; Senior Services Manager
	15	5,395	6,677	15	
Accounting Manager	16	5,678	7,028	16	Accounting Manager
Human Resources Manager; Court Administrator; Transportation Supervisor; Utilities Supervisor	17	5,977	7,397	17	Human Resources Manager; Court Administrator; Transportation Supervisor; Utilities Supervisor
Prosecuting Attorney; Development Review Engineer	18	6,292	7,787	18	Prosecuting Attorney; Development Review Engineer
Police Lieutenant; Planning Manager; Assistant City Engineer-Utilities	19	6,623	8,197	19	Police Lieutenant; Planning Manager; Assistant City Engineer-Utilities
Information Systems Manager; Building Official	20	6,972	8,629	20	Information Systems Manager; Building Official
	21	7,338	9,082	21	
Facilities and Special Projects/Events Manager; City Engineer; Assistant Public Works Director	22	7,724	9,560	22	Facilities and Special Projects/Events Manager; City Engineer; Assistant Public Works Director
Assistant Police Chief	23	8,131	10,064	23	Assistant Police Chief
Administrative Services Director; Chief Financial Officer	24	8,559	10,594	24	Administrative Services Director; Chief Financial Officer
Police Chief; Community Development Director; Public Works Director	25	9,009	11,151	25	Police Chief; Community Development Director; Public Works Director
Municipal Judge	26	9,484	11,737	26	Municipal Judge
City Administrator	27	9,984	12,356	27	City Administrator
	28	10,483	12,974	28	
	29	11,007	13,622	29	

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City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Executive / Don Morrison	Meeting/Workshop Date:	Agenda Bill Number: AB11-153
Agenda Item Type: Ordinance	Ordinance/Resolution Number: D11-153	Councilmember Sponsor: Lewis

Agenda Subject: False Alarm Ordinance Amendment

Full Title/Motion: A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending Ordinance No. 1379 And BLMC 8.48 Relating To False Alarms..

Administrative Recommendation:

Background Summary: A recent incident raised the question of whether all alarms were subject to the City's alarm ordinance, or simply those alarms that are active. Some residences have alarms installed, but the home or business owner has chosen not to have them activated and monitored. This raises a question as to whether a person or business is in fact an alarm user if there is no active alarm. Also, the appeal section of the alarm code limits appeals to actual instances in which the alarm was indeed real. Many cities authorize Acts of God which triggers an alarm to be a valid reason for appeal a false alarm fine. This ordinance addresses those two issues by clarifying that an inactive alarm does not need to be permitted and that Acts of God are among a limited list of bases for a valid appeal of a false alarm fine.
Attachments: D11-153

BUDGET INFORMATION			
Budget Amount	Current Balance	Required Expenditure	Budget Balance
Budget Explanation: NA			

COMMITTEE, BOARD & COMMISSION REVIEW			
Council Committee Review:	<i>Approvals:</i>		Yes No
Date:	Chair/Councilmember NAME		<input type="checkbox"/> <input type="checkbox"/>
	Councilmember NAME		<input type="checkbox"/> <input type="checkbox"/>
	Councilmember NAME		<input type="checkbox"/> <input type="checkbox"/>
Forward to:	Consent Agenda: <input type="checkbox"/> Yes <input type="checkbox"/> No		
Commission/Board Review:			
Hearing Examiner Review:			

COUNCIL ACTION	
Workshop Date(s): November 15, 2011	Public Hearing Date(s):
Meeting Date(s):	Tabled to Date:

APPROVALS		
Director:	Mayor:	Date Reviewed by City Attorney: (if applicable):

ORDINANCE NO. D11-153
AN ORDINANCE OF THE CITY OF BONNEY LAKE, PIERCE COUNTY,
WASHINGTON AMENDING ORDINANCE NO. 1379 AND BLMC 8.48
RELATING TO FALSE ALARMS.

WHEREAS, the City's "False Alarm Ordinance" is in need of a minor update to clarify certain provisions;

NOW, THEREFORE, the City Council of the City of Bonney Lake do hereby ordain as follows:

Section 1. Section 3 of Ordinance 1379 and BLMC 8.48.020(G) is hereby amended to read as follows:

8.48.020 Definitions.

G. "Alarm user" means any person, firm, partnership, corporation or other entity that controls an active security alarm system at an alarm site, who is the holder of the alarm permit, and who is financially responsible for the operation of an alarm system.

Section 2 Section 3 of Ordinance 1379 and BLMC 8.48.030 is hereby amended to read as follows:

8.48.030 Alarm permits required – Permit fees.

A. Every alarm user in the city of Bonney Lake which maintains an active alarm, ~~including those in possession of an alarm system prior to the effective date of the ordinance codified in this chapter,~~ must obtain an alarm permit by providing the following information to the alarm administrator:

1. Name and address of the alarm user (i.e., the person financially responsible for operation of the alarm system);
2. The home and business telephone number of the alarm user;
3. The name, address and telephone number of the alarm business providing monitoring service to the system;
4. An alternate telephone number for verification (cell phone or other telephone designated by the alarm user);
5. The signature of the alarm user verifying that he or she has read and understood this chapter and any information brochures provided by the alarm administrator, and agrees to pay any false alarm fines levied;
6. a. The nonrefundable annual alarm permit fee of \$24.00 (residential and/or commercial).

- b. The nonrefundable annual renewal fee of \$24.00 (residential and/or commercial).
- i. Reduced rates for senior citizens, 65 years of age or older, and individuals with a permanent disability (residential only):

(A) Nonrefundable annual alarm permit fee of \$12.00.

(B) Nonrefundable annual renewal fee of \$12.00.

In order to qualify for the senior rate, applicants must provide proof of age, be listed as the property owner or lessee and must have the alarm contract in their name.

In order to qualify as an individual with a permanent disability the individual must provide proof of permanent disability. Proof may be in the form of a U.S. Department of Veterans Affairs Identification Card or documentation showing at least 30 percent permanent disability; a Washington Department of Licensing parking placard issued for permanent disability under RCW 46.16.381; or any other means that the alarm administrator deems an appropriate proof of permanent disability. In addition, the individual must be listed as the property owner or lessee and must have the alarm contract in their name.

B. On receipt of the application, fee and verification statement, the alarm administrator shall issue a security alarm permit number to the alarm user, which shall remain the same for as long as the alarm user maintains a permit for the alarm site. Alarm permits are valid for one year and must be renewed annually by providing verification that permit information is still current and paying the nonrefundable alarm permit renewal fee.

C. No alarm user shall presume, anticipate, or expect that emergency response will result solely from the activation of any unmonitored security alarm system or a monitored security alarm system for which the alarm user has not obtained an alarm permit. (Ord. 1379 § 3, 2011).

Section 3 Section 3 of Ordinance 1379 and BLMC 8.48.080 is hereby amended to read as follows:

8.48.080 Appeals.

~~A. False alarm fines may be appealed to the Alarm Appeals Officer by sending a letter to the Alarm Administrator requesting an appeal conference and specifying the reasons for the appeal. This letter, along with a \$50.00 appeal fee, must be received by the Alarm Administrator within ten (10) working days after receipt of the notice of fine.~~

A. Bases for Appeal. False alarm fines may be appealed on the grounds that the false alarm incident cited as the basis for the fine was caused by:

1. An Act of Nature such as earthquake, flood, gale force wind, fire and verifiable power or telephone line failure;
2. Action of a utility company (e.g. telephone, cable, gas, etc.);

3. A power outage; or
4. Evidence that the incident cited as the basis for the fine was, in fact, real and not a false alarm. The alarm user has the burden of proving, by a preponderance of the evidence, that the incident was not a false alarm.

False alarm fines may not be appealed on the grounds that the false alarm was the result of:

1. Faulty, defective or malfunctioning equipment supplied by the alarm business.
2. Improper installation or maintenance by the alarm business.
3. Improper monitoring by the alarm business.
4. Alarm activations which occur while alarm technicians are repairing, servicing or testing the alarm system.
5. An occurrence where no evidence of criminal activity is present.
6. Mistakes made by private contractors, maids, cleaning crews, realtors, etc.
7. Improper maintenance of the alarm system by the alarm owner (including neglect of backup power/battery supplies).
8. Items within the home or business which move and cause motion detectors to activate, i.e., curtains, signs, balloons, plants, pets, etc.
9. Glass break detectors which activate due to noises or sounds other than actual glass breakage.
10. Doors and/or windows that become loose and cause a break in the contacts which activate the alarm.
11. Caretakers who watch homes or businesses when owners are away.
12. Pets, rodents, wildlife.

~~A B.~~ False alarm fines may be appealed to the alarm appeals officer by sending a letter to the alarm administrator requesting an appeal conference and specifying the reasons for the appeal. This letter, along with a \$50.00 appeal fee, must be received by the alarm administrator within 10 working days after receipt of the notice of fine.

~~B C.~~ The alarm appeals officer, on receipt of an appeal request, shall conduct an appeal conference in Bonney Lake within 15 working days after receiving the appeal request and shall determine if grounds exist to waive or cancel the fee or action.

~~C.~~ False alarm fines may be appealed on the grounds that the incident cited as the basis for the fine was, in fact, not a false alarm response. The alarm user has the burden of proving, by a preponderance of the evidence, that the incident was not a false alarm.

D. An alarm user may also argue that mitigating circumstances support waiver or reduction of the fine. The alarm appeals officer is not obligated to reduce or waive any fines and/or appeal fees, but has discretion to do so for extraordinary mitigating circumstances.

E. The alarm appeals officer shall render a decision and notify the appellant and the alarm administrator thereof in writing within 10 working days after the appeal conference is held.

Section 4. Severability. If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this ordinance.

Section 5. The Mayor is hereby authorized to implement such administrative procedures as may be necessary to carry out the directions of this legislation.

Section 6. Effective Date. This Ordinance shall take effect thirty (30) days after its passage, approval, and publication as required by law.

PASSED by the City Council and approved by the Mayor this ____th day of , 2011.

Neil Johnson, Jr.
Mayor

ATTEST:

Harwood T. Edvalson
City Clerk, CMC

APPROVED AS TO FORM:

James Dionne
City Attorney

Passed:

Valid:

Published:

Effective Date:

City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: PW / Director Dan Grigsby	Meeting/Workshop Date: 22 November 2011	Agenda Bill Number: AB11-158
Agenda Item Type: Ordinance	Ordinance/Resolution Number: D11-158	Councilmember Sponsor: Jim Rackley

Agenda Subject: CHANGES TO BLMC CHAPTER 13.12.082 and 13.12.090 RELATING TO SEWER GRINDER PUMP SERVICE CHARGES

Full Title/Motion: An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Approving A Change To BLMC Chapter 13.12.082 And 13.12.090 Relating To An Increase In The Sewer Grinder Pump Monthly Service Charges.

Administrative Recommendation: None. The Administration is neither in favor of, nor necessarily opposed to, the surcharge adjustment.

Background Summary: Ordinance 1350, passed 25 May 2010, imposed upon the base sewer grinder pump rate and additional monthly charge of sixteen dollars (\$16.00) to reimburse the city for the cost of the electric power and/or for the service on the pumps of each customer using a city owned grinder pump. The city owns 89 grinder pumps and most have two houses connected to each grinder pump. It is the recommendation of the CDC Committee to increase the surcharge \$16 to \$18 per month to cover the increased costs. This rate increase reflects the additional cost of labor, equipment, and material needed to support the daily operation of these grinder pumps and the emergency response when power outages occur.

Attachments: Ordinance D11-158, Map showing location of City owned grinder pumps

BUDGET INFORMATION			
Budget Amount	Current Balance	Required Expenditure	Budget Balance
Budget Explanation:			

COMMITTEE, BOARD & COMMISSION REVIEW			
Council Committee Review:	Community Development Date: 15 November 2011	<i>Approvals:</i> Chair/Councilmember Jim Rackley Councilmember Deputy Mayor Swatman Councilmember Donn Lewis	Yes No <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
	Forward to: November 22, 2011	Consent Agenda:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Commission/Board Review:			
Hearing Examiner Review:			

COUNCIL ACTION	
Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s): 22 November 2011	Tabled to Date:

APPROVALS		
Director: DAN GRIGSBY	Mayor:	Date Reviewed by City Attorney: (if applicable):

ORDINANCE NO. D11-158

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, AMENDING SECTIONS 13.12.082 AND 13.12.090 OF THE BONNEY LAKE MUNICIPAL CODE AND CORRESPONDING PORTIONS OF ORDINANCE NO. 1350 RELATING TO MONTHLY SEWER CHARGES.

WHEREAS, the City Council finds that the general sewer rate payer should not subsidize the costs of grinder pumps for those households who require them; and

WHEREAS, the charges currently imposed by the City for installing, maintaining, servicing, and replacing city-owned domestic grinder lift pumps do not cover the costs of the service, and therefore the surcharge should be increased to cover the costs of the grinder pump maintenance program;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. BLMC Section 13.12.082 is hereby amended to read as follows:

13.12.082 Sewer charges.

A. Each single-family resident not requiring or using a city-owned grinder pump shall pay the following monthly fees for sewer services, effective January 1, 2011:

Sewer availability charge = \$35.17
Volumetric charge = \$2.19 per 100 cubic feet (CCF) of monthly water consumption

The volumetric charge shall be capped at 10 CCF per month. Sewer availability charges shall be billed monthly. Volumetric charges for single-family residences shall be billed bimonthly.

B. Each single-family resident using a city-owned grinder pump shall pay the following monthly fees for sewer services:

Sewer availability charge = \$42.19
Volumetric charge = \$2.19 per 100 cubic feet (CCF) of monthly water consumption

The volumetric charge shall be capped at 10 CCF per month. Sewer availability charges shall be billed monthly. Volumetric charges for single-family residences shall be billed bimonthly.

Section 2. BLMC Section 13.12.090 is hereby amended to read as follows:

13.12.090 Grinder Pump Service Charges. For every building using a domestic grinder lift pump utilizing electric power furnished by the city or maintained by the city, there shall be an additional monthly charge of eighteen dollars (\$18.00) to reimburse the city for the cost of the electric power and/or for maintenance or service on the pumps.

