

**CITY COUNCIL WORKSHOP**

**May 4, 2010  
5:30 p.m.**

**AGENDA**



*The City of Bonney Lake's Mission is to protect the community's livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.*  
Website: [www.ci.bonney-lake.wa.us](http://www.ci.bonney-lake.wa.us)

*The City Council may act on items listed on this agenda, or by consensus give direction for future action. The council may also add and take action on other items not listed on this agenda.*

**Location:** City Hall Council Chambers, 19306 Bonney Lake Blvd., Bonney Lake.

Page

**I. Call to Order:**

Mayor Neil Johnson

**II. Roll Call:**

**Elected Officials:** Mayor Neil Johnson, Jr., Deputy Mayor Dan Swatman, Councilmember Laurie Carter, Councilmember Dan Decker, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin and Councilmember Jim Rackley.

**Expected Staff Members:** City Administrator Don Morrison, Chief Financial Officer Al Juarez, Public Works Director Dan Grigsby, Community Development Director John Vodopich, Police Chief Mike Mitchell, Community Services Director Gary Leaf, Administrative Services Director/City Clerk Harwood Edvalson and City Attorney Jim Dionne.

**III. Agenda Items:**

- 3-26 A. **Discussion:** AB10-83 - Council/Court Chambers Design and AV Options.
- 27-93 B. **Discussion:** AB10-54 - Stormwater Pollution Prevention Art Contest.
- 95-97 C. **Discussion:** AB10-16 - Review of Planning Commission 2010-2012 Workplan.
- D. **Council Open Discussion.**
- 99-112 E. **Review of Draft Council Minutes:** April 20, 2010 Council Workshop, April 27, 2010 Special Council Meeting and April 27, 2010 Council Meeting.
- 113-124 F. **Discussion** (Tabled from 4/27/10): AB10-74 - Ordinance D10-74 - An Ordinance Of The City Of Bonney Lake, Pierce County, Washington, Updating The Sign Code To Allow Nonpolitical Campaign Signs In The Right Of Way.

**IV. Executive Session:**

Executive Session: Pursuant to RCW 42.30.110, the City Council may meet in executive session. The topic(s) and duration will be announced prior to the executive session.

**V. Adjournment:**

**For citizens with disabilities requesting translators or adaptive equipment for communication purposes, the City requests notification as soon as possible of the type of service or equipment needed.**

**THE COUNCIL MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.**



**City of Bonney Lake, Washington  
City Council Agenda Bill (C.A.B.) Approval Form**

<b><u>Department / Staff Contact:</u></b> Exec / Don Morrison	<b><u>Workshop / Meeting Date:</u></b> 04 May 2010	<b><u>Agenda Bill Number:</u></b> AB10-83
<b><u>Ordinance Number:</u></b>	<b><u>Resolution Number:</u></b>	<b><u>Councilmember Sponsor:</u></b>

**Agenda Subject:** IJC Council/Court Chambers Layout and AV

**Proposed Motion:**

**Administrative Recommendation:** Officially selection Option "C" as the preferred alternative to design, and determine the scope of the audio-visual system. The City Administrator feels the cost to broadcast Council meetings over a PEG channel or provide the capability for live streaming of Council meetings to the Internet, estimated at \$65,000, can be deferred now but considered for the permanent civic center when it is built. Also, a \$25,000 request to speak system can likewise be deferred.

**Background Summary:** The consultant has provided 4 optional layouts for the new council/court chambers in the IJC. The preferred option is option "C". Also, the audio-visual consultant has some recommendations for the audio-visual system.

**BUDGET INFORMATION:**

<b>Budget Amount</b>	<b>Required Expenditure</b>	<b>Budget Impact</b>	<b>Budget Balance</b>
+/- \$116,000 AV; \$20,000 Council Dias	TBD		

**Budget Explanation:**  
Funding is from civic center bond proceeds

**COMMITTEE/BOARD REVIEW:**

**Subcommittee Review Date:** -

**Commission/Board Review Date:** -

**Hearing Examiner Date:**

**COUNCIL ACTION:**

<b>Workshop Date(s):</b>	<b>Public Hearing Date(s):</b>
<b>Meeting Date(s):</b>	<b>Tabled To Date:</b>

**Signatures:**

Director Authorization	Mayor	Date City Attorney Reviewed
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# City of Bonney Lake

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## Municipal Court & Council Chambers

AUDIOVISUAL SYSTEMS DESIGN NARRATIVE

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## INTRODUCTION

The City of Bonney Lake plans to occupy new administrative offices, including their City Council and Municipal Court, in a new office building. The new facility will provide both public and executive session meeting spaces for the Council and courtroom space on the first floor of this new facility. The Court and the Council will both utilize the public meeting area for their functions. The facility must be equipped with audiovisual and control systems that will support all current functionality and provide for future expansion of this functionality. The City does not expect to occupy this space permanently and would like the ability to move these systems to a permanent location.

This report presents a program-level concept for the audiovisual systems. The report also outlines recommendations for reverberation time, sound isolation, and interior noise levels in these rooms.

This narrative does not define the requirements for data, communications, or lighting systems. This information should be prepared by other consultants. As the project moves forward, BRC Acoustics will coordinate electrical and data requirements for the audiovisual systems and the architectural acoustical issues with these other disciplines.

## FACILITY DESCRIPTION

### General

This facility will support the work of both the Municipal Court and the City Council in a single room. However, since the Municipal Court meets more frequently (three times per week) than the City Council, their functional requirements have priority over those of the City Council. In addition to these groups the room will also be used by other city departments including Parks & Recreation and the Planning Commission. Furthermore, the City expects this room will be used by other public groups. Therefore, the audiovisual systems should be able to support these needs and the associated audiovisual control system should allow an operator to easily configure the room and the system for the appropriate user group.

The main meeting room consists of a space approximately 36' wide and 42' long. It will be equipped with a permanent council dais that will also function as the judge's bench. All court and council related AV systems infrastructure will be built into the dais. This includes microphones, video monitors, request-to-speak panels, system control interfaces, and so on.

All other furniture will be portable, including seating for the jury, defense and prosecution, City staff, and public seating. Since this project will be a tenant improvement of an existing facility, and these rooms sit on the ground floor, it will not be possible to use floor boxes to support connectivity for these locations or uses. All connections will be made at interface panels in the dais or the walls.

### Municipal Court

Since the Municipal Court meets three times a week in this space, the council dais must be designed to provide a comfortable and ergonomically supportive work environment for

the Clerk and the Judge for up to eight hours at a time. They will need access to both court documents as well as be able to conduct other court-related business from this location without having to return to their offices. This means the ability to connect to the Court's Local Area Network (LAN) for access to case files as well as email, word processing, or other day-to-day business. This is a separate secure network from that provided for the Council and will require dual network taps at the Judge's, Clerk's, and legal team tables. This also means the ability to be able to forward telephone calls to this room when in use.

In addition to space for the Judge and Clerk, the room must also provide a witness stand for testimony, separate tables for defense and prosecution, a six-member jury, and seating for up to 25 people during jury selection. On an on-going basis, an audience of five to six members is typically in attendance. A jury is empanelled only once or twice a year, although this use is expected to increase over time. Detailed information regarding room layout will be provided by the architect.

### **City Council**

The City Council consists of six members plus the mayor and the dais should be designed to support that capacity. The City Clerk, Administrator, and Attorney all participate in these meetings on a regular basis. Other City department heads may also participate on an as-needed basis. Portable tables will be provided for these participants, with seating for the Clerk, Administrator, and Attorney at a table on one side of the dais and seating for three to six additional participants on the opposite side of the dais. In addition, a podium will be provided to support oral public testimony and presentation.

The Mayor or in his absence, the Assistant Mayor, presides over all meetings and recognizes those council members or staff that wish to speak. For public testimony, the City Clerk tracks the time left for a particular speaker and notifies them of when their time has expired.

The Clerk must also have access to a local copier and fax machine adjacent to their seat for use during meetings. In addition, the Clerk is responsible for audio recordings of all meetings and maintaining notes of the proceedings. The City currently uses FTR Gold software for this purpose.

Portable seating will be provided for 50 to 60 members of the public.

### **Executive Session Room**

Although this space will include a separate Executive Session Room where the Council will meet, there will be no audiovisual capabilities in that room.

## **AUDIOVISUAL SYSTEMS**

### **Municipal Court**

The Court expressed the need for the following audio and video presentation capabilities.

### **Audio**

- Speech reinforcement of the Judge, legal counsel, witness, Clerk, and jury using dedicated microphones for each position. The public presentation podium provided for the City Council will serve as the witness location.
- Additional wireless microphones will be provided for legal counsel for use when they are not seated at their table.
- Audio recordings of all legal proceedings for archival and transcription services onto digital media or the Court's network.
- Program playback of audio signals from videotape, CD, DVD, computers, or other portable devices.
- Playback audio signal from a video teleconferencing system used for remote video arraignment with jail facilities at the City of Kent.
- Distribute both speech and program audio throughout the room using ceiling-mounted loudspeakers.
- Distribute both speech and program audio over an assistive listening system in accordance with Federal and State ADA requirements.<sup>1</sup>

### **Video**

While the Court does not presently make use of evidence video, they would like to be prepared for this likelihood in the future.

- Display video images from a video teleconferencing system used for remote video arraignment with jail facilities at the City of Kent.
- Display video images from portable or fixed video sources such as a videotape player, DVD player, or document camera.
- Display video images from laptop or fixed personal computers located at the Clerk's desk, the Judge's bench, or either of the legal counsel tables. All video images will be reviewed by the Judge prior to display to the jury.
- Images will be displayed using a permanently installed ceiling mounted data and video projector and a ceiling-mounted projection screen. The projection screen will be electrically operated.
- Display images to the Clerk, Judge, and counsel tables using LCD panels at each location.
- Display images to the Jury using a large flat panel display on a portable cart which will be wheeled in and connected as needed. Since jury trials occur on a limited basis, this capability will not be part of the basic system.

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<sup>1</sup> This system will utilize an infrared-based broadcast and distribution to ensure privacy.

### **System & Room Control**

All systems will be operated by the Clerk. Because of this, reliability and ease of use will be paramount. To support this, we recommend use of a touch-panel remote control system to assist the user with system set-up and operation.

The audiovisual systems will be controlled using a touch panel at the Clerk's position during court proceedings. The system will allow the Clerk to perform the following functions.

- Selection of COURT system control capabilities from the touch panel using password protection.
- Selection of appropriate audio and video sources for amplification and display.
- Transport control of audio and video sources for play, stop, fast forward, rewind, channel selection, pause, chapter and frame search, and other operator functions.
- Control of room lighting via presets.
- On/off control of the video projector, other display devices, and the audiovisual systems.
- Up/down control of the video projection screen.

### **City Council**

The Council expressed the need for the following audio and video presentation capabilities.

#### **Audio**

- Speech reinforcement of City Council members, staff members, and public presenters. Each dais seat will be equipped with a microphone and a "request-to-speak" button which will notify the Mayor that a member wishes to speak. In acknowledging that request the microphone will be activated. Two microphones will be provided at each staff table, with similar capability and operation and one microphone will be provided at the presentation podium.
- Ability to be able to connect absent members or staff via audio conferencing.
- Program playback of audio signals from videotape, CD, DVD, or computer signals.
- Distribute both speech and program audio throughout the room using ceiling-mounted loudspeakers.
- Distribute both speech and program audio over an assistive listening system in accordance with Federal and State ADA requirements.<sup>2</sup>

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<sup>2</sup> This system will utilize an infrared-based broadcast and distribution to ensure privacy.

- Audio recording of City Council meetings in accordance with State and local requirements. These recordings will be made on digital media.
- Final mixed audio signal for broadcast purposes.

### **Video**

There are two viewing audiences that must be accommodated in this space – the constituents who come to participate in meetings as well as the City Council and Staff. Due to the seating layout of the room, the placement of the council dais relative to the audience, and the necessity for the audience to view the Council in addition to any video presentations, this arrangement requires two video display systems.

The first display system will use a permanently installed, ceiling-mounted video projector and a single projection screen located on the wall behind the Council dais.

The second display system provides an individual LCD monitor at each Council seat to display computer and video images from the other video sources to be used in the room. The Clerk will view these images on the remote control system touch panel at her location. All other staff members will be able to view images on the main projection screen.

The LCD monitors at each seat will also allow each council member to access the City's LAN for files or email as needed during a meeting and electronic distribution of the meeting agenda in addition to viewing images seen by the audience. A small form factor PC will be provided at each council seat for this purpose and each council member will be able to select which images will be displayed on their monitor.

- Display video images from laptop or fixed personal computers. Inputs will be provided at each council seat, the City Clerk's location, one staff location and at the public presentation podium.
- Display images from videotape, DVD, or a portable document camera. All sources will be located at the Clerk's desk.
- Display images on a projection screen recessed in the ceiling and extended or retracted as needed by the Clerk using the room remote control system. Based on industry best practices, the image should be 84" tall to allow the public to view the image from the back of the room. We recommend using a projector and projection screen with a native 16:9 aspect ratio to maintain conformity with current projection trends. This translates to an image size of 84" tall by 150" wide.
- Display images to the City Council locations on LCD panels.
- Route computer and composite video signals for use in broadcast of meetings.

### **System & Room Control**

The AV presentation systems will be operated by the City Clerk. Because of this, reliability and ease of use will be paramount. The same control system described for the Municipal Court will be used in this application as well.

- Selection of COUNCIL system control capabilities from the touch panel using password protection.
- Selection of appropriate audio and video sources for amplification and display.
- Transport control of audio and video sources for play, stop, fast forward, rewind, channel selection, pause, chapter and frame search, and other operator functions.
- Control of room lighting and broadcast lighting via presets.
- On/off control of the video projector, other display devices, and the audiovisual systems.
- Up/down control of the video projection screen.

### **Council Chambers Broadcast**

The City intends to broadcast Council meetings over the local PEG channel or provide the capability for live streaming of Council meetings to the Internet. To accomplish this, the following functionality is required.

- Audio signal from the Council Chambers sound system.
- Composite video and computer video signals from the Council Chambers video presentation system.
- Video signal from cameras located in the Council Chambers and control signals to allow an operator to remotely control the cameras and pan/tilt units to which the cameras are mounted.
- Production and playback equipment necessary to control cameras, switch audio and video signals, record audio and video signal, edit previously recorded materials, playback video tape to the CATV system, and a character generation system to provide meeting schedules and other information useful to the public during broadcast.
- Provide infrastructure to support a four-camera shoot. Camera locations will be chosen to allow a full shot of the entire dais, close-ups shots of either side of the dais or adjacent staff tables, and of the presentation podium.
- Interface to the local cable provider to send signal back to their head end facility.
- Interface to the City's LAN for delivery of webcast content.
- Raceway systems to provide pathways from camera locations and the audiovisual system head-end location to a production location in the building or to a remote production truck.

### **Public Use**

These same capabilities will be provided to other City departments holding meetings in this space or to the public for use by outside public entities. Access for control of the

systems will be limited via a menu selection on the initial control screen pages and controlled via password protection.

### **Infrastructure**

The audiovisual systems head-end equipment rack will be located in a closet in the Executive Session Room. Access to the council dais from this location will be through a raised floor on which the council dais will sit.

Connection points will be required at the ends of the council dais to allow for connection of audio, video, computer video, control, data and power for the staff tables and public presentation podium.

Additional connection points will be provided for remotely controlled cameras for broadcast use and to send audio and video signal to the broadcast production area. This does not need to be in the same room as the council meets.

We will coordinate the location of these boxes with the architect and electrical engineer during the design of the systems.

## **ARCHITECTURAL ACOUSTICS**

### **General**

Careful attention to acoustical issues in each room is vital to the successful operation of each room. In each of the rooms described below, we provide three target values based on the use of the rooms and their adjacencies to other spaces. These values include the acoustic energy decay rate, the ambient noise level, and the STC rating of walls, doors, and relights.

#### **Reverberant Sound Control**

The energy decay rate defines how quickly reverberant energy decays in a space. This is particularly important in the Council Chambers. The rate at which this energy decays affects how easily people in the space are able to understand what is being said. During broadcast or audio conferencing, it directly impacts the quality of audio communication between the different sites.

The recommended reverberation time for the Council Chambers is 0.6 to 0.8 seconds at mid-frequencies. This RT will support speech communication and tape recording of council proceedings, while providing a sense of room "presence" rather than a totally "dead" acoustical environment. It is also important that there be no perceptible flutter echo between surfaces in the room, which will require treatment of walls, floors and ceilings.

#### **Noise Criteria Levels**

Noise from the HVAC systems, street traffic, footfalls from occupants above this space, hallway or lobby conversation, lighting ballasts, and other intrusive sources can all adversely impact the ambient noise level in the room and the ability of listeners to hear what is being said. The NC level of a room is a direct measurement of these levels and indicates how quiet the room should be. The recommended NC levels are listed below.

<b>Recommended Noise Criteria (NC) Levels</b>	
Council Chambers	NC-25
Executive Sessions	NC-25

### **Sound Isolation**

The STC rating of a construction element is a measure of the sound isolation properties of architectural elements such as walls, doors, and relights. Careful design and construction practices will help to eliminate some of the intrusive noise sources mentioned above. The recommended ratings vary depending on adjacencies with other spaces such as offices, hallways, bathrooms, etc. The rating listed in each type of room is the minimum recommended, and helps to achieve the NC level described above.

The sound isolation provided between adjacent spaces is a composite of the STC ratings for walls, doors, and relights, as well as careful detailing for isolation at wall interfaces, above ceilings, and at other potential sound paths. Effective sound isolation also requires control of cross-talk and other mechanical system sound paths.

The initial recommendation for the Council Chambers wall assembly is an STC 45 to 50. An STC 50 will require staggered studs with two layers of gypsum board on each side, and a 6"-thickness of glass fiber batt insulation inside the stud cavities. An STC 45 will require a single stud with two layers of 5/8" gypsum board on each side, and a 6"-thickness of glass fiber batt insulation in the stud cavities. These requirements are based on a wood stud frame assembly. Light gauge metal studs will provide better acoustical performance with generally less gypsum board and air space.

Doors should be 1-3/4" solid-core, with acoustical perimeter and threshold seals.

Relights should be approximately STC 35, with the performance rating determined by the total area of the relights.

These are preliminary recommendations for sound isolation performance, and will be refined as design progresses.

## **FACILITY IMPACT**

The information below provides basic background regarding audiovisual systems requirements for coordination with other members of the design team. This information is intended to help everyone involved in the project understand the requirements associated with the integration of A/V technology into each space.

### **Power Systems**

We recommend that a transformer isolated, dedicated sub-panel be provided to serve the audiovisual power requirements in this space. Projection screen motors or other motorized devices should derive power from "normal" power distribution panels. An isolated power ground and dedicated neutral should be provided at each audiovisual

equipment receptacle. Power quality should be monitored for stability and a local UPS should be provided for essential computer-based equipment.

Room	Rack Power	Dais Power	Projector Power	Screen Power
Council Chambers	15A	60A	9A	2.4A
Equipment Closet	40A			

**Grounding**

Provide a technical grounding connection for all technical equipment associated with the AV systems. The grounding system will be terminated to building power ground to keep all equipment at the same potential in reference to signal ground versus power ground. All AV equipment racks will have a ground bus bar attached to the building grounding system. We will provide power distribution and grounding details with our DD level drawings.

**Cooling Requirements**

Audiovisual equipment is capable of generating a fair amount of heat during operation. Major contributors include video projectors, video monitors and equipment racks. While the heat generated may typically be handled by the facility's HVAC systems, it is often necessary to actively remove heat from equipment rack locations using rack-mounted fan systems. In some instances, it may be necessary to provide active cooling of video projectors or monitors where these devices are mounted in enclosures and of equipment racks in dedicated equipment rooms. We will provide the mechanical engineer with an estimate of heat loads for the systems in these rooms and coordinate any special casework needs with the architect.

Room	Rack Exhaust Heat	Dais Exhaust Heat	Projector Exhaust Heat
Council Chambers	1000 BTU/hr	13000 BTU/hr	3500 BTU/hr
Equipment Closet	15000 BTU/hr		

**Lighting**

Specialty lighting will be required in the Council Chambers Room. The lighting should be zoned to allow control of lighting levels throughout the space. One zone will be required that will control lighting instruments that would reflect off the surface of the video projection screen. A separate zone should be provided which controls lighting levels behind the Council dais. A third zone should control lighting levels over the audience, allowing the operator to select full on, full off or video presentation levels that provide adequate light levels for taking notes. Dimmable lighting should be provided so operators can adjust the lighting as required from the control panel.

It is very important to keep light off the video projection screens. This will increase the brightness and apparent contrast ratio of the projected image which has a direct impact on

the image quality that is perceived by the audience. In practice, careful design will be necessary to achieve dark screens for the video display while simultaneously providing good lighting for other functions.

Broadcast requires "flat" front lighting of conference participants as well as lighting of surfaces behind the participants to keep them from appearing as "wall flowers" to far sites. We recommend a ratio of 3:2 of front lighting levels vs. back lighting levels. Vertical light levels on the face should range from 50 to 75 foot-candles. Counter surfaces should reflect light up to in facial shadows. We work with the lighting designer to evaluate the specific requirements of each space and recommend lighting to compliment the room activities.

In rooms used for broadcast, finish colors should be selected to ensure that participants look natural. Lighting and color selection should ensure good flesh tones and contrast of the participant or Council member against the background. Avoid color selections which have obvious flesh tones or red tones in them. Finishes should have reflectance values under 0.30. While the finish could be paint, a fabric finish could be used which could be incorporated into the acoustical treatment of the room. Neither a painted surface nor a fabric surface should contain an obvious pattern, as this will be readily apparent in any broadcast video image.

