

**SPECIAL JOINT CITY  
COUNCIL / PLANNING  
COMMISSION MEETING**

**January 20, 2009  
5:30 p.m.**

**AGENDA**

City of



*“Where Dreams Can Soar”*

*The City of Bonney Lake’s Mission is to protect the community’s livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.  
Website: [www.ci.bonney-lake.wa.us](http://www.ci.bonney-lake.wa.us)*

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**LOCATION: City Hall Council Chambers – 19306 Bonney Lake Blvd.**

**I. CALL TO ORDER – Mayor Neil Johnson, Jr.**

A. Roll Call:

Elected Officials: Mayor Neil Johnson, Jr., Deputy Mayor Dan Swatman, Councilmember David Bowen, Councilmember Laurie Carter, Councilmember Dan Decker, Councilmember Mark Hamilton, Councilmember Dave King and Councilmember Jim Rackley.

Planning Commissioners: Chairman Randy McKibben, Vice-Chairman Grant Sulham, Commissioner David P. Eck, Commissioner Winona Jacobsen, Commissioner Donn Lewis, Commissioner Katrina Minton-Davis and Commissioner Dennis C. Poulsen.

B. Business Items:

1. [Discussion: AB09-21 – Planning Commission Work Plan.](#)
2. [Discussion: AB09-22 – Code Enforcement Authority Issues.](#)
3. Open Discussion – City Council and Planning Commission Issues.
4. Adjournment.

**For citizens with disabilities requesting translators or adaptive equipment for communication purposes, the City requests notification as soon as possible of the type of service or equipment needed.**

**THE COUNCIL MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA**

**City of Bonney Lake, Washington  
Council Agenda Bill (C.A.B.) Approval Form**

<b>Department/Staff Contact:</b> P&CD/Heather Stinson	<b>Council/Wrkshp Mtg Date:</b> 1/20/09	<b>Agenda Item Number:</b> 09-21
<b>Ordinance Number:</b>	<b>Resolution Number:</b>	<b>Councilmember Sponsor:</b>
<b><u>BUDGET INFORMATION</u></b>		
<b><u>2009 Budget Amount</u></b>	<b><u>Required Expenditure</u></b>	<b><u>Impact</u></b>
<b><u>Remaining Balance</u></b>		
<b><u>Explanation:</u></b>		
<b><u>Agenda Subject:</u></b> Motion to approve 2009 Planning Commission Annual Workplan updates		

**Administrative Recommendation:** Adopt updates to Planning Commission Annual Workplan

**Background Summary:**

On March 25, 2008, the City Council adopted Resolution 1812 which indicated that updates of the Planning Commission workplan would be done through a motion of the City Council. The enclosed work plan is a compilation of work plan items that are carried over from 2008 and some items that are new for 2009.

Also attached is a detailed sheet of staff's specific code change suggestions. This spreadsheet represents a running suggestion list for codes that are vague or difficult to administer.

**Attachments:**

- 2009 PC draft work plan with proposed updates
- Suggested code changes by Title

<b>Council Committee Dates:</b>	<b>Agency/Commission Dates:</b>	<b>Board/Hearing Examiner Dates:</b>
Finance Committee; Public Safety Committee; Community Development & Planning Committee; Council Meeting:	Planning Commission :  Design Commission:  Civil Service Commission:	Park Board:  Hearing Examiner:

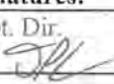
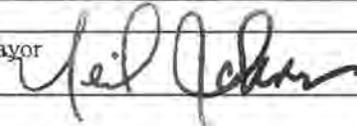
**Council Action:**

Council Call for Hearing: \_\_\_\_\_ Council Hearings Date: \_\_\_\_\_

Council Referred Back to: \_\_\_\_\_ Workshop: \_\_\_\_\_ Committee: \_\_\_\_\_

Council Tabled Until: \_\_\_\_\_ Council Meeting Dates: \_\_\_\_\_

**Signatures:**

Dept. Dir. 	Mayor 	Date City Attorney reviewed
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## City of Bonney Lake 2009-2010 Planning Commission Work Plan