Section 3. The Mayor is hereby authorized to implement such administrative procedures as may be necessary to carry out the directions of this legislation.

Section 4. This Ordinance shall take effect thirty (30) days after its passage, approval, and publication as required by law.

PASSED by the City Council and approved by the Mayor this 22nd day of November, 2011.

Neil Johnson, Jr., Mayor

ATTEST:

Harwood T. Edvalson, City Clerk, CMC

APPROVED AS TO FORM:

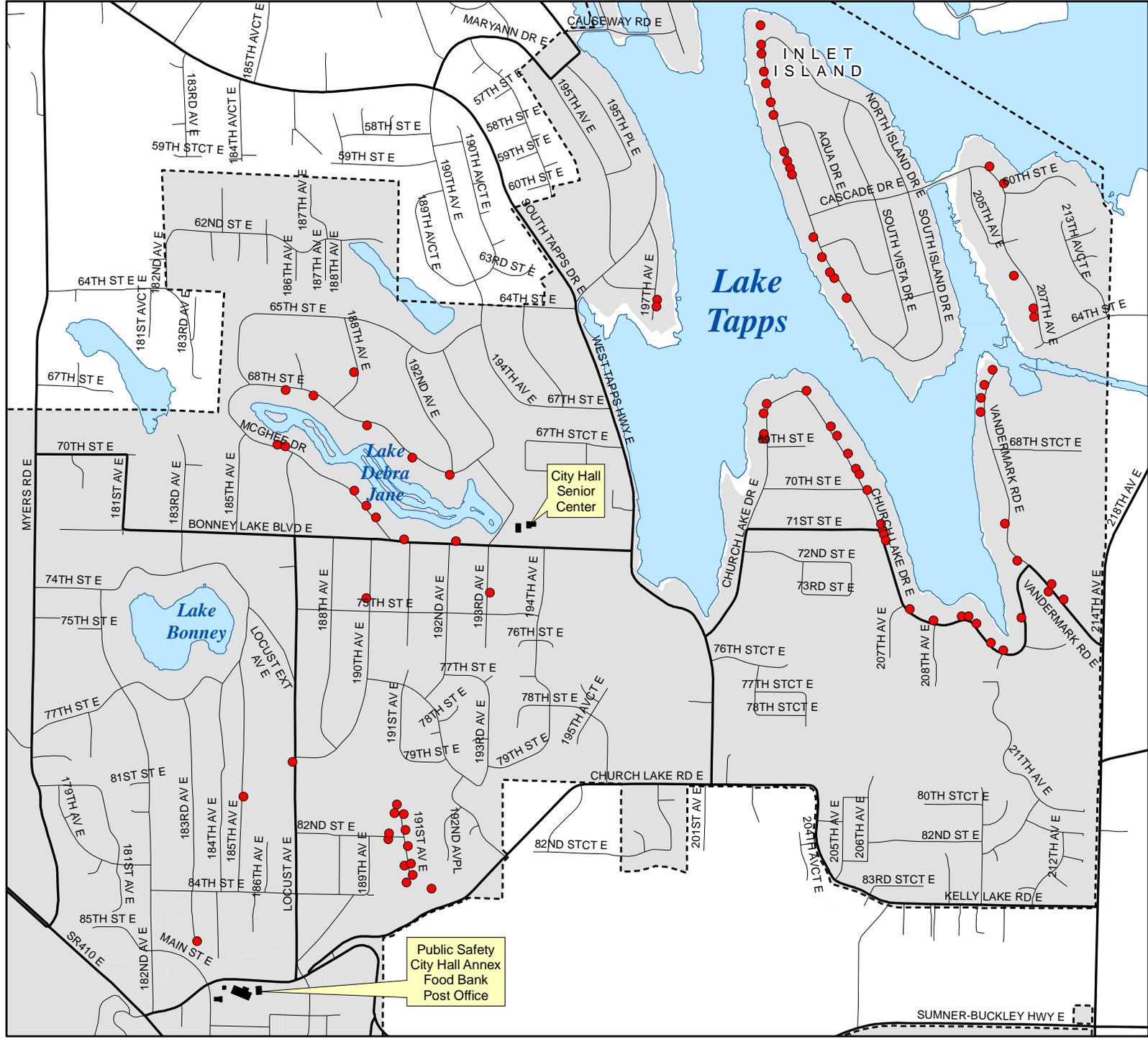
James Dionne, City Attorney



City of Bonney Lake

Grinder Pumps

- Grinder Pumps
- ▭ City Limits



0 0.1 0.2 0.3 0.4



Miles

November 17, 2011

City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: PW / John Woodcock	Meeting/Workshop Date: 22 November 2011	Agenda Bill Number: AB11-128
Agenda Item Type: Resolution	Ordinance/Resolution Number: 2163	Councilmember Sponsor: James Rackley

Agenda Subject: Approve ROW acquisition from WSDOT for the Eastown Lift Station Project.

Full Title/Motion: A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, To Approve The Purchase Of Surplus Real Estate From WSDOT at the Pond B Site in Eastown For The Future Construction Of The Eastown Sewer Lift Station.

Administrative Recommendation:

Background Summary: A site located on parcel # 0520354038 currently owned by WSDOT for the purposes of Stormwater treatment was selected by the Public Works Department as best location to construct the future Lift Station for Eastown. Although the land will eventually be deeded to the City of Bonney Lake the land was purchased using Motor Vehicle funds that are protected under Art. 2, Section 40, 18th Amendment to the State Constitution, therefore WSDOT must be compensated at fair market value for any use of the Mitigation Properties for uses other than highway/street purposes. After a fair market assessment was conducted the price of \$10,950 was determined to be the sale price. The city on 4 October 2011 has submitted a 10% surety deposit of \$1,095 leaving a balance of \$9,855.

Attachments: Quit Claim Deed, Map, Surplus Real Estate Purchase Form

BUDGET INFORMATION			
Budget Amount	Current Balance	Required Expenditure	Budget Balance
\$1,500,000	\$1,196,800	\$9,850	\$1,186,950
Budget Explanation: 402.022.035.594.35.63.05 – Eastown ULA: Lift Station & Force Main			

COMMITTEE, BOARD & COMMISSION REVIEW											
Council Committee Review:	Community Development Date: 15 November 2011	Approvals: Chair/Councilmember James Rackley Councilmember Donn Lewis Councilmember Dan Swatman	<table style="width: 100%; border: none;"> <tr> <td style="text-align: right;">Yes</td> <td style="text-align: left;">No</td> </tr> <tr> <td style="text-align: right;"><input checked="" type="checkbox"/></td> <td style="text-align: left;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: right;"><input checked="" type="checkbox"/></td> <td style="text-align: left;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: right;"><input checked="" type="checkbox"/></td> <td style="text-align: left;"><input type="checkbox"/></td> </tr> </table>	Yes	No	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Yes	No										
<input checked="" type="checkbox"/>	<input type="checkbox"/>										
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	Forward to:	Consent Agenda: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No									
Commission/Board Review:											
Hearing Examiner Review:											

COUNCIL ACTION	
Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s):	Tabled to Date:

APPROVALS		
Director: <i>Dan Grigsby</i>	Mayor: <i>Neil Johnson Jr.</i>	Date Reviewed by City Attorney: (if applicable):

RESOLUTION NO. 2163

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, AUTHORIZING THE PURCHASE OF SURPLUS REAL ESTATE PURCHASE OF LAND FROM THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION.

Whereas, the City is resolved to construct the Eastown Sewer Lift Station on 9,000 square feet of Parcel 0520354038 off of 96th Street East also known as the Pond B site; and

Whereas, WSDOT purchased this parcel including access and drainage easements for the operational functioning of SR 410 that will contain stormwater treatment facilities and conveyance systems that were purchased using Motor Vehicle funds that are protected under Art. 2, Section 40, 18th Amendment to the State Constitution, therefore WSDOT must be compensated at fair market value for any use of the Mitigation Properties for uses other than highway/street purposes, and

Whereas, the City performed a fair market assessment for the said area and it was determined to be valued at \$10,950;

Now therefore, be it resolved;
that the City Council of the City of Bonney Lake, Washington, does hereby authorize the Mayor to sign the Quitclaim Deed for the assessed value of the property described.

PASSED by the City Council this 22nd day of November 2011.

Neil Johnson Jr., Mayor

ATTEST:

Harwood T. Edvalson, City Clerk

APPROVED AS TO FORM:

James Dionne, City Attorney

AFTER RECORDING RETURN TO:

ATTN: REAL ESTATE SERVICES
DEPARTMENT OF TRANSPORTATION
P.O. BOX 47338
OLYMPIA, WA 98504-7338

Document Title: Quitclaim Deed
Reference Number of Related Document: N/A
Grantor(s): State of Washington
Grantee(s): City of Bonney Lake
Legal Description: Ptn. SW-SE, Section 35, T 20 N, R 5 E, W.M.
Additional Legal Description is on Page of document
Assessor's Tax Parcel Number: Ptn. of 0520354038

QUITCLAIM DEED

Pierce County Sundry Site Plans, SR 410 Stormwater Treatment Area No. 1

The STATE OF WASHINGTON acting by and through its DEPARTMENT OF TRANSPORTATION, Grantor, for and in consideration of TEN THOUSAND NINE HUNDRED FIFTY AND NO/100 DOLLARS (\$10,950.00), hereby conveys and quitclaims unto the CITY OF BONNEY LAKE, a municipal corporation, Grantee(s), all right, title, and interest in and to the following described real property situated in Pierce County, State of Washington:

The South 100 feet of the East 90 feet of the following described property:

That portion of the Southwest quarter of the Southeast quarter of Section 35, Township 20 North, Range 5 East, W.M. described as follows:

Commencing at the Southwest corner of the Southeast quarter of above said section; thence North 01° 52' 44" East along the centerline of said section, a distance 347.12 feet to the True Point of Beginning; thence continuing North 01° 52' 44" East along said centerline a distance of 1,656.08 feet to the North line of the South half of Northwest quarter of the Southeast quarter of said section 35;

RES 411
Revised 1/2011

Page 1 of 4 Pages

IC#3-27-09362

thence South 88° 38' 28" East along said North line 310.13 feet; thence South 01° 52' 44" West a distance of 1,655.02 feet; thence North 88° 50' 09" West a distance of 310.02 feet to the True Point of Beginning.

The specific details concerning all of which may be found on sheet 35 of that certain plan entitled Pierce County Sundry Site Plans SR 410 Stormwater Treatment Area No. 1, now of record and on file in the office of the Secretary of Transportation at Olympia, Washington, bearing date of approval February 7, 2008.

Subject to all existing encumbrances, including easements, restrictions and reservations, if any.

The Grantee(s) herein, on behalf of itself and its heirs, successors or assigns, waives and/or releases Grantor from any past, present, or future claims for damages directly or indirectly caused by highway drainage or runoff, and further Grantee(s), its heirs, successors or assigns, shall have no right of compensation for damages to the property herein conveyed caused directly or indirectly by highway drainage or runoff.

The grantee(s) as part consideration herein does hereby agree to comply with all civil rights and anti-discrimination requirements of Chapter 49.60 RCW as to the lands herein described.

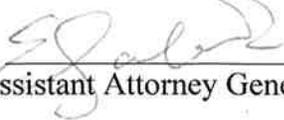
The lands herein described are not required for State highway purposes and are conveyed pursuant to the provisions of RCW 47.12.080.

Dated at Olympia, Washington, this _____ day of _____, 20_____.

STATE OF WASHINGTON

Paula J. Hammond, P.E.
Secretary of Transportation

APPROVED AS TO FORM:

By:  _____
Assistant Attorney General

REVIEWED AS TO FORM:

City of Bonney Lake

By: _____

Name: _____

Title: _____

STATE OF WASHINGTON)

) : ss

County of Thurston)

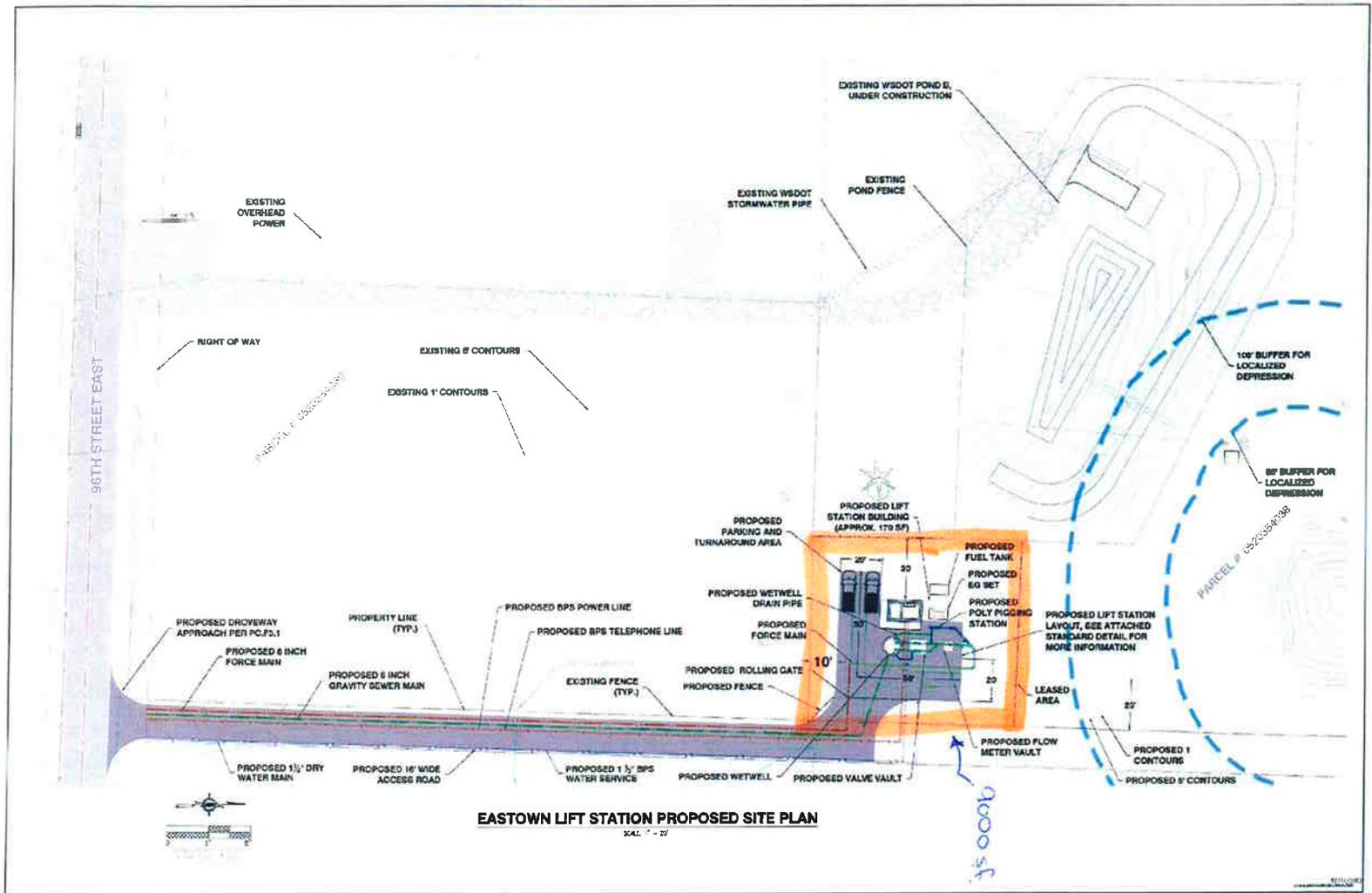
On this _____ day of _____, 20____, before me personally appeared Paula J. Hammond, P.E., known to me as the Secretary of Transportation, Washington State Department of Transportation, and executed the foregoing instrument, acknowledging said instrument to be the free and voluntary act and deed of the State of Washington, for the uses and purposes therein mentioned, and on oath stated that she was authorized to execute said instrument.