Rooms with windows should be equipped with shades to control incoming, ambient light levels. In some rooms it may be desirable to equip windows with motorized shades controlled by the AV control panels.

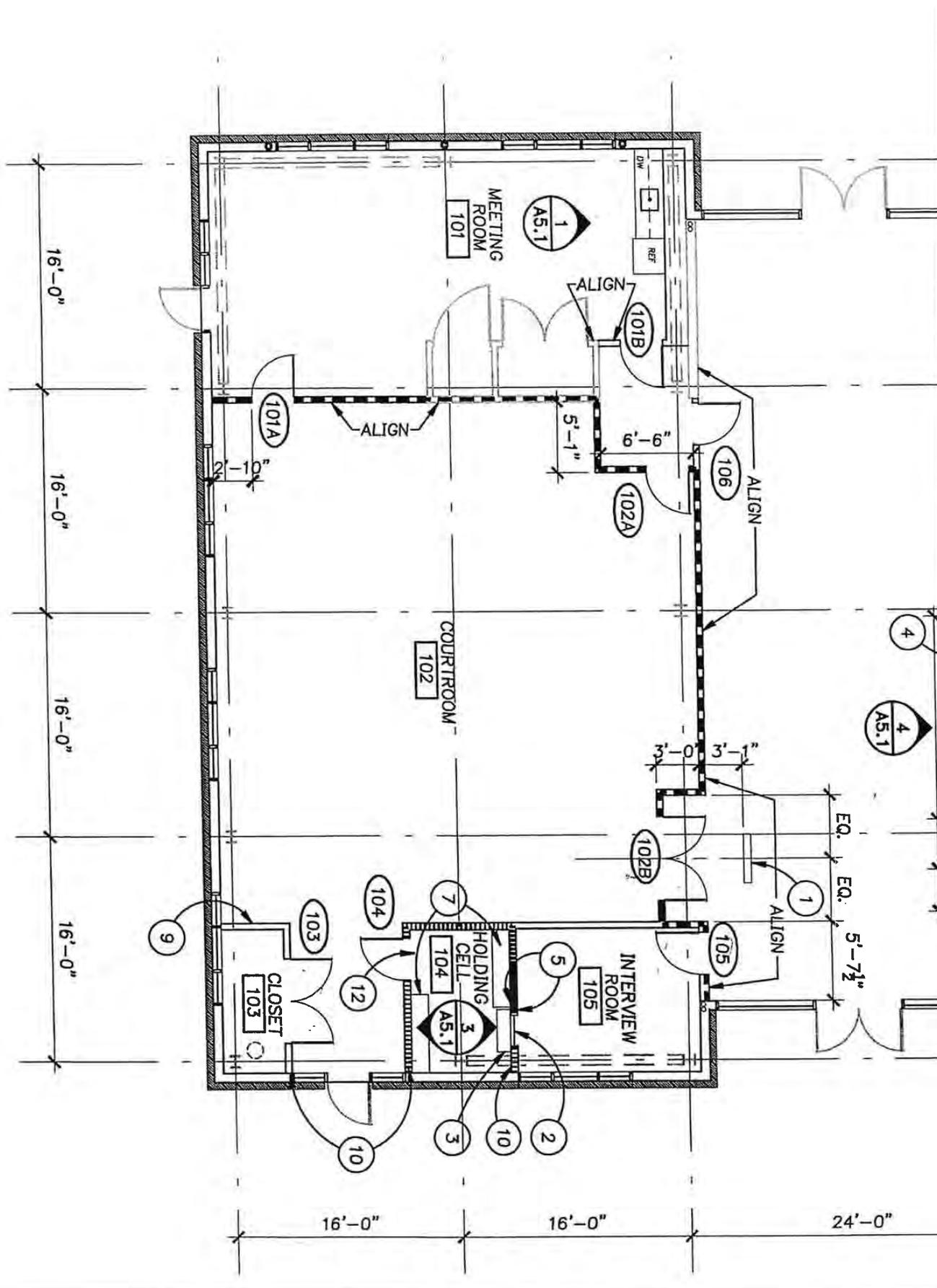
In addition, the lighting system should be designed to allow control of lighting via the AV control panels. The AV design will need to be coordinated with the lighting design for this purpose.

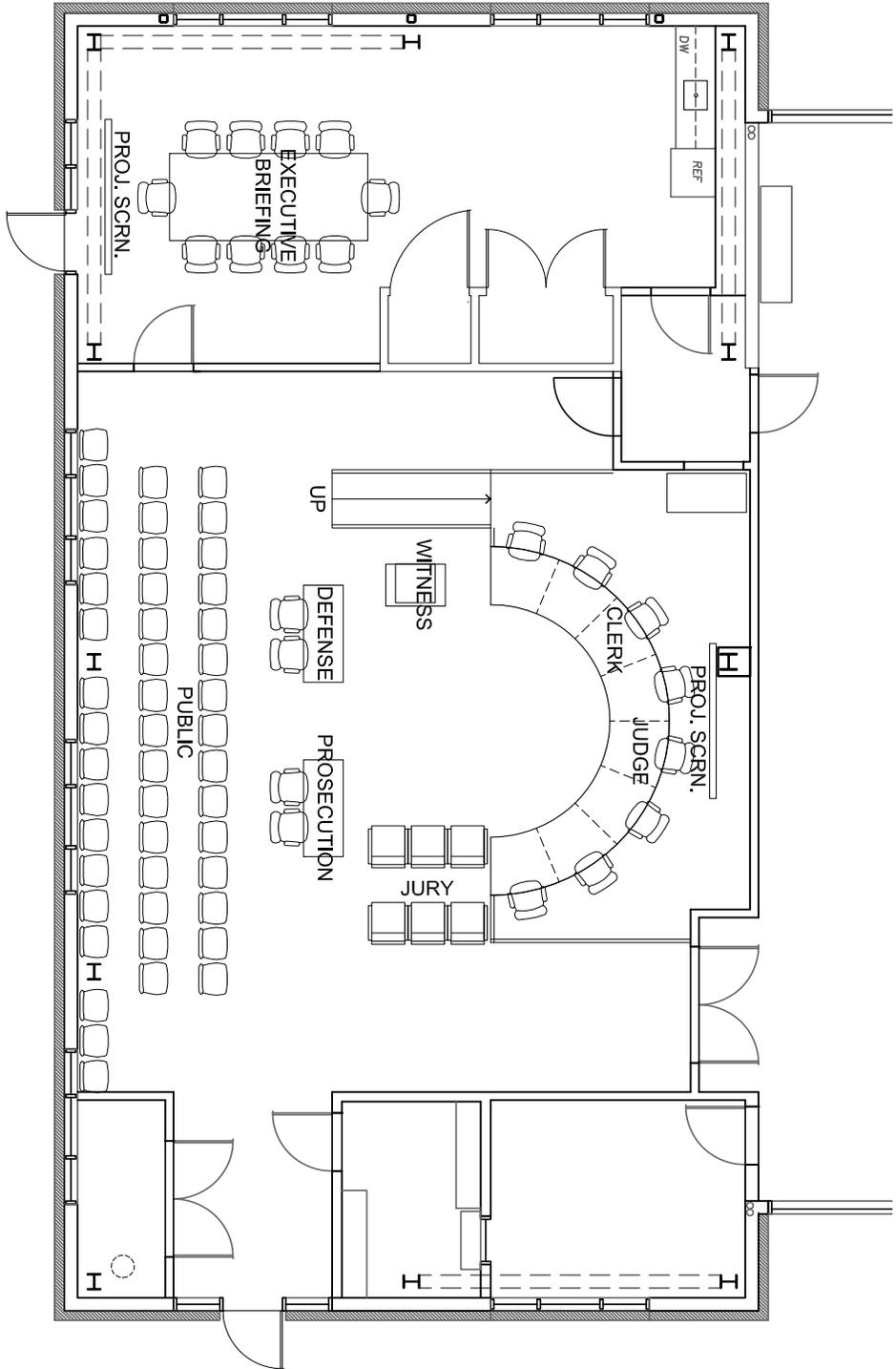
## AUDIOVISUAL SYSTEMS BUDGET RECOMMENDATION

This budget recommendation is our opinion of the probable cost of construction for a qualified audiovisual systems integrator to provide and install the systems described in this report. They are in year 2010 dollars and include equipment, labor, installation materials (such as wire and cable), and overhead and profit for the systems integrator. They do not include overhead and profit for contractors tiered above the audiovisual systems integrator, such as a general contractor, and do not include taxes. They also do not include costs for electrical raceway (conduit, boxes, etc.) that are expected to be included in the general electrical work. All equipment prices are based on the manufacturer's recommended sales price; labor and installation is estimated as a percentage of the equipment and material pricing.

Because the audiovisual systems design has not been completed, this information is preliminary, and should be considered a budgetary recommendation rather than a construction cost estimate. The actual construction cost could change as the design evolves, and could vary due to bidding and market conditions.

Room	Option 1	Option 2
Audio Systems	\$23,000	\$10,000
Video Presentation	\$65,000	\$65,000
Control Systems	\$17,000	\$17,000
Miscellaneous	\$11,500	\$11,500
Request-to-Speak		\$25,000
Broadcast	\$65,000	\$65,000



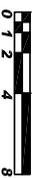
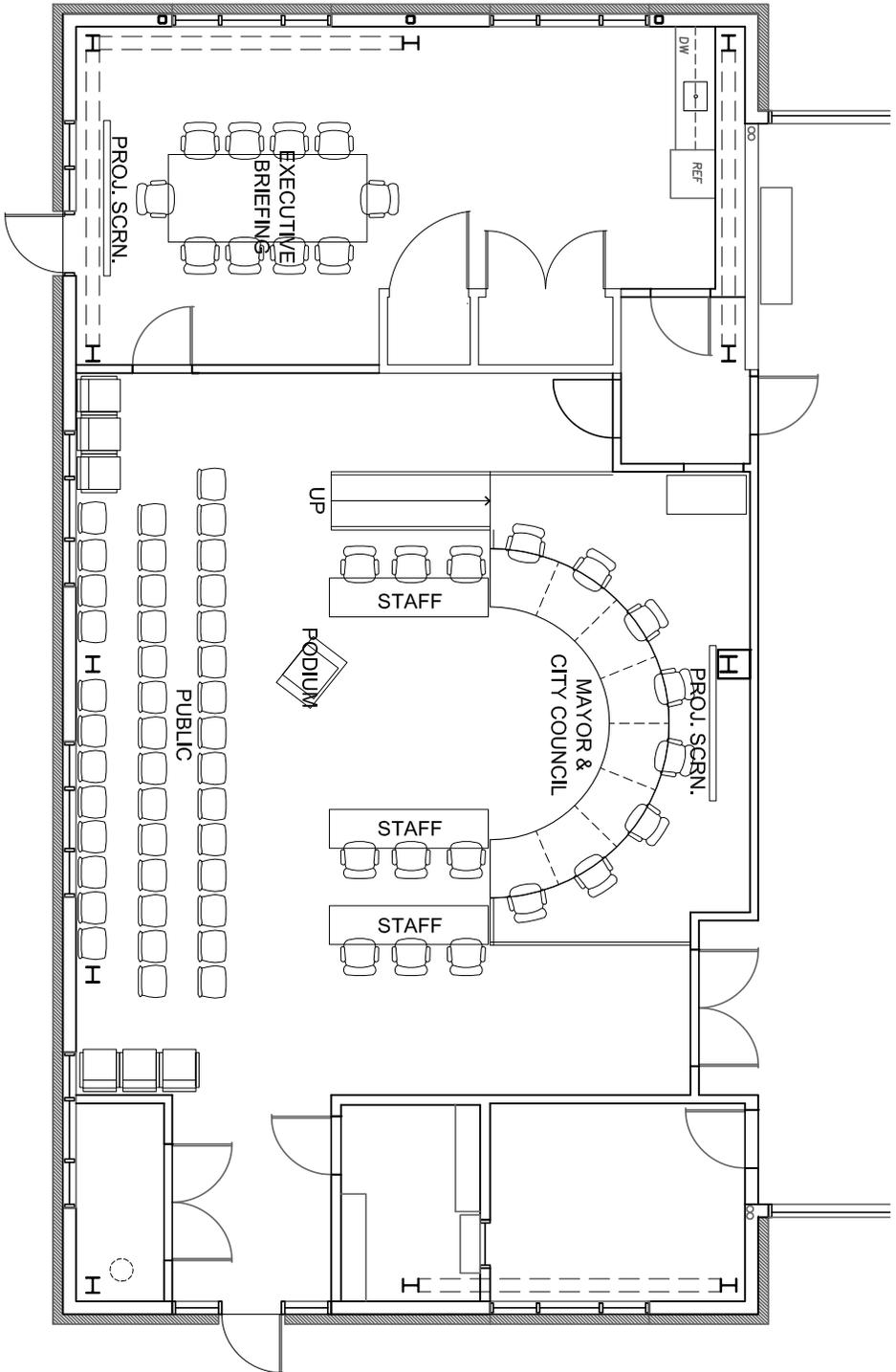


**BONNEY LAKE COUNCIL CHAMBERS**  
**PLAN STUDIES - MARCH 2010**

**OPTION A - COURT**



1/8" = 1' - 0"



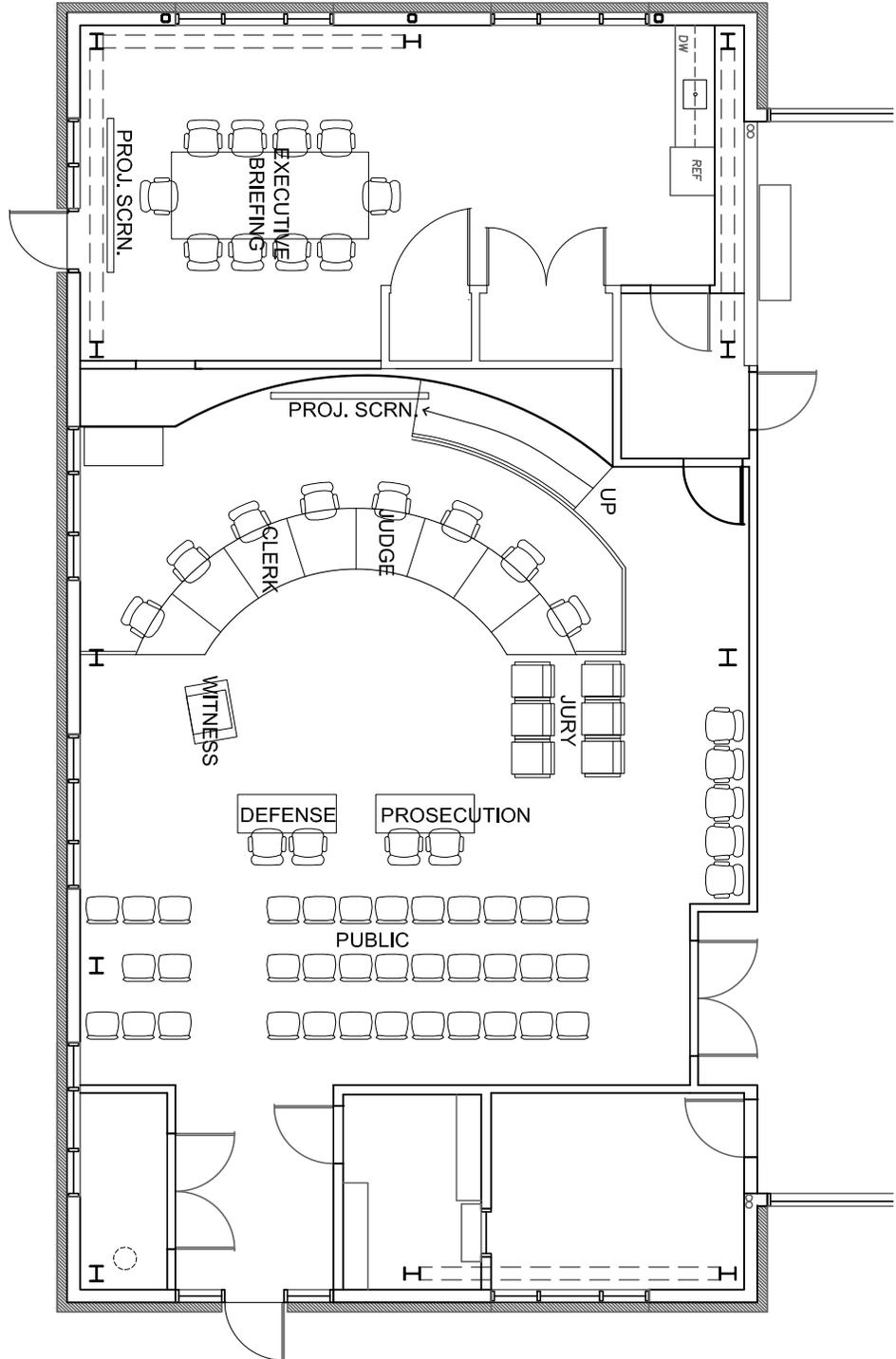
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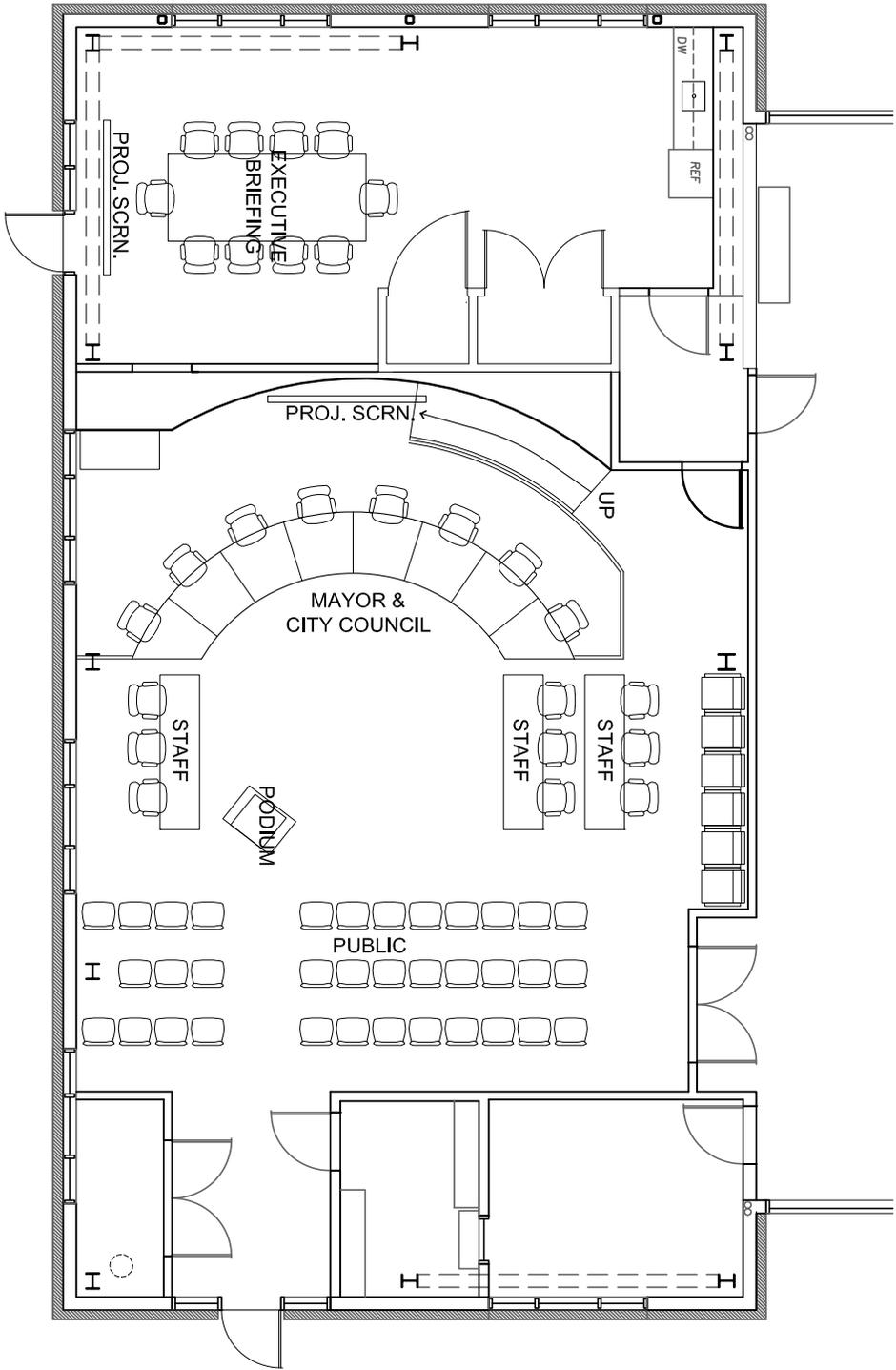
**BONNEY LAKE COUNCIL CHAMBERS**  
**PLAN STUDIES - MARCH 2010**

