



Posted: February 15, 2017

REQUEST FOR PROPOSALS

Allan Yorke Park Concessions

The City of Bonney Lake is seeking written proposals from individuals and firms to operate a food and equipment concession at Allan Yorke Park. A concession stand has operated for many years selling food and snacks to park patrons. City seeks adding non-motorized water equipment rentals such as kayaks, paddle boards, paddle boats, row boats, etc. Concessionaire will operate all food and other concessions.

In order to be responsive, proposals shall include a concession fee of 10 percent, or more, of gross sales. Concessionaire will pay all Washington State Leasehold and other taxes. City will provide utilities and alarm monitoring for the concession stand. Concessionaire shall provide its own insurance, subject to the City's insurance requirements and listing City as additional insured. Selected vendor must be able to operate the concession stand from Memorial Day until Labor Day.

Allan Yorke Park is a 50-acre park at the south end of Lake Tapps and is heavily used for boating, jet skiing, baseball, basketball, soccer, skateboarding, swimming, tennis and picnicking.

Proposals shall include the following:

1. The name, address, and contact information of the individual or firm making the proposal and their business type (e.g. LLC, corporation, sole proprietorship)
2. A description of the business including number of employees, and how you would propose to staff this operation.
3. A statement regarding the individual or firm's experience in running food concessions and rentals.
4. A description of the services the individual or firm is proposing to provide, including anticipated days and hours of operation.
5. A Minimum of 3 References (Name, phone number, email, and relationship).

One unbound single sided original copy of the proposal may be submitted to:

City Clerk
City of Bonney Lake
P.O. Box 7380
9002 Main Street East, Suite 125
Bonney Lake, WA 98391

Proposers are responsible for assuring delivery. For questions, contact Gary Leaf, Facilities & Special Projects Manager at leafg@ci.bonney-lake.wa.us or 253-447-3282. All answers to questions may be shared with other vendors participating in the RFP process.

Proposals must be received by the City no later than **March 24, 2017, at 12:00 p.m.** Proposals will be evaluated by City staff. A presentation may or may not be required. After review, a recommendation will be made to the mayor and city council. The selected vendor will be required to enter to a service agreement with the City. Services are expected to begin no later than Memorial Day.

cc: Neil Johnson, Mayor
Members of the City Council
Department Heads
Newspapers

Posted: Justice & Municipal Center
Post Office
Bonney Lake Library
City Website