Given under my hand and official seal the day and year last above written.

Notary (print name) _____

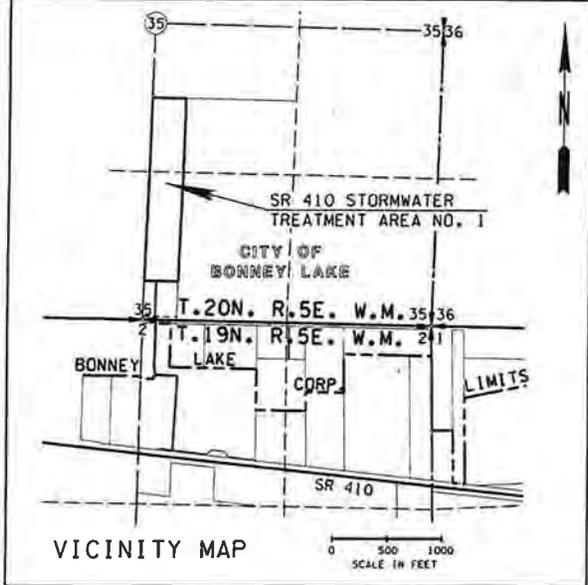
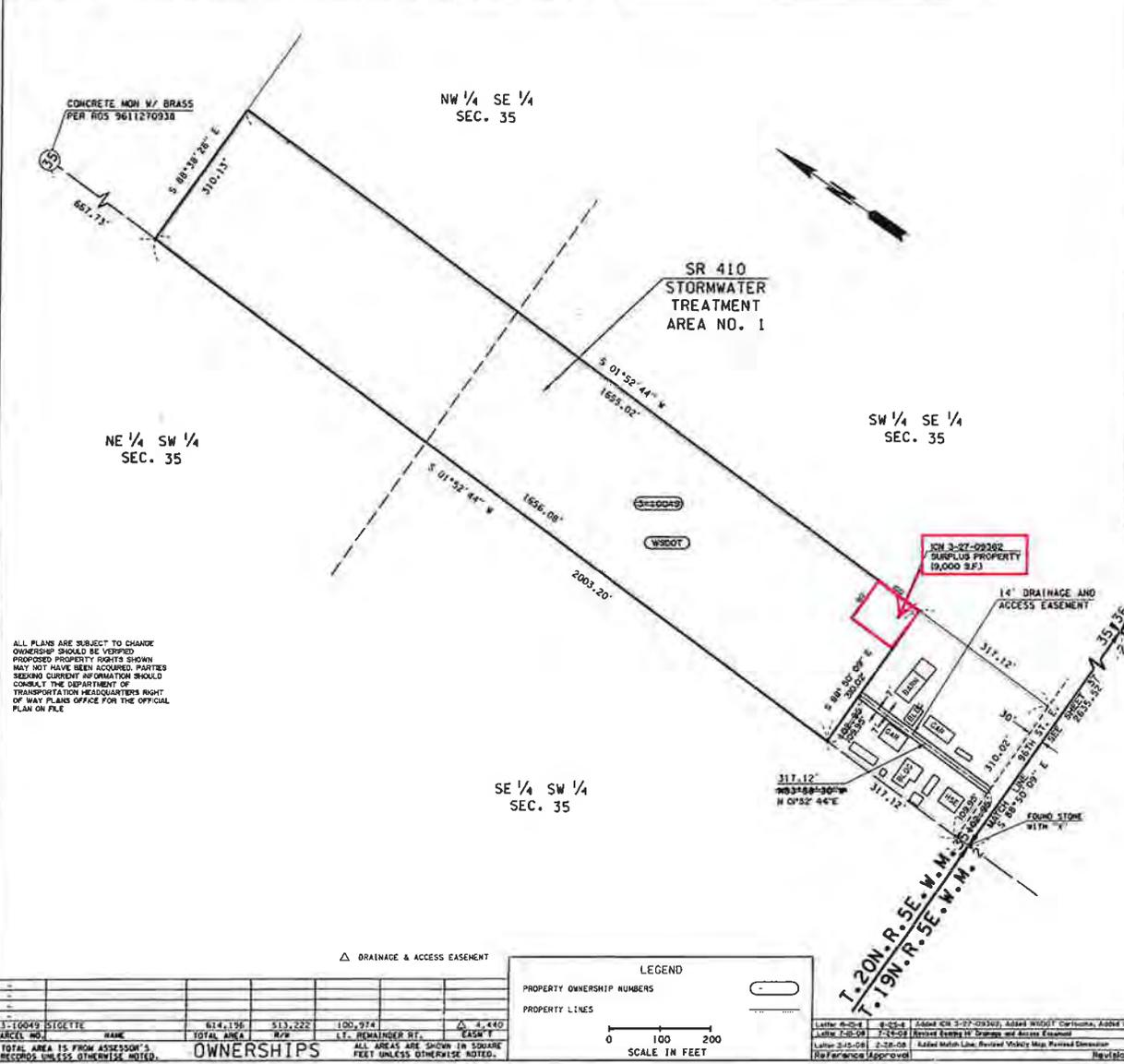
Notary Public in and for the State of Washington, residing
at Olympia

My Appointment Expires _____



EASTOWN LIFT STATION PROPOSED SITE PLAN

SCALE: 1" = 20'



ALL PLANS ARE SUBJECT TO CHANGE OWNERSHIP SHOULD BE VERIFIED PROPOSED PROPERTY RIGHTS SHOWN MAY NOT HAVE BEEN ACQUIRED PARTIES SEEKING CURRENT INFORMATION SHOULD CONSULT THE DEPARTMENT OF TRANSPORTATION HEADQUARTERS RIGHT OF WAY PLANS OFFICE FOR THE OFFICIAL PLAN ON FILE

THE BASIS OF BEARINGS AND DISTANCES ARE DETERMINED FROM THE WASHINGTON COORDINATE SYSTEM, SOUTH ZONE, NAD 83/91. THE DISTANCES SHOWN ARE GROUND DISTANCES.
 BOUNDARY OF PARCEL 3-10049 IS CALCULATED USING THE TITLE REPORT PREPARED BY TICOR TITLE COMPANY OF WASHINGTON, FILE NUMBER 3115845-2, EFFECTIVE DATE OCTOBER 11, 2007 AND RECORD OF SURVEY, ADJUTOR'S FILE NUMBER 9611270938, RECORDS OF PIERCE COUNTY.
 OWNERSHIP SHOULD BE VERIFIED PROPERTY RIGHTS SHOWN MAYNOT HAVE BEEN ACQUIRED BY WSDOT.
 THIS PLAN SUPERSEDES PIERCE COUNTY SUNDRY SITE PLANS, SR 410 STORMWATER TREATMENT AREA NO. 1, SHEET 32, APPROVED AND ADOPTED JULY 5, 2007.

**PIERCE COUNTY
SUNDRY SITE PLANS**
**SR 410
STORMWATER TREATMENT
AREA NO. 1**

WASHINGTON STATE DEPARTMENT OF TRANSPORTATION
 Olympia, WASHINGTON

APPROVED AND ADOPTED FEBRUARY 7, 2008



[Signature]
 PROJECT ENGINEER
 RIGHT OF WAY PLANS MANAGER

△ DRAINAGE & ACCESS EASEMENT

LEGEND

PROPERTY OWNERSHIP NUMBERS

PROPERTY LINES

SCALE IN FEET

0 100 200

PARCEL NO.	NAME	TOTAL AREA	M ²	LT. REMAINDER RT.	EASMT
3-10049	STIGETTE	614,196	513,222	100,974	Δ 4,440
TOTAL AREA IS FROM ADJESSOR'S RECORDS UNLESS OTHERWISE NOTED.		OWNERSHIPS			
ALL AREAS ARE SHOWN IN SQUARE FEET UNLESS OTHERWISE NOTED.					

Author	Date	Revision Description	By
Luther 6-24-07	6-24-07	Added SCM 3-27-09262; Added WSDOT Curbside; Added Ownership Verification data	LD
Luther 7-10-07	7-10-07	Revised Assesing in Drainage and Access Easement	LD
Luther 8-15-07	8-15-07	Added Station Line, Revised Vicinity Map, Revised Dimension	LD
Reference Approval			

SCANNED

SURPLUS REAL ESTATE PURCHASE FORM

FOR: Purchase of I/C Number 3-27-09362

PURCHASE AMOUNT: \$10,950.00

\$ 1,095 submitted in payment of the following:

Cash Sale

Payment in full. (Required if purchase price is \$1,000.00 or less).

10% surety deposit when purchase amount is over \$1,000.00. Balance is due and payable in approximately 60 days. A notice will be sent requesting payment.

Real Estate Contract Sale

10% surety deposit/down payment when purchase price is over \$2,500.00, and you wish to pay balance by Real Estate Contract. (Also include completed Application for Real Estate Contract.) Real Estate Contracts are not available for sales under \$2,500.00.

Note: If the property is improved, a 15% down payment is required and will be requested prior to closing.

**PLEASE MAKE CHECK OR MONEY ORDER PAYABLE TO:
DEPARTMENT OF TRANSPORTATION**

FULL NAME DESIRED ON TITLE: City of Boney Lake

MARITAL STATUS: MARRIED SINGLE
 DIVORCED WIDOWED

NAME OF SPOUSE (IF MARRIED): N/A

D. L. Heigshy
Signature of Purchaser

4 OCTOBER 2011
Date

(253) 447-4347
Telephone Number

ALL SALES REQUIRE A 10% SURETY DEPOSIT. FOR CONTRACT SALES OF UNIMPROVED PROPERTY, THE SURETY DEPOSIT WILL BE THE DOWN PAYMENT. THE ADDITIONAL 5% WILL BE REQUESTED PRIOR TO CLOSING. PLEASE LIST THE MARITAL STATUS AND NAME OF EACH SPOUSE, AS BOTH PARTIES TO A MARITAL COMMUNITY (EACH MARITAL COMMUNITY, IF MORE THAN ONE IS BUYING ON CONTRACT) MUST BE NAMED IN AND MUST EXECUTE THE CONTRACT. THE REVERSE SIDE OF THIS FORM MAY BE USED IF ADDITIONAL SPACE IS NEEDED.

City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: CD / Cole Elliott	Meeting/Workshop Date: 22 November 2011	Agenda Bill Number: AB11-150
Agenda Item Type: Resolution	Ordinance/Resolution Number: 2169	Councilmember Sponsor: James Rackley

Agenda Subject: Agreement between Franciscan Health Services and City

Full Title/Motion: A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing A Water And Sewer Developer Extension Agreement Between Franciscanhealth Services And The City Of Bonney Lake For The Franciscan Medical Pavilion.

Administrative Recommendation:

Background Summary: The Developer's of Franciscan Medical Pavilion has requested the City provide installation observation, along with testing observation for water and sewer mains at 9230 Sky Island Drive East..

Attachments:

BUDGET INFORMATION			
Budget Amount	Current Balance	Required Expenditure	Budget Balance
Budget Explanation:			

COMMITTEE, BOARD & COMMISSION REVIEW											
Council Committee Review:	Community Development Date: 15 November 2011	<i>Approvals:</i> Chair/Councilmember James Rackley Councilmember Dan Swatman Councilmember Donn Lewis	<table style="width: 100%; border: none;"> <tr> <td style="padding: 0 10px;">Yes</td> <td style="padding: 0 10px;">No</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>	Yes	No	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Commission/Board Review:	Forward to:	Consent Agenda: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No									
Hearing Examiner Review:											

COUNCIL ACTION	
Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s):	Tabled to Date:

APPROVALS		
Director: <i>Dan Grigsby</i>	Mayor:	Date Reviewed by City Attorney: 19 May 2011 (if applicable):

RESOLUTION NO. 2169

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
BONNEY LAKE, PIERCE COUNTY, WASHINGTON,
AUTHORIZING A WATER AND SEWER DEVELOPER EXTENSION
AGREEMENT WITH FMP BONNEY LAKE, LLC FOR THE
FRANCISCAN MEDICAL PAVILION.**

Whereas, Franciscan Medical Pavilion is located at 9230 Sky Island Drive East, Bonney Lake, Washington. This project is inside the city limits and within Bonney Lake's water and sewer service areas; and

Whereas, the City of Bonney Lake requires that a developer have an approved Developer Extension Agreement for both water and sewer improvements to the City's system. The City Council finds that it is in the public interest that this agreement be carried out at this time;

Now therefore, be it resolved;

that the City Council of the City of Bonney Lake, Washington, does hereby authorize the Mayor to sign the attached Water and Sewer Developer Extension Agreement with FMP Bonney Lake, LLC for the Franciscan Medical Pavilion.