**OPTION B - COURT**

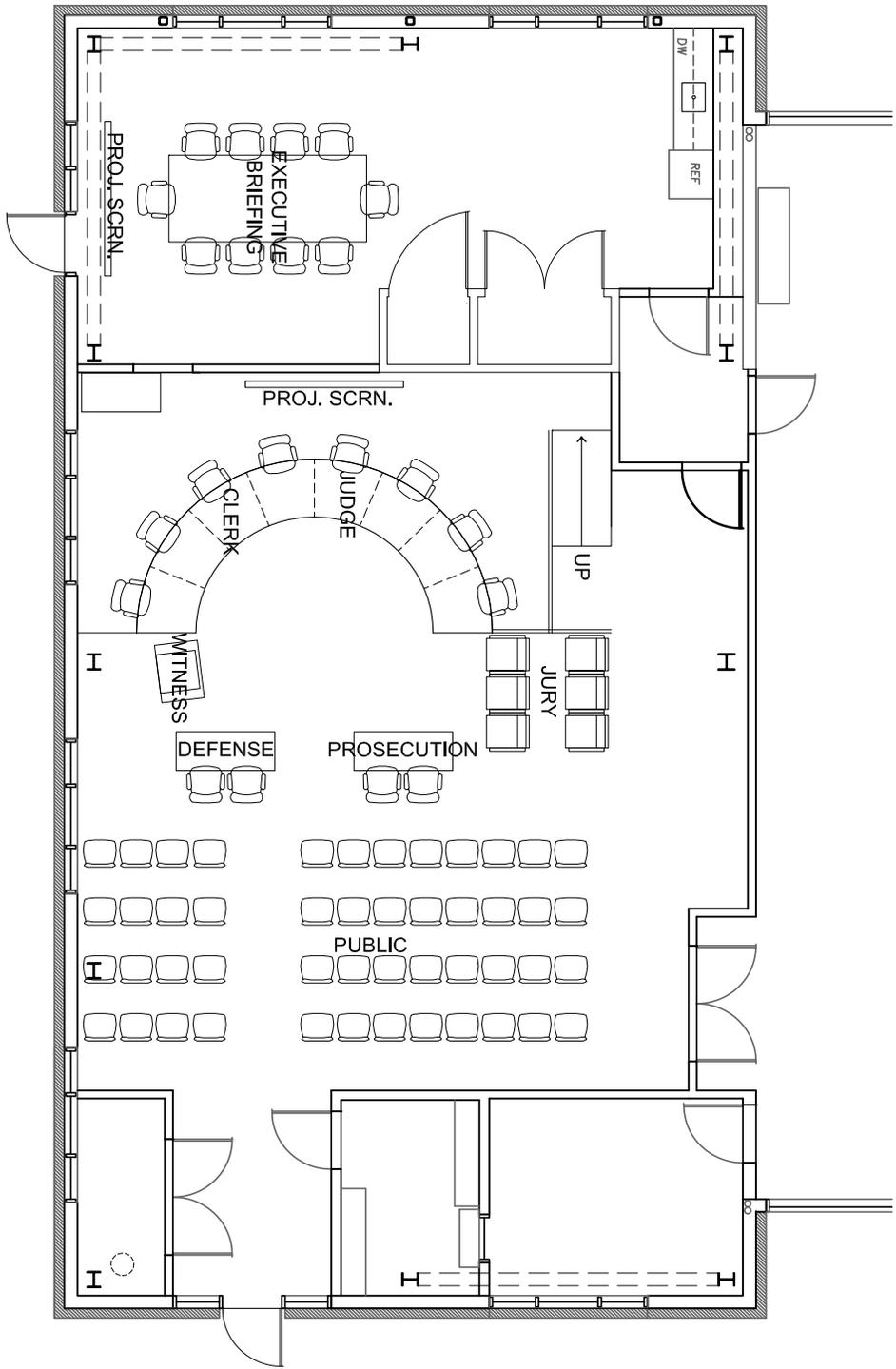


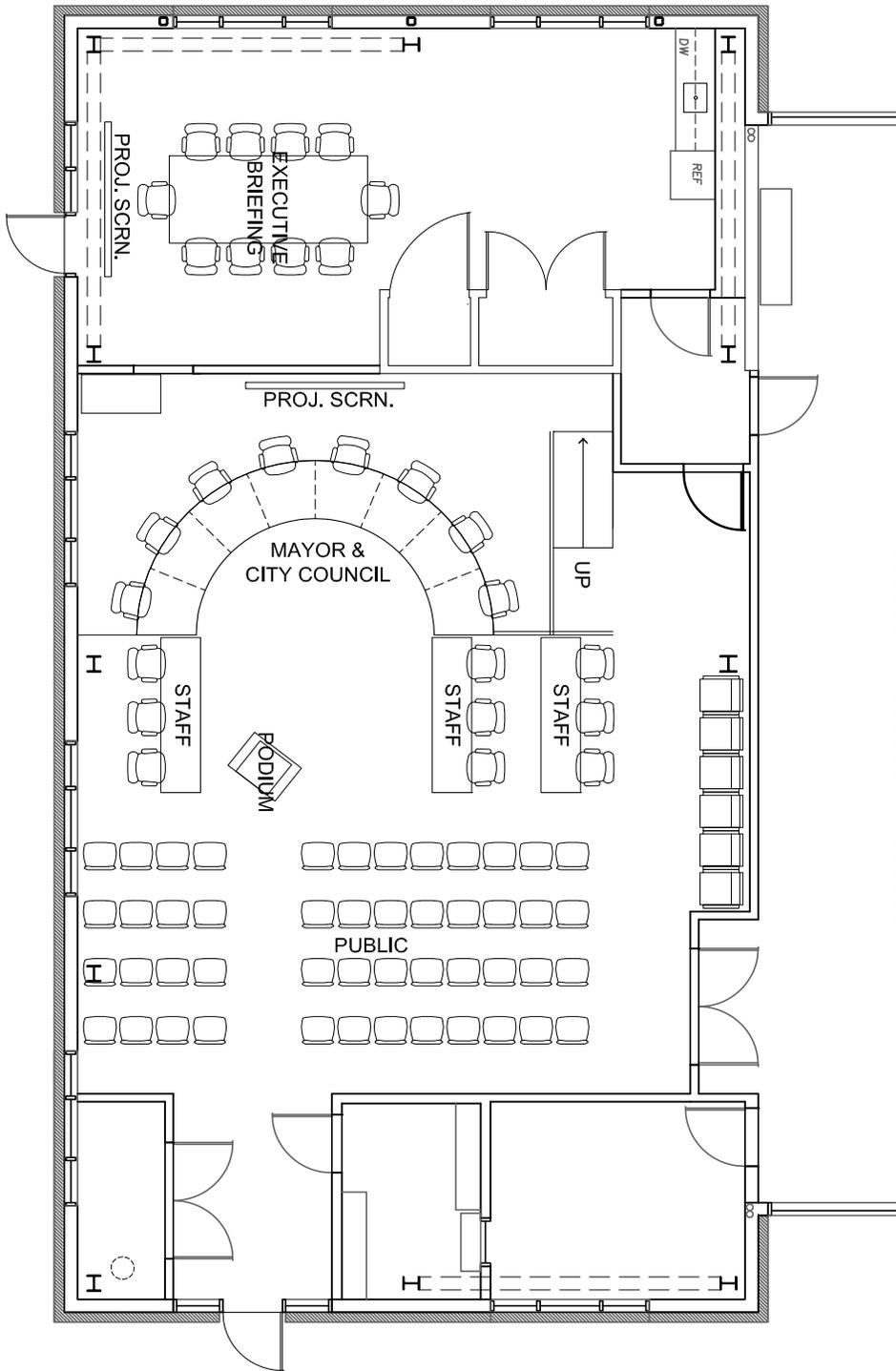
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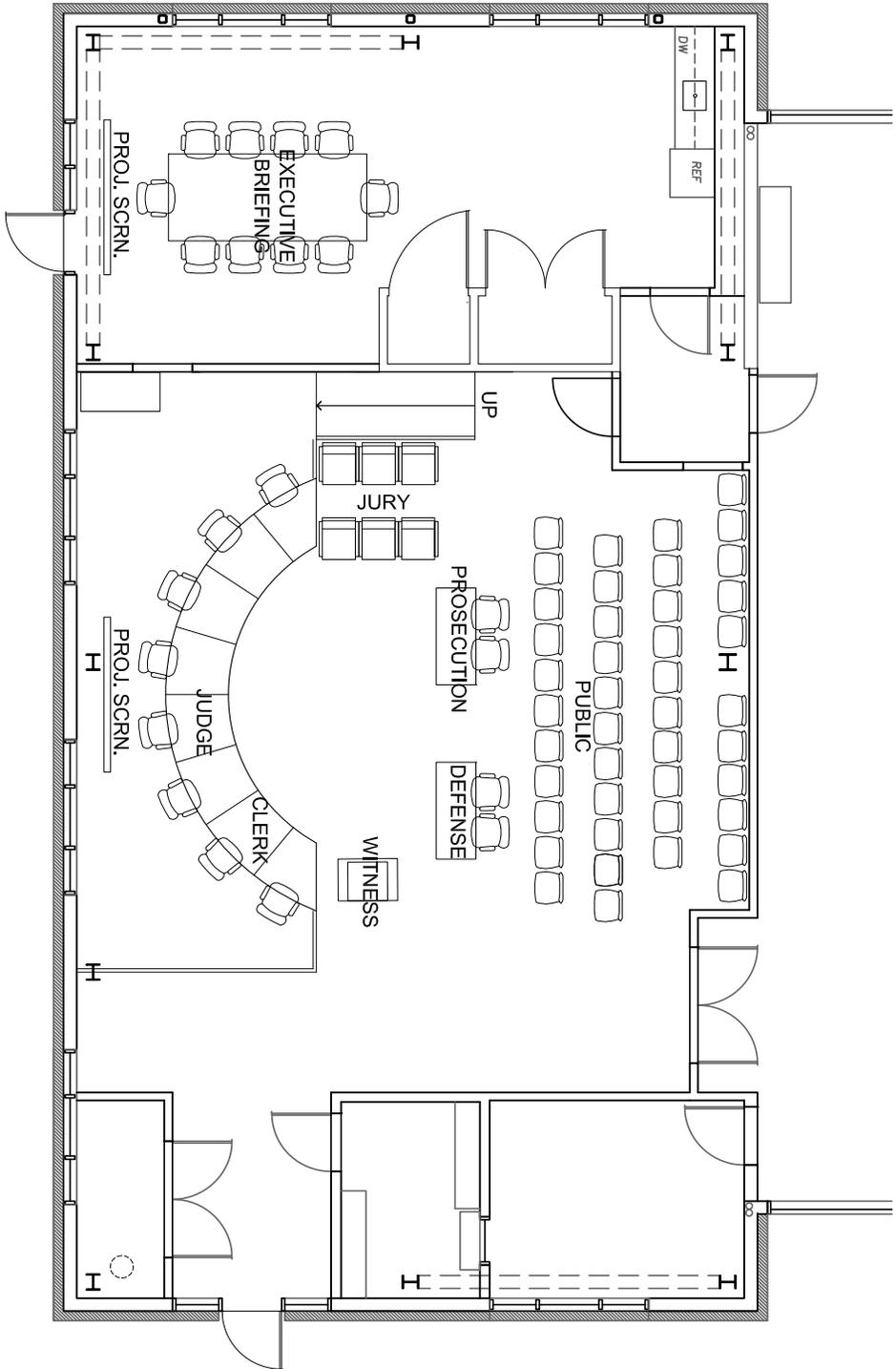




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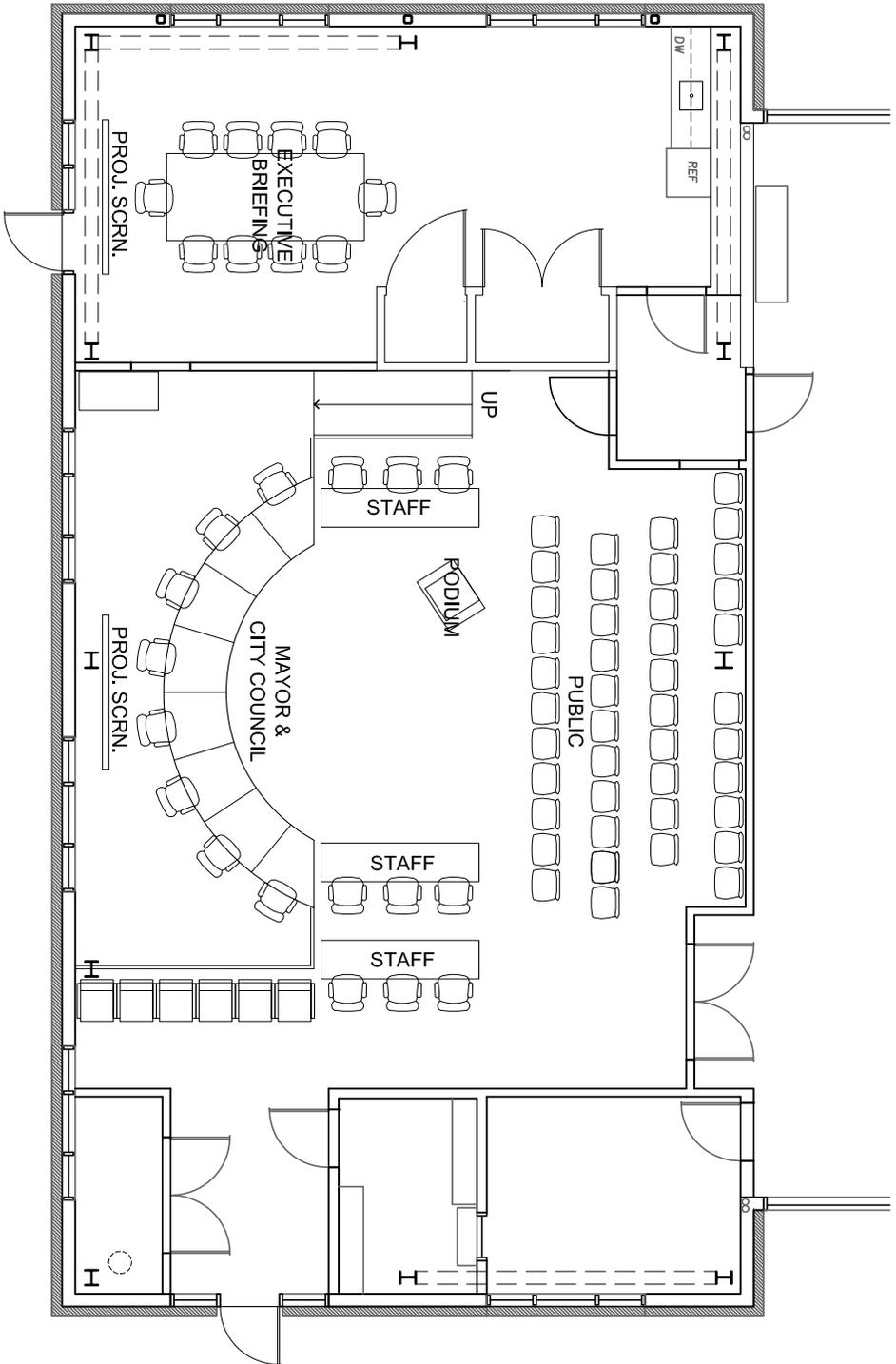


**BONNEY LAKE COUNCIL CHAMBERS**  
**PLAN STUDIES - MARCH 2010**

**OPTION D - COURT**



1/8" = 1' - 0"



## City Clerk's Comments on Proposed Council/Court Chambers

### The preferred alternative appears to be Option "C"

#### Option A – Pros:

1. Tighter horseshoe of dais would allow for better face-to-face dialogue for councilmembers, and may, therefore, allow for workshop use rather than setting up tables as is currently done.
2. Easy access to council for staff members seated at the right (west) staff table.
3. Configuration does not block windows in room.
4. Back row of public seating is less far from projection screen than in Options B&C.

#### Option A – Cons:

1. Staff positions at extreme right (east) are out of line-of-sight for at least four of the councilmembers.
2. Same staff positions have their seats in essentially what is a broad hallway (safety?).
3. Area for councilmember on extreme right appears quite limited on the dais.
4. Staff seating on extreme left (west) seems limited. (Inside staff member unable to exit desk area when others seated?)
5. Long rows of seating for public mean people in the center have to climb over multiple people to get out to exit or address the council.
6. Projection screen looks a little smaller than in some of the other setups.
7. South door into Executive Briefing Room may allow for unwanted listening at the door during council executive sessions.

#### Option B – Pros:

1. Long rows of seating are broken up, allowing for easier public access to podium.
2. Seating more spacious for Councilmembers than in Option A.
3. Extra space in SW corner of dais curved wall could be used for meeting room storage. Same possibility in NW corner, but access may be limited to the vestibule room for the executive briefing room.
4. Jury chairs along north wall is a convenient place for extra staff members to sit during meetings.
5. The curve of the wall behind the dais will look more decorative, but may be harder to ornament with the City logo or other objects than the flat wall behind the dais in Option A&C.

#### Option B – Cons:

1. Public seating is reduced to accommodate the same number of persons as the current council chambers can seat.
2. It's a long walk for staff to get up on the dais to deliver documents to council during meetings.
3. Projection screen slightly further away for the last row of public seating than in Options A&D.
4. Broader horseshoe of dais reduces efficacy for use of dais seating for workshops—less direct face-to-face visibility for councilmembers.
5. One set of windows on south-exposure windows will backlight the Council.
6. First row of staff seating on the north seems very tight.
7. Elimination of door on south from chambers to executive briefing room will reduce opportunities for the public to eavesdrop on council executive sessions.

Option C – Pros:

1. I think this is my overall preferred arrangement. It seems to maximize the use of the room.
2. Tighter horseshoe of dais would make use for council workshops easier, allowing for more direct face-to-face visibility.
3. Dais and staff seating seems more commodious for all involved.
4. Seating on north wall retained as convenient seating for additional staff.
5. More seating available for public.
6. Projection screen to last row of public seating is only slightly more than in other scenarios, and there's one more row of seating than in other scenarios.
7. If that's just a step up to the dais on the south end, that would be very convenient for staff to provide documents to the Council during a meeting.
8. Elimination of door on south from chambers to executive briefing room will reduce opportunities for the public to eavesdrop on council executive sessions.

Option C – Cons:

1. One third of public seating (to the north) is quite offset from having a direct view of the City Council.
2. Windows on south may backlight city council.
3. Depending on rise of dais, this could be a long walk around for staff to access council to provide documents during the meeting.

Option D – Pros:

1. Public seating is more centered on the City Council as a group, and is second most numerous of the options.
2. Dais area is most commodious for council of all the options.
3. Elimination of door on south from chambers to executive briefing room will reduce opportunities for the public to eavesdrop on council executive sessions.

Option D – Cons:

1. Windows on south may backlight city council. Will probably require that most of the time the room is in use, blinds will be closed.
2. This will be a long walk around for staff to access council to provide documents during the meeting.
3. Seating for staff on west is restrictive for access/egress of interior staff positions.
4. Outermost staff seating on the east is fully exposed to entryway on north. (Safety?)
5. Jury chairs will be of no use to staff or public for extra seating.
6. Broad horseshoe is less conducive to direct face-to-face communication for council. Less useful for workshops.
7. Limited opportunity for wall ornamentation behind the council dais because of windows.
8. Long rows of public seating make getting to podium or exiting the rows more difficult.



**Signatures:**

Director Authorization	Mayor	Date City Attorney Reviewed
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ID	Task Name	Duration	Start	End	Month	Year
9	Mayor and Council Present Award to Artists at May 25, 2010 Council Meeting	0 days	Tue 5/25/10	Tue 5/25/10	May	2010
10	Display All Submitted Artwork on the City Website	135 days	Wed 5/26/10	Tue 11/30/10	May	2010
11	Develop Calendars	135 days	Wed 5/26/10	Tue 11/30/10	May	2010
12	Distribute 2011 Calendars 23 days to Mayor, Council, Staff, Schools, Local Businesses, and Residents	23 days	Wed 12/1/10	Fri 12/31/10	December	2010
13	Project Complete	0 days	Fri 12/31/10	Fri 12/31/10	December	2010



# 2010 Art Contest Information & Entry Form

The City of Bonney Lake is developing a calendar to promote pollution prevention and water conservation practices. To help us convey this message, we are conducting an art contest open to all students in grades K-12 attending schools or home schooled in the City of Bonney Lake. Twelve drawings will be selected to develop the calendar. From the entries submitted, the City will select drawings depicting each of the following messages (one message per drawing please):

1. Pollution / Illegal Dumping Reporting
2. Friendly Vehicle Washing
3. Water Conservation
4. Pet Waste Disposal
5. Used Oil Recycling
6. Household Hazardous Waste Disposal

**Qualifying Schools:**

Bonney Lake Elementary School  
Emerald Hills Elementary School  
Mountain View Middle School  
Bonney Lake High School  
All Bonney Lake Home Schools

**How Do I Enter The Contest?**

Draw or paint an original picture depicting one of the six messages above (each student may submit one drawing only).

**Deadline:**

Entries shall be sent to:  
City of Bonney Lake  
8720 Main Street East  
Bonney Lake, WA 98391  
Entries must be received by:  
**April 26, 2010**

**CRITERIA: PLEASE READ- THIS IS VERY IMPORTANT!**

Page Orientation: 8.5"  11"

Artwork MUST be ORIGINAL & HORIZONTAL on an 8.5" x 11" sheet of white paper with no lamination or protruding parts.

**Medium:**

Drawings are created on WHITE paper with crayons, paint, color pencils, and/or magic markers. For calendar production purposes, full color drawings are preferred (but not required) over black and white drawings. No computer-generated artwork please.

**Official 2010 Entry Form Is required:**

Each entry must have a copy of the Entry Form filled out entirely. Tape the Entry Form to the back of the drawing - no staples please. Submitted artwork becomes property of the City of Bonney Lake and may not be copyrighted. The City also reserves the right to accept or reject any submittal. Artwork and artist's name may appear in newspapers, on the City Website, and in other communications.

**Attention: Artists**

If you wish to have your artwork returned; all submitted artwork will be available for pick up after June 1, 2010.

**Cash Prize:**

The artists of the selected drawings will be contacted and awarded a \$50 cash prize.