Description	Department	Tentative Completion Date	Note	Priority	Initiated By
Preliminary Discussion 2011 Comp Plan Update	CD				Staff
Stormwater Master Plan	PW, CD	2011		HIGH	Staff
Update Title 14 Permitting Processes???	CD	2nd Quarter		HIGH	Staff
Update Title 16 Critical Areas	CD	1st Quarter		LOW	Staff
Update Title 17 Subdivision	CD	2nd Quarter		MED	Staff
Consultant working with Permitting Process	CD	???		HIGH	Staff
Eastown Design Standards and Uses	CD	4th Quarter		LOW	Staff
Provisions for interim buildings in Downtown Design Standards	CD	3rd Quarter		HIGH	Staff
Downtown boundary map	CD	2nd Quarter		LOW	Staff
Update Capital Facilities Element	CD, PW	4th Quarter	Update references to stormwater, water and sewer plans.	HIGH	Staff
Update Transportation Element with reference to transportation plan rather than whole plan	CD, PW	4th Quarter		HIGH	Staff
Add Historic Preservation Element to Comp Plan	CD	4th Quarter		LOW	PC
Revise and update Title 18 with use matrix		3rd Quarter		HIGH	Staff
Assign minimum density to R-3	CD	2nd Quarter		HIGH	Staff

Update Comp Plan Land Use Element to include CUGA subareas 1, 2, and 3		4th Quarter		HIGH	Staff
Pre-zone CUGA subareas 1, 2, and 3		4th Quarter		HIGH	Staff
Shoreline Master Plan Update	CD	Summer 2010		HIGH	Staff
Adopt standards for Cottage development	CD	2nd Quarter		LOW	Staff

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<b><u>Explanation:</u></b>		
<b><u>Agenda Subject:</u></b> Discussion on code enforcement authority		

**Administrative Recommendation:** Consider giving the code enforcement officer the ability to write citations

**Background Summary:**  
The Planning Commission is frequently asked to look at the municipal code and make suggestions for changes. Integral with their discussion of code recommendations is the question of how the new code would be enforced. Frequently the Planning Commission find themselves making recommendations for changing code that they do not believe are ideal based on the premise that the authority of the code enforcement officer to enforce the code is limited. They recommend that the City Council consider giving this position more authority at least in terms of having the ability to write citations.

**Attachments:**

- Planning Commission recommendation memo

<b><u>Council Committee Dates:</u></b>	<b><u>Agency/Commission Dates:</u></b>	<b><u>Board/Hearing Examiner Dates:</u></b>
Finance Committee: Public Safety Committee: Community Development & Planning Committee: Council Meeting:	Planning Commission :  Design Commission:  Civil Service Commission:	Park Board:  Hearing Examiner:

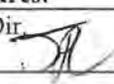
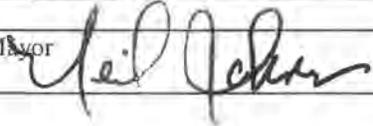
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**Signatures:**

Dept. Dir. 	Mayor 	Date City Attorney reviewed _____
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# Memo

**Date** : January 20, 2009  
**To** : Mayor and City Council  
**From** : Randy Mckibbon, Bonney Lake Planning Commission  
**CC** :  
**Re** : **Code Enforcement**

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After much discussion about code enforcement issues, the Planning Commission members are concerned that the municipal code and City processes have been inadequate to enforce various code violations throughout the City. While the Code Enforcement Officer is authorized to write letters citing code violations to the violators stating the possible consequences, these consequences seem to be exacted infrequently.

The Planning Commission is of the opinion that the Code Enforcement Officer would be more effective if he / she could issue citations and ask that the City Council consider this possibility.