PASSED by the City Council this 22nd day of November, 2011

Neil Johnson Jr., Mayor

ATTEST:

Harwood T. Edvalson, City Clerk

APPROVED AS TO FORM:

James Dionne, City Attorney



WATER & SEWER DEVELOPERS
AGREEMENT

PUBLIC WORKS DEPARTMENT

THIS AGREEMENT, by and between the City of Bonney Lake, a municipal corporation, hereinafter referred to as "City", and FMP Bonney Lake, LLC, hereinafter referred to as "Developer".

WITNESSETH: That whereas the City of Bonney Lake, a municipal corporation, provides WATER & SEWER service within the corresponding WATER & SEWER service area boundary, and the above-named Developer is preparing to construct a WATER & SEWER system, or additions thereto, and said development requires the City's WATER & SEWER service;

WHEREFORE, THE PARTIES AGREE AS FOLLOWS:

- I. Developer agrees to design and/or construct the WATER & SEWER system, or additions thereto, to be connected to the City's WATER & SEWER lines, and to maintain such additions until such time as the improvements are accepted by the City, with the agreements conditioned as set forth below. The WATER & SEWER system, or additions thereto, shall be located within that area commonly referred to as Franciscan Medical Pavilion, which property is described in Exhibit "A" attached hereto and referred to hereinafter as "Premises".
- II. As a condition precedent to City obligations under this agreement, the Developer shall design and/or construct the proposed WATER & SEWER system, or additions thereto, within said premises in conformance with the City's "Development Policies and Public Works Standards", as adopted (and by reference made a part hereof), together with any City approved amendments thereto made, and further to conform with the City's comprehensive WATER & SEWER plan, which agreement shall include oversizing of WATER & SEWER mains as may be identified in the City's adopted WATER & SEWER comprehensive plan.
 - A. Apply for irrigation meters separate from residential meters where the irrigation serves common areas or more than one single-family residence.
 - B. The applicant shall submit landscaping and irrigation plans for review and employ the best management practices available for the efficient use of water.
- III. The developer agrees that the construction of the WATER & SEWER system, or additions thereto, shall not commence until the following conditions have been fulfilled:
 - A. The developer shall furnish the City with three (3) sets of detailed plans for the water system, or additions thereto, at Developer's own expense, prepared by a qualified engineer licensed in the State of Washington.

- B. The above plans shall require the review and approval by the City and its Engineer, and the cost of such review shall be at the Developer's own expense.
- C. Minimum requirements for all plans for WATER & SEWER system, or additions thereto, submitted to the City for review are:
 - 1. Three (3) sets of plans and documents shall be submitted, wherein one (1) set will be returned to the applicant.
 - 2. A preliminary plat of the area in which said WATER & SEWER system, or additions thereto, are to be constructed, which plat has been approved by the City, or County as applicable.
 - 3. A map showing the location of the plat in relation to the surrounding area.
 - 4. A contour map of the plat with contour intervals of two feet or less.
 - 5. A map showing the location and depth of all proposed utilities and any connections and/or interconnections to existing facilities or future extensions and connections.
 - 6. A 1" = 50' plan of the water system showing streets, lot lines, dimensions, and location of bench marks and monuments for the proposed plat, together with an indication of the development of the adjacent property.
 - 7. A profile 1" = 50' horizontal and 1" = 5' vertical of the finished road grades with the water system and other pertinent underground utilities located, with elevations noted thereon. The elevation datum shall be the same as used by the City. It shall be the responsibility of the Developer to confirm such datum with the City.
 - 8. Full-sized detail sheets shall be included as part of the construction drawings, as required to clearly indicate the details for all of the water system, or additions thereto, to be constructed, consistent with City standards.
 - 9. Specifications sufficient to fully describe the work, consistent with City's "Development Policies and Public Works Design Standard".
 - 10. Approvals from all regulatory agencies.
- D. Construction requirements in addition to the City standards and details for developer extensions, as adopted, are as follows:
 - 1. Unless otherwise approved in writing, by the City, all streets and/or roadways shall be graded to within six inches of final grade before installation of WATER & SEWER improvements.

2. All lots shall be fully staked to assist all parties involved in the proper location of the WATER & SEWER system including services.
 3. All hydrants and valves shall be fully staked in the field and reviewed and approved by the City prior to installation of same. Adjustments to "approval construction drawings" may be warranted and required by the City, based on actual local field conditions.
 4. All contractors and subcontractors shall have a current Washington State Contractors License.
 5. The Developer's WATER & SEWER system, or additions thereto, on Premises shall not be connected to the City WATER & SEWER system until authorized by the City, and such connection shall be performed under the supervision and direction of the City.
- E. For the purpose of applying RCW 4.24.115 to this Contract, the Developer and the City agree that the term "damages" applies only to the finding in a judicial proceeding and is exclusive of third party claims for damages preliminary thereto.

The Developer agrees to defend and hold the City harmless from all claims for damages by third parties, including costs and reasonable attorney's fees in the defense of claims for damages, arising from performance of the Developer's express or implied obligations under this Agreement. The Developer waives any right of contribution against the City.

It is agreed and mutually negotiated that in any and all claims against the City or any of its agents or employees by any employee of the Developer, any contractor or subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the obligations hereunder shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Developer or any contractor or Subcontractor under Workman's Compensation Acts, disability benefits acts or other employees' benefit acts. The City and the Developer agree that all third party claims for damages against the City for which the Developer's insurance carrier does not accept defense of the City may be tendered by the City by the Developer who shall, if so tendered by the City, accept and undertake to defend or settle with the Claimant. All investigation and legal work product regarding said claim shall be performed under a fiduciary relationship to the City. In the event that the City agrees or a court finds that the claim arises from the sole negligence of the City, the City shall be responsible for all damages payable to the third party claimant. In the event that the City and the Developer agree or a court finds that the claim arises from or includes negligence of both the Developer and the City, the Developer shall be responsible for all damages payable by the Developer to the third party claimant under the court findings, and, in addition thereto, the Developer shall hereunder reimburse or pay the City for all damages paid or payable to the City under the court findings in an amount not to exceed the percentage of total fault attributable to the Developer. For example, where the Developer is 25% negligent, the Developer shall not be required to indemnify the City for any amount in excess of 25% of the claimant's total damages.

The Developer shall ensure that all construction contracts entered into for the WATER and SEWER SYSTEM name the City of Bonney Lake as an additional insured.

- F. In the event the Developer in his operation damages or disrupts existing improvements, the repairs shall be made at the Developer's expense. In the event they are so damaged or the service disrupted and the Developer fails or is unable to immediately restore the service, then the Owners of the improvements may cause the repairs to be made by others and all costs for the same shall be at the Developer's own expense.

Where the construction crosses or is adjacent to existing utilities, the Developer shall exercise extreme care to protect such utilities from damage.

If any damage is done to an existing utility, the Developer shall notify the utility company involved who will dispatch a crew to repair the damage at the Developer's expense. All costs for the same shall be at the Developer's own expense.

The Developer shall be aware that some existing WATER & SEWER facilities are known to contain asbestos cement pipe. The Developer shall conduct all work related to existing asbestos cement pipe in strict accordance with WISHA safety regulations and provisions contained within WAC 296-62077. All costs related to work in compliance with established rules and regulations shall be the responsibility of the Developer. Demolition of existing, asbestos cement pipe, if required, will be permitted only after the proper permits are obtained from the Puget Sound Air Pollution Control Agency. The Developer shall be responsible for all associated fees and permits required for asbestos removal and disposal. Work crews shall be provided with proper protective clothing and equipment. Hand tools shall be used, and the asbestos cement pipe shall be scored and broken in lieu of the sawing or other methods which release fibers into the atmosphere. Waste asbestos pipe shall be buried in the trench. Asbestos pipe to be abandoned in – place shall not be disturbed, except as noted herein, and shall remain in its original position.

The Developer is cautioned that all existing drainage systems, whether open ditch, buried pipe, or drainage structures, are not on record. It shall be the responsibility of the Developer to repair or replace all such systems found during construction, which are damaged by the Developer's construction in a manner which is satisfactory to the City.

Where the Developer is allowed to use private property adjacent to the work, the property so used shall be returned to its original or superior condition. The Developer shall make all arrangements in advance with such property owners, to insure that no conflicts will ensue after the property is restored as described above. The Developer will be required to furnish the City with a written release from said private property owners, if the City deems it to be necessary to obtain such document.

- IV. The construction, of the Developer's WATER & SEWER system, or additions thereto, on the Premises shall be supervised by the City in such a manner and at such times as the City deems reasonably necessary to assure that construction of the system will

conform with the above-mentioned plans and specifications. The Developer herewith agrees to allow such inspections and agrees to cooperate providing reasonable advance notice on his construction schedule during, the various construction phases as requested by the City.

- V. The Developer further agrees to pay an estimated amount of money to cover the City's expected review fees and construction supervision expenses incurred.
- VI. The Developer's WATER & SEWER system, or additions thereto, on Premises shall not be accepted for service and use until the same have been fully inspected and approved, and the following requirements have been performed:
 - A. Submit to the City in Auto-CADD format, latest revision (unless otherwise approved by the City), the computer file supplied on a three and one half (3-1/2) inch disc accompanied by the original mylars, with all changes from the original design clearly marked to reflect the as-built conditions. The Developer's Engineer shall certify the accuracy of the record drawings and shall affix his seal and signature.
 - B. Payment of all permit fees and equivalent assessment charges and any other applicable City charges required for Premises.
 - C. Payment of all plan check and inspection fees.
 - D. Prepare and furnish the required easements in compliance with the City's standard form, and furnish same to the City for approval by the City Attorney, prior to recording of same. The proponent shall pay all the necessary recording, fees.
 - E. Furnish the City with an affidavit warranting there are no liens against the improvements constructed on Premises by the Developers, this affidavit shall be in the form prescribed by the City.
 - F. Furnish the City with a Bill of Sale conveying, the WATER & SEWER system to the City.
 - G. Furnish a two year maintenance bond for 15% (or \$2,000 whichever is greater) of the amount of the Bill of Sale guaranteeing that the WATER & SEWER system will be free of defects in labor and materials. Form to be prescribed by the City.
- VII. In the event any warranty repairs are required, the City agrees, whenever feasible, to provide the Developer with reasonable notice, before directly undertaking such repairs. The City reserves the right, however, to effect emergency repairs as deemed necessary by the City. The City shall be reimbursed by the Developer for all costs thereof.
- VIII. Upon performing all requirements, including those as set forth in Paragraph 5 above , the City shall accept the WATER & SEWER system, and agree therewith to operate and maintain said system.

IX. Nothing in this Agreement shall be construed to excuse Developer from requirements and conditions found in any City ordinance, resolution, plan or policy, with respect to the provision of utility service, including without limitation requirements regarding annexation or execution of covenants to annex, and the City will not provide utility service to Developer prior to Developer's satisfaction of all such requirements and conditions.

SUBMITTED this 8th day of November 2011
DEVELOPER: *Christopher Dewald* Date 11/8/11
Christopher Dewald Signature
Christopher Dewald Printed Name
Vice President - Construction and Development
Company Title (as applicable)
2727 Hollycroft St. NW
Address
Gig Harbor, WA 98335
City State Zip
Phone No. 253-959-3636 FAX No. (253) 959-3188

CITY OF BONNEY LAKE
DEVELOPER AGREEMENT

ACCEPTED this ____ day of _____ 20__

Neil Johnson Jr., Mayor

CITY OF BONNEY LAKE
DEVELOPER AGREEMENT
EXHIBIT 'A'

PLAT NAME: Franciscan Medical Pavilion

DEVELOPER: FMP Bonney Lake, LLC

LEGAL DESCRIPTION:

PARCEL A:

LOT 2 OF PIERCE COUNTY SHORT PLAT NO. 79-225, ACCORDING TO PLAT RECORDED APRIL 16, 1979 IN VOLUME 34 OF SHORT PLATS AT PAGE 3, BEING CITY OF BONNEY LAKE SHORT PLAT NO. 79-225, IN PIERCE COUNTY, WASHINGTON.

PARCEL B:

THE NORTH HALF OF THE NORTH HALF OF TRACT 29 OF MCDONALD FRUIT TRACTS, ACCORDING TO PLAT RECORDED IN BOOK 11 OF PLATS AT PAGE(S) 31, IN PIERCE COUNTY, WASHINGTON.
EXCEPT THAT PORTION NORTH OF STATE HIGHWAY NO. 5;
ALSO EXCEPT STATE HIGHWAY NO. 5;
ALSO EXCEPT THAT PORTION DEEDED BY INSTRUMENT RECORDED OCTOBER 28, 1992 UNDER RECORDING NO. 9210280486 DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF THE NORTH HALF OF THE NORTH HALF OF TRACT 29 OF MCDONALD FRUIT TRACTS, ACCORDING TO PLAT RECORDED IN BOOK 11 OF PLATS AT PAGE 31, SAID POINT ALSO BEING ON THE EASTERLY RIGHT OF WAY LINE OF 184TH AVENUE EAST (A 40.00 FOOT RIGHT OF WAY);
THENCE SOUTH 89°12'36" EAST ALONG THE SOUTHERLY LINE OF SAID NORTH HALF OF THE NORTH HALF OF TRACT 29 OF MCDONALD FRUIT TRACTS, 10.00 FEET;
THENCE NORTH 00°58'57" EAST PARALLEL TO AND 30.00 FEET EASTERLY OF THE CENTERLINE OF 184TH AVENUE EAST, 378.44 FEET;
THENCE ALONG A 230.00 FOOT RADIUS CURVE TO THE LEFT, THROUGH A CENTRAL ANGLE OF 12°41'55", AN ARC DISTANCE OF 50.98 FEET (CHORD BEARS NORTH 05°22'01" WEST, 50.87 FEET);

THENCE ALONG A 46.00 FOOT RADIUS CURVE TO THE RIGHT, THROUGH A CENTRAL ANGLE OF 59°24'08", AN ARC DISTANCE OF 47.69 (CHORD BEARS NORTH 17°59'06" EAST, 45.58 FEET) TO THE SOUTHERLY RIGHT OF WAY LINE OF STATE HIGHWAY 410 AS MEASURED 90.00 FEET FROM CENTERLINE AND DESCRIBED IN WARRANTY DEED RECORDED JANUARY 28, 1992 UNDER RECORDING NO. 9201280447;
THENCE NORTH 42°18'50" WEST ALONG SAID STATE HIGHWAY, 25.81 FEET TO THE EASTERLY RIGHT OF WAY LINE OF 184TH AVENUE EAST, SAID POINT LYING 20.00 FEET FROM THE CENTERLINE OF SAID 184TH AVENUE AND BEING ON THE WEST LINE OF LOT 27 OF MCDONALD FRUIT TRACTS;
THENCE SOUTH 00°58'57" WEST PARALLEL TO AND 20.00 FEET EASTERLY OF THE CENTERLINE OF SAID 184TH AVENUE AND ALONG THE WEST LINE OF SAID TRACT 29, 491.40 FEET TO THE POINT OF BEGINNING.