## City of Bonney Lake Official Drawing Contest Entry Form 2010 Pollution Prevention & Water Conservation Calendar

Student Name: \_\_\_\_\_

Student or Parent/ Guardian (if under 18) Signature \_\_\_\_\_

Age: \_\_\_\_\_

School: \_\_\_\_\_

Grade: \_\_\_\_\_

Teacher: \_\_\_\_\_

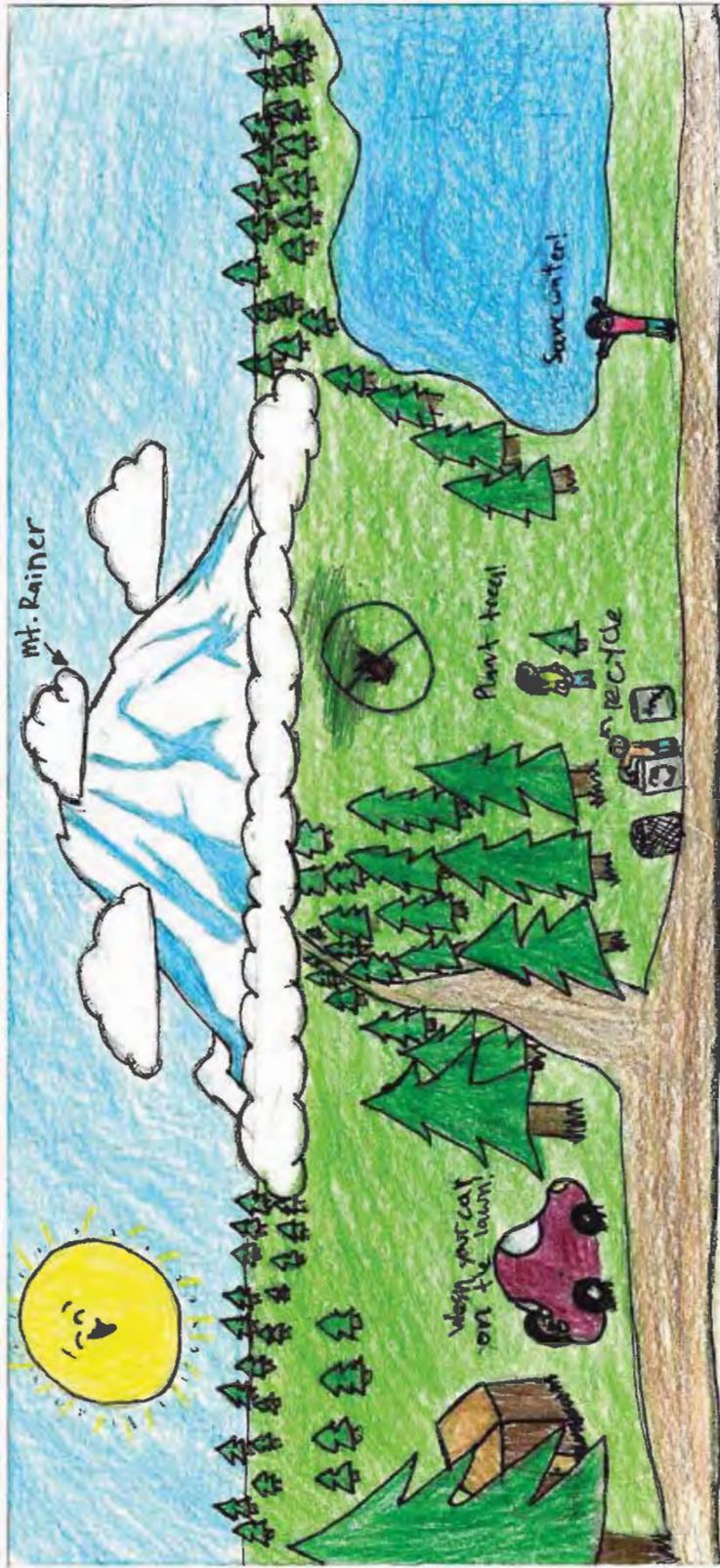
Home Address: \_\_\_\_\_

Home Phone #: \_\_\_\_\_

Home Email: \_\_\_\_\_

# Pollution Prevention & Water Conservation

# Friendly Vehicle Washing



**H E L P** **Keep** **B O N N E Y** **L a k e** **!!**  
**C L E A N !!**

MAKES EVERY ONE  
 HAPPY!



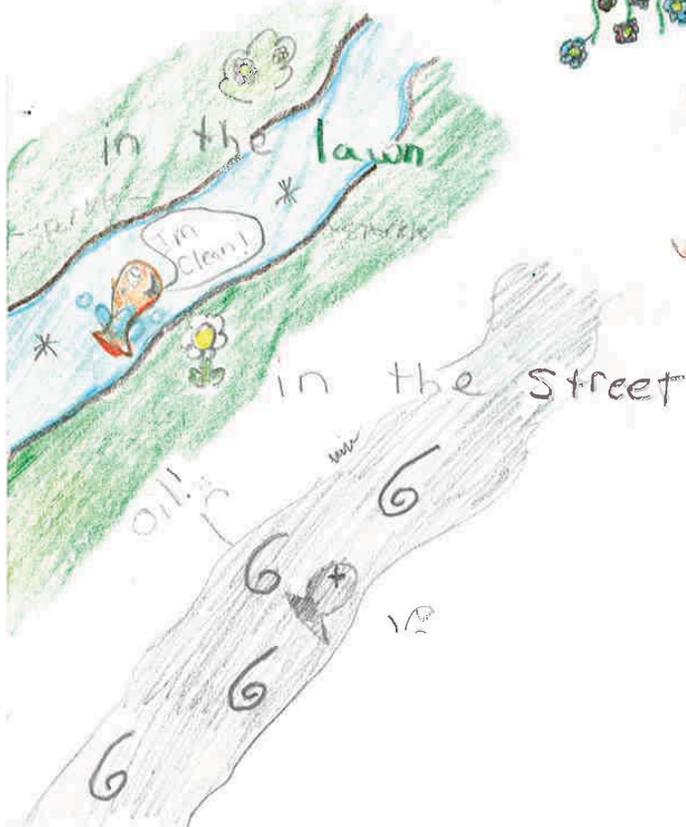


GO

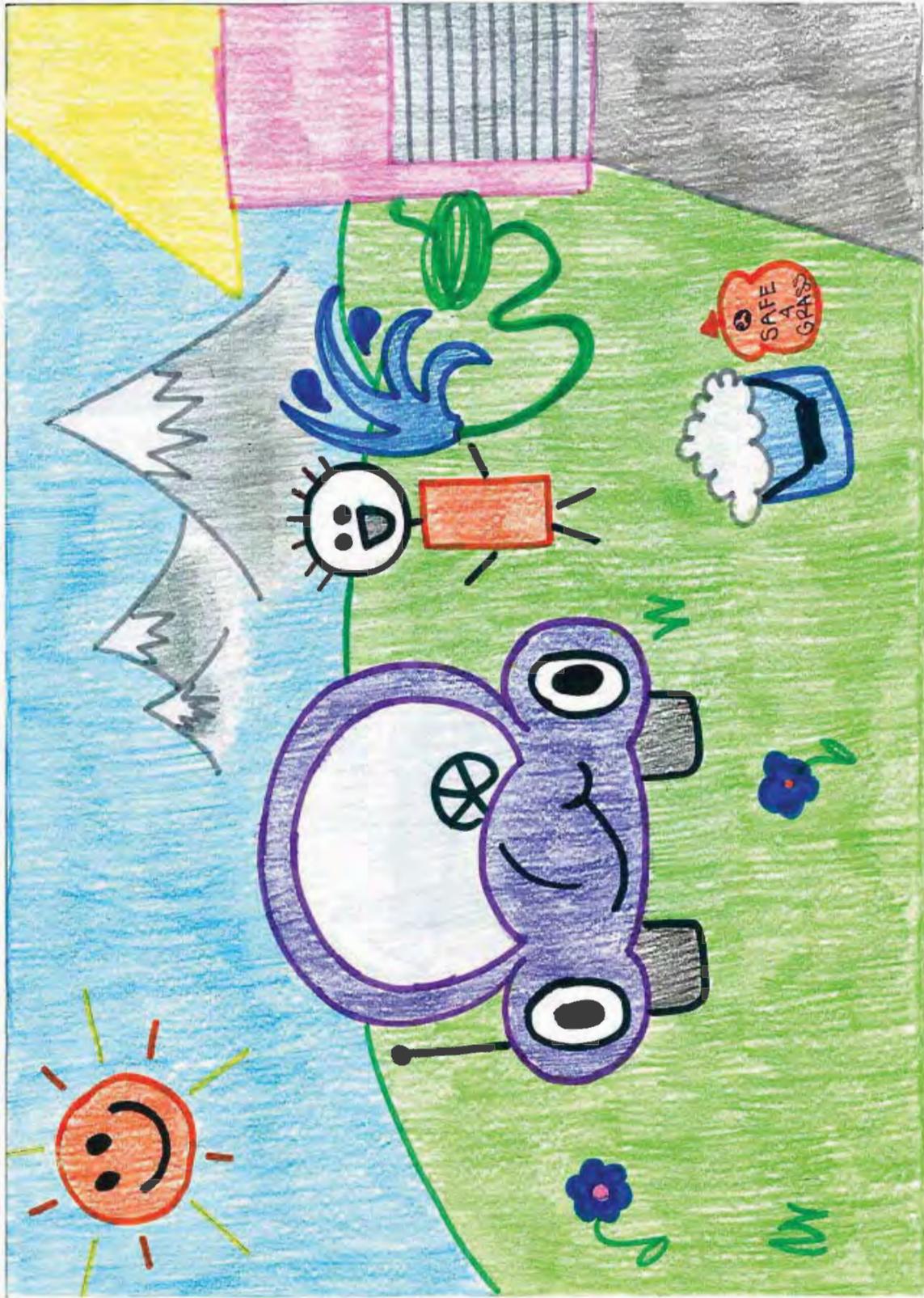
GREEN

with your driving machines!

wash your car on your lawn,  
not the street!



LOOK  
←  
Bonney  
Lake





# Household Hazardous Waste Disposal







Tanner Boh







# Pet Waste Disposal

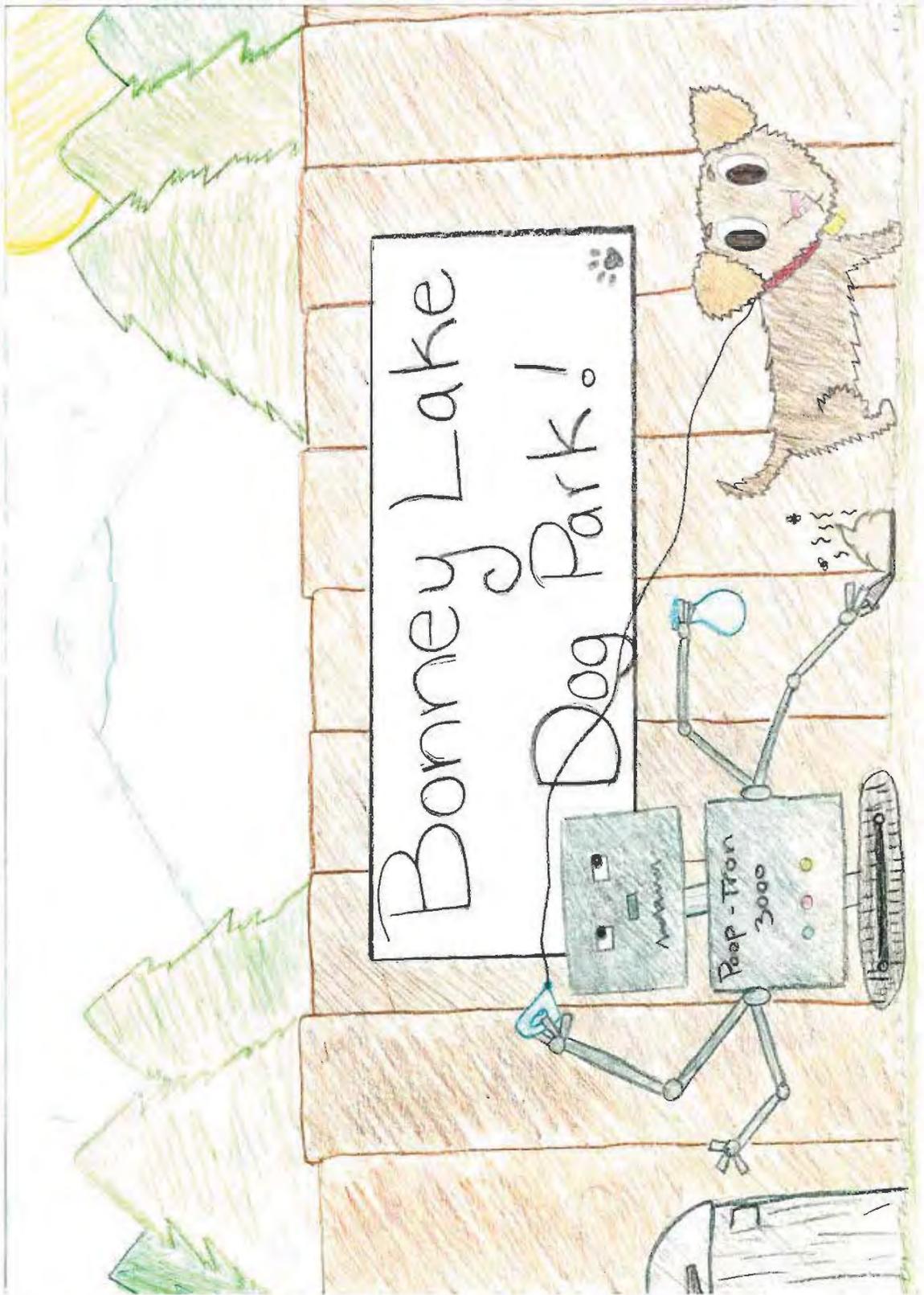






What's wrong with this picture?