ALSO EXCEPT THAT PORTION CONVEYED TO THE STATE OF WASHINGTON FOR STATE ROUTE 410 BY DEEDS RECORDED JANUARY 28, 1992 UNDER RECORDING NOS. 9201280446 AND 9201280447.

PARCEL C:

THAT PORTION OF LOT 27 OF MCDONALD FRUIT TRACTS, ACCORDING TO PLAT RECORDED IN BOOK 11 OF PLATS AT PAGE 31, LYING SOUTHWESTERLY OF PRIMARY STATE HIGHWAY NO. 5, IN PIERCE COUNTY, WASHINGTON.

EXCEPT THAT PORTION DEEDED BY INSTRUMENT RECORDED OCTOBER 28, 1992 UNDER RECORDING NO. 9210280486 DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF THE NORTH HALF OF THE NORTH HALF IN TRACT 29 OF MCDONALD FRUIT TRACTS, ACCORDING TO PLAT RECORDED IN BOOK 11 OF PLATS AT PAGE 31, SAID POINT ALSO BEING ON THE EASTERLY RIGHT OF WAY LINE OF 184TH AVENUE EAST (A 40.00 FOOT RIGHT OF WAY);
THENCE SOUTH 89°12'36" EAST ALONG THE SOUTHERLY LINE OF SAID NORTH HALF OF THE NORTH HALF OF TRACT 29 OF MCDONALD FRUIT TRACTS, 10.00 FEET;
THENCE NORTH 00°58'57" EAST PARALLEL TO AND 30.00 FEET EASTERLY OF THE CENTERLINE OF 184TH AVENUE EAST, 378.44 FEET;
THENCE ALONG A 230.00 FOOT RADIUS CURVE TO THE LEFT, THROUGH A CENTRAL ANGLE OF 12°41'55", AN ARC DISTANCE OF 50.98 FEET (CHORD BEARS NORTH 05°22'01" WEST, 50.87 FEET);
THENCE ALONG A 46.00 FOOT RADIUS CURVE TO THE RIGHT, THROUGH A CENTRAL ANGLE OF 59°24'08" , AN ARC DISTANCE OF 47.69 (CHORD BEARS NORTH 17°59'06" EAST, 45.58 FEET) TO THE SOUTHERLY RIGHT OF WAY LINE OF STATE HIGHWAY 410 AS MEASURED 90.00 FEET FROM CENTERLINE AND DESCRIBED IN WARRANTY DEED RECORDED JANUARY 28, 1992 UNDER RECORDING NO. 9201280447;
THENCE NORTH 42°18'50" WEST ALONG SAID STATE HIGHWAY, 25.81 FEET TO THE EASTERLY RIGHT OF WAY LINE OF 184TH AVENUE EAST, SAID POINT LYING 20.00 FEET FROM THE CENTERLINE OF SAID 184TH AVENUE AND BEING ON THE WEST LINE OF LOT 27 OF MCDONALD FRUIT TRACTS;
THENCE SOUTH 00°58'57" WEST PARALLEL TO AND 20.00 FEET EASTERLY OF THE CENTERLINE OF SAID 184TH AVENUE AND ALONG THE WEST LINE OF SAID TRACT 29, 491.40 FEET TO THE POINT OF BEGINNING.

ALSO EXCEPT THAT PORTION CONVEYED TO THE STATE OF WASHINGTON FOR STATE ROUTE 410 BY DEEDS RECORDED JANUARY 28, 1992 UNDER RECORDING NOS. 9201280446 AND 9201280447.

City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: PW / John Woodcock	Meeting/Workshop Date: 22 November 2011	Agenda Bill Number: AB11-154
Agenda Item Type: Resolution	Ordinance/Resolution Number: 2170	Councilmember Sponsor: James Rackley

Agenda Subject: Amend the 2012-2017 Six Year Transportation Improvement Plan.

Full Title/Motion: A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, To Add Two Projects To The 2012-2017 Six Year Transportation Improvement Plan (Tip).

Administrative Recommendation:

Background Summary: The city has acquired federal funding for two projects proposed for construction in 2012. These projects are the SR 410 Median Street Lighting and the Fennel Creek Trail (Phase 2). One of the requirements to receive these federal dollars is to have them noted on the City's TIP as well as the State Transportation Improvement Plan (STIP). The STIP inclusion will occur after the City's TIP is amended.

Attachments: Ammended 2012-2017 6 Year TIP; Resolution; Maps

BUDGET INFORMATION			
Budget Amount	Current Balance	Required Expenditure	Budget Balance
\$0	\$0	\$0	\$0
Budget Explanation:			

COMMITTEE, BOARD & COMMISSION REVIEW											
Council Committee Review:	Community Development Date: 15 November 2011	<i>Approvals:</i> Chair/Councilmember James Rackley Councilmember Donn Lewis Councilmember Dan Swatman	<table style="width: 100%; border: none;"> <tr> <td style="text-align: right;">Yes</td> <td style="text-align: left;">No</td> </tr> <tr> <td style="text-align: right;"><input checked="" type="checkbox"/></td> <td style="text-align: left;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: right;"><input checked="" type="checkbox"/></td> <td style="text-align: left;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: right;"><input checked="" type="checkbox"/></td> <td style="text-align: left;"><input type="checkbox"/></td> </tr> </table>	Yes	No	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Yes	No										
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	Forward to:	Consent Agenda: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No									
Commission/Board Review:											
Hearing Examiner Review:											

COUNCIL ACTION	
Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s):	Tabled to Date:

APPROVALS		
Director: <i>Dan Grigsby</i>	Mayor: <i>Neil Johnson Jr.</i>	Date Reviewed by City Attorney: (if applicable):

RESOLUTION NO. 2170

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE,
PIERCE COUNTY, WASHINGTON, AMENDING THE SIX-YEAR
TRANSPORTATION IMPROVEMENT PROGRAM (2012-2017).**

Whereas, City officials approved the current Six-Year Street Transportation Improvement Program for the years 2012-2017 per Resolution 2133 on 23 August 2011 as directed by RCW 35.77.010; and

Whereas, it is a requirement for the city to note projects that are federally funded on the City's Transportation Improvement Plan (TIP) as well as the State Transportation Improvement Plan (STIP) for reimbursement for those approved federal funds; and

Whereas, two projects, SR 410 Median Street Lights and the Fennel Creek Trails Project (Phase 2) have secured federal funding and are currently not noted on the City's TIP;

Now therefore, be it resolved; by the City Council of the City of Bonney Lake, Pierce County, that the amendments to the Six-Year Street Transportation Improvement Program for the years 2012-2017 be approved as a guide for the improvement of the streets of the City of Bonney Lake.

PASSED and adopted by the City Council this 22nd day of November 2011.

Neil Johnson Jr., Mayor

ATTEST:

Harwood T. Edvalson, CMC
City Clerk

APPROVED AS TO FORM:

James Dionne, City Attorney

CITY OF BONNEY LAKE

Public Works Department

Six Year Transportation Improvement Program (2012-2017)

List project categories

Category A – Intersection Improvements (\$4,360,000)

Traffic signalization and channelization improvements at intersections. To be funded by city TIF/REET/Gas Tax/COR funds, WSDOT, federal or state grant funding, and/or developer mitigation.

Category B - Arterial Roadway Major Improvements (\$13,310,000)

Major roadway improvements, for Collector and Minor Arterial Classified roadways including right of way acquisition when required. To be funded by city TIF/REET/Gas Tax/COR funds, state or federal grant/loan funding, developer mitigation, and/or WSDOT participation. Projects often combine improvements for environmental compliance, storm drainage, domestic water and sanitary sewer system extensions, roadway widening, bridge, curb, gutter, sidewalks, traffic signalization, lane channelization, street lighting, landscaping, street trees, etc. Also included will be a community involvement element.

The project phases are as follows:

- Pre-Design/Planning by city or city consultant
- Environmental Permitting by city or city consultant
- Right-of-Way acquisition by the city.
- Design that produces construction plans and specifications by city consultants
- Advertise and Award construction project by the city
- Construction by contractor
- Construction Management
- Project Completion, Closeout, and Acceptance

Category C - Road Reconstruction, Overlay, Chip Seal, Sidewalk (\$3,228,000)

Roadway maintenance and/or reconstruction of existing pavement with minor drainage, shoulder improvements, signing and channelization, and new sidewalks. Project funded by city, state/federal grant funds, and potential developer mitigation.

Category D - Transportation Studies (\$120,000)

Transportation or traffic studies including computer traffic modeling and Comprehensive Plan Sub Area Planning to be funded by city and performed by consultants.

Category E - Trail Projects (\$1,030,000)

Non-motorized transportation facilities including walking trails, bicycle routes, and sidewalk facilities to the enhance pedestrian and bicycle safety and mobility.

Six Year Transportation Improvement Program

Category "A" – Intersection Improvements

Year	Project description	Funding Source	Estimated Cost
2012			
A - 1	SR 410 at Main St E (signal upgrade and additional turn lanes with project B-1)	Dev/TIF	\$ 350,000
2013			
A - 2	SR 410 at 225 th Avenue E (new signal and additional turn lanes)	Developer	\$ 750,000
2014			
A - 3	SR 410 at Sumner-Buckley HWY (Phase 2) (signal upgrade and additional turn lanes with project B-3)	Dev/TIF	\$ 750,000
2015			
A - 4	199 th Ave at 109 th Street E (new signal and additional turn lanes; Entrance to BLHS and Mountain View Middle School)	Developer	\$ 250,000
A - 5	SR 410 at 214 th Ave E (signal upgrade and additional left turn lane on SR 410, 214 th Ave. E widening)	Dev/TIF/WSDOT	\$ 750,000
2016			
A - 6	Church Lake Rd at West Tapps HWY E (new signal and additional turn lanes)	Dev/TIF	\$ 580,000
2017			
A - 7	SR 410 at 192 nd Ave E. Phase 1-A (new signal arm and additional turn lanes)	TIF/Dev/Grant	\$ 410,000
A - 8	Sumner-Buckley HWY at Angeline Rd E (new signal and additional turn lanes)	Dev/TIF	\$ 520,000
Category "A" Total			<u>\$ 4,360,000</u>

Six Year Transportation Improvement Program

Category "B" Arterial Roadway Major Improvements

Year	Project description	Funding Source	Estimated Cost
2012			
B – 1	Main St. E and Sky Island Drive (additional turn lanes and through lanes on roads accessing SR 410 with project A-1)	Dev/TIF	\$850,000
B – 2	SR 410 Median Street Lighting (Install 15 double cobra head street lights in the medians between 214 th Ave E & 234 th Ave E)	City/Grant	\$140,000
2013 No projects in Category “B” proposed due to lack of funding			
2014			
B – 3	SR 410 at S-B HWY to 182 nd Ave E (Phase 2 - additional turn lanes on SR 410 and widen to 5 lanes on OSB Hwy with project A-3)	Dev/TIF/Grant	\$4,150,000
2015			
B – 4	214 th from SR 410 to 96 th St E (widen to 5 lanes; In front of Home Depot and Rite Aide with project A-5)	Dev/TIF/City	\$1,350,000
2016			
B – 5	214 th from SR 410 to Southern City Limits (widen to 5 lanes with project A-5)	Dev/TIF/City	\$2,500,000
2017			
B – 6	Myers Road from SR 410 to 81 st Street (install 1,000 ft of soldier pile retaining wall to address erosion)	City	\$2,000,000
B – 7	Angeline Rd & Pan. Blvd to Rhodes Lk Rd (widen to 3 lanes w/Curb Gutter Sidewalk)	TIF/Dev/City	\$2,320,000
Category “B” Total			<u>\$13,310,000</u>

Six Year Transportation Improvement Program

Category "C" Roadway reconstruction, asphalt overlay, or chip seal

Year	Project description	Funding Source	Estimated Cost
2012			
	Street Reconstruction Program	City	\$100,000
	Overlay Program	City	\$100,000
	Chip Seal Program (Seven Miles)	City	\$200,000
	Sidewalk Improvements	City	\$100,000
2013			
	Street Reconstruction Program	City	\$103,000
	Overlay Program	City	\$103,000
	Chip Seal Program (Seven Miles)	City	\$206,000
	Sidewalk Improvements	City	\$103,000
2014			
	Street Reconstruction Program	City	\$106,000
	Overlay Program	City	\$106,000
	Chip Seal Program (Seven Miles)	City	\$212,000
	Sidewalk Improvements	City	\$106,000
2015			
	Street Reconstruction Program	City	\$109,000
	Overlay Program	City	\$109,000
	Chip Seal Program (Seven Miles)	City	\$218,000
	Sidewalk Improvements	City	\$109,000
2016			
	Street Reconstruction Program	City	\$112,000
	Overlay Program	City	\$112,000
	Chip Seal Program (Seven Miles)	City	\$225,000
	Sidewalk Improvements	City	\$112,000
2017			
	Street Reconstruction Program	City	\$115,000
	Overlay Program	City	\$115,000
	Chip Seal Program (Seven Miles)	City	\$232,000
	Sidewalk Improvements	City	\$115,000
Category "C" Total			<u>\$ 3,228,000</u>

Six Year Transportation Improvement Program

Category "D" Transportation Studies

Year	Project description	Funding Source	Estimated Cost
2012	Update City Transportation Plan (update City wide demographics, traffic counts, and Traffic Model)	City	\$120,000
	Category "D" Total		<u>\$120,000</u>

Category "E" Trail Projects

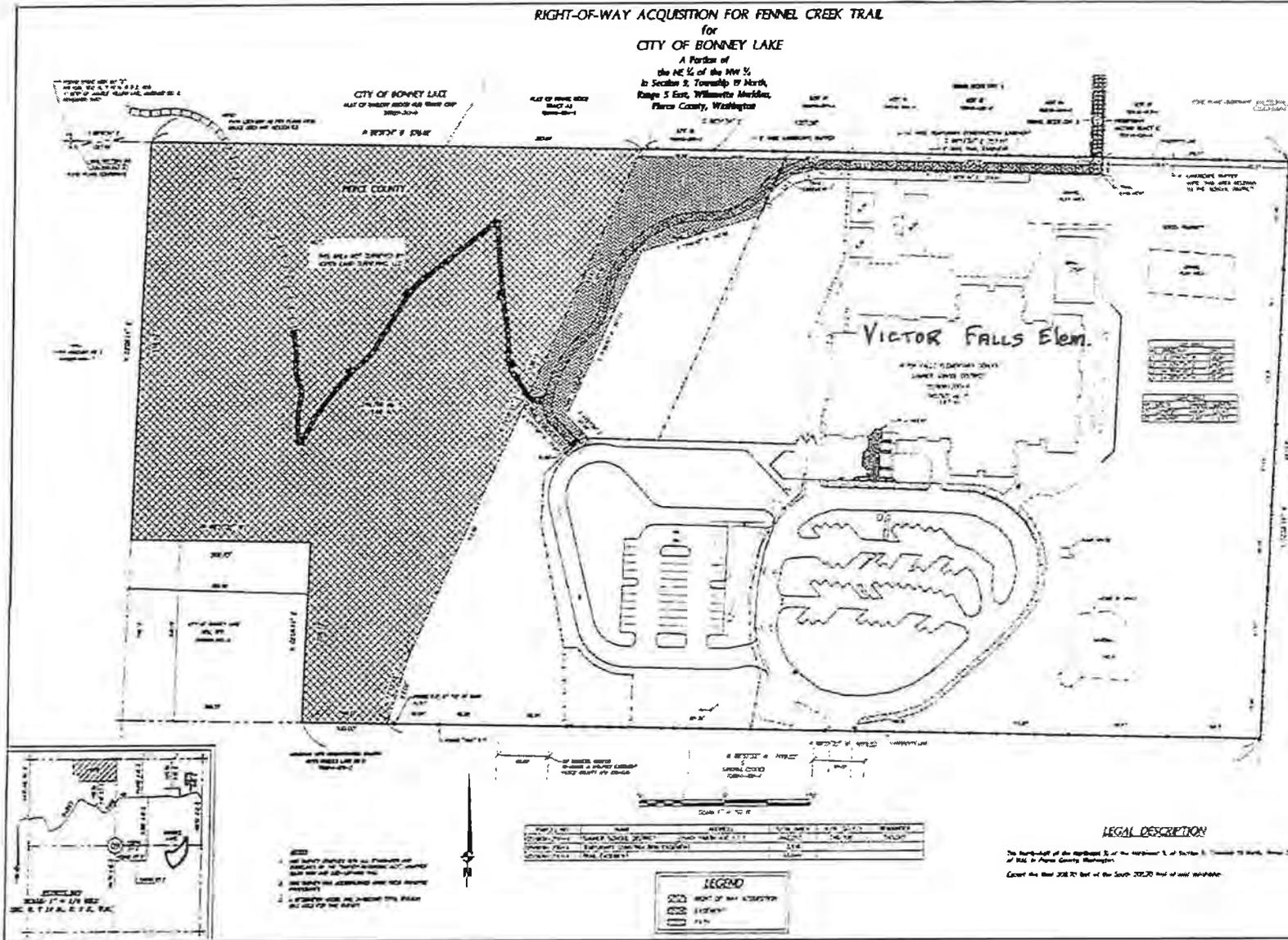
Year	Project description	Funding Source	Estimated Cost
2012	Fennel Creek Trail Project	City/Grant	\$1,030,000
	Category "E" Total		<u>\$1,030,000</u>

TOTAL PROGRAM COST **\$22,048,000**

RIGHT-OF-WAY ACQUISITION FOR FENNEL CREEK TRAIL

for
CITY OF BONNEY LAKE

A Portion of
the NE 1/4 of the NW 1/4
in Section 3, Township 19 North,
Range 3 East, Willamette Meridian,
Pierce County, Washington



TRACING NO. 3312C
 Aspen Land Surveying LLC
 1001 1st Street, Suite 100
 Bonney Lake, WA 98011
 Agenda Packet p. 68 of 94



FOR
 CITY OF BONNEY LAKE
 ATTN: Mr. Gary Leaf
 19306 Bonney Lake Blvd.
 Bonney Lake, WA 98011

RIGHT-OF-WAY ACQUISITION FOR FENNEL CREEK TRAIL
 A Portion of
 the NE 1/4 of the NW 1/4
 in Section 3, Township 19 North,
 Range 3 East,
 Willamette Meridian, Pierce County,
 Washington



EASTOWN SR 410 MEDIANS
 15 Street Lights Installed

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APPROVALS

Director:
HTE

Mayor:

Date Reviewed
by City Attorney N/A
(if applicable):

RESOLUTION NO. 2128

A RESOLUTION OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, AUTHORIZING THE MAYOR TO HIRE A FULL TIME GRANT FUNDED CHILD PASSENGER SAFETY PROGRAM MANAGER TO BE PART OF THE BONNEY LAKE POLICE DEPARTMENT ORGAINZATION. THE CHILD PASSENGER SAFETY PROGRAM DIRECTOR SALARY AND BENEFIT PACKAGE OF UP TO \$100,200.00 PER YEAR WILL BE REIMBURSED BY THE WASHINGTON TRAFFIC SAFETY COMMISSION GRANT FUNDING SOURCE AS WELL AS RECEIVING \$24,300.00 FOR INDIRECT COSTS.

WHEREAS, Bonney Lake Police Department has applied for a grant with the Washington Traffic Safety Commission regarding the coordination and staffing of a Child Passenger Safety Program Manager; and

WHEREAS, the City of Bonney Lake will receive 25% of the grant total. The grant will cover the Child Passenger Safety Program Manager’s salary \$75,000.00 and benefits \$25,200.00; and

WHEREAS, the Bonney Lake Police Department will receive an additional 9% of the total grant (\$24,300.00) for indirect costs.

WHEREAS, the Bonney Lake Police Department will provide supervision, administration support as well as office space, phone, computer, printer and office supplies.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON DOES RESOLVE AS FOLLOWS:

Section 1. The Mayor is hereby authorized to allow the Bonney Lake Police Department to expand their organization to include the Child Passenger Safety Program Manager whereas up to 100,200.00 per year of this salary and benefits will be reimbursed by the Washington Traffic Safety Commission’s Grant funding source as well as \$24,300.00 covering indirect costs.

PASSED BY THE CITY COUNCIL this _____ day of November 22, 2011.

Neil Johnson, Jr., Mayor

ATTEST:

Harwood T. Edvalson, City Clerk

APPROVED AS TO FORM:

James J. Dionne, City Attorney

Washington Traffic Safety Commission

Project Proposal

PO Box 40944, Olympia, Washington 98504-0944
360.753.6197 • 360.586.6489 (fax)
Attn: Jonna VanDyk • jvandyk@wtsc.wa.gov

Section 1 - Authorization

Project title: WTSC Child Passenger Safety Program

Applicant agency/organization: Bonney Lake Police Department

Project Director:

Dana Powers, Chief of Police

Name, Title

18421 Old Buckley Hwy, Bonney Lake, WA 98391 powersd@ci.bonney-lake.wa.us 253-863-2218
Address, City/Zip email telephone

Project Manager (if different from Director):

Cesi Velez, CPS Project Manager

Name, Title

722 10th St. SE, Puyallup, WA 98372, cesibones@yahoo.com, 253-677-3791
Address, City/Zip, email, telephone

Agency/organization authorizing official (person with contracting authority):

Neil Johnson and/or Don Morrison

Name

9002 Main St. E. Bonney Lake, WA 98391

Address (if different than above)

Mayor / City Administrator

Title

neiljohnsonjr@comcast.net / morrisond@ci.bonney-lake.wa.us

email

Telephone

Signature

Date

Check the box(es) that best describes your proposal:

PRIORITY ONE

- Impaired Driving Collisions
Speed Related Collisions
Run Off the Road Issues

PRIORITY TWO

- Young Drivers
Distracted Drivers
Traffic Data Systems
Occupant Protection
Intersection Collisions

PRIORITY THREE

- Unlicensed Drivers
Motorcycle Safety
Heavy trucks
Opposite direction crashes
Pedestrian Safety
Emergency Medical Services

PRIORITY FOUR

- Older Drivers
Bicycle Safety
Wildlife Collisions
Drowsy Drivers
Vehicle Train Crashes
Pupil Transportation

WTSC Use Only:

WTSC Program Manager: Performance Period: Nov. 21, 2011 to Sept 30, 2012

WTSC Approved by:

Name

Title

Signature

Date

Federal (HSP) Project Number: Federal Funds (obligated) \$

CFDA Number

Project Proposal

Section 2 – Proposal Requirements

1. Professional resume of the person who will be performing the CPS Program Manager function.

See attached resume for Cesi Velez.

2. Describe a program developed and/or managed by this person and the steps taken to evaluate the success of the program.

Cesi Velez has been a critical participant in the development and execution of the Target Zero Teams (TZT) project. This project began July 1, 2010 and runs through June 30, 2012. Implemented in Snohomish, King and Pierce Counties, selected elite law enforcement officers dedicate their time towards Washington’s number one priority in traffic safety; impaired driving. The teams are deployed to strategic target times and locations where DUI crashes are most likely to occur. It began with a \$4.5 million budget of which approximately \$800,000 went to local law enforcement DUI patrols.

As the South King County Target Zero Manager, Ms. Velez met with the North King County Target Zero Manager and the King County Law Enforcement Liaisons in September 2009. Topics at initial meeting included:

- Planning group – who should be on it?
- Stakeholders – who needs to be involved or consulted to be successful?
- Data – what is needed to plan enforcement?
- Resources – what is needed?
- Challenges – what can we anticipate?

Many meetings were to follow with increased participation from identified stakeholders to include the Washington State Patrol, Liquor Control Board, district and municipal courts, and local law enforcement agencies.

Ms. Velez was directly involved in generating the operational plan for King County. The plan included the project goal, vision, outcomes, target groups, outputs, activities, resources and a detailed budget. She scheduled emphasis patrols, locations, provided performance expectations, and data collection documents. Continual monitoring has occurred of expenditures, officer performance, and progress towards project goal. Ms. Velez called and wrote to agencies failing to spend their allotted funds; required a schedule of planned enforcements; administered a reallocation of funds to another agency when necessary. She has had discussions with all levels of command staff pertaining to officer and agency performance. Fatality and serious injury collision data is collected and reviewed on a regular basis. The project has made adjustments to the start time of patrols, their duration, locations, and number of officers working. Ms. Velez also took the lead and has been scheduling and hosting quarterly tri-county meetings for this project to ensure progress and alignment towards project and Target Zero goals.

3. Describe the person's experience developing educational materials for an adult audience. Submit three samples of educational materials developed by this person.

As the Target Zero Manager and Public Education Specialist, Ms. Velez has developed traffic safety materials for audiences of all ages. In addition to child passenger safety items, she has generated an emphasis patrol calendar for Mobilization and Target Zero Team emphasis patrols that is used county-wide; developed the curriculum, handout, and evaluation for a child passenger safety program used in the high schools; participated in the development of the You Can Prevent Tragedy – Active Supervision & Child Safety; Safe Tenants And Rentals brochure; car seat program for Public Health Clinics; and Walk and Roll (elementary age presentation addressing personal, auto, bike and pedestrian safety). Certain programs have received statewide reach as well as national recognition and duplication.

Ms. Velez has been the Target Zero Task Force Public Information and Education officer; serving on the executive board for three years. Ms. Velez has produced eye-catching, innovative materials to reach multi-cultural and extremely diverse populations in addition to authoring many media releases.

Attached to this proposal you will find examples of the following:

PASS-IT – this program distributes previously owned car/booster seats. This brochure was developed to provide the locations of participating agencies, acknowledge the program partners, provide steps on how to properly destroy unsafe seats, define what could be a safe seat to pass on, and a donation receipt.

Got a Traffic Ticket? – after assuming responsibility for Kent Traffic School, Ms. Velez became concerned with its low enrollment. In an effort to make the application process easier, she provided her city graphics department the important facts as well as a step by step process. Enrollment in traffic school classes increased dramatically (September 2006 had 28 students – September of 2011 had 128 students).

City of Kent Trespass Program – this program had been in existence for several years but didn't have any kind of promotional/educational piece letting the public know how it can help reduce criminal activity on their property. After being assigned this program, Ms. Velez put together the brochure to educate and market this resource.

4. Describe this person's experience working with law enforcement.

Ms. Velez has been employed by the Kent Police Department for the past ten years; working directly with commissioned personnel on many levels. She has conducted trainings during officer briefings to review the occupant protection and child passenger safety laws; assisted with intake of arrestee information when utilizing the Mobile Impaired Driving Unit by Washington State Patrol; helped to spot seat belt violations when conducting patrols; participated in a South King County racer emphasis patrol; and facilitated/presented at numerous meetings attended by law enforcement personnel. She helped coordinate several training classes for officers working traffic safety emphasis patrols (BAC, SFST Basic and Refresher, Blood Draw).