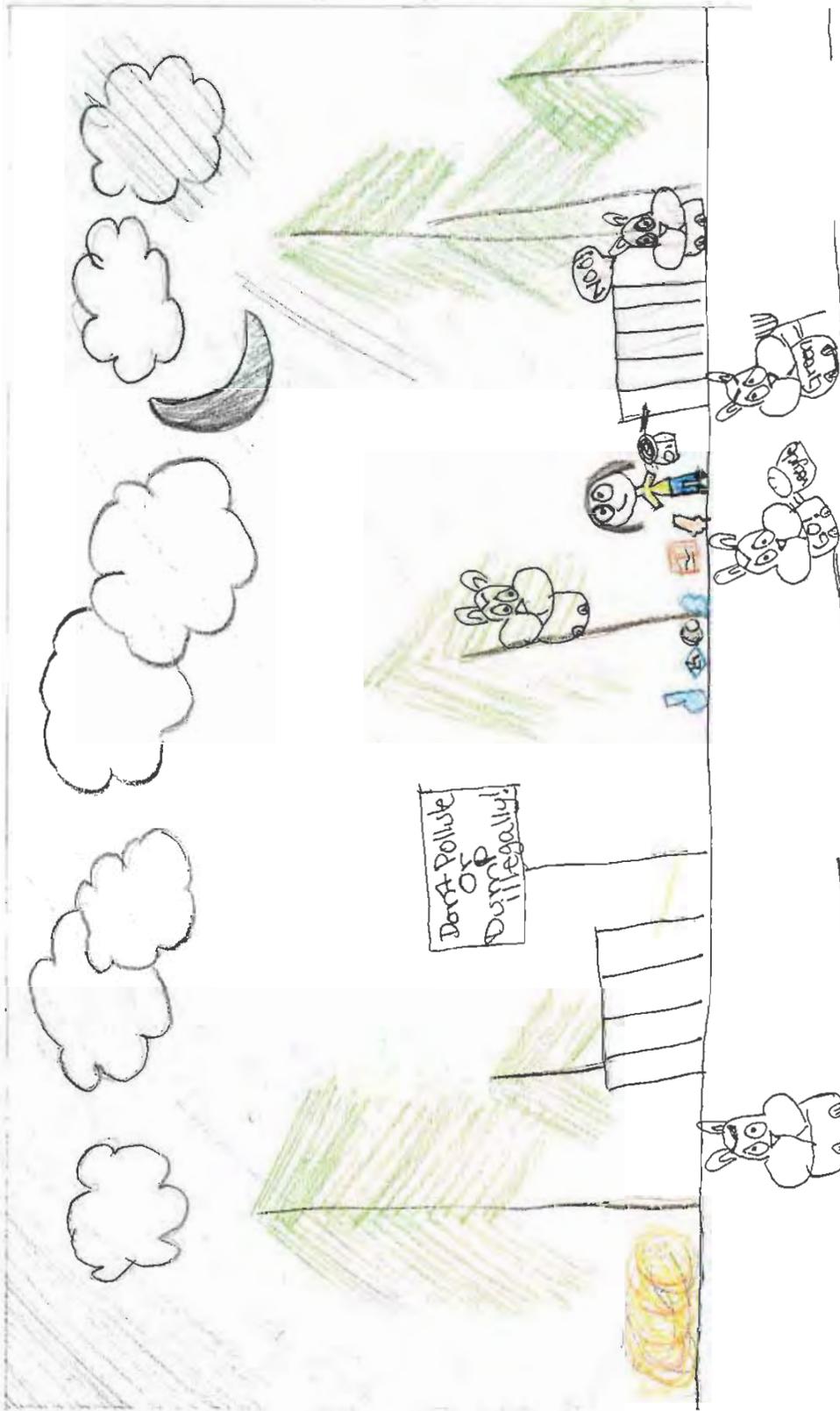


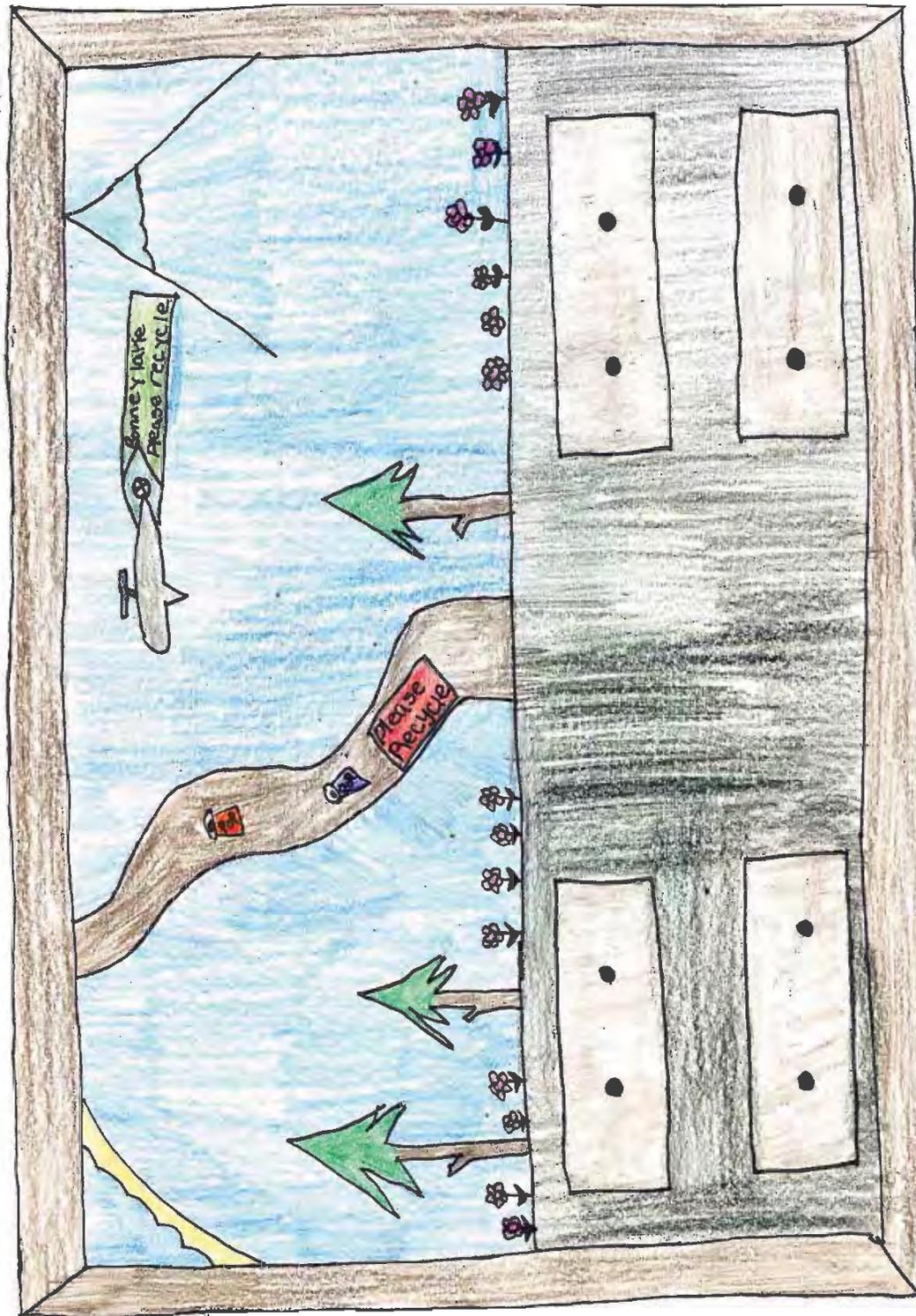




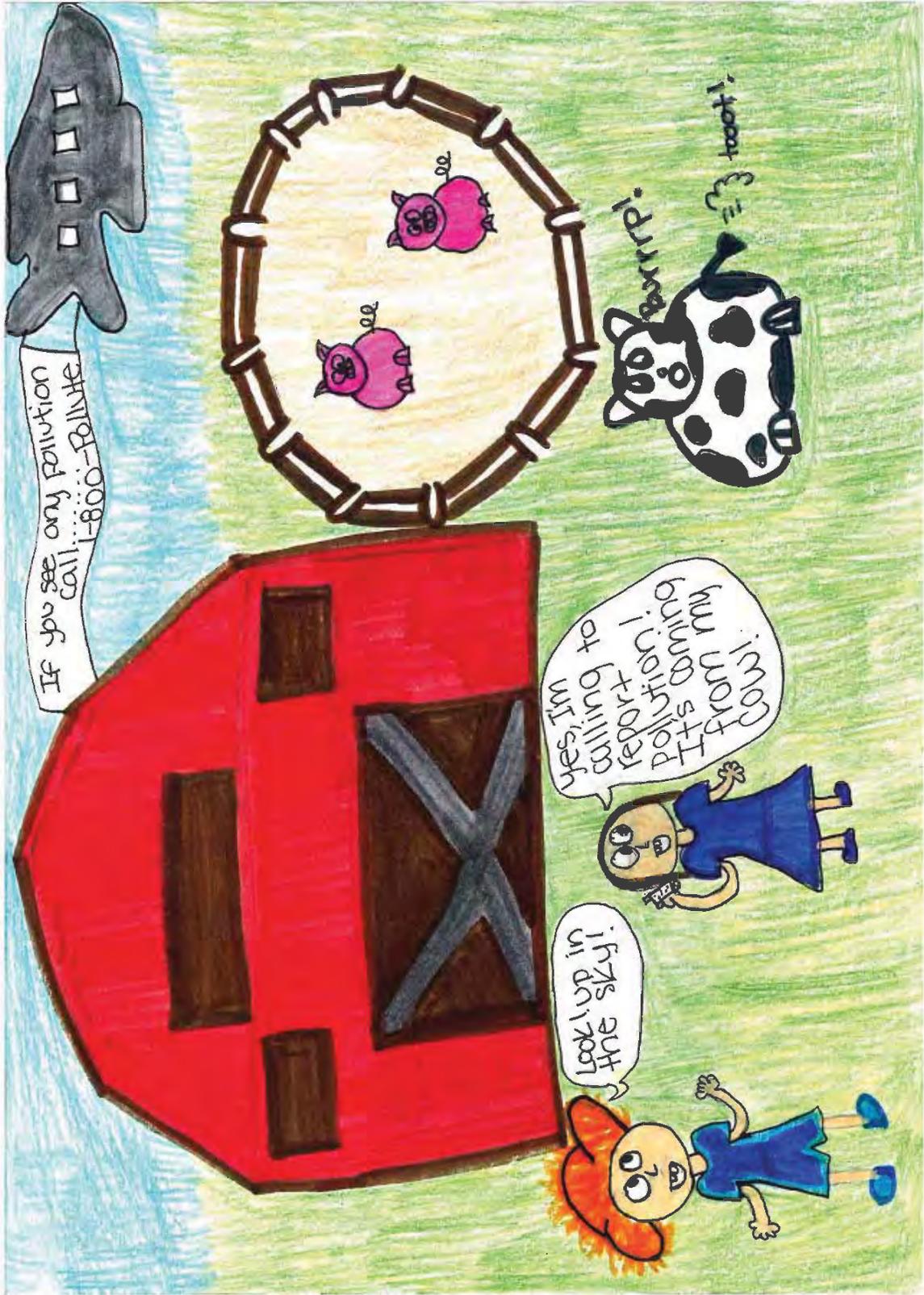
# Pollution / Illegal Dumping Reporting

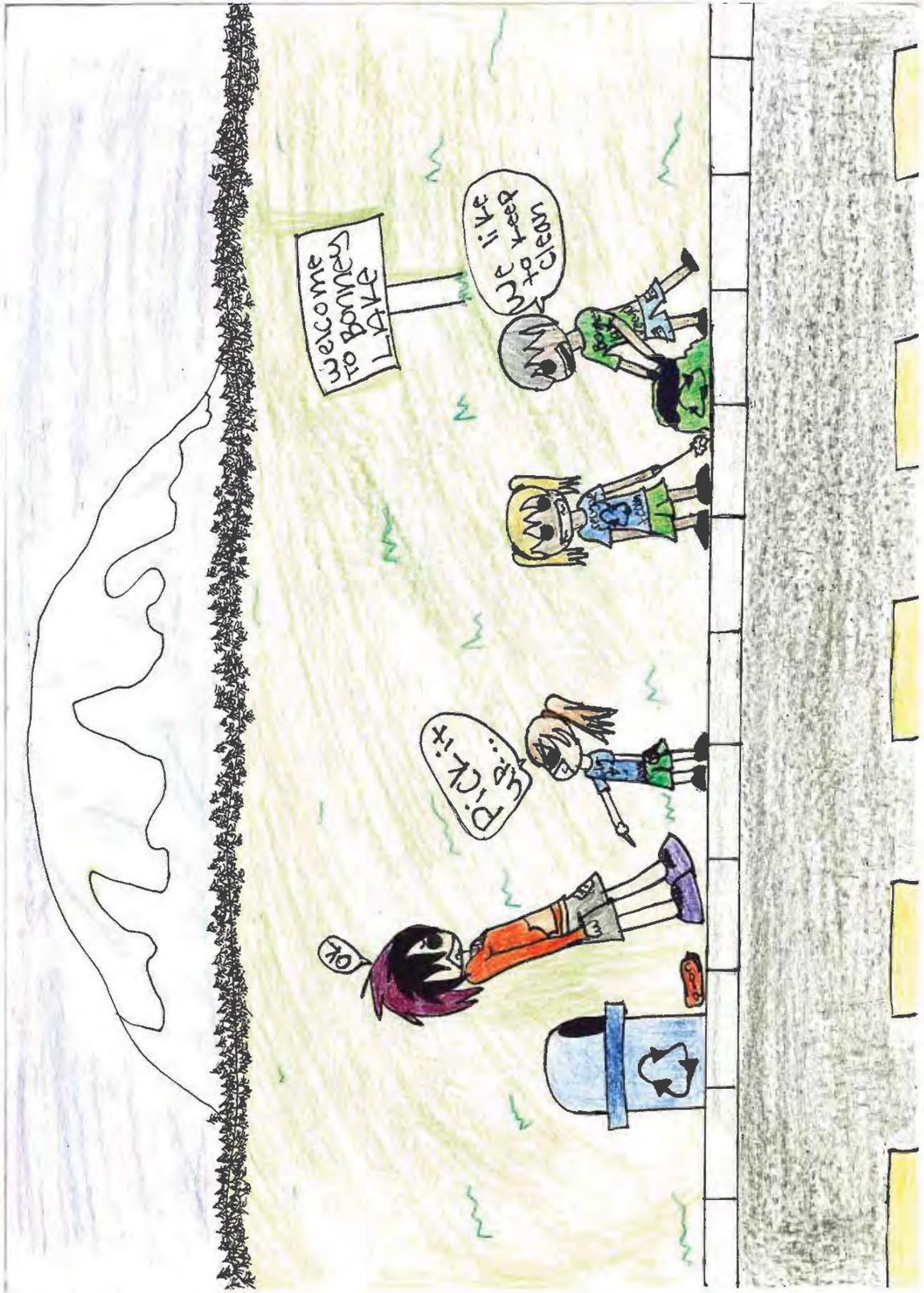
















Wendy 2011



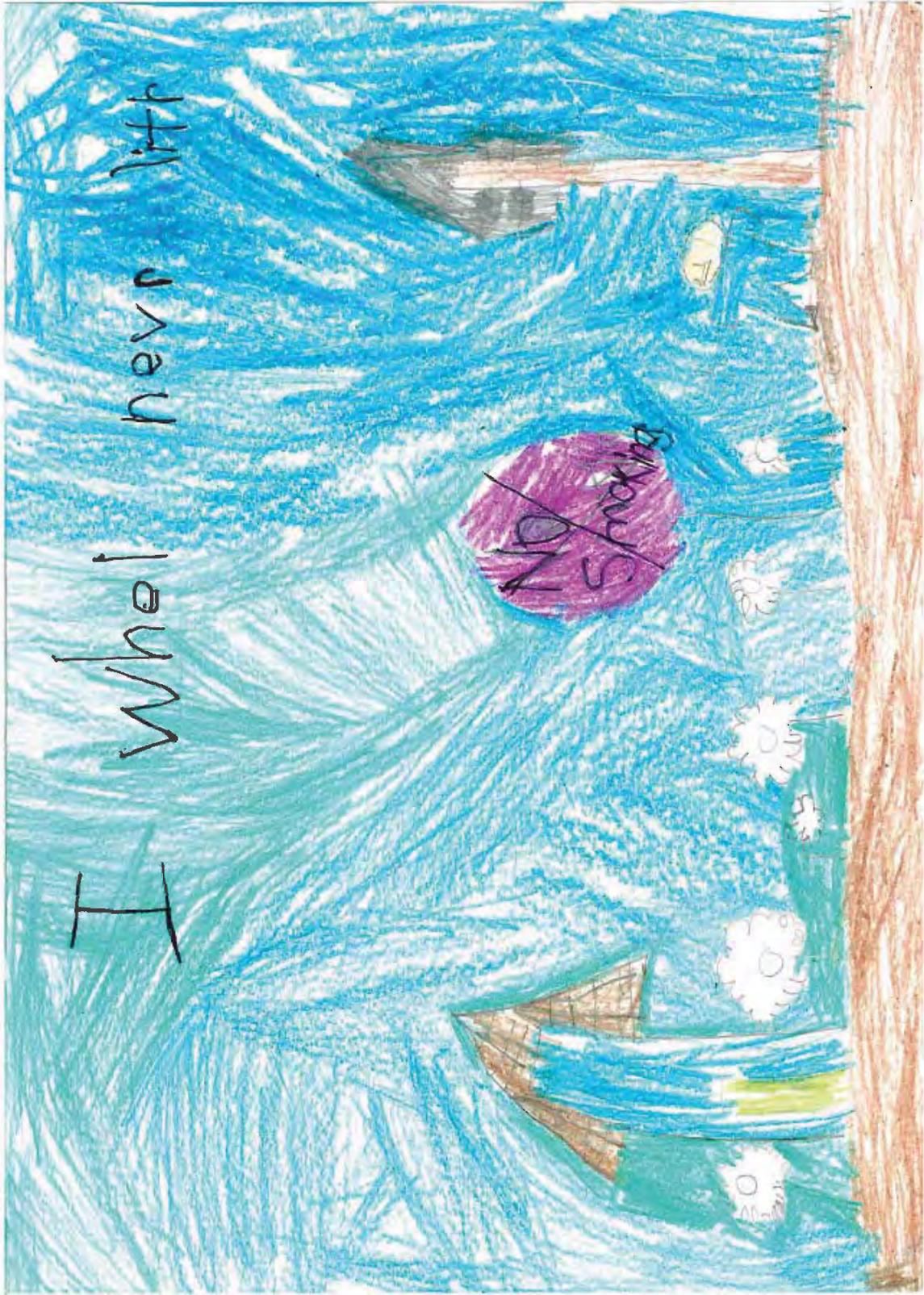
Keep the lake clean!











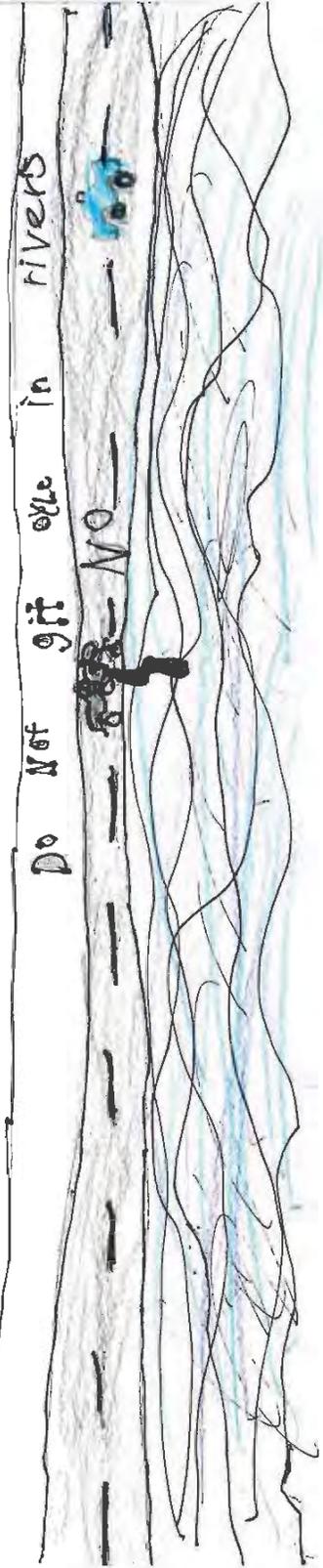
I  
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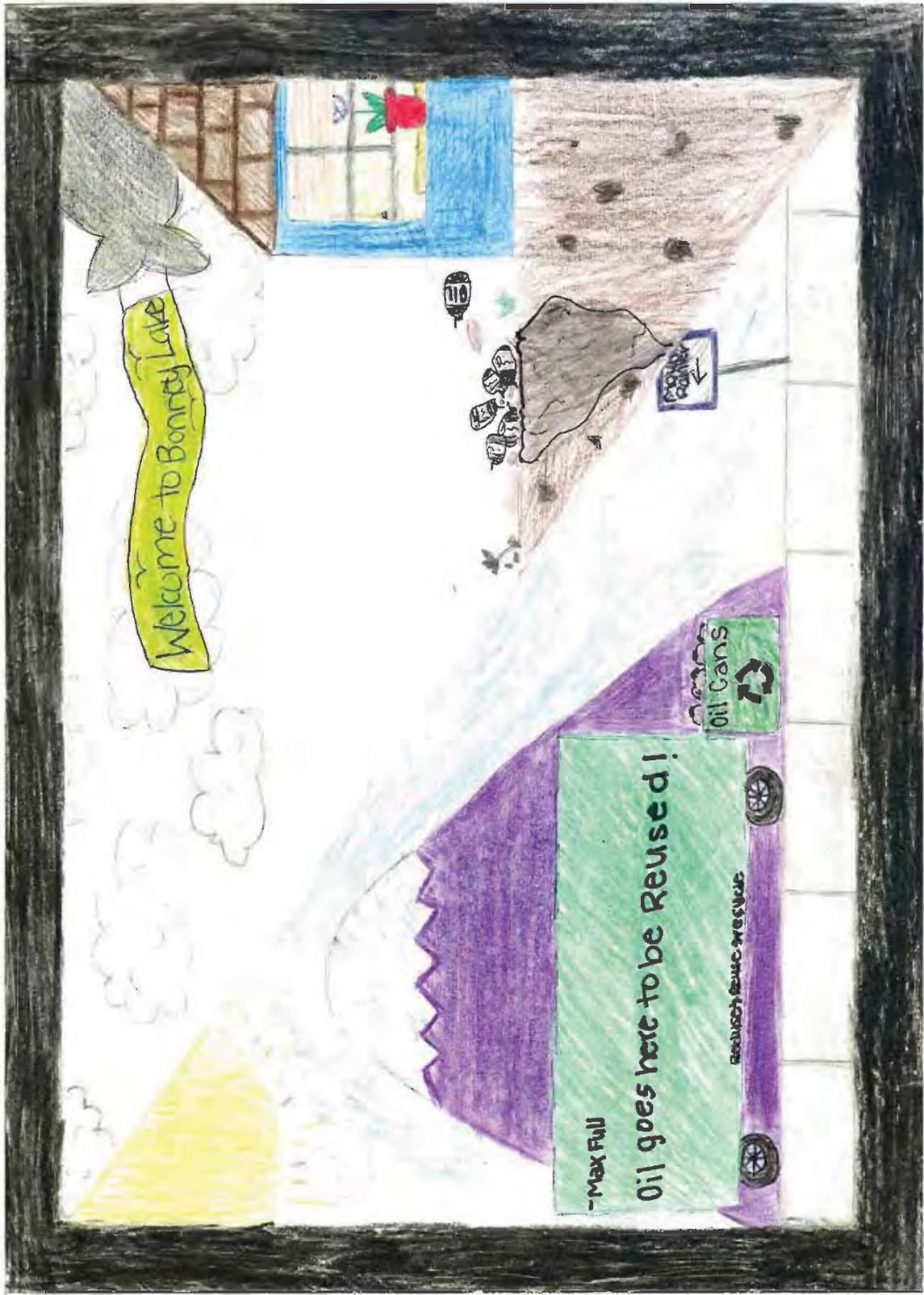
help save  
Bonney Lake!





# Used Oil Recycling





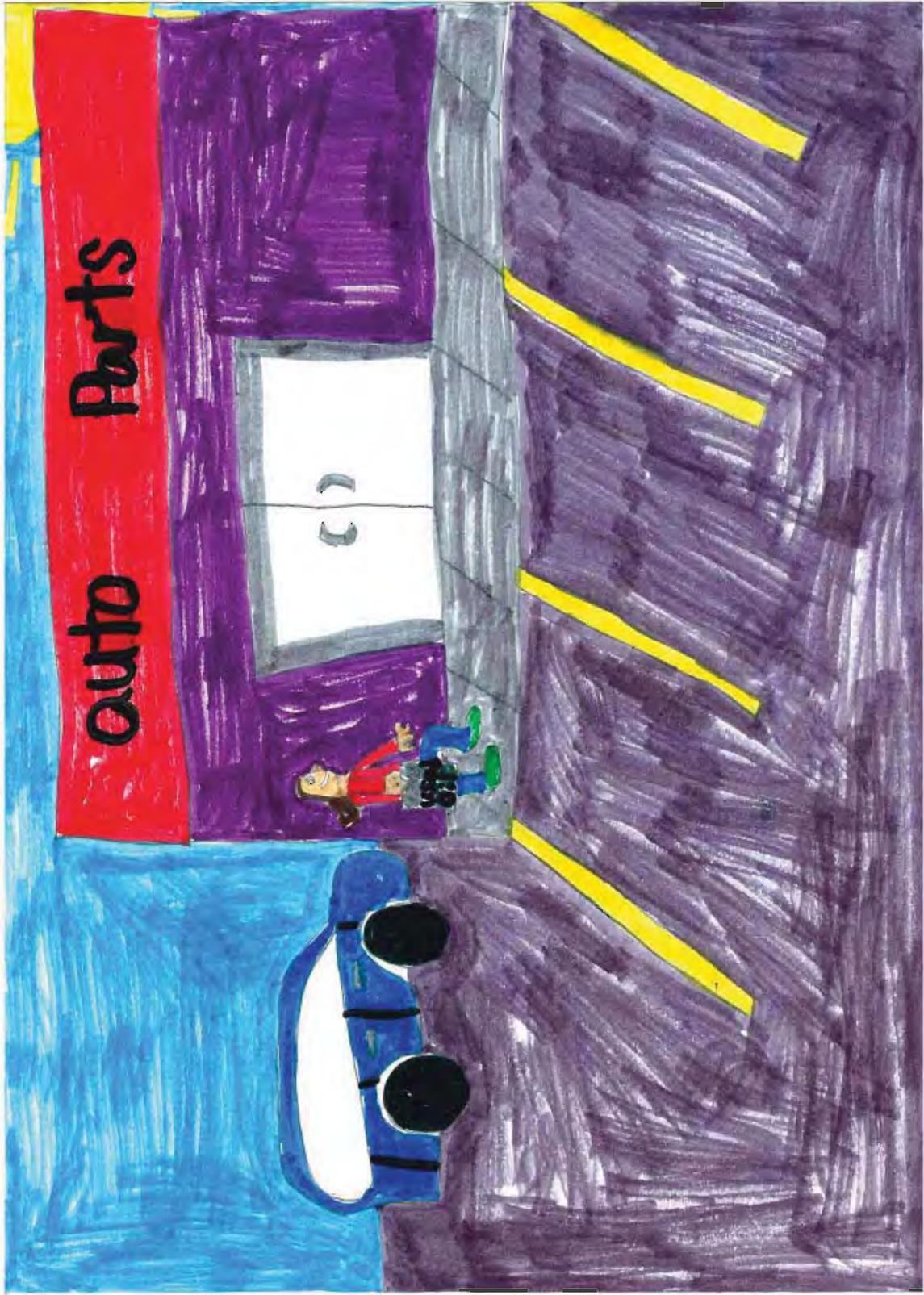




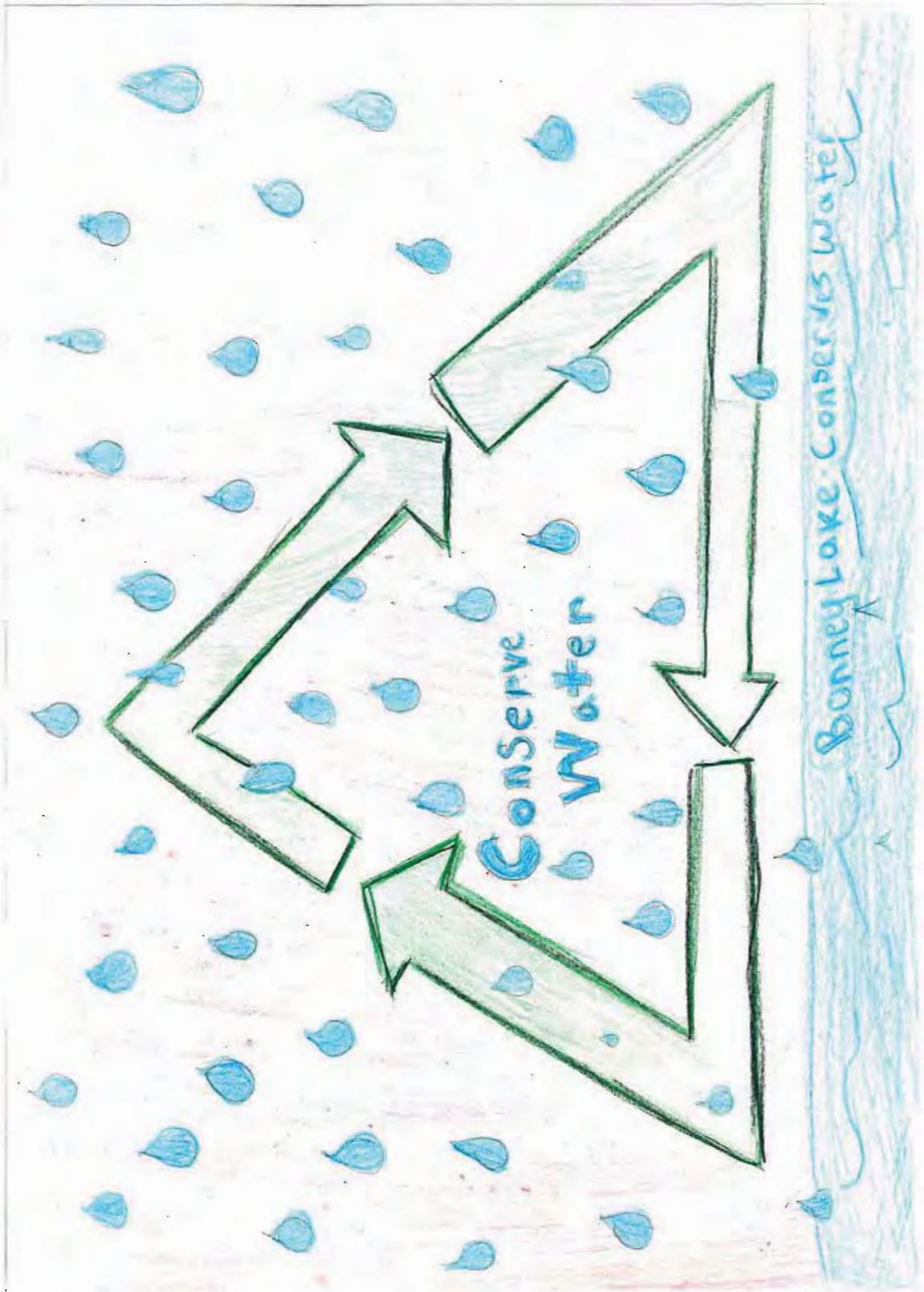
It's our  
planet,  
take  
care  
of it