5. Describe how the CPS Strategic Plan projects will be prioritized.

Below is a list of projects in order of priority however activity will occur in several different projects areas simultaneously. Each project and associated tasks will be reviewed to determine their effectiveness. A study and evaluation of existing resources will be conducted to avoid duplication of services.

2.2C *Conduct proactive communication with CPS technicians, instructors and other interested stakeholders.*

Establishment of a Stakeholders Steering Committee who represent different areas of the state. The stakeholders will have an active part in prioritizing the remaining projects. This group can assist in locating CPS Team Leaders throughout Washington, establishing a database of technicians and instructors, and identifying existing resources.

2.2F *Measure the effectiveness of the CPS Program*

Although outcomes of this project may not be seen or collected for some time, it is important to establish what information will be collected, who will collect it, and when it will be collected. The stakeholders can provide input when establishing this process. Results from observational surveys will help establish benchmarks.

2.2D *Promote the correct installation of child restraints with community-level check-up events organized by volunteer CPS technicians.*

CPS Team Leaders will likely be the delivery method at the local level. The project will support the CPS Team Leaders to foster relationships. Establishing a grant application process will help in bringing monetary resources into their communities. Efforts will be made to ensure certified car seat technicians retain their certification status. Increasing the use of established programs such as PASS-IT will contribute in reaching families who are not able to purchase a new seat.

2.2B *Improve driver compliance with CPS laws by educating parents about the law, emphasizing major areas of non-compliance.*

Targeting areas determined by crash data will provide guidance when locating, developing and distributing education materials. Utilization of pre-existing partnerships will be critical for education and reaching diverse populations (hospitals, public health clinics, Headstart and ECEAP preschools).

2.2A *Increase driver compliance with Child Passenger Safety (CPS) law.*

The child passenger safety laws have consistently confused law enforcement officers and affected their confidence in determining violations for child occupants. Training needs to be provided at the Criminal Justice Training Center for new officers in addition to ongoing refresher training for experienced commissioned personnel. Establish a "Click it or Ticket-style" CPS focused project and measure its effectiveness.

2.2E *Increase the visibility of CPS issues in WA.*

Although listed last, educating the public will be ongoing and will become a number one priority if changes to occupant protection laws occur.

6. Include a budget narrative that describes how the \$270,000.00 project budget would be apportioned to the various Strategic Plan activities.

Fund allocation may be adjusted if existing resources prove to be effective or costs exceed estimates.

Proposed budget expenses (does not include Program Manager):

2.2C Include expenses for travel and hosting of six Advisory Board meetings = \$10,000.00 (web conferencing will be utilized to ensure participation throughout the state and reduce cost of meetings)

2.2F Measure effectiveness of program (observational surveys, stakeholder input, radio surveys) = \$10,000.00

2.2D Assist CPS Team Leaders by providing information of existing successful programs for implementation into their community. Establish grant process to fund projects led at local level = \$90,000.00

2.2B Development of educational materials, 800-number phone resource, website = \$13,000.00

2.2A Law enforcement education and training = \$9,000.00

2.2E Develop media materials & promote their use = \$5,000.00

7. What is the expected salary, benefits and other related costs for the Program Manager? Are there indirect costs for the organization and, if so, how much?

The expected costs for the CPS Program Manager are:

Salary	\$75,000.00
Benefits	\$25,200.00
Travel and Subsistence	\$ 8,500.00

Indirect costs for the Bonney Lake Police Department would equal 9% of total grant amount; \$24,300.00.

8. Describe the approach the CPS Program Manager will take completing the tasks in the Strategic Plan.

Cesi Velez, the CPS Program Manager, will report directly to Police Chief Dana Powers, Bonney Lake Police Department who is the Project Director. Ms. Velez will submit a weekly report demonstrating the current week’s activities and proposed schedule for the next week to Chief Powers. Monthly billings and a quarterly report will be submitted to the Washington Traffic Safety Commission. The Stakeholder Steering Committee will be established and provide guidance to the Program Manager when working towards task completion.

A quarterly review of fatality and serious injury child passenger data will be conducted. Current data indicates the highest death and injuries are ages 4–13. The location of these tragedies will help determine location for pilot projects, types of education needed, and available media resources.

Ms. Velez has worked in traffic safety for several years and has established strong community partnerships. These relationships will be utilized to review education and training materials. Existing meetings will be utilized to share and gather input; Target Zero Manager, Target Zero Task Force, SafeKids, law enforcement academy training, and routinely scheduled patrol briefings.

CPS Team Leaders and other local safety advocates will be kept informed of this program and its efforts. Communication, resources, and grants will be handled in a professional manner to support existing efforts at the local level. Partnerships will be established and nurtured with law enforcement, medical professionals, education, and other CPS advocates.

9. List three professional references.

Lt. Rafael Padilla
Kent Police Department
220 4th Ave. S.
Kent, WA 98032
(253)856-5885
rpadilla@kentwa.gov

Lynn Drake
Washington Traffic Safety
Commission
PO Box 40944
Olympia, WA 98504
(360)725-9886
ldrake@wtsc.wa.gov

Sgt. J.P. McAuliffe
Washington State Patrol
811 East Roanoke
Seattle, WA 98102
(206)720-3018
John.McAuliffe@wsp.wa.gov

10. Describe the CPS Program Manager’s (or your agency’s) previous experience managing grant-funded projects. (Note: organizations with non-profit status must submit a letter from the IRS showing their current 501C(3) status.)

The Bonney Lake Police Department (BLPD) will house the CPS Program Manager. The BLPD is lead by Chief Dana Powers. In addition to an Assistant Chief, Administrative Assistant, there are five sergeants and 34 employees made up of commissioned and civilian positions. The BLPD has been actively participating in emphasis patrols funded by the Washington Traffic Safety Commission (WTSC) the Pierce County DUI Task Force. Former Chief Mitchell was the Chair of the Advisory Board and current Chief Powers continues in this role. This demonstrates the department's commitment to traffic safety and supporting the State's Highway Safety Plan: Target Zero.

Cesi Velez will be the CPS Program Manager; reporting directly to Chief Powers of the BLPD. Ms. Velez comes to this project with over ten years of traffic safety program management at the Kent Police Department. She has been a Public Education Specialist in addition to the South King County Target Zero Manager. She applied and was awarded a two year grant of \$93,840.00 for the South King County Target Zero Task Force to which she has been solely responsible. Benchmarks and goals were established pertaining to state and county needs, proven project strategies identified, and quarterly reporting conducted to measure progress.

Ms. Velez has applied and received grant funding from the Washington Traffic Safety Commission to allocate to local law enforcement agencies in South King County (2010-2011 = \$84,080.00). She has coordinated all aspects of the DUI, speed and seat belt mobilization patrols. Oversight includes fund allocation, scheduling patrols, tracking officer performance, and processing reimbursement documents for 15 active law enforcement agencies.

CESI VELEZ

722 10th St. SE, Puyallup, WA 98372
W: 253-856-5884 C: 253-677-3791
Email: cesibones@yahoo.com

QUALIFICATIONS

Significant experience developing, implementing, presenting and promoting traffic safety programs. Ten years working within a law enforcement environment. Strong team player with successful collaboration of multiple entities working towards a common goal. Experienced with conducting research and evaluating fatality and serious injury data to guide funding allocation and resources. Development of educational traffic safety material including brochures, webpage updates, radio/television public service announcements, presentations, and conducting media interviews.

KEY SKILLS AND ABILITIES

- Excellent communication and public speaking skills; keeps public informed on best practices, educates on existing laws, promotes safe behavior, provides resource information
- Highly organized, able to set priorities, simplify processes and establish efficient procedures
- Able to lead, train, motivate and supervise program staff and volunteers
- Proven history of promoting a common vision and gaining support from peers, commissioned officers, community agencies, and Washington citizens
- Enthusiastic, self-motivated, and strong work commitment

EXPERIENCE

KENT POLICE DEPARTMENT, Kent, WA 2001-Present

South King County Target Zero Manager/Public Education Specialist

- South King County Target Zero Manager; coordinate the participation of South King County law enforcement agencies in impaired driving, speeding and seatbelt emphasis patrols
- Oversee Memorandum of Understanding for 15 law enforcement agencies; allocate funding according to fatality/serious injury data, ensure adherence to state and federal regulations, monitor officer activity and performance, process documentation for reimbursement
- Provide professional and administrative functions to traffic safety programs; includes grant writing of traffic safety task force, mobilization patrol, special emphasis and equipment grants
- Manage program budget, maintain files, track expenditures, generate required reports, submit monthly billings, resolve discrepancies with law enforcement agencies
- Host regularly scheduled stakeholder meetings to share progress towards goals, receive feedback and guidance, review alignment with Target Zero priorities
- Developed and implemented programs shared with other cities, counties, and states: curriculum for public health car seat class, hospital child birth education, HeadStart/ECEAP booster seat course, PASS-IT used car seat program, personal safety presentation, distracted driving workshop
- Obtain monetary and resource support from numerous community partners: Washington Traffic Safety Commission, Safety Restraint Coalition, SafeKids, Mary Bridge/MultiCare

Health Care System, IKEA of Renton, local area hospitals, public and community health clinics, fire and police departments

- Implemented monthly car seat inspection events: utilization of donated staff, storage, and resources makes this practice extremely cost-effective
- Kent Traffic School: volunteered to lead the completion of program generation, resulted in increased attendance, improved record keeping, collaboration between city prosecutor and municipal court, effective brochure, community awareness and support by commissioned personnel

WEYERHAEUSER COMPANY, Tacoma, WA 1989-2001

Administrative Assistant III, 1999-2001

- Managed the day-to-day customer service, administrative, financial and training activities for the Job Transition Services Center and tracked results of services provided

Domestic Log Invoicing Specialist, 1994-1999

- Generated invoices to third party domestic customers, updated sales history, provided timely and accurate reporting of volume and dollars sold

Export Log Invoicing Specialist, 1991-1994

- Created invoice and supporting documents for export log sales, prepared internal documentation, posted sales to accounts receivable, updated sales history

Data Entry Operator, 1989-1991

- Entered, edited and corrected various job applications

SPECIAL ACHIEVEMENTS

- Public Information and Education Officer for Washington's Target Zero Task Forces, 2008-present
- *Coin* recipient, Washington Traffic Safety Commission, for generating a report used by all state task forces to collect numerous data points, 2007
- Traffic Safety Superstar Award, Washington Traffic Safety Commission, for significant contribution to seatbelt and child passenger safety, 2006
- Community Partnership Award, King County Public Health, for promoting extraordinary services that promote public health, 2006
- Employee of the Month, City of Kent, 2004

EDUCATION AND TRAINING

Associate in Arts and Sciences (AAS), Pierce College, Puyallup

Car Seat Technician/Senior Checker, 2001-present

3-flags conference, 2001, 2002, 2003, 2004, 2005

Lifesavers, 2004, 2005, 2006, 2007

Impaired Driving conference, 2005, 2006

Leadership, 2005, 2006

King County Pedestrian Summit, 2005

Footprints and Bike Tracks, 2001, 2003, 2005

PARTICIPATING LOCATIONS:

Pregnancy Aid – Kent

1209 S. Central, Suite 204
Kent, WA
(253) 852-1201

Pregnancy Aid – Auburn

517 F Street SE
Auburn, WA
(253) 939-6676

Pregnancy Aid – Des Moines

730 S. 255th
Des Moines, WA
(206) 878-3770

West Side Baby

10032 15th Avenue S.
Seattle, WA 98146
(206) 767-1662



**Do you have a car seat
you no longer need?**



**Consider passing it on!
Here's what we suggest...**



For questions regarding this program,
please call 253.856.5884

ddlf3951 - 9/08



Kent Traffic School Application

For more information please call (253) 856-5860 and leave a message.

Please print legibly and fill out completely.

Last Name: _____ First Name: _____ Middle Initial: _____

Mailing Address: _____

Street Address (if different from above): _____

City: _____ State: _____ Zip: _____

Day Phone: _____ Evening Phone: _____

Date of Birth: _____ E-Mail (optional): _____

Ticket Number: _____ Ticket Date: _____

Current Ticket(s) is for: _____

* if cited for multiple violations, please list all

List any other states you have had a license in: _____

I understand that a background check will be conducted on each applicant. I understand and agree that Kent Police may deny acceptance to Kent Traffic School based on the findings of that background check or other lawful reason and need not disclose that reason to me. There are no refunds or rescheduling of classes. I hereby acknowledge that I have read and understand this brochure.

Signature of Applicant: _____ **Date:** _____

Dates not available (out of town) _____

PREFERRED CLASS TIME; NO GUARANTEE

Your assigned class information will be mailed to you if you are accepted.

- TUESDAY**, 6:45 PM to 10:15 PM
(Following 1st Sunday of each month)
- THURSDAY**, 6:45 PM to 10:15 PM
(Following 3rd Sunday of each month)
- SATURDAY**, 8:30 AM to 12:00 PM
(Following 2nd Sunday of each month)
- SATURDAY**, 1:00 PM to 4:30 PM
(Following 2nd Sunday of each month)

IMPORTANT INFORMATION

- You must apply for Kent Traffic School in person at the Kent Police Department, 232 4th Ave. S, Kent. Please bring your:
 1. Hearing notice
 2. Driver's license
 3. Completed application
- The Kent Traffic School Message Line is checked periodically. Please do not expect an immediate response and read the entire brochure before calling.

FOR OFFICE USE ONLY

Approved Declined _____

Hearing Date: _____ Letter: _____ Class Date/Time: _____

Got a Traffic Ticket?

You may be able to keep it off your Driving Record!

ACT QUICKLY! You must submit an application within one week of receiving your hearing date.



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General Information

If you have questions about this program, please do not call the Police Department. Call the Traffic School Message Line after you have read this entire brochure. If you have been court ordered to attend a defensive driving school, this class DOES NOT qualify.

Class Overview

Kent Traffic School is a 3 ½ hour traffic safety education program for drivers who have been cited for a minor traffic infraction. It includes current driving laws, safe driving techniques, and Kent-specific traffic data to make the driver more aware and knowledgeable about local driving conditions.