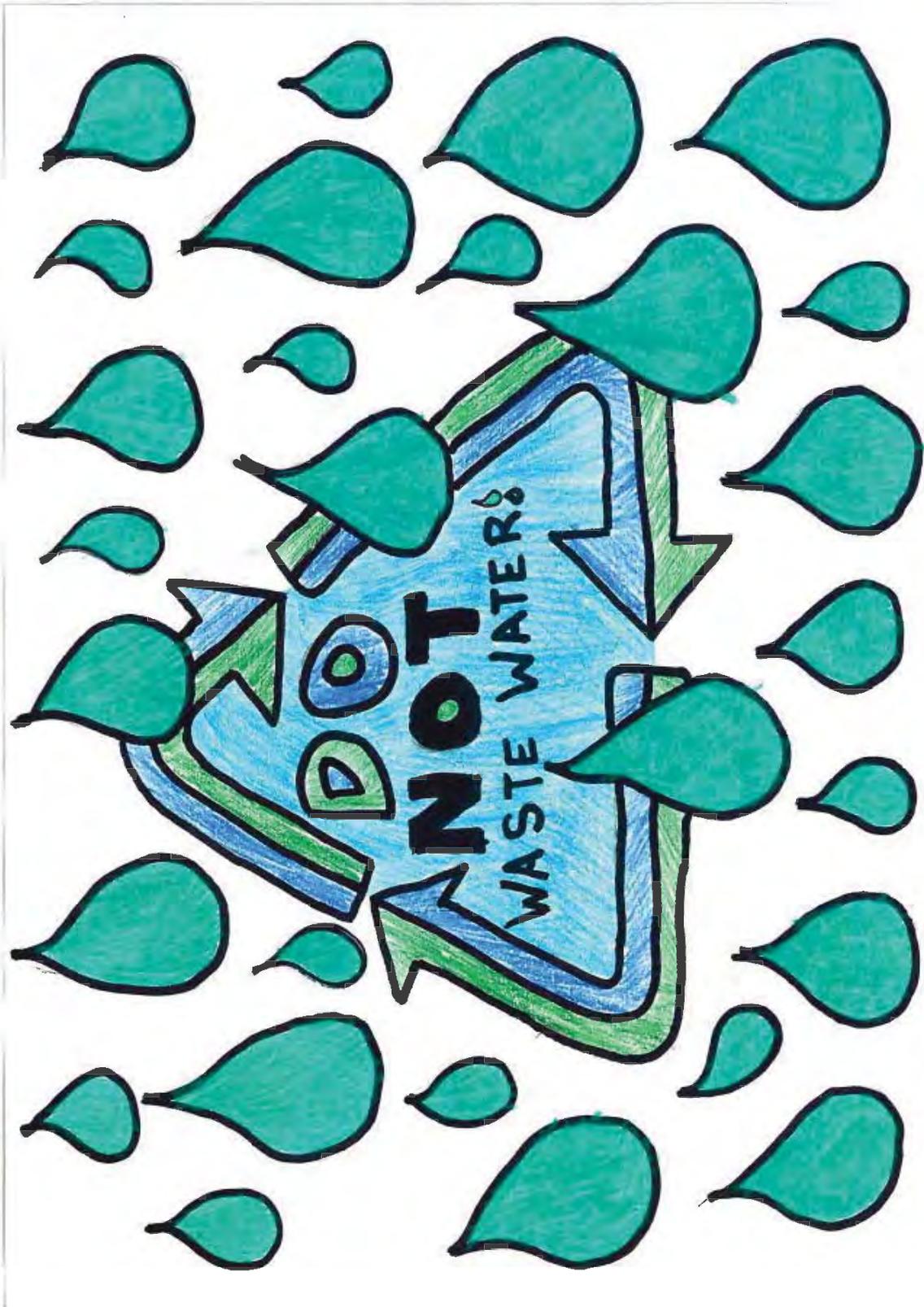


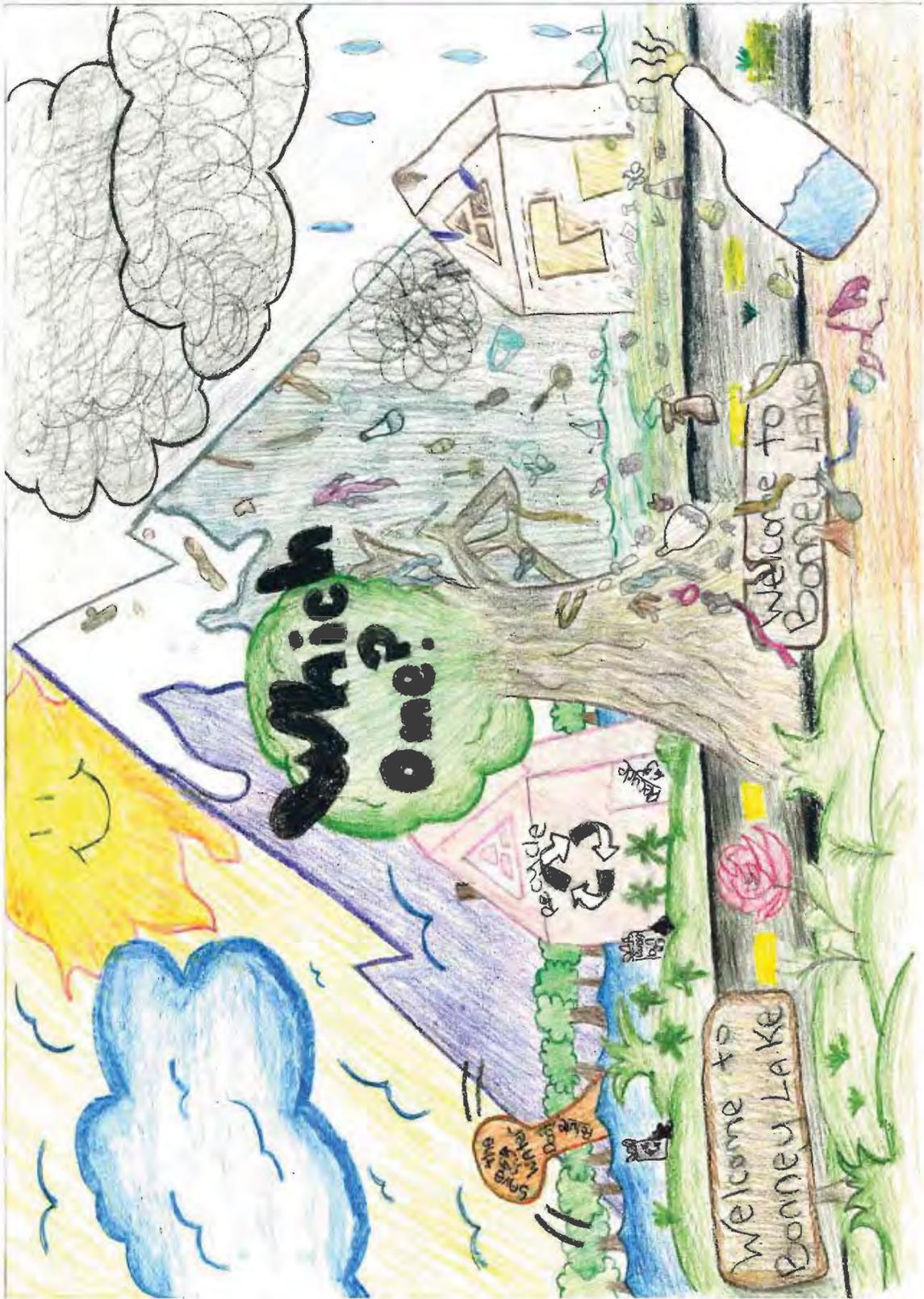
# Water Conservation





























Every Drop Counts



Conserve Water



**City of Bonney Lake, Washington  
City Council Agenda Bill (C.A.B.) Approval Form**

<b><u>Department / Staff Contact:</u></b> CD / Heather Stinson	<b><u>Workshop / Meeting Date:</u></b> 04 May 2010	<b><u>Agenda Bill Number:</u></b> AB10-16
<b><u>Ordinance Number:</u></b>	<b><u>Resolution Number:</u></b>	<b><u>Councilmember Sponsor:</u></b>

**Agenda Subject:** Review of Planning Commission 2010-2012 workplan

**Proposed Motion:**

**Administrative Recommendation:**

**Background Summary:** City Council periodically reviews the Planning Commission workplan. A review is needed in order to clarify priorities for the Planning Commission and staff for 2010. Specifically, staff needs to know if the items listed should remain on the workplan, if any new items should be listed and what the priority of each item is.

**BUDGET INFORMATION:**

Budget Amount	Required Expenditure	Budget Impact	Budget Balance
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**Budget Explanation:**

**COMMITTEE/BOARD REVIEW:**

Subcommittee Review Date: -

Commission/Board Review Date: Planning Commission -

Hearing Examiner Date:

**COUNCIL ACTION:**

Workshop Date(s): 05 Jan 2010	Public Hearing Date(s):
Meeting Date(s):	Tabled To Date:

**Signatures:**

Director Authorization John P. Vodopich, AICP	Mayor	Date City Attorney Reviewed
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## City of Bonney Lake 2010 - 2012 Planning Commission Workplan

Description	Department	Tentative Completion Date	Specifics	Priority	Initiated By
Update Title 14	CD	4th Quarter	Modify the definition / procedures for updating the Development Code	HIGH	Staff
Update Title 18	CD	2nd Quarter	adopting minimum densities in R-2 and R-3 <i>(working on this now)</i>	HIGH	Staff
Design Standards for Nightclubs	CD	4th Quarter		MED	CC
Year Two - Shoreline Master Plan Update	CD	Year-Round		HIGH	Staff
Title 16	CD	3rd Quarter	Remove "25%" language from tree retention in Commercial areas as suggested by WCIA in our land use audit	HIGH	WCIA
Update of Parks Element of Comprehensive Plan	CD / CS	4th Quarter 2011	General update of Parks Element, revisit Moriarty plan	HIGH	Staff / Exec
Incentives for Green building	CD	2nd Quarter		MED	CC
Provisions for interim buildings and uses in Downtown Design Standards and Downtown Core Zoning	CD	3rd Quarter	<i>(working on this now)</i>	HIGH	Staff / Exec
Update Title 18	CD	4th Quarter	Allow ADUs in R-1, Provisions for shared housing	MED	CC, PC
Update Comp Plan Land Use Element to include CUGA subareas 1, 2, and 3	CD	4th Quarter		HIGH	Staff
Pre-zone CUGA subareas 1, 2, and 3	CD	4th Quarter		HIGH	Staff
Update Transportation Element with reference to transportation plan rather than whole plan	CD, PW	4th Quarter		HIGH	Staff
Eastown Design Standards and Uses	CD	4th Quarter		MED	Staff
Update Capital Facilities Element	CD	4th Quarter	Include inventory of City-owned buildings and other facilities.	HIGH	Exec.

2010

	Description	Department	Tentative Completion Date	Specifics	Priority	Initiated By
<b>2011</b>	Year Three - Shoreline Master Plan Update	CD	6/30/2012		HIGH	Staff
	Update Title 18	CD	4th Quarter	Use Matrix, allowed uses in C-2/C-3	MED	CC
	Complete update of Parks Element of Comprehensive Plan	CD / CS	4th Quarter	General update of Parks Element, revisit Moriarty plan	HIGH	Staff / Exec
	Cultural Resources Plan					
<b>2012</b>	Complete Shoreline Master Plan Update	CD	2nd Quarter		HIGH	Staff
	Update Economic Development Element of Comp Plan	CD	4th Quarter	Update with new Census population numbers	HIGH	Staff / Exec
	Begin work on 2014 major Comp Plan update		2014			



**CITY COUNCIL  
WORKSHOP**

**April 20, 2010  
5:30 p.m.**

**DRAFT MINUTES**



**"Where Dreams Can Soar"**

*The City of Bonney Lake's Mission is to protect the community's livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.*

*Website: [www.ci.bonney-lake.wa.us](http://www.ci.bonney-lake.wa.us)*

Audio Time  
Stamp ↓

**Location:** City Hall Council Chambers, 19306 Bonney Lake Blvd., Bonney Lake.

**I. Call to Order:** Mayor Neil Johnson, Jr. called the workshop to order at 5:32 p.m.

**II. Roll Call:** [A1.3]

Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Mayor Johnson, elected officials attending were Deputy Mayor Dan Swatman, Councilmember Laurie Carter, Councilmember Dan Decker, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin and Councilmember James Rackley.

[Staff members in attendance were City Administrator Don Morrison, Community Development Director John Vodopich, Chief Financial Officer Al Juarez, Police Chief Mike Mitchell, Public Works Director Dan Grigsby, Community Services Director Gary Leaf, Administrative Services Director/City Clerk Harwood Edvalson, City Attorney Jim Dionne and Records & Information Specialist Susan Duis.]

**III. Agenda Items:**

5:33:02

**A. Council Open Discussion:**

City Property: Councilmember Hamilton asked about the status of city-owned property on 192<sup>nd</sup> at Sumner-Buckley Hwy. He said the City purchased the property about 6 years previous with plans for a City Hall, but never used it. Mayor Johnson said the City is currently negotiating with D & S properties to purchase the Kelly Farm, including the thumb-shaped area that is currently not part of the City. The proposal may include the sale of the City's property on 192<sup>nd</sup> St E as part of the agreement. Mayor Johnson said that based on the original purchase and sale agreement, the previous owners can purchase the property back at this point, but the City is working on a possible agreement that would include transferring this land as part of an agreement for the City to purchase Kelly Farm. Councilmember Carter said she has seen evidence that people are dumping yard waste and other items on the city-owned property. Mayor Johnson said he would have staff clean up the site.

Community Groups: Councilmember Carter attended the Bonney Lake Lions Club's 'Death by Chocolate' fundraising event on April 17<sup>th</sup>. She said the Lions Club thanked the City for its support. She also attended the White River School District Community Summit on Monday, April 19<sup>th</sup> and that group also thanked the City for its support.

Glass Art Panels: Councilmember Carter asked if Councilmembers had a chance to see the panels that staff recently picked up. Councilmembers selected several panels and asked that the others be returned to the South Hill Community Council.

Councilmember Carter said the designs are available at no cost, and the City could pay to have new panels etched to replace those that are damaged or unavailable.

Historical Art Print: Councilmember Carter showed the Council the art print available from local artist Hulan Fleming, which depicts the intersection at Summer-Buckley Hwy and Main St E facing the site of the new Interim Justice Center. She said the painting was made in 1950 and would cost about \$400. She displayed photographs from the same period showing how the area looked at the time. Mayor Johnson said he has directed the City Administrator to purchase the painting.

Parks Appreciation Day & Arbor Day: Councilmember Carter said the yearly event is on Saturday, April 24<sup>th</sup>. Volunteers will work to clean up the WSU Forest area.

Water Supply to Auburn: Mayor Johnson confirmed that the City is no longer providing water to Auburn. Director Grigsby said Auburn is again using their own water supply, though they have projects planned later in the year and may need to purchase water from Bonney Lake again later on. Mayor Johnson said the cities agreed on a water purchase price and Auburn has made payment.

Park Board: Councilmember Carter attended the April 12<sup>th</sup> Park Board Meeting. Members discussed options to have a citizen survey on park services, identifying a site for a veteran's memorial, and the Heritage Tree application process. She said the Park Board would like to get direction from the Council on these and other issues. She noted that board agendas, minutes and audio are available online.

Sewer Fees: Councilmember Rackley said the Finance Committee has discussed a proposed increase to grinder pump fees, and members were in favor of moving a fee increase forward.

Reed Property: Councilmember Hamilton suggested the Council set up a visit to the recently purchased Reed property. City Administrator Morrison said under the agreement, the Reed family can continue living at the house through June 3, 2010 and suggested waiting to set up a tour until after that date. Councilmembers agreed that a tour should be set up some time after that date.

Pierce Transit: Deputy Mayor Swatman noted that Mayor Johnson participated in a recent meeting between city leaders about transit issues. He said it seems some cities are interested and the City should pursue the option for a conference. Mayor Johnson said City Attorney Kathleen Haggard has done some preliminary research and provided information to Councilmembers. City Attorney Dionne said the intent would be to change the boundaries of the RTA benefit district, and then to create some other public transportation district for Bonney Lake. Swatman asked how cities could gather funds, since State law allows only one transit agency in a county.

Mayor Johnson said he plans to gather more information from staff and the City Attorney on how to move forward with options. Deputy Mayor Swatman said Pierce Transit is focused on service for the greater Tacoma area, not outlying communities. Councilmember Carter said Pierce Transit's various proposals for cutting service are not viable. Councilmember Hamilton said setting up a transit system is very complicated. Mayor Johnson said many options are available, such as on-call and/or private contractor services, etc. City Administrator Morrison said Pierce Transit sent

an invitation to the City earlier in the day to discuss proposed system cuts and changes on May 5, 2010.

5:53:25

B. **Review of Draft Council Minutes:** April 6, 2010 Workshop and April 13, 2010 Meeting.

Councilmember Carter corrected p. 2 of the April 6, 2010 minutes to reflect that the increase in Food Bank visits has gone up 60%, not 66%. On the April 13, 2010 minutes, she noted that the Public Safety Committee reviewed the municipal code related to animal control. Councilmember Lewis noted typographical errors on these minutes as well. The corrected minutes were forwarded to the April 27, 2010 Council Meeting for action.

5:55:34

C. **Discussion:** AB10-74 – Ordinance D10-74 – Ordinance Updating the Sign Code to Allow for Civic and Non-profit Signs in the Right of Way.

Mayor Johnson said the proposed ordinance is based on input from the public and local businesses, and offers an option for non-profit and civic groups to post signs in the right-of-way short-term. He said he wanted to provide an option for civic and non-profit groups to post signs in the near future, but recognizes that further amendments to the sign code will need to be reviewed by the Planning Commission and Council in more depth. Director Vodopich noted that the proposed ordinance limits the total number and size of signs, requires written notification to the City 10 days prior to posting, and allows signs to be posted for up to 30 days before the event and 5 days after the event.

Councilmembers discussed the proposed limit on the number of signs allowed the length of posting. Council consensus was to amend the proposed ordinance to allow civic and non-profit signs to be posted for two weeks prior to the event and to be removed within 48 hours after the event.

Councilmember Carter said the sign code should have different criteria for different parts of the City, where traffic speeds and access affect the type of signs that are effective. Councilmember Hamilton noted that the City does not control the right-of-way on SR 410 and signs cannot be placed there regardless of what the City's code states. Deputy Mayor Swatman said he feels the signs should be allowed only in specific areas of the City, and that it will be difficult to enforce an ordinance that requires a certain number of signs.

Director Vodopich said the current code allows civic institutions to post signs on their own property only, not on private citizens' properties. Mayor Johnson said the code could be revised to allow private citizens to post signs on their property to support non-profit and civic groups, rather than in the right-of-way.

City Attorney Dionne confirmed that the proposed ordinance does not need to be reviewed by the Planning Commission and can be acted on by Council at the next meeting. He said if the Council chooses to review the entire sign code, the changes must go through the Planning Commission and County review processes first.

Mayor Johnson said the full sign code will be an item for discussion at a future workshop. He asked Councilmembers to review the Chamber of Commerce meeting

minutes that were provided via email. The proposed ordinance was forwarded to the April 27<sup>th</sup> Council Meeting for action.

6:17:25

D. **Discussion:** AB10-76 – CUGA Annexation Process, Alternatives and Timing.

City Administrator Morrison said various groups and Homeowner's Associations have asked the City to consider annexing them into the City. The City has completed an annexation study to inventory the area and get data required for the application. He explained several options to move forward with annexation. A new option is available if the City, Fire District and County agree on annexation and sign an interlocal agreement, which would bypass the Boundary Review Board and special election process if all parties can agree. He said the County has had issues with the latter plan and does not support the City's plans to annex the area.

City Administrator Morrison described other options, such as the petition method or setting a special election by Council Resolution. He said the process includes public hearings, review by the Boundary Review Board, and setting a special election in February 2011 or later. He said it is better to have the election certified by May so the newly annexed area can be placed on the tax rolls for the next year. He noted that residential areas cost more for the County to provide services than they bring in from tax revenues.

The City Administrator said residents in the proposed annexation area will receive more services after annexation than they currently get from the County, but it will take a few years to bring some services up to the same level that current City residents have. He said the City can coordinate a pre-annexation agreement with the County regarding the process, but must get County support.

Deputy Mayor Swatman said the annexation process is very complex, but he feels it is vitally important for the City to move forward and to provide services to these residents. He said it is a very good time for annexation, since future development on Plateau 465 will provide revenue for future infrastructure needs. He and Councilmember Rackley spoke in favor of moving forward and placing the annexation issue on a future special election ballot. Deputy Mayor Swatman said he is in favor of annexing areas 1, 2, and 3 in the annexation study, but not Cascadia.

Councilmember Hamilton expressed concern about considering annexation currently, especially if the City will have to phase in services such as public safety for annexed areas. He said one reason people usually want to annex into the City is for police service, noting that the City has 1.7 officers per 1,000 people and the County only has 0.6 per 1,000. He stressed that the City needs to provide full police protection on the first day of annexation. He also expressed concern about the cost to add new staff and about the additional space in facilities needed for expansion. Councilmember Hamilton said he also wants to ensure that existing City services are not degraded or reduced because of annexation.

City Administrator Morrison said while emergency dispatch services would be set at the same level as other parts of the City, some other public safety services such as traffic patrols, community events, code enforcement, and officer-initiated activities can be phased in over time. He said available building space is an issue, but automation and modern technology helps reduce the amount of space needed

somewhat. He said the City needs to carefully review Police staffing levels, service request data, and other criteria to ensure the City can provide adequate public safety services in the annexed area.

Councilmember Rackley said he feels confident that the economy is improving and the City will be able to meet the needs of annexed areas. Deputy Mayor Swatman said he is comfortable with the timeline and ability of staff to provide information and prepare the City for the transition. He noted that increasing the number of Police Officers should actually improve service for the City as a whole.

Councilmembers Carter, Decker and Lewis expressed concerns about pursuing annexation at this time. Councilmember Carter said she is concerned about the economy, County issues, and potential negative impacts to staff including public safety, court, and code enforcement staff. She also said it will require expenses for infrastructure, parks upgrades, etc.

Councilmember Hamilton said there are positive aspects to annexation, including the possibility for a new MBR sewer treatment plant, gaining an 80-acre county park, and new revenue sources. Deputy Mayor Swatman said annexation requires a two to three-year timeline, giving the City plenty of time to consider the issues and decide whether to hold an election. He said the County will be even less likely to favor the City's annexation plans when the economy recovers and the plateau area is being actively developed.

Councilmember Hamilton said the Council should review the master plan for Plateau 465 and hold formal talks with the County. Councilmembers Hamilton and Carter asked for additional information on how annexation will affect Police and Court staffing and services, as well as MBR plant options, and continuing discussions.

City Administrator Morrison said he recently viewed the Bonney Lake area from an airplane, and from above the potential annexation areas look as if they are part of a single community. He said these areas share the same schools, sewer and water services, and shopping, and he feels they should become part of the City. Mayor Johnson said discussions will continue at a future workshop.

**At 7:21 p.m., Mayor Johnson recessed the workshop for a five-minute break. The workshop reconvened at 7:28 p.m.**

7:28:55

- E. **Discussion:** AB10-75 – Ordinance D10-75 – An Ordinance of the City Council of the City of Bonney Lake, Pierce County, Washington, Amending Chapter 2.20 of the Bonney Lake and Section 2 of Ordinance No. 1213 Relating to the Park Board.

Mayor Johnson said he initiated the proposed ordinance and wanted Council input. The Park Board has two current vacancies, and it is often difficult for the City to fill vacant positions. He said the Park Board has also expressed a desire for more Council input. He said the proposed ordinance changes the Park Board membership to five members, reduces terms to two years, and includes a Councilmember to serve as a non-voting member, and the Mayor to serve as a non-voting chair.

Deputy Mayor Swatman agreed that the board needs more direct contact with the Council and supported having the Mayor chair meetings. He suggested the

Councilmember serving on the Park Board be regularly rotated. City Attorney Dionne said he has not fully reviewed the ordinance but advised that the Mayor could participate but should not serve as a voting member. He said if a Councilmember serves on the Park Board it could blur the distinction between boards and council committees. Councilmembers stressed that the Mayor and Councilmember on the Board should be non-voting members. Mayor Johnson confirmed that he did not intend the Mayor and Councilmember to have voting positions on the Board.

Councilmember Carter, who previously served on the Park Board, said she feels three-year terms are appropriate. She cited MRSC guidance that all advisory boards and commissions should have a work plan and rules for coordination with staff and Council. She said board and commission members may become future councilmembers or mayors and it is important to give them support and guidance. She said the Council should set up uniform standards for all boards and commissions, not just the Park Board.

Councilmembers expressed support for a five-member Park Board. Councilmember Hamilton questioned whether both the Mayor and a Councilmember should attend all meetings, and cautioned that they could have undue influence on the board discussions and actions. Deputy Mayor Swatman said it is important for the Board to have a better understanding of how the Council works, as well.

Mayor Johnson suggested that the Park Board have a work plan (similar to the Planning Commission work plan) that is regularly reviewed and updated by the Council. Councilmembers spoke in favor of creating a Park Board work plan.

Deputy Mayor Swatman suggested that the code does not need to be revised, and the Board could simply continue with five members and the Board could invite the Mayor to chair meetings. City Attorney Dionne confirmed that the Park Board rules are not formal and they can manage their meetings as they see fit. Mayor Johnson said he will attend the next Park Board meeting and discuss options with the current members, and report to the Council on the results.

7:52:51

- F. **Discussion:** AB10-60 – Resolution 2023 – A Resolution of the City Council of the City of Bonney Lake, Pierce County, Washington authorizing the Mayor to Sign an Interlocal Agreement with Pierce County for Certain Amendments to the Pierce County Countywide Planning Policies as Recommended by the Pierce County Regional Council.

Director Vodopich said the Pierce County Regional Council (PCRC) asks cities to consider their recommended amendments to the Countywide Planning Policies. Deputy Mayor Swatman noted the City has not approved past amendments, and smaller Cities like Bonney Lake have little say in the PCRC policies since the County and Tacoma generally have the majority vote. The proposed ordinance was forwarded to the April 27, 2010 Meeting for action.

7:55:53

- G. **Discussion:** AB10-63 – Resolution 2025 – A Resolution of the City Council of the City of Bonney Lake, Pierce County, Washington, Authorizing an Agreement with Bonney Lake Community Resources (Bonney Lake Food Bank) to Operate a Community Garden on City Property from May 2010 Until April 2011.

Director Leaf said he has been working with the Food Bank for nearly a year on an agreement for a community garden. The proposed trial garden is located at 18424 89<sup>th</sup> St E, next to the Lions 4 Kids house. Under the proposed agreement, the Food Bank will manage the garden and use up to 50% of the space. The remaining space will be available to citizens for free use, and the Food Bank will manage the entire garden. He said this is a one-year trial project, and after a year, the City can consider options for a permanent site. Director Leaf said in the agreement, the City will provide water but the Food Bank and other users will prepare, manage and monitor the garden. He said the City has a very good history working with the Food Bank, who has managed the Snack Shack at Allen Yorke Park in past years.

Director Leaf said citizens can submit a garden plot request form to the City. City Administrator Morrison said the plot application form includes a liability waiver. He said the City has moved quickly to get the agreement signed since the growing season has started. He noted that information on the garden will be in the current issue of the Bonney Lake Reporter, which is printed in the Courier-Herald newspaper.

Deputy Mayor Swatman said he is excited to see the project move forward.

Food Bank Director Stew Bowen was invited to speak. He said he is concerned that people will be confused since garden plot applications come to the City, but the Food Bank manages the garden. Mayor Johnson said the intent was for the City to collect applications and select plot recipients at random. He said the City will direct citizens to work with the Food Bank after that point. City Administrator Morrison said the City form will help defer complaints during plot selection, since there may be more applicants than available plots. He said the City will assign plots at random. Mr. Bowen said he plans to set up 6' wide by 12' wide garden plots to make the most efficient use of space in the raised beds. Mr. Bowen asked the Council whether they would be willing to take action the proposed Resolution at the current workshop so his group can start working on the garden immediately.

**Councilmember Rackley moved to suspend the Council rules and to consider Resolution 2025. Councilmember Lewis seconded the motion.**

**Motion to suspend the rules approved 7 – 0.**

**Councilmember Rackley moved to approve Resolution 2025. Councilmember Decker seconded the motion.**

**Resolution 2025 approved 7 – 0.**

**IV. Executive Session:** None.

8:12:14

**V. Adjournment:**

**At 8:12 p.m., Councilmember Rackley moved to adjourn the workshop. Councilmember Decker seconded the motion.**

**Motion approved 7 – 0.**

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Harwood T. Edvalson, CMC  
City Clerk

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Neil Johnson, Jr.  
Mayor

Items submitted to the Council Workshop of April 20, 2010:

- City of Bonney Lake – *Starting Your Own Community Garden* – Community Services Director Gary Leaf.
- City of Bonney Lake – *Lease Agreement for a Community Garden on Downtown Property* – Community Services Director Gary Leaf.
- City of Bonney Lake – *Email re: GSA Pea Patch Garden from Kim Phillips* – Community Services Director Gary Leaf.
- City of Bonney Lake – *Garden Plot Request Form* – Community Services Director Gary Leaf.

**CITY COUNCIL MEETING**

**April 27, 2010  
7:00 P.M.**



*The City of Bonney Lake's Mission is to protect the community's livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.*

Website: [www.ci.bonney-lake.wa.us](http://www.ci.bonney-lake.wa.us)

**DRAFT MINUTES**

*"Where Dreams Can Soar"*

Audio Time  
Stamp ↓

**Location:** City Hall Council Chambers, 19306 Bonney Lake Blvd., Bonney Lake.

**I. CALL TO ORDER** – Deputy Mayor Dan Swatman called the meeting to order at 7:00 p.m.

A. Flag Salute: Deputy Mayor Swatman led the audience in the Pledge of Allegiance.

B. Roll Call:

Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Deputy Mayor Swatman, elected officials attending were Councilmember Laurie Carter, Councilmember Dan Decker, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin and Councilmember Jim Rackley. Mayor Neil Johnson, Jr. was absent.

[Staff members in attendance were City Administrator Don Morrison, Chief Financial Officer Al Juarez, Public Works Director Dan Grigsby, Police Chief Mike Mitchell, Community Development Director John Vodopich, Community Services Director Gary Leaf, Assistant City Attorney Kathleen Haggard, Administrative Services Director/City Clerk Harwood Edvalson and Records & Information Specialist Susan Duis.]

C. Announcements, Appointments and Presentations:

1. Announcements: None.
2. Appointments: None.
3. Presentations: None.

D. Agenda Modifications: None.

7:01:03

**II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:**

A. Public Hearings: None.

B. Citizen Comments:

Winona Jacobsen, 9100 189<sup>th</sup> Ave Ct E, said an application for the City's second heritage tree was submitted on June 8, 2009 but has still not been considered. She said the application is complete, the arborist has made an assessment and the Park Board has recommended approval, but now the Mayor must give consent since the tree is on City property, and the Council must take action. She said the tree is in a great grove of trees and should be preserved. She asked the Council to continue the process to help the City earn its title as 'Tree City USA'. City Administrator Morrison said he will research the issue and send information to the Council.

- C. Correspondence: None.

7:03:31

### III. COUNCIL COMMITTEE REPORTS:

- A. Finance Committee: Deputy Mayor Swatman said the committee met at 5:30 p.m. earlier in the evening and forwarded Resolution 2034 to the current agenda. The committee discussed a request for out of state travel and possible revisions to the recently-passed peddler's ordinance, and reviewed the financial model and utility billing. He noted that the City is now working with a new utility billing contractor based in Idaho. The committee also discussed a timetable for sewer rate changes, which will be discussed at a future workshop.
- B. Community Development Committee: Councilmember Rackley reported that the committee met on April 19<sup>th</sup> and discussed Resolution 2031, claims, use of the Reed property, and committee priorities. They forwarded Resolution 2030 and AB10-72 to the current agenda.
- C. Public Safety Committee: Councilmember Hamilton said the committee has not met since the last Council meeting. The next meeting is scheduled on May 3, 2010.
- D. Other Reports:

Parks Appreciation & Arbor Day: Councilmember Hamilton said the City held a Parks Appreciation and Arbor Day event on Saturday, April 24<sup>th</sup>. He said residents participated in planting trees, and working in the WSU forest to clean up trash and remove 'no trespassing' signs. He said the forest is now clean, open and ready for use. He said the best access place to enter the forest is from the parking lot between Regal Cinemas and Fred Meyer. He said the City may need to add directional signs inside the forest. He said the area looks great, though some additional brush and broken limbs need to be removed.

Family First Coalition: Councilmember Carter attended the Family First Coalition meeting for White River School District on April 26<sup>th</sup>. Their Community Summit is on May 24<sup>th</sup>. She said she helped judge senior projects on April 27<sup>th</sup>, and additional judges were needed for the 28<sup>th</sup>. She said she received a community resource guide and suggested the City get copies to provide at the Court, Police Department, and other City facilities.

7:10:42

### IV. CONSENT AGENDA:

- A. **Approval of Minutes**: April 6, 2010 Workshop and April 13, 2010 Meeting.
- B. **Accounts Payable Checks/Vouchers**: Accounts Payable checks/vouchers #58384 thru 58385 in the amount of \$125.00. Accounts Payable checks/vouchers #58386 thru 58445 (including wire transfer #'s 4122010, 4162010, 5791569 & voided check #'s 53478, 56432, 58304) in the amount of \$509,606.41. Accounts Payable checks/vouchers #58446 thru 58467 for Utility Refunds in the amount of \$1,284.02.

- C. **Approval of Payroll:** Payroll for April 1-15th 2010 for checks 28928-28952 including Direct Deposits and Electronic Transfers in the amount of \$ 386,027.93.
- D. **AB10-60 – Resolution 2023** – A Resolution of the City Council of the City of Bonney Lake, Pierce County, Washington Authorizing the Mayor to Sign an Interlocal Agreement with Pierce County for Certain Amendments to the Pierce County Countywide Planning Polices as Recommended by the Pierce County Regional Council.
- E. **AB10-62 – Resolution 2024** – A Resolution of the City Council of the City of Bonney Lake, Pierce County, Washington Approving An Agreement Between The Cities Of Auburn, Bonney Lake, And Sumner, Washington; The Valley Regional Fire Authority; And Pierce County Fire District No. 22 Regarding Municipal Annexation.
- F. **AB10-68 – Resolution 2027** – A Resolution of the City Council of the City of Bonney Lake, Pierce County, Washington Authorizing the Mayor to Sign an Amendment to the 2009 Agreement with Portland Energy Conservation Inc. for the High Efficiency Toilet Rebate Program.
- G. **AB10-69 – Resolution 2028** – A Resolution of the City Council of the City of Bonney Lake, Pierce County, Washington Authorizing the Mayor to Sign an Agreement with Dunbar Armored, Inc. for Armored Courier Service.

**Councilmember Decker moved to approve the Consent Agenda. Councilmember Lewis seconded the motion.**

**Consent Agenda approved 7 – 0.**

7:10:57

**V. FINANCE COMMITTEE ISSUES:**

- A. **AB10-80 – Resolution 2034** – A Resolution of the City Council of the City of Bonney Lake, Pierce County, Washington, Authorizing the Intolight Contract to Install Twelve (12) Street Lights for the 90th Street Project.

**Councilmember Decker moved to approve Resolution 2034. Councilmember Lewis seconded the motion.**

Councilmember Rackley said the agreement extends street lighting down 90<sup>th</sup> St E near the library, and is related to the larger downtown improvement projects.

**Resolution 2034 approved 7 – 0.**

7:11:54

**VI. COMMUNITY DEVELOPMENT COMMITTEE ISSUES:**

- A. **AB10-73 – Resolution 2030** – A Resolution of the City Council of the City of Bonney Lake, Pierce County, Washington, Replace Existing Emergency Water

System Intertie Agreement Between the City of Bonney Lake and the City of Auburn.

**Councilmember Rackley moved to approve Resolution 2030. Councilmember Decker seconded the motion.**

Public Works Director Grigsby said he and Auburn Public Works Director Bob Belz have worked together on the proposed agreement. He said they decided to draft a completely new agreement rather than continuing to amend the old version, due to the number of changes. Director Grigsby said the new agreement is well written and will be better for staff.

Councilmembers discussed other intertie agreements between the City and other agencies, such as Tacoma Public Utilities. Deputy Mayor Swatman suggested that the City could draft a generic wholesale agreement that any party could sign if they want to have an intertie with Bonney Lake. Director Grigsby said the City's wholesale agreement with Tacoma is a complicating factor and it makes more sense to use this specific agreement.

Councilmember Hamilton said this is an improved agreement, and asked whether the agreement is reciprocal. Director Grigsby confirmed that the agreement provides a rate structure if Bonney Lake needs to use Auburn water in the future. He said Auburn does not currently have excess capacity, but it would be an option if they have capacity in the future. He noted that the proposed contract has a new stipulation for emergency water use beyond 7 days, charging 10% above what Auburn charges their customers. Councilmember Hamilton expressed concern that other agencies will not do their due diligence to increase their water resources if they know Bonney Lake water is available. Director Grigsby said the agreement has gone through Auburn Council committees and will be considered at an upcoming Auburn Council meeting.

**Resolution approved 6 – 1.  
Deputy Mayor Swatman voted no.**

7:11:54

- B. **AB10-72** – A Motion of the City of Bonney Lake, Pierce County, Washington to Submit the PWTL Application for the Sumner/Bonney Lake WWTP Upgrade Phase II Project.

**Councilmember Rackley moved to approve the motion. Councilmember Lewis seconded the motion.**

Director Grigsby said the proposed project is to construct a third aerator, a third clarifier, new grid classifier, new floodwall, improved head works and ultraviolet treatment banks to the Sumner Wastewater Treatment Plant. The cities of Sumner and Bonney Lake would split the \$10.9 million total project costs at 50% each. He noted that there is no funding available in the Public Works Trust Fund Loan program currently, but the Governor has asked the PWTF Board to accept and review applications, so if funding can be distributed if it becomes available later.

Director Grigsby said if the Bonney Lake and Sumner do not receive PWTF loans, they could use SDC funds or revenue bonds to pay for their share of the project.

Councilmember Hamilton asked whether Sumner has funds available to pay for 50% of the project without a PWTF loan; Director Grigsby said he will ask Sumner for more information.

Deputy Mayor Swatman expressed frustration that Bonney Lake has no say in the management of the Sumner Treatment Plant. Director Grigsby said Sumner communicates regularly with Bonney Lake and the City can challenge any costs that appear unreasonable. He said he has not had any concerns about Sumner's cost estimates to date. He said if the City is offered a PWTF loan, the City would receive agreement forms for signature, and if the Council does not want to accept the funds it could turn down the loan at that time and not sign the paperwork.

Deputy Mayor Swatman said he does not think the City will expand as quickly as originally projected, and SDC and other funds will not grow as predicted. He expressed concern that the Council will need to increase utility rates dramatically to meet future demands. Director Grigsby said the City has no choice but to improve the Sumner plant to meet capacity needs. He said demand on the Sumner plant will continue to grow as areas like Easttown, WSU and Downtown develop and build out. Councilmember Hamilton said the City should work on a plan to build its own membrane treatment plant. Councilmember Rackley said the City can turn down PWTF loans if the economy does not improve by that time, and resubmit later. He said improving the Sumner plant is still the cheapest option for the City.

**Motion AB10-72 approved 6 – 1.  
Deputy Mayor Swatman voted no.**

**VII. PUBLIC SAFETY COMMITTEE ISSUES:** None.

7:36:57

**VIII. FULL COUNCIL ISSUES:**

- A. **AB10-74 – Ordinance D10-74** – An Ordinance of the City of Bonney Lake, Pierce County, Washington, Updating the Sign Code to Allow Nonpolitical Campaign Signs in the Right of Way.

Deputy Mayor Swatman said several versions of the proposed ordinance have been presented, and asked which version the Council should act on. Community Development Director Vodopich said the ordinance provided in the agenda packet includes revisions based on both Council input and the Attorney's suggested revisions. He provided versions of the proposed ordinance that show the Council's changes and the Attorney's changes separately. He noted that this version includes Section N., which was inadvertently omitted from the previous draft.