After successful completion of the class, the City Prosecutor will file a motion to dismiss your violation; there will be no further fine or legal action and you will not have to appear at your court hearing.

If your citation has two or more violations, (ex. violation 1=speed; violation 2=no tabs), you are responsible for handling the additional violation(s). Kent Traffic School allows you to keep **one** from your driving record.

The following conditions are NOT ELIGIBLE for Kent Traffic School:

- Currently on deferral
- This ticket violates probation
- Currently have an ignition interlock
- No insurance at time of citation (RCW 46.30.020)
- Current violation is for speeding 21 MPH or more over posted limit
- Major traffic infractions or criminal traffic citations
- Extensive driving or criminal record
- Violation of Intermediate or Drivers License Restrictions
- Moving violation for CDL holder
- You have attended Kent Traffic School in the last 24 months

Kent Traffic School Instructions

Applying is as easy as 1-2-3



1

MUNICIPAL COURT

- Within fifteen (15) days of the date you receive your ticket you must request a **contested** or **mitigation** hearing.
- Hand deliver or mail the green portion of your ticket to **Kent Municipal Court, located at 1220 Central Ave S, Kent WA 98032**—open Monday to Friday between 8:30 AM and 4:30 PM.
- Advise the court you will be applying for Kent Traffic School.
- The court will schedule a hearing; attempting to allow time for you to attend Kent Traffic School.

2

KENT POLICE DEPT

DO NOT delay applying for Kent Traffic School as you must attend at least 30 days prior to your court date; and classes fill up quickly.

- After receipt of your court date, apply in person at Kent Police Department, **located at 232 4th Ave S, Kent WA 98032**—open 24 hours a day, 7 days a week.
- You must have the following to apply:
 1. Hearing notice
 2. Driver's license
 3. Completed application
- You will be notified by mail (in about 7 working days) regarding your acceptance to Kent Traffic School and your class date and time.

- If **ACCEPTED**, proceed to Step 3.

If **DENIED** to Kent Traffic School, you will receive a letter indicating why you are ineligible. **YOU MUST THEN APPEAR AT KENT MUNICIPAL COURT ON THE HEARING DATE YOU RECEIVED OR OTHERWISE PROPERLY HANDLE YOUR INFRACTION.** Failure to comply with the court order could result in loss of your driver's license.

3

KENT TRAFFIC SCHOOL

- A non-refundable \$100 class fee must be received 4 working days prior to your class date. No fees will be accepted on your class date. (Payment options will be explained in the acceptance notice.)
- You must attend the entire 3 ½ hour class assigned to you. **There are no refunds or rescheduling of classes.**
- You must be in class at the start of class time, be alcohol and drug free, behave appropriately, and keep your cell phone or pager turned off.
- Still have questions about traffic school? Please call **(253) 856-5860**. This phone number is checked periodically. Please do not expect an immediate response.



C I T Y O F K E N T

TRESPASS PROGRAM

The City of Kent offers business owners an opportunity to be involved in a Trespass Enforcement Authorization Program.

This partnership provides the Kent Police Department authorization to contact and question persons who may be unlawfully occupying the property.



For more information call the Kent Police Community Education Unit, 253-856-5843 • www.ci.kent.wa.us/trespassprogram

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This program invites officers of the Kent Police Department to:

1. Enter your business property during non business hours to determine whether individuals found there have a legitimate business reason to be on your property; and
2. If the officer has probable cause to believe that the person is trespassing the officer may ask the person to leave the premises, or arrest the person for trespassing, and/or other crimes as appropriate; and
3. If the officer makes an arrest, the officer will list you as a witness in the case based on the information you provided in the authorization.

This program DOES NOT increase the police patrolling of your property.

RCW 9A.52.070 Criminal Trespass first degree: 1) if he/she knowingly enters or remains unlawfully in a building 2) Criminal trespass in the first degree is a gross misdemeanor.

RCW 9A.52.080 Criminal Trespass second degree: 1) if he/she knowingly enters or remains unlawfully in or upon premises of another under circumstances not consulting criminal trespass in the first degree 2) Criminal trespass in the second degree is a misdemeanor.

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To participate in this program you must:

1. Complete and sign the Trespass Enforcement Authorization form. The original of this form must be on file at the Kent Police Station. In this form you:
 - a. appoint all Kent Police officers as your agents for the purpose of enforcing trespass law,
 - b. state that no one has permission to use the property during non-business hours for any purpose not directly and clearly related to your business, and
 - c. state that you will testify in court if called to do so.
2. Post No Trespassing signs at the logical entry points to your property (driveways, sidewalks).
3. Testify in court if called on to do so.
4. Notify the Kent Police Department when installation of no trespassing signs is complete.

SIGNS must include the following verbiage:

TRESPASSING PROHIBITED

NO LOITERING

VIOLATORS SUBJECT TO ARREST AND PROSECUTION

RCW 9A.52.070-080

(or words to that effect)

You may obtain signs from a supplier of your choice. You may also purchase a 12" X 18" sign through the Kent Police Foundation for \$25.00 each.

For more information call the Kent Police Community Education Unit, 253-856-5843
www.ci.kent.wa.us/trespassprogram

City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Executive / Don Morrison	Meeting/Workshop Date: 15 November 2011	Agenda Bill Number: AB11-116
Agenda Item Type: Ordinance	Ordinance/Resolution Number: D11-116	Councilmember Sponsor: Hamilton

Agenda Subject: Renaming of Sumner-Buckley Highway East

Full Title/Motion: An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Renaming That Portion Of Sumner-Buckley Highway East That Lies Within The City Limits..

Administrative Recommendation: Approve

Background Summary: The City of Bonney Lake desires to honor Veterans for their dedication and loyal service to our country by renaming Sumner-Buckley Highway East. SBH was chosen because it is no longer relevant as the roadway has been mostly replaced by SR 410 and neither the Cities of Sumner nor Buckley currently have a portion of Sumner-Buckley Highway East within their City limits. Bonney Lake is currently larger than both Sumner and Buckley combined, yet was excluded in the original name of the highway. The City Council desires to add to its local identity and build public support for a Veterans Memorial Park. Thus, Sumner-Buckley Highway East appears an ideal candidate for renaming.
Attachments: Ordinance D11-116

BUDGET INFORMATION			
Budget Amount	Current Balance	Required Expenditure	Budget Balance
Budget Explanation: There will be some cost in replacing the street name signs.			

COMMITTEE, BOARD & COMMISSION REVIEW			
Council Committee Review:	<i>Approvals:</i>		Yes No
Date:	Chair/Councilmember		<input type="checkbox"/> <input type="checkbox"/>
	Councilmember		<input type="checkbox"/> <input type="checkbox"/>
	Councilmember		<input type="checkbox"/> <input type="checkbox"/>
Forward to:	Consent Agenda:	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Commission/Board Review:			
Hearing Examiner Review:			

COUNCIL ACTION	
Workshop Date(s): September 20, 2011; 11/15/11	Public Hearing Date(s):
Meeting Date(s):	Tabled to Date:

APPROVALS		
Director:	Mayor:	Date Reviewed by City Attorney: (if applicable):

ORDINANCE NO. D11-116

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, RENAMING THAT PORTION OF SUMNER-BUCKLEY HIGHWAY EAST THAT LIES WITHIN THE CITY LIMITS.

WHEREAS, the City of Bonney Lake desires to honor Veterans for their dedication and loyal service to our country; and

WHEREAS, A street name will be a reminder to the public of the daily sacrifice of the men and women in military uniform and without that sacrifice we would not be free; and

WHEREAS, the present name of Sumner-Buckley Highway East is no longer relevant because the roadway has been mostly replaced by SR 410; and

WHEREAS, neither the Cities of Sumner nor Buckley currently have a portion of Sumner-Buckley Highway East within their City limits; and

WHEREAS, the City of Bonney Lake wishes to add to its local identity and build public support for a Veterans Memorial Park; and

WHEREAS, the City Council has determined that the public convenience and welfare will be served by a change in the name of Sumner-Buckley Highway East; and

WHEREAS, it is the intent of the City Council to continue to recognize the historical significance of Sumner-Buckley Highway;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. That portion of the Sumner-Buckley Highway East within the city limits is hereby renamed Veteran Memorial Drive East. All current street numbers shall remain as presently addressed.

Section 2. The Mayor is hereby authorized to cause each residence and business affected by the name change to be given notice of the change, to designate this change on the official maps of the City of Bonney Lake, to notify those affected agencies and utilities of the name change in order for them to effect the change in a timely manner, and to formally request Pierce County to likewise rename Sumner-Buckley Highway East to Veteran Memorial Drive East from its westward county limits to 214th Avenue East. The Mayor is authorized to add a historical sign at selected intersections as deemed appropriate to recognize the historic Old Sumner-Buckley Highway name.

Section 3. The current Sumner-Buckley Hwy E signs shall not be replaced with the new street sign name before May 1, 2012.

Section 4. Effective Date. This Ordinance shall take effect thirty (30) days after its passage, approval, and publication as required by law.

PASSED by the City Council and approved by the Mayor this ____th day of _____, 2011.

Neil Johnson, Jr.
Mayor

ATTEST:

Harwood T. Edvalson
City Clerk, CMC

APPROVED AS TO FORM:

James Dionne
City Attorney

Passed:
Valid:
Published:
Effective Date:

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City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Admin Srvcs / Edvalson	Meeting/Workshop Date: 22 November 2011	Agenda Bill Number: AB11-157
Agenda Item Type: Resolution	Ordinance/Resolution Number: 2172	Councilmember Sponsor:

Agenda Subject: Resolution Designating the Public Transportation Improvement Conference Representative and Alternate.

Full Title/Motion: A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Appointing A Representative And Alternate To The Pierce Transit Public Transportation Improvement Conference.

Administrative Recommendation: Select an Alternate and Approve Resolution.

Background Summary: The Pierce Transit's Board voted to convene a Public Transportation Improvement Conference (PTIC) to consider the need and desirability of adjusting the District's boundary. Each member City must designate an elected representative to the conference. As a Pierce Transit Board member, Mayor Johnson has expressed his desire to represent the City at the Conference. It is suggested the designation of an alternate would also be prudent. The first meeting of the conference is scheduled for December 16, 2011 at 2:30 p.m. at the Puyallup Library.
Attachments: Letter from Pierce Transit outlining PTIC process.

BUDGET INFORMATION			
Budget Amount	Current Balance	Required Expenditure	Budget Balance
Budget Explanation: No budget impact to this action.			

COMMITTEE, BOARD & COMMISSION REVIEW			
Council Committee Review:	<i>Approvals:</i>	Yes	No
Date:	Chair/Councilmember	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember	<input type="checkbox"/>	<input type="checkbox"/>
Forward to:	Consent Agenda:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Commission/Board Review:			
Hearing Examiner Review:			

COUNCIL ACTION	
Workshop Date(s): 11/15/11	Public Hearing Date(s):
Meeting Date(s): 11/22/11	Tabled to Date:

APPROVALS		
Director: <i>HTE</i>	Mayor: <i>NJ</i>	Date Reviewed by City Attorney: (if applicable):

November 15, 2011

This letter is to inform you that Pierce Transit's Board of Commissioners (*Pierce Transit*) approved a resolution at its November 14, 2011, Board meeting to convene a Public Transportation Improvement Conference (*PTIC*) as authorized by Ch. 36.57A RCW. The first meeting of the PTIC will be December 16, 2011, at 2:30 p.m. at the Puyallup Library, 324 South Meridian, Puyallup, WA 98371.

For your convenience, we offer the following general outline of the PTIC process. Necessarily, not all details are included and you should consult your legal counsel about the process. Further, since this letter constitutes Pierce Transit's 30 day written notice to you of the first PTIC meeting, you will need to designate your PTIC representative (*an elected official*) promptly in order to attend and participate in the first meeting (*see #4 below*).

1. Pierce Transit passes a resolution creating and convening a PTIC.
2. Pierce Transit sends a 30 day written notice of the first PTIC meeting to every jurisdiction (*including the County*) within the County.
3. Pierce Transit provides a 30 day public notice of the first PTIC meeting.
4. Prior to the first PTIC meeting, the County and jurisdictions must designate their representatives (*an elected official*).
5. At the first PTIC meeting, a chair will be elected from the members at large.
6. At the first PTIC meeting, the Conference will consider whether to propose revisions to the Public Transportation Benefit Area (*PTBA*) boundary.
7. At the first PTIC meeting the Conference may set a date for a public hearing. It will be assumed for this illustration that the Conference concludes a revision is appropriate. The public hearing must be publicly advertised for four consecutive weeks. Note below the date of this public hearing will be dependent on County and jurisdiction responses to the preliminary delineation discussed below.
8. Between the first PTIC meeting and the public hearing, a proposed revised boundary will be delineated based on the first meeting discussions. This preliminary delineation will be sent to the included County and jurisdictions.
9. The County and jurisdictions must then indicate affirmatively whether they wish to be included or excluded in the revised boundary.

10. The preliminary delineation is then amended to reflect the statements of inclusion or exclusion.
11. The amended delineation, in the form of a map and a description of the proposed boundary will then be placed in the publicly advertised notice for the public hearing noted above.
12. A public hearing will be held on the date and at the place in the notice. "At such hearing or any continuation thereof, any interested person may appear and be heard on all matters relating to the effect of the formation of the proposed public transportation benefit area." RCW 36.57A.030.
13. The Conference may adjourn the public hearing from time to time, but not for a period to exceed 30 days in all.
14. The Conference may make reasonable and proper changes to the amended delineation, with certain restrictions. If new territory is added, then a second public hearing shall be held.
15. At the conclusion of the first public hearing (*or the second public hearing, if applicable*), the Conference may adopt a resolution delineating the new boundary.
16. Within 30 days of the established resolution, the County may reject the new boundary.
17. Within 60 days of the establishment of the new boundary, any city may withdraw.

Included with this letter is a sample resolution for your consideration in order to formally designate your representative for the PTIC. Naturally, you should consult your legal counsel as to the appropriate resolution form to be used.

Sincerely,



Treva Percival, Clerk of the Board
Pierce Transit

cc: Pierce Transit Board of Commissioners
City Clerk

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