**Councilmember Rackley moved to approve Ordinance D10-74, "Council Changes" version. Councilmember Hamilton seconded the motion.**

Director Vodopich said the proposed ordinance allows nonpolitical signs to be placed on private property for up to 14 days prior to the event and up to 48 hours after the event. He said the City Attorney suggested revisions to correct an incomplete

sentence and to correct an inconsistency about removal of political signs (within 7 days), as is stated in the current municipal code. He said he feels the City Attorney's changes were appropriate but wanted to be sure Council had a chance to discuss these changes fully. Councilmember Rackley removed his original motion from the floor.

**Councilmember McKibbin moved to table the item to the May 4, 2010 Workshop. Councilmember Lewis seconded the motion.**

**Motion approved 6 – 1.  
Councilmember Carter voted no.**

**IX. EXECUTIVE SESSION:** None.

7:43:12

**X. ADJOURNMENT:**

**At 7:43 p.m., Councilmember Decker moved to adjourn the meeting. Councilmember Lewis seconded the motion.**

**Motion approved 7 – 0.**

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Harwood Edvalson, CMC  
City Clerk

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Neil Johnson  
Mayor

*Items submitted to the Council Meeting of April 27, 2010:*

- City of Bonney Lake – D10-74 to CC 4-20-10 - Attorney Changes, and D10-74 to CC 4-20-10 - Council Changes – Community Development Director John Vodopich.



**Signatures:**

Director Authorization	Mayor	Date City Attorney Reviewed April 20, 2010
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**ORDINANCE NO. D10-74**

**AN ORDINANCE OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, UPDATING THE SIGN CODE TO ALLOW NONPOLITICAL CAMPAIGN SIGNS IN THE RIGHT OF WAY**

WHEREAS, The purpose of this ordinance is to allow for nonpolitical campaign signs in the right of way; ~~and~~

~~WHEREAS, the State Environmental Policy Act was complied with through the issuance of a DNS on \_\_\_\_\_; and~~

~~WHEREAS, the Planning Commission conducted a public hearing on \_\_\_\_\_; and~~

~~WHEREAS, the Planning Commission issued a recommendation for passage of this Ordinance on \_\_\_\_; and~~

~~WHEREAS, a letter informing the state department of community trade and economic development was mailed on \_\_\_\_\_, more than 60 days ago informing it about the possible adoption of this ordinance;~~

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON DO ORDAIN AS FOLLOWS:**

**Section 1.** BLMC Chapter 15.28.010 is hereby amended to read as follows:

**15.28.010 Purpose.**

The primary purpose of this chapter shall be to regulate the type, placement, and physical dimensions of signs within the different land use zones through implementation of the goals, objectives, and policies of the city's comprehensive plan as amended from time to time including, without limitation, the community character and design element of the plan. This chapter is also intended to avoid visual clutter that may adversely impact traffic and pedestrian safety, or be adverse to property values, business opportunities and the city's appearance and to prevent and abate public nuisances. This is intended to afford noncommercial speech the same or greater protection afforded commercial speech and to not regulate noncommercial speech to a stricter standard than commercial speech, to recognize noncommercial communication requirements of all sectors of the business community, encourage the innovative use of design, promote both renovation and proper sign maintenance, allow for special circumstances as determined by the sole discretion of the planning and community development director or administrative designee, and promote a positive visual image of the city and protect property values by encouraging signs that are appropriate and consistent with surrounding buildings and landscape in both scale and design, the size of the subject property and building, and the amount of

street frontage adjacent to the subject property. These purposes shall be accomplished by regulation of the display, construction, use, and maintenance of signs. No sign shall be permitted as a main or accessory use except in accordance with the provisions of this chapter.

**Section 2.** BLMC Chapter 15.28.030 is hereby amended to read as follows:

**15.28.030 Definitions.**

“Nameplate” means a nonelectric on-premises identification sign giving only the name, address, and/or occupation of an occupant or group of occupants.

“Nit” means a luminance unit equal to one candle per square meter measured perpendicular to the rays from the source.

“Nonpolitical campaign sign” means a temporary sign for civic, religious, or other fund drives or events.

“Nonconforming sign” means a sign which was erected legally but which does not comply with subsequently enacted sign restrictions and regulations; a sign which does not conform to the sign code requirements but for which a special permit has been issued.

**Section 3.** BLMC Chapter 15.28.080(A) is hereby amended to read as follows:

A. Civic Organization Signs. Permanent nonilluminated signs used by churches, schools, or civic organizations not over 12 square feet in area when the sign is located on the institution’s premises.

B. Construction/Contractor Signs. One construction sign for each street frontage of a construction project, not to exceed six square feet per face in area in residential zones or 24 square feet in area in all other zones. Such signs may be erected seven days prior to commencement of construction and shall be removed within seven days following completion of construction or issuance of the final certificate of occupancy. In addition, failure to remove signs within 48 hours following completion of the project may result in an assessment in the cost of their removal pursuant to Chapter [14.130](#) BLMC.

C. Directional/Informational Signs. Total of two or less square feet per face. In addition, failure to remove signs within 48 hours following completion of event or activity may result in an assessment in the cost of their removal pursuant to Chapter [14.130](#) BLMC.

D. Garage/Yard Sale Signs. A maximum of two movable A-frame signs or signs on stakes may be placed on rights-of-way for any garage/yard sale. Such signs shall only be displayed between dawn and dusk on the days of the sale. A maximum of four square feet per face is allowed. Any such sign in violation of these requirements shall be removed in accordance with Chapter [14.130](#) BLMC. Garage/yard sale signs are not allowed to be affixed to utility poles or light standards and traffic signs. In addition, failure to remove signs within 48 hours following completion of event or activity may result in an assessment in the cost of their removal pursuant to Chapter [14.130](#) BLMC.

E. Incidental Signs. Incidental signs and sandwich board signs are permitted in all commercial and manufacturing zones not to exceed eight square feet in aggregate sign area per occupancy. A double-sided sandwich board with no other incidental sign may be no greater than two feet by two feet. A single-sided sandwich board with no other

D10-74 to CC 4-20-10 - Council Changes

incidental sign may be no greater than four feet by two feet. Sandwich board signs are to be maintained on the business' premises, not in a public right-of-way.

F. Nameplates. Nameplates identifying the occupant of a residence or business office shall not exceed two square feet in area per face.

G. Political Signs. Political signs may be permitted up to a maximum of four square feet per face in area without a sign permit. In no case shall political signs in rights-of-way exceed four square feet in area. Political signs shall be removed within seven days following the election or referendum for which they were posted, except that signs promoting successful candidates in a primary election may remain displayed until seven days following the subsequent general election. Such signs shall not be posted on any public utility pole, public building, public information or traffic sign, or public structures. Political signs may be placed on parking strips/public rights-of-way where such signs are installed pursuant to the permission of the owner of the property abutting said parking strip and within public rights-of-way; provided, that they are installed in such a manner as not to constitute a traffic hazard or impair or impede pedestrian thoroughfares. Political signs may be placed on private property only with the permission of the property owners. Spacing of signs and total numbers of signs are not regulated. In addition, failure to remove signs within 48 hours following completion of event or activity may result in an assessment in the cost of their removal pursuant to Chapter [14.130](#) BLMC.

H. Public Signs or Notices. Public signs or notices such as, but not limited to, notice of land use action signs, posted by the city of Bonney Lake, or any sign relating to an emergency.

I. Subdivision Signs, Off-Premises. A maximum of one off-premises temporary sandwich board sign per direction-altering intersection (intersection in which the home-shopper would have to alter direction) per residential subdivision or group of residences, not to exceed six square feet in sign area per face, shall be permitted. The following conditions shall apply to all off-premises real estate signs: the signs shall be displayed only during the time that the premises are actually being shown for "open house" and shall not be placed so as to cause a hazard (for example, blocking sight distances at intersections); the signs shall only be displayed between dawn and dusk; no more than one sign per property at any street intersection shall be permitted for any developer, broker, or seller; signs cannot be located within the public right-of-way. In addition, failure to remove signs the same day of event or activity such as an open house may result in an assessment in the cost of their removal pursuant to Chapter [14.130](#) BLMC.

J. Real Estate Signs, Group Sale/Rent/Lease. Signs advertising the sale of lots and/or houses in a subdivision or multifamily units may be located at the entrance of the development; provided, that no more than one such sign no larger than 12 square feet in area per face, and eight feet in height, may be installed at one time at any entrance. The signs shall not be located on a public right-of-way. The maximum duration for any such sign shall be two years or whenever the property advertised is sold, rented, or leased, whichever occurs first. The applicant may request one extension not to exceed one year; otherwise the sign shall be removed.

K. Real Estate Signs, Residential Individual Sale/Rent/Lease. Such signs shall not exceed six square feet in area per face. Only one sign is permitted per street frontage. Sign height shall not exceed eight feet. Any such sign shall not be located within a public

right-of-way. Such sign shall advertise only the property on which the sign is located, and the sign shall be removed by the owner or agent within seven days of the sale closing date or the occupancy of the rental unit.

L. Real Estate Signs, Commercial Individual Sale/Rent/Lease. Signs advertising commercial or industrial property shall not exceed 24 square feet in area per face. Only one sign is permitted per street frontage. Sign height shall not exceed eight feet. Such signs shall be located completely on the property for sale, rent, or lease and are not permitted within a public right-of-way. Such signs may only be displayed while the building or portion thereof is actually for sale, rent, or lease, and the sign shall be removed by the owner or agent within seven days of the sale closing date.

M. Window Signs. Signs installed inside a window of a business establishment which are intended to be viewed from the outside and which are only legible from a distance of eight feet or less.

N. Nonpolitical Campaign Signs. Temporary nonpolitical signs announcing a campaign, drive or event of a civic, philanthropic, educational or religious organization may be allowed upon any lot up to a maximum of four square feet per face in area without a sign permit and up to a total of 40 signs within City limits. Such signs may be placed on parking strips/public rights-of-way where such signs are installed pursuant to the permission of the owner of the property abutting said parking strip and within public rights-of-way; provided, that they are installed in such a manner as not to constitute a traffic hazard or impair or impede pedestrian thoroughfares. **Additionally, nonpolitical signs may be placed on private property in keeping with the requirements of this section.** Sign height shall not exceed four feet. Such signs may be posted ~~30~~ **fourteen (14)** days prior to the event, drive, campaign, etc. provided that the organization's representative submit, in writing, a notice to the Community Development department of the name and contact information of the responsible party at least 10 days prior to posting. Such signs shall not be posted on any public utility pole, public building, public information or traffic sign, or public structures. Such signs shall be removed within ~~five days~~ **48 hours** after the event, drive, campaign, etc. In addition, failure to remove signs within ~~five days~~ **48 hours** following completion of event or activity may result in an assessment in the cost of their removal pursuant to Chapter 14.130 BLMC

**Section 4.** A new Section of Chapter 15.28 is hereby added to read as follows:

**15.28.300 Liability of city.** This chapter shall not be construed to relieve from or lessen the responsibility of any person owning, building, altering, constructing or moving any sign in the city for damages to anyone injured or damaged either to person or property by any defect therein; nor shall the city, or any agent thereof, be held as assuming such liability by reason of a permit or inspection authorized in this chapter or a certificate of inspection issued by the city or any of its agents

**Section 5.** If any portion of this Ordinance shall be invalidated by a court of competent jurisdiction, the remainder shall remain in full force and effect.

**Section 6.** This Ordinance shall take effect thirty (30) days after its passage, subject to prior approval by the Mayor and prior publication for five days as required by law.

D10-74 to CC 4-20-10 - Council Changes

PASSED by the City Council and approved by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
Neil Johnson, Mayor

ATTEST:

\_\_\_\_\_  
Harwood T. Edvalson, CMC, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
James J. Dionne, City Attorney

Passed:

Valid:

Published:

Effective Date:

**ORDINANCE NO. D10-74**

**AN ORDINANCE OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, UPDATING THE SIGN CODE TO ALLOW NONPOLITICAL CAMPAIGN SIGNS IN THE RIGHT OF WAY**

WHEREAS, The purpose of this ordinance is to allow for nonpolitical campaign signs in the right of way; ~~and~~

~~WHEREAS, the State Environmental Policy Act was complied with through the issuance of a DNS on \_\_\_\_\_; and~~

~~WHEREAS, the Planning Commission conducted a public hearing on \_\_\_\_\_; and~~

~~WHEREAS, the Planning Commission issued a recommendation for passage of this Ordinance on \_\_\_\_; and~~

~~WHEREAS, a letter informing the state department of community trade and economic development was mailed on \_\_\_\_\_, more than 60 days ago informing it about the possible adoption of this ordinance;~~

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON DO ORDAIN AS FOLLOWS:**

**Section 1.** BLMC Chapter 15.28.010 is hereby amended to read as follows:

**15.28.010 Purpose.**

The primary purpose of this chapter shall be to regulate the type, placement, and physical dimensions of signs within the different land use zones through implementation of the goals, objectives, and policies of the city's comprehensive plan as amended from time to time including, without limitation, the community character and design element of the plan. This chapter is also intended to avoid visual clutter that may adversely impact traffic and pedestrian safety, or be adverse to property values, business opportunities and the city's appearance and to prevent and abate public nuisances. This is intended to afford noncommercial speech the same or greater protection afforded commercial speech and to not regulate noncommercial speech to a stricter standard than commercial speech, to recognize noncommercial communication requirements of all sectors of the business community, encourage the innovative use of design, promote both renovation and proper sign maintenance, and allow for special circumstances as determined by the sole discretion of the planning and community development director or administrative designee, and promote a positive visual image of the city and protect property values by encouraging signs that are appropriate and consistent with surrounding buildings and landscape in both scale and design, ~~the size of the subject property and building, and~~

~~the amount of street frontage adjacent to the subject property.~~ These purposes shall be accomplished by regulation of the display, construction, use, and maintenance of signs. No sign shall be permitted as a main or accessory use except in accordance with the provisions of this chapter.

**Section 2.** BLMC Chapter 15.28.030 is hereby amended to read as follows:

**15.28.030 Definitions.**

“Nameplate” means a nonelectric on-premises identification sign giving only the name, address, and/or occupation of an occupant or group of occupants.

“Nit” means a luminance unit equal to one candle per square meter measured perpendicular to the rays from the source.

“Nonpolitical campaign sign” means a temporary sign for civic, religious, or other fund drives or events.

“Nonconforming sign” means a sign which was erected legally but which does not comply with subsequently enacted sign restrictions and regulations; a sign which does not conform to the sign code requirements but for which a special permit has been issued.

**Section 3.** BLMC Chapter 15.28.080(A) is hereby amended to read as follows:

A. Civic Organization Signs. Permanent nonilluminated signs used by churches, schools, or civic organizations not over 12 square feet in area when the sign is located on the institution’s premises.

B. Construction/Contractor Signs. One construction sign for each street frontage of a construction project, not to exceed six square feet per face in area in residential zones or 24 square feet in area in all other zones. Such signs may be erected seven days prior to commencement of construction and shall be removed within seven days following completion of construction or issuance of the final certificate of occupancy. In addition, failure to remove signs within 48 hours following completion of the project may result in an assessment in the cost of their removal pursuant to Chapter [14.130](#) BLMC.

C. Directional/Informational Signs. Total of two or less square feet per face. In addition, failure to remove signs within 48 hours following completion of event or activity may result in an assessment in the cost of their removal pursuant to Chapter [14.130](#) BLMC.

D. Garage/Yard Sale Signs. A maximum of two movable A-frame signs or signs on stakes may be placed on rights-of-way for any garage/yard sale. Such signs shall only be displayed between dawn and dusk on the days of the sale. A maximum of four square feet per face is allowed. Any such sign in violation of these requirements shall be removed in accordance with Chapter [14.130](#) BLMC. Garage/yard sale signs are not allowed to be affixed to utility poles or light standards and traffic signs. In addition, failure to remove signs within 48 hours following completion of event or activity may result in an assessment in the cost of their removal pursuant to Chapter [14.130](#) BLMC.

E. Incidental Signs. Incidental signs and sandwich board signs are permitted in all commercial and manufacturing zones not to exceed eight square feet in aggregate sign area per occupancy. A double-sided sandwich board with no other incidental sign may be no greater than two feet by two feet. A single-sided sandwich board with no other

incidental sign may be no greater than four feet by two feet. Sandwich board signs are to be maintained on the business' premises, not in a public right-of-way.

F. Nameplates. Nameplates identifying the occupant of a residence or business office shall not exceed two square feet in area per face.

G. Political Signs. Political signs may be permitted up to a maximum of four square feet per face in area without a sign permit. In no case shall political signs in rights-of-way exceed four square feet in area. Political signs shall be removed within seven days following the election or referendum for which they were posted, except that signs promoting successful candidates in a primary election may remain displayed until seven days following the subsequent general election. Such signs shall not be posted on any public utility pole, public building, public information or traffic sign, or public structures. Political signs may be placed on parking strips/public rights-of-way where such signs are installed pursuant to the permission of the owner of the property abutting said parking strip and within public rights-of-way; provided, that they are installed in such a manner as not to constitute a traffic hazard or impair or impede pedestrian thoroughfares. Political signs may be placed on private property only with the permission of the property owners. Spacing of signs and total numbers of signs are not regulated. In addition, failure to remove signs within ~~48 hours~~ **seven days** following completion of event or activity may result in an assessment in the cost of their removal pursuant to Chapter [14.130](#) BLMC.

H. Public Signs or Notices. Public signs or notices such as, but not limited to, notice of land use action signs, posted by the city of Bonney Lake, or any sign relating to an emergency.

I. Subdivision Signs, Off-Premises. A maximum of one off-premises temporary sandwich board sign per direction-altering intersection (intersection in which the home-shopper would have to alter direction) per residential subdivision or group of residences, not to exceed six square feet in sign area per face, shall be permitted. The following conditions shall apply to all off-premises real estate signs: the signs shall be displayed only during the time that the premises are actually being shown for "open house" and shall not be placed so as to cause a hazard (for example, blocking sight distances at intersections); the signs shall only be displayed between dawn and dusk; no more than one sign per property at any street intersection shall be permitted for any developer, broker, or seller; signs cannot be located within the public right-of-way. In addition, failure to remove signs the same day of event or activity such as an open house may result in an assessment in the cost of their removal pursuant to Chapter [14.130](#) BLMC.

J. Real Estate Signs, Group Sale/Rent/Lease. Signs advertising the sale of lots and/or houses in a subdivision or multifamily units may be located at the entrance of the development; provided, that no more than one such sign no larger than 12 square feet in area per face, and eight feet in height, may be installed at one time at any entrance. The signs shall not be located on a public right-of-way. The maximum duration for any such sign shall be two years or whenever the property advertised is sold, rented, or leased, whichever occurs first. The applicant may request one extension not to exceed one year; otherwise the sign shall be removed.

K. Real Estate Signs, Residential Individual Sale/Rent/Lease. Such signs shall not exceed six square feet in area per face. Only one sign is permitted per street frontage. Sign height shall not exceed eight feet. Any such sign shall not be located within a public

right-of-way. Such sign shall advertise only the property on which the sign is located, and the sign shall be removed by the owner or agent within seven days of the sale closing date or the occupancy of the rental unit.

L. Real Estate Signs, Commercial Individual Sale/Rent/Lease. Signs advertising commercial or industrial property shall not exceed 24 square feet in area per face. Only one sign is permitted per street frontage. Sign height shall not exceed eight feet. Such signs shall be located completely on the property for sale, rent, or lease and are not permitted within a public right-of-way. Such signs may only be displayed while the building or portion thereof is actually for sale, rent, or lease, and the sign shall be removed by the owner or agent within seven days of the sale closing date.

M. Window Signs. Signs installed inside a window of a business establishment which are intended to be viewed from the outside and which are only legible from a distance of eight feet or less.

N. Nonpolitical Campaign Signs. Temporary nonpolitical signs announcing a campaign, drive or event of a civic, philanthropic, educational or religious organization may be allowed upon any lot up to a maximum of four square feet per face in area without a sign permit and up to a total of 40 signs within City limits. Such signs may be placed on parking strips/public rights-of-way where such signs are installed pursuant to the permission of the owner of the property abutting said parking strip and within public rights-of-way; provided, that they are installed in such a manner as not to constitute a traffic hazard or impair or impede pedestrian thoroughfares. Sign height shall not exceed four feet. Such signs may be posted 30 days prior to the event, drive, campaign, etc. provided that the organization's representative submit, in writing, a notice to the Community Development department of the name and contact information of the responsible party at least 10 days prior to posting. Such signs shall not be posted on any public utility pole, public building, public information or traffic sign, or public structures. Such signs shall be removed within five days after the event, drive, campaign, etc. In addition, failure to remove signs within **five seven** days following completion of event or activity may result in an assessment in the cost of their removal pursuant to Chapter 14.130 BLMC

**Section 4.** A new Section of Chapter 15.28 is hereby added to read as follows:

**15.28.300 Liability of city.** This chapter shall not be construed to relieve from or lessen the responsibility of any person owning, building, altering, constructing or moving any sign in the city for damages to anyone injured or damaged either to person or property by any defect therein; nor shall the city, or any agent thereof, be held as assuming such liability by reason of a permit or inspection authorized in this chapter or a certificate of inspection issued by the city or any of its agents

**Section 5.** If any portion of this Ordinance shall be invalidated by a court of competent jurisdiction, the remainder shall remain in full force and effect.

**Section 6.** This Ordinance shall take effect thirty (30) days after its passage, subject to prior approval by the Mayor and prior publication for five days as required by law.

D10-74 to CC 4-20-10 - Attorney Changes

PASSED by the City Council and approved by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
Neil Johnson, Mayor

ATTEST:

\_\_\_\_\_  
Harwood T. Edvalson, CMC, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
James J. Dionne, City Attorney

Passed:

Valid:

Published:

Effective